

**LEMON GROVE SCHOOL DISTRICT**  
**Regular Meeting of the Independent Citizens' Oversight Committee**

**Lemon Grove Academy (Middle)**  
**Administration Building - Conference Room B**  
**7866 Lincoln Street**  
**Lemon Grove, California 91945**

**March 21, 2018**

**5:00 p.m.**

*In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Governing Board, please contact the office of the District Superintendent at (619) 825-5600. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability. Notification 72 hours prior to the meeting for Spanish translation services at the Board meeting may also be requested by contacting (619) 825-5600. (Si requiere servicio de traducción a español para la junta de la mesa directiva, necesita solicitar estos servicios 72 horas antes de la junta. Favor de llamar 619-825-5600.)*

**1. OPENING FUNCTIONS**

- a. Call to Order
- b. Pledge of Allegiance
- c. Approval of Agenda
- d. Approval of the Minutes of the Regular Meeting of September 20, 2017  
(pp. 2-3)

**Action**  
**Action**

**2. HEARING OF CITIZENS FOR ITEMS NOT ON THE AGENDA**

Citizens wishing to address the Independent Citizens' Oversight Committee on an agenda item are asked to fill out a card and submit it to the Assistant Superintendent of Business Services

**3. BOND AUDIT BY WILKINSON, HADLEY, KING & CO. LLP (Wilkinson)**  
**(separate document)**

**Action**

**4. PROJECT UPDATES (Branch)**

**Information**

**5. PROPOSITION W AND MEASURE R GENERAL OBLIGATION BOND**  
**EXPENDITURE REPORT (Flores) (pp. 4-10)**

**Action**

**6. ESTABLISH COMMITTEE MEMBERS TO PREPARE ANNUAL REPORT AS**  
**SPECIFIED IN THE ICOC BYLAWS SECTION 3.(3.2) (Pettis)**

**Action**

**7. FUTURE MEETINGS**

**Information**

- Wednesday, April 25, 2018 at 5 p.m.

**8. ITEM(S) FOR SUBSEQUENT MEETING**

**9. ADJOURNMENT**

**Lemon Grove School District**

**Official Minutes of the Independent Citizens' Oversight Committee Meeting – September 20, 2017**

**Lemon Grove Academy (Middle) – Administration Building – Conference Room B**

**7866 Lincoln Street, Lemon Grove, CA 91945**

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**CALL TO ORDER** – The Chair called the regular meeting of the Independent Citizens' Oversight Committee of the Lemon Grove School District to order at 5:05 p.m.

Committee Members Present: Demaree, Hanning, Pettis, Selby, Shaw

Committee Members Absent: Baber, Gonyea, Miller

Official Board Representative: Larry Loschen

Staff Members Present: Berman, Flores, Potter

Attorney Present: Dorward

**PLEDGE OF ALLEGIANCE** – Mr. Pettis (Chair) led the Pledge of Allegiance.

**AGENDA** - It was moved by Hanning and seconded by Selby to approve the agenda as presented. The motion was called for with the following results: Ayes – Demaree, Hanning, Pettis, Selby, Shaw; Nays – none; Absent – Baber, Gonyea, Miller. The motion carried.

**MINUTES** - It was moved by Hanning and seconded by Shaw to approve the Minutes for the meeting of April 19, 2017 with update by Dr. Potter on agenda item 8 general obligation refunding bonds in the principal amount of not to exceed \$6,000,000. The district already refunded a portion in a prior Certificates of Participation (COPs) and you can only refund one time. Good news is the district can go back in May/August 2019. The motion was called for with the following results: Ayes – Demaree, Hanning, Pettis, Selby, Shaw; Nays – none; Absent – Baber, Gonyea, Miller. The motion carried.

**HEARING OF CITIZENS FOR ITEMS NOT ON THE AGENDA – None**

Mr. Loschen introduced the new Superintendent, Dr. Kimberly Berman who's tagged the Lemon Grove School District as the Best School District on Earth. Dr. Berman is very excited to dig in and address the needs of our students. Dr. Berman noted the school year is off to a great start and has visited all classrooms observing lots of learning with excellent teams. Committee members, staff, and legal council introduced themselves to Dr. Berman.

