

### REQUEST FOR RECONSIDERATION FOR INSTRUCTIONAL/LIBRARY MATERIALS

In compliance with Policy 2020, Selection and Adoption of Instructional Materials, the following form shall be used to request reconsideration of instructional materials. When complete, it should be returned to the Superintendent.

Title \_\_\_\_\_

Please check type of material:

<input type="checkbox"/> Book	<input type="checkbox"/> Film	<input type="checkbox"/> Recording
<input type="checkbox"/> Periodical	<input type="checkbox"/> Filmstrip	<input type="checkbox"/> Kit
<input type="checkbox"/> Pamphlet	<input type="checkbox"/> Video	<input type="checkbox"/> Software

Other (Please be specific) \_\_\_\_\_

Author \_\_\_\_\_ Publisher \_\_\_\_\_

Request initiated by \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Telephone \_\_\_\_\_

Do you represent:

- Yourself/Individual
- Organization (Name) \_\_\_\_\_
- Other Group (Name) \_\_\_\_\_

1. To what in the material do you object? (Please be specific, cite pages/areas)

\_\_\_\_\_

\_\_\_\_\_

2. Did you personally listen to, read, or view the entire material?  Yes  No

If no, what parts did you listen to, read, or view?

\_\_\_\_\_

\_\_\_\_\_

3. Individuals with concerns regarding instructional materials are encouraged to make every effort to resolve issues at the individual school where the concern originated. Did you have the opportunity to discuss this material with the teacher or other staff member primarily responsible for its use?  Yes  No

If yes, who did you meet with and when? \_\_\_\_\_

What were the results of this meeting? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

4. What do you feel might be the result of listening to, reading, or viewing this work?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

5. For what age group would you recommend this work? \_\_\_\_\_

6. What do you believe is the theme of this work? \_\_\_\_\_

7. Are you aware of the teacher's purpose in using this work? \_\_\_\_\_

8. What prompted you to object to this work? \_\_\_\_\_

9. Are you aware of judgments of this work by literary or other critics? If so, please explain.  
\_\_\_\_\_  
\_\_\_\_\_

10. Have you read a review of this work? \_\_\_ Yes \_\_\_ No  
If so, what is the source of this review? \_\_\_\_\_

11. What would you like your library/school to do about this work?  
 Do not assign/lend it to my child.  
 Return it to the Instructional Materials Committee for re-evaluation.  
 Other. Explain \_\_\_\_\_

12. In its place, what work would you recommend that would convey as valuable a picture and perspective of the subject treated? \_\_\_\_\_  
\_\_\_\_\_

\*Note: No action shall be taken to process this complaint until the complainant has made an effort to discuss the concern with the person(s) responsible for its use.

I understand that as a prerequisite for re-evaluation, I have listened to, read, or viewed the material in question in its entirety.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Complainant

\_\_\_\_\_  
Name (Printed)

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
Phone