

# Summer Parent/Student Contract 2018

**Attendance:** When a student is absent from any summer school academic class, the parent must call the Attendance Office by 9:00 a.m. on the day of the absence and speak with school personnel or leave a message on the 24 hour phone line. The parent must state the full name of the student, the student's grade in Fall 2018, the class(es) the student will be missing, and the nature of the absence. The Attendance Office phone number is (310) 540-3070.

Regardless of the reason, when a student's cumulative absences from any academic class during summer school exceed three days, that student will receive no credit for the course. If a student has been dropped from a summer school class, fees are not refunded or credited.

**Make-up Work Due to Absences (three or fewer absences):** Parents and students should be aware that summer school classes are taught in a condensed time frame and class attendance is very serious. In some cases, missing one day of summer school is equal to missing one week of school during the regular school year. It is the student's responsibility to make arrangements with his/her teacher(s) regarding make-up work.

**Tardiness:** A student is considered tardy when not in his/her assigned seat when class begins. A student will receive a violation if he/she is tardy and will be assigned a morning detention. Morning detention is on Tuesdays and Thursdays from 7:05 – 7:55a.m. If a student arrives 30 minutes after class begins, that student will be considered absent for the day.

**Homework:** Study, written work or projects are assigned to reinforce the learning process. When assigned, such work is not optional; it is part of the entire program. It must be completed on time and will be calculated into the final grade.

**Grades:** Students experiencing academic difficulty will be issued a Progress Report on June 28th. It must be returned to school the following day with a parent's signature.

**Finals:** A final exam will be given on the last day of class. The schedule is as follows: Period One 8:00-9:15; Period Two 9:30-10:45. Students are not permitted to take a final exam early. If a student is absent on the last day of school, the student will earn a zero on the final exam.

**Norms of Student Conduct:** A safe and secure learning environment will be maintained at BMHS. Norms of student conduct are intended to provide good order which is indispensable for the serious pursuit of academic achievement.

**Basic Policies:** The student is expected to observe the rules of discipline as set forth in the BMHS Parent-Student Handbook (copies are available in the Attendance Office). The conduct of all students should reflect respect for self, other students, staff members, and school property. Unacceptable behavior includes, but is not limited to:

- fighting
- disrespect to any person, student or teacher
- possession of any weapon
- possession of anything illegal or deemed dangerous
- being under the influence or in possession of drugs, alcohol or smoking/possession of tobacco
- destruction or damage to school property
- cheating
- gang activity or involvement
- inappropriate language
- assault or threat to any person on campus or in the vicinity of the school
- dress code infractions
- harassment
- circulation/distribution of unauthorized materials

Bishop Montgomery has contracted the service of Interquest Canine Detection as a means of student safety. Please refer to the Parent-Student Handbook page 17 for more details.

Students who violate the rules of BMHS are subject to disciplinary action or withdrawal. If a student is asked to withdraw due to disciplinary reasons, summer fees are not refundable.

Prohibited: Gum, food or beverages in classrooms, rollerblades, shoes with retractable wheels, skateboards, radios, cell phones\*, or CDs, or IPODs/MP3 players.\*All cell phones must be turned off during school hours (7:00am – 1:00pm). Students are not allowed to use their cell phones in the classrooms or buildings at any time of the day. It is the responsibility of the student to pick-up confiscated cell phones and the student will be issued a referral.

**Visitors:** Bishop Montgomery is a closed campus. All visitors engaged in official business must report to the Main Office. Visitors are not allowed in classes. Students may not have visitors during school hours. No loitering is permitted on campus.

**Parking:** Spaces are not reserved or assigned. Students may park in designated parking spaces on the west side of campus on a first-come, first-served basis. Additional parking is available on the upper level. Students may not park in front of school or in the faculty lot on the east side of campus.

**Summer School Dress Code:** The BMHS summer dress code upholds the standards of modesty, neatness, and good taste of BMHS. Dress code infractions may result in a violation and/or being sent home for the day. Students will not receive credit for work missed if they are sent home for a dress code infraction.

1. Shirts/Blouses: BMHS students are required to wear the BMHS uniform. Incoming freshmen may wear the BMHS uniform or a solid white or gray polo/t-shirt with absolutely no graphics, logos, or emblems. Shirts are to be tucked in.
2. Pants/Shorts/Skirts: BMHS students are required to wear their BMHS uniform pants/shorts/skirt. Incoming freshmen may wear the BMHS uniform or black bottoms. Baggy, frayed, excessively tight, short shorts/skirt, and/or cutoffs are not acceptable.
3. Sweatshirts: BMHS or solid white or black sweatshirts are allowed but must be free of graphics, logos, emblems, or lettering. College or hooded sweatshirts are not permitted.
4. Footwear: Tennis shoes or dress shoes are acceptable. Boots, house shoes, and flip flops are not allowed.
5. Hats/Caps/Bandanas: Hats/caps/bandanas of any kind are not permitted on campus.
6. Hair/make-up: Styles should be moderate and reflect good grooming: no tails/pony tails for boys. Exaggerated styles (mohawk and variations) and colors are not permitted. The length of the hair should not exceed the collar or the ears for males. All boys must be clean-shaven, except for mustaches. If a student has a mustache, it must be well groomed and may not extend past the upper lip.
7. Accessories: Two pair of moderate earrings (two earrings per ear) for females on the earlobe only; no earrings for males at any time during school hours.
8. There shall be no visible tattoos.

The administration reserves the right to deem any style of dress, article of clothing, and/or accessory as unacceptable.

We, the undersigned, have read and agree to uphold the above policies and guidelines for Summer School 2018.

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Father/Guardian Signature

Name printed

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Mother/Guardian Signature

Name printed

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Student Signature

Name printed

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Date