

**Columbia-Brazoria ISD**  
**Calendar of Regular Board Meeting Dates**  
**2018-2019**

Regular meetings are normally held on the third Tuesday of each month, beginning at 6:00 p.m.

July 24

August 21

September 18

October 16

November 13

December 18

January 22

February 19

March 26

April 16

May 21

June 18

# Columbia-Brazoria ISD

## Calendar of Annual Board Meeting Activities

2018 - 2019

### **July**

Personnel, Budget Amendment, Instructional report, Maintenance report, Financial report  
Approve date for public hearing on the proposed tax rate, if needed  
Approve annual Board meeting calendar of dates and activities  
Set calendar, policies and procedures for PDAS, approve other appraisers  
Approve Pre-K tuition program  
Approve campus handbooks  
Approve District employee handbook  
Approve student code of conduct  
Approve employee compensation package  
Staff development report  
Superintendent and Board goal setting for 2019-2020

### **August**

Personnel, Budget Amendment, Instructional report, Maintenance report, Financial report  
Conduct tax rate hearing, if needed, or as soon after September 1 as possible  
Approve Board Operating Manual for next year  
Approve JJAEP Memo of Understanding  
Approve District Improvement Plan  
Accountability report (State)

### **September**

Recognition, Personnel, Budget Amendment, Instructional report, Maintenance report, Financial report  
Nominate candidates for Brazoria County Appraisal District Board of Directors (every 2 years)  
Approve class size waiver  
Approve Campus Improvement Plans  
Approve Transportation and Maintenance vendors  
Approve Red Ribbon Week Proclamation  
Student enrollment report  
Board Self Evaluations

### **October**

Recognition, Personnel, Budget Amendment, Instructional report, Maintenance report, Financial report  
Cast votes for Directors of the Brazoria County Appraisal District (every 2 years)  
ACT/SAT report  
Technology program report  
FIRST Public Hearing  
Discuss Superintendent Goals

## **November**

Recognition, Personnel, Budget Amendment, Instructional report, Maintenance report, Financial report  
Approve audit report

## **December**

Recognition, Personnel, Budget Amendment, Instructional report, Maintenance report, Financial report  
Adopt calendar for following year  
Staff development and early release waiver  
Child Nutrition report  
Police Department report

## **January**

Recognition, Personnel, Budget Amendment, Instructional report, Maintenance report, Financial report  
Board recognition month resolution  
Approve audit firm – Out for bid  
Approve CHS course offerings  
Approve resolution for Texas Public School Week  
NCLB Report Card public hearing  
Discuss Superintendent Goals

## **February**

Recognition, Personnel, Budget Amendment, Instructional report, Maintenance report, Financial report  
Call trustee election and matters pertaining thereto (set date to canvass election returns)  
Annual review of investment policy  
Consider property, general liability, and fleet insurance  
Bond election call for May election  
Transportation program review

## **March**

Recognition, Personnel, Budget Amendment, Instructional report, Maintenance report, Financial report  
Consider Administrative Contracts

## **April**

Recognition, Personnel, Budget Amendment, Instructional report, Maintenance report, Financial report  
The Board president shall cause the minutes to reflect the members who have and have not completed  
required Board member training (Annual report on training hours)  
Approve summer school program  
Budget workshop  
Approve elementary and secondary dress code  
Consider teacher/director/supervisor contracts  
Athletic Department Report  
Technology Department Report  
Discuss Superintendent Goals

## **May**

Public hearing for federally funded program planning

Recognition, Personnel, Budget Amendment, Instructional report, Maintenance report, Financial report

Conduct trustee election, canvass election returns

Reorganize the Board

Conduct orientation for new Board member (within 60 days before or after election or appointment)

Select depository bank (odd years)

Approve district goals for improvement plan

Approve athletic bids

Budget workshop(s)

Graduation ceremony Report

## **June**

Personnel, Budget Amendment, Instructional report, Maintenance report, Financial report

Budget workshop

Consider optional additional homestead exemption

School picture bids (even years)

Child nutrition vendors

Approve job descriptions

Conduct budget hearing

Amend the 2018-2019 budget

Adopt the 2019-2020 budget

Curriculum/Accountability Report

Superintendent Evaluation

Superintendent Contract

## **Policies:**

Approved as needed or as submitted by the Texas Association of School Boards Policy Service

Plan for comprehensive policy review