

John Marshall Parents Booster Club

Minutes

April 23, 2019

6:00 - 7:00 pm

We started the meeting at 6:08 pm. Mrs. Evelyne Ustarroz our President, welcomed everyone present. We were 11 members present.

With the welcome to new parent Mr. Enrique Gonzalez husband of Mrs. Celia Gonzalez.

Mrs. Evelyne Ustarroz mentioned that we need more members and parents are being invited to participate as active volunteers at the Parents Booster Club. Positions are open at the board with descriptions as follow: Membership chair: Maintain and coordinate with corresponding secretary members database. Event/Hospitalty Chair: Coordinate event and maintain list of volunteers.

Members filled up their name into a clipboard placed on top of meeting table giving information such as your name, student's grade and the name of the program child belongs to. That would be all to be registered as a member of the Parents Booster Club and that way you can have more communication with all parents volunteers. At this time we have 138 parents onto our list.

The important thing is that parent volunteers have time to share, learn and know each other more. As well as teaching their skills and abilities so that parents can share what they know how to do their best collaborating with other parents. It was also said by Ms. Evelyne Ustarroz ,that it is very important to recruit more members and contribute funds and / or subsidies.

Ms. Anna Marie said that last fall they spoke with Dr. Garcia regarding projects and that he had recommended two things:

1. Fix the gym and football fields and would like to put plants to look more beautiful.
2. In the area of land, between the classrooms of mathematics and sciences create a garden. It will be part of the beautification project. Anne Marie said she will be giving us an idea before September. She still gathering information

The comment was made that we have to have a budget and how it could be used, but it is important to have enough funds. For this, you are having information about the sponsors. What is required and as much information as possible, as well as the solicitation letter for the banners.

Mrs. Jody Flowers, Vice-president and Mr. Carlos Castañeda, Treasurer, mentioned that details are being finalized for the banners and to be approved. Dr. Garcia recommends that everything be uniform. The banner artwork, color scheme and specs should be all the same, prices. measures 3 x 12 ft \$ 3,000/yr, 3x8 ft; \$ 2500/yr; 3x4 ft; \$ 1,500/yr . It would carry the description of the sponsors and it would be outside the fence on Griffith Park Blvd and inside the baseball court.

On the other hand, the first check received for Parents Booster Club was shown. Donation of Mr. Sang Yong Chang, CPA, MBA of \$ 500.00.

It is being organized to give them a certificate from the Parents Booster Club, with the name of the sponsors. You are going to have a sheet or order form. All services that are received will be registered.

It was also proposed by Mrs. Evelyne Ustarroz, she contacted the Bobo's Company for parents to raise funds with cookies sales. If the project move ahead it will be 30% of sales will be donated to the Parents Booster Club. No decision was made at this moment. In order to actively support a fundraising campaign, letters of introduction will be made since we are an active organization.

Mrs. Amalia Alba, offered to create flyers for events and send them by text with members phone numbers.

Mr. Enrique Gonzalez suggested to do more door to door solicitations saying it was more efficient then sending emails

Or using social medias.

Parents were informed of the opening of the bank account. With a donation of \$ 25.00 by Mr. Carlos Castañeda and Mrs Evelyne Ustarroz who share the first deposit donation.As well as the Booster Club have an assigned mailbox inside the main office for any correspondence who need to be sent to the organization.

A note addressed to Mrs. Evelyne Ustarroz from

Dr. Garcia said he needed volunteers for attendance Day Thursday, April 25.

9:00 - 11:00 Mrs. Luz Asturias

Ms. Lucia Molina

Ms. Janett Hernández

11: 00-1: 00. Mrs. Anna Marie

Mrs. Evelyne Ustarroz

It was mentioned we needed volunteers to host the Booster Club t-shirt sales at the open House at 5pm on Thursday evening.

5: 00-7: 00 Mrs. Celia Sánchez

Ms. Amalia Alba mentioned interest participating.

Fundraising for Appreciation to Teachers from May 6 to 9. Breakfast will be given (muffins, bagel) will be sent reminder msg. It was said that through the Parents Booster Club it would be donated and volunteers are required.

At that time Mrs Evelyne Ustarroz didn't have further information to share.

It ended with the sale of Parents Booster Club t-shirts. The meeting concluded at 7:01 p.m.

attentively

Aurora López