**PROJECT UPDATE** - Joanne Branch updated (see separate attachment): Monterey Heights Elementary – partial sewer replacement and modernization of domestic water (completed); Lemon Grove Academy Middle - Modernize audio/visual system (completed); All sites – increased bandwidth for internet service to all campuses and increase capacity to classrooms using fiber optic cabling and CAT 6 cabling (completed); Lemon Grove Academy Elementary – renovate field with turf for safe play; All sites - districtwide building assessment and inventory. Review of existing project record drawings for each site, create comprehensive inventory of major building components, compile building system condition assessment and master plan; Districtwide phone system – replace phone system to transition fully to Voice Over Internet Protocol (VOIP) and replace handsets as needed to complete transition to VOIP; Palm, Mount Vernon, San Miguel Elementary - replace photovoltaic systems at all three sites. Re-use infrastructure where appropriate for cost savings. Ms. Branch stated that contracting has taken an inordinate amount of time; Districtwide – networking equipment upgrade/replacement; Central Kitchen – relocate kitchen management and support staff to the central kitchen.

Member Selby shared concerns about catastrophic failures; are we allowed to recognize projects as new to fix. Dr. Potter stated, if the Governing Board approves the project.

**GENERAL OBLIGATION BONDS EXPENDITURE REPORT** – Ms. Branch noted page 6 is for the phone system and page 7, World Bridge Technologies, is related to the fiber/cabling project that is partially E-rate funded. Dr. Potter explained page 8 - only the storm damaged umbrellas were replace not all umbrellas and community room chair replacement falls under furniture portion; they were not previously purchased. Dr. Potter shared on page 9, Vista La Mesa Academy cabinetry work related due to safety and security measures for all schools to have single points of entry and Mount Vernon parking lot reconfigured with barriers preventing weekend and evening safety issues. Page 10 has common costs to include district maintenance staff that perform work on projects, bond clerk/account clerk, legal services fees, and Colbi Account-Ability (AA) software program to run/track and provide on call support; Colbi AA cost is for 2017 calendar year.

It was moved by Baber and seconded by Selby to approve the expenditure report as presented. The motion was called for with the following results: Ayes – Demaree, Hanning, Pettis, Selby, Shaw; Nays – none; Absent – Baber, Gonyea, Miller. The motion carried.

**RESOLUTION 16-17-14 OF THE GOVERNING BOARD OF THE LEMON GROVE SCHOOL DISTRICT, AUTHORIZING THE ISSUANCE AND SALE OF GENERAL OBLIGATION BONDS, 2014 ELECTION, SERIES C IN THE PRINCIPAL AMOUNT OF NOT TO EXCEED \$3,000,000 AND APPROVING RELATED DOCUMENTS AND ACTIONS** – Dr. Potter shared early June 2017, there were five bidders that came in between 2.4% to 2.6% and the governing board approved the lowest bidder at 2.404 Janney Montgomery Scott, LLC.

**RESOLUTION 16-17-15 OF THE GOVERNING BOARD OF THE LEMON GROVE SCHOOL DISTRICT, AUTHORIZING THE ISSUANCE AND SALE OF GENERAL OBLIGATION ED TECH BONDS, 2014 ELECTION, SERIES D IN THE PRINCIPAL AMOUNT OF NOT TO EXCEED \$1,000,000 AND APPROVING RELATED DOCUMENTS AND ACTIONS** – Dr. Potter shared that early June 2017, the governing board approved award to Brandis Tallman, LLC.

**ADJOURNMENT** – It was moved by Hanning and seconded by Selby to adjourn. The motion was called for with the following results: Ayes – Demaree, Hanning, Pettis, Selby, Shaw; Nays – none; Absent – Baber, Gonyea, Miller. The motion carried.

Meeting was adjourned at 5:40 p.m.

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Chair

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Account Technician



## Consolidated Budget Status Report

Budgets versus Commitments and Expenditures for multiple Projects

### Budget vs. Commitments and Expenditures

Project Name	Budget		Commitments		Expenditures	
	Total Budget	Total Commitments	% Budget Committed	Remaining Against Budget	Total Expenditures	% Budget Spent
(10W) CK - CNS Central Kitchen	1,183,000	1,160,863	98.1%	22,137	1,160,863	98.1%
(10W) Districtwide - Promethean Boards	69,000	55,355	80.2%	13,644	55,355	80.2%
(10W) Districtwide - Reconfiguration	7,534	7,534	100.0%	0	7,534	100.0%
(10W) Districtwide - Wireless Infrastructure	1,439,000	1,435,113	99.7%	3,887	1,435,113	99.7%
(10W) LGA - LGA DG Track	546,471	546,471	100.0%	0	546,471	100.0%
(10W) LGMS - Dental Clinic	35,000	34,410	98.3%	590	34,410	98.3%
(10W) LGMS - Network Electronics	47,890	40,941	85.5%	6,949	38,648	80.7%
(10W) MV - Dual Immersion MS Expansion	129,388	129,387	100.0%	0	129,387	100.0%
(10W) VLMA - Athletic Field	319,540	319,539	100.0%	0	319,539	100.0%
(10W) VLMA - Locker Rooms/Front Office	63,383	63,383	100.0%	0	63,383	100.0%
(11R) Districtwide - Playground Equipment	50,000	48,869	97.7%	1,131	48,869	97.7%
(11R) LGAE Turf Field Renovation - LGAE Turf Field Renovation	350,000	350,000	100.0%	0	350,000	100.0%
(11W) Districtwide - DW Shade Structures	20,000	19,996	100.0%	4	19,996	100.0%
(12W) Districtwide - Playground Equipment (3)	791,718	791,136	99.9%	582	788,548	99.6%
(13W) Districtwide - Safety & Security (Gates,Fences,School Office Entry)	472,141	470,187	99.6%	1,954	470,187	99.6%
(13W) Districtwide - Safety/Security Communications	6,991	6,991	100.0%	0	6,991	100.0%
(13W) Districtwide - Safety/Security Phone System Upgrade	83,885	82,158	97.9%	1,727	82,158	97.9%
(13W) GA - Safety/Security Fence	13,000	13,000	100.0%	0	13,000	100.0%
(13W) MV - Safety/Security Fence	14,979	14,979	100.0%	0	14,979	100.0%
(13W) SA - Safety/Security Playground	21,433	21,433	100.0%	0	21,433	100.0%
(13W) VLMA - Safety/Security Fence	4,074	4,074	100.0%	0	4,074	100.0%
(14W) COPs/Solar - Debt Repayment	4,263,259	4,263,259	100.0%	0	4,263,259	100.0%
(1-ET) Districtwide - Phone System Replacement	400,000	400,000	100.0%	0	400,000	100.0%
(1R) Districtwide - Roofing	500,000	500,000	100.0%	0	500,000	100.0%
(1W) Districtwide - Plumbing Infrastructure	8,747	8,747	100.0%	0	8,747	100.0%
(1W) VLMA - Domestic Water System	389,000	380,374	97.8%	8,626	380,374	97.8%
(2-ET) Districtwide - Software	50,000	42,282	84.6%	7,718	42,282	84.6%
(2R) VLMA - Plumbing Infrastructure	750,000	750,000	100.0%	0	750,000	100.0%
(3-ET) Districtwide - Fiber/Cabling, Networking	250,000	236,468	94.6%	13,533	225,718	90.3%
(5W) Palm MS - Locker Rooms	40,311	40,311	100.0%	0	40,311	100.0%
(6R) Districtwide - Asphalt/Safety	250,000	250,000	100.0%	0	250,000	100.0%
(6W) Districtwide - DSA Closeout	25,000	4,078	16.3%	20,922	4,078	16.3%
(6W) GA - Fire Hydrant	42,397	42,397	100.0%	0	42,397	100.0%
(6W) MH - Window Systems	100,000	80,000	80.0%	20,000	80,000	80.0%
(6W) VLMA - Playground Paving	6,915	6,915	100.0%	0	6,915	100.0%
(6W/13R) Districtwide - Existing Solar Energy Photovoltaic Systems	1,725,000	1,725,000	100.0%	0	1,725,000	100.0%
(7R) Districtwide - Safety & Security/ADA	250,000	0	0.0%	250,000	0	0.0%
(7W) Districtwide - ADA Upgrades	540,450	487,052	90.1%	53,399	487,052	90.1%
(8-9W/9R) Lemon Grove MS - STEM Conversion/Joint-Use Library	11,312,374	11,202,645	99.0%	109,730	11,202,645	99.0%
Measure R - Bond Management R	4,437,511	3,000	0.1%	4,434,511	0	0.0%
Measure R - Bond Management R EdTech	1,265,237	0	0.0%	1,265,237	0	0.0%
Prop W - Bond Issuance Expenses	739,624	739,624	100.0%	0	739,624	100.0%
Prop W - Bond Management W	1,131,349	623,860	55.1%	507,489	602,824	53.3%
Prop W/Meas R Districtwide - Long Range Facility Master Plan	51,000	42,520	83.4%	8,481	42,520	83.4%
<b>Totals</b>	<b>34,196,602</b>	<b>27,444,351</b>	<b>80.3%</b>	<b>6,752,251</b>	<b>27,404,683</b>	<b>80.1%</b>

Agenda Item 5  
March 21, 2018

School District: <b>Lemon Grove School District</b>	County: <b>San Diego</b>	Project Number: <b>513</b>	Report Period: <b>9/1/2017 - 2/28/2018</b>
		Project Name: <b>(6W/13R) Districtwide - Existing Solar Energy Photovoltaic Systems</b>	

**Project Warrant Report (SAB 184a)**

Date	Payee	Warrant Number	Fund Code	Object Code	Site (A)	Planning (B)	Construction (C)	Testing (D)	Inspection	Fum' & Equip' (F)	Description / Purpose
01/10/18	San Diego County Superintendent of Schools	WT11018	21-33	6200-050		765,000.00					Existing Solar Energy Photovoltaic Systems (MV, PMS, SM) PA9 Approved by Board 6/13/2017
<b>Totals</b>					-	765,000.00	-	-	-	-	<b>Total Project Costs: 765,000.00</b>

School District: <b>Lemon Grove School District</b>	County: <b>San Diego</b>	Project Number: <b>514</b>	Report Period: <b>9/1/2017 - 2/28/2018</b>
		Project Name: <b>(11R) LGAE Turf Field Renovation - LGAE Turf Field Renovation</b>	

**Project Warrant Report (SAB 184e)**

Date	Payee	Warrant Number	Fund Code	Object Code	Site (A)	Planning (B)	Construction (C)	Testing (D)	Inspection (E)	Furn' & Equip' (F)	Description / Purpose
09/01/17	San Diego County Superintendent of Schools	WT81117	21-33	6200-050		350,000.00					LGAE Turf Field Renovation PA8
					<b>Totals</b>	-	350,000.00	-	-	-	Total Project Costs: <b>350,000.00</b>

**EXPENDITURE WORKSHEET**

Detailed Listing of Project Expenditures (SAB 184a)

School District: <b>Lemon Grove School District</b>	County: <b>San Diego</b>	Project Number: <b>603</b>	Report Period: <b>9/1/2017 - 2/28/2018</b>
Project Name: <b>(3-ET) Districtwide - Fiber/Cabling, Networking</b>			

**Project Warrant Report (SAB 184a)**

Date	Payee	Warrant Number	Fund Code	Object Code	Site (A)	Planning (B)	Construction (C)	Testing (D)	Inspection (E)	Fum' & Equip' (F)	Description / Purpose	
09/01/17	SDCOE/FACJPA	WT81117	21-33	6200-050		40,000.00					Fiber Optic Cable Project, PA6 A7 Wide Area Network (WAN)	
09/27/17	World Bridge Technologies, Inc	14314154	21-33	6200-050		53,104.10					Bid # 2015-16-00IT Project: Fiber Optic Backbone	
11/13/17	World Bridge Technologies, Inc	14332205	21-33	6200-050		7,005.66					Bid # 2015-16-00IT Project: Fiber Optic Backbone Final	
02/28/18	World Bridge Technologies, Inc	14372677	21-33	6200-050		11,743.12					Bid # 2015-16-00IT Project: Fiber Optic Backbone Change Order - 100% Complete	
<b>Totals</b>					-	<b>111,852.88</b>	-	-	-	-	<b>Total Project Costs:</b>	<b>111,852.88</b>

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School District: <b>Lemon Grove School District</b>	County: <b>San Diego</b>	Project Number: <b>605</b>	Report Period: <b>9/1/2017 - 2/28/2018</b>
		Project Name: <b>(1-ET) Districtwide - Phone System Replacement</b>	

Project Warrant Report (SAB 184a)											
Date	Payee	Warrant Number	Fund Code	Object Code	Site (A)	Planning (B)	Construction (C)	Testing (D)	Inspection (E)	Furn' & Equip' (F)	Description / Purpose
09/01/17	San Diego County Superintendent of Schools	WT81117	21-33	6200-050		400,000.00					Districtwide Phone System Replacement per PA6, A7
<b>Totals</b>					-	400,000.00	-	-	-	-	<b>Total Project Costs: 400,000.00</b>



**EXPENDITURE WORKSHEET**

Detailed Listing of Project Expenditures (SAB 184a)

School District: <b>Lemon Grove School District</b>	County: <b>San Diego</b>	Project Number: <b>910</b>	Report Period: <b>9/1/2017 - 2/28/2018</b>
		Project Name: <b>(10W) Districtwide - Promethean Boards</b>	

Project Warrant Report (SAB 184a)											
Date	Payee	Warrant Number	Fund Code	Object Code	Site (A)	Planning (B)	Construction (C)	Testing (D)	Inspection (E)	Furn' & Equip' (F)	Description / Purpose
09/01/17	Lemon Grove School District	Accrual June 2017	21-39	6200-076			120.02				Installation labor by LGSD maintenance staff at SA/SM
<b>Totals</b>					-	-	120.02	-	-	-	<b>Total Project Costs: 120.02</b>

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**EXPENDITURE WORKSHEET**

Detailed Listing of Project Expenditures (SAB 184a)

School District: <b>Lemon Grove School District</b>	County: <b>San Diego</b>	Project Number: Project Name: <b>Prop W - Bond Management W</b>	Report Period: <b>9/1/2017 - 2/28/2018</b>
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**Project Warrant Report (SAB 184a)**

Date	Payee	Warrant Number	Fund Code	Object Code	Site (A)	Planning (B)	Construction (C)	Testing (D)	Inspection (E)	Fum' & Equip' (F)	Description / Purpose	
09/01/17	Lemon Grove School District	Accrual June 2017	21-39	6200-050		3,441.43					June 2017 Account/Bond Clerks	
09/30/17	Lemon Grove School District	Sept 2017	21-39	6200-050		2,147.90					September 2017 Account/Bond Clerks	
10/31/17	Lemon Grove School District	Oct 2017	21-39	6200-050		2,144.03					October 2017 Account/Bond Clerks	
11/30/17	Lemon Grove School District	Nov 2017	21-39	6200-050		2,172.03					November 2017 Account/Bond Clerks	
12/06/17	Best, Best & Krieger LLP	14341505	21-39	6200-050		679.01					Legal services rendered through September 30, 2017	
12/08/17	San Diego County Superintendent of Schools	14346845	21-39	6200-050		5,250.00					Colbi Account-Ability Software Licensing 2018	
12/31/17	Lemon Grove School District	Dec 2017	21-39	6200-050		2,183.39					December 2017 Account/Bond Clerks	
01/31/18	Lemon Grove School District	Jan 2018	21-39	6200-050		2,183.73					January 2018 Account/Bond Clerks	
02/28/18	Lemon Grove School District	Feb 2018	21-39	6200-050		2,182.88					February 2018 Account/Bond Clerks	
<b>Totals</b>						-	22,384.40	-	-	-	-	<b>Total Project Costs: 22,384.40</b>

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