

Medical Lake School District #326
Medical Lake, Washington

CERTIFICATED POSITION ANNOUNCEMENT

**GEN ED OR SPECIAL EDUCATION TEACHER
SUMMER SCHOOL/GRADPOINT COORDINATOR
(1 position)**

Posting Date: May 15, 2019
Closing Date: May 22, 2019

In-District Post Only –
open to currently contracted certificated teachers

Posting # 1819.61
Superintendent:
_____ Date _____
Personnel:
_____ Date _____
New Employee:

Start Date:

Summary of Assignment:

Support student credit recovery using differentiated instruction. This program will utilize Gradpoint online courses.

Position Description:

Medical Lake School District summer school program is designed for current 9th, 10th, and 11th graders who would like to earn credit through Gradpoint online courses.

The student schedule will be as follows:

- July 22 – July 25
- July 29 – August 1
- August 5 – August 8

Session One: 8:30am – 11:30am
Session Two: 12:00pm – 3:00pm

PERFORMANCE RESPONSIBILITIES:

1. Work with counselors, office staff, and students/families to place students in appropriate courses in Gradpoint and answer questions regarding program.
2. Provide administrative support for other summer school staff in Gradpoint and student course placement.
3. Communicate attendance, assessment goals and progress to students and parents on a regular basis.
4. Monitor student progress of online course content (ELA, Science, Social Studies, etc) and provide direct support of learning for all online students.
5. Complete and collect verification of credit attainment paperwork and submit to appropriate building staff for transcribing.
6. Provide direct instruction for students needing intervention with skill attainment.
7. Embed high quality study skills into sessions.
8. Empower students to self-discover their learning styles.
9. Use formative assessment to guide instructional goals.
10. Use the rigor and relevance frameworks.

QUALIFICATIONS:

1. Valid Washington State teaching certificate with appropriate endorsements as required by law:
 - a. Holds continuing, or is eligible for initial or probationary certification with endorsement in the proposed assignment.
 - b. Pass the State's "WEST-B" basic skills examination for teachers.
 - c. Be endorsed in Mathematics, ELA, Science, or Social Studies
 - d. Certifications, or eligibility verified by building principal.
2. Demonstrates classroom management procedures that provide for individuals as well as large and small group instruction and encourages an environment conducive to learning.
3. Uses appropriate disciplinary procedures, establishes clear parameters for student behavior, responds properly when problems occur, and helps students toward self-discipline and behaviors appropriate for the workplace.
4. Demonstrates ability to communicate clearly and effectively in both written and verbal form.
5. Demonstrates flexibility in dealing with change, cooperation with others, and adapting to a variety of assignment conditions.
6. Assesses student needs and prescribes and implements effective instruction to meet those needs.
7. Models professionalism, behavior and attire appropriate to the Medical Lake School District.
8. Sets and attains high level of expectations for students using available resources.
9. Develops favorable rapport with students by using appropriate listening, empathy and work collaboration skills.
10. Values and provides for individual and cultural differences including ethnic, socioeconomic, gender, and disabilities.
11. Demonstrates awareness of and applies appropriate current educational strategies within assigned program area.
12. Demonstrates technology proficiencies consistent with district guidelines and integrates current technology into planning, learning, record keeping, and teaching activities.
13. Demonstrates successful experience working with students.
14. Demonstrates desire to continue professional growth.

Terms of Employment:

100 Hours with benefits paid on employee's Per Diem rate, funded by the DoDEA grant

APPLICATION PROCEDURE:

Current Employees:

Please submit a letter of interest

Questions regarding applications can be directed to:

Debra DuPey, Human Resources Specialist

ddupey@mlsd.org or 509-565-3120