Notice of Regular Meeting
October 6, 2020
The Board of Education
Gallup McKinley County Schools

A Regular meeting of the Board of Education of Gallup McKinley County Schools will be held October 6, 2020, beginning at 1:00 PM in the Board Room of the Student Support Center, 640 Boardman, Gallup, NM 87301.

1. Call to Order - Pledge of Allegiance/NM Pledge - Roll Call
2. Approval of Agenda
   A. Recognition (Student, Staff and Other)
3. Approval of Minutes
   A. September 14, 2020
4. Approval of Consent Agenda Items (4a, 4b, 4c, 4d, 4e, 4f)
   A. Report on, consideration of, and action on bids, proposals and use of existing contracts: CONSENT
      1. Fleet Vehicles of September 23, 2020
      2. Asbestos Inspection of July 30, 2020
      3. Website Design & Development of July 30, 2020
   B. Approve the Joint Powers Agreement Between Gallup McKinley County Schools and the New Mexico School for the Blind and Visually Impaired - CONSENT
   C. Approve Letter to Navajo Nation notifying them GMCS will apply directly to the federal government for JOM funding for the 2020-21 school year - CONSENT
   D. Resolution on Parents/Students Choice during Hybrid Learning - CONSENT
   E. Approval of Donation to GMCS from Walmart-Gallup - CONSENT
   F. Financial Section - CONSENT
      1. 2020-2021 Budget Decrease
      2. 2020-2021 Budget Increase
      3. 2020-2021 Budget Adjustment Requests (Intra-Transfers)
      4. 2020-2021 Budget Adjustment Requests (Inter-Transfers)
      5. Current Bills - Operational, Federal Projects, Food Services, Other
5. Study Circle
   A. Reports
      1. Superintendent Report
         a. Parents as Educators
         b. Athletics
         c. Cultural Education
      2. Notices and Communications
         a. October 8, 2020 - End of Quarter 1
b. October 9, 2020 - Region 1 Meeting (5PM-7PM via Zoom)
c. October 9 & 12, 2020 – Fall Break (No School)
d. October 12, 2020 - Indigenous People's Day (No School/SSC Closed)
e. October 26, 2020 - BOE Meeting (SSC/1PM)
f. November 11, 2020 - Veterans Day (No School)
g. November 23-27, 2020 - Thanksgiving Break

6. New Business
   A. Approval of 2021 Graduation Dates – DISCUSSION / ACTION

7. Adjourn

8. Individuals in need of a Spanish or Navajo interpreter or those with a disability who are in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, may contact the Superintendent at 505-721-1189 at least one week prior to the meeting or as soon as possible to arrange for accommodations.

Los hispanohablantes con necesidad de un intérprete, o individuos con una incapacidad que están ecesitados de una antología, el amplificador, el intérprete capacitado de lenguaje porseñas, o alguna otra forma de servicio o ayuda auxiliar para permitir asistencia y participación en la audición o reunión, pueden contactar al Superintendente al 505-721-1189 por lo menos una semana antes de la reunión o tan pