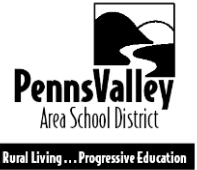


# **SAFETY COMMITTEE MEETING MINUTES**

**August 24, 2017**

**1:30 PM**



**PRESENT:** Robert Miller, Danielle Yoder, Holly Sawyer, Krissy Derugen, Amy Niewinski, Dustin Dalton, Pauline Nicosia, Karen Myers, Erik Confer

**MINUTES:** Minutes from the July 27, 2017, meeting were reviewed. Motion to approve the minutes was made by Holly Sawyer and seconded by Danielle Yoder.

## **NEW BUSINESS:**

- High School Renovation Project – Additional door controls were added at the office door access. New solid core doors have been installed. There was a mistake in the order by the door company and 4 doors do not have daylight panels. We did not receive the cores for keying the doors. The doors are secure and we will leave them as is until the cores come in. The door labels will have the new and old numbers until everything is correct. Building automation for environmental controls is being added. We are currently inducting fresh air. The heat adjustment is staying on medium and there will be no heat in the building for a few weeks in September. The transformation in the building has been huge the last two weeks. The structural steel is in. The trades and staff will be working through the weekend to have the building ready for school on Monday. The custodians have worked incredibly hard this summer and been a godsend.
- The fire company will be touring the facility to test the egress plan. The fire alarms are fully functional and passed testing. We updated deficient batteries. Updated fire drill signs were put out during in-service. The High School will need to do a fire drill in August.
- Signage has been added to direct students, staff, and parents/ visitors to the proper loading/unloading and parking areas. Dustin will be sending out another message today with directions/instructions. The High School doors will open at 7AM for drop off. We discussed the plan for the first few days of school and will have extra staff ready to help with bussing and student direction.
- There are new LED lights in the PVEI parking lot.

## **OLD BUSINESS:**

- The High School running track is finished and the final inspection is today.
- LowV installed the new dnaFusion Software for our automated building security. The transition went well and we are still learning the new system.
- The M.E.R.P. app was discussed with the faculty and staff during August In-Service and was they should have activated it on their electronic devices.

## **WORK PLACE SAFETY CONCERNS:**

- Mr. Miller continues to have weekly meetings with all of the trades on the construction site. They also have biweekly meetings with KCBA and all of the stakeholders.
- In preparation for the start of school next week, the students will unload in the front parking lot and walk up the new temporary walkway to the gym.

- The fencing techniques used by the contractors will be enhanced to limit student access.
- The nurses requested that a “panic button” be added to their new bathroom in case students get light headed.
- The Algebra students that walk over from PVEI will meet in the PVHS Office.

**ACCIDENT REVIEW: NONE**

**Meeting Adjournment:** Motion to adjourn by Dustin Dalton, seconded by Karen Myers.

**Next Meeting** – Thursday, September 21, 2017 at 3:05 PM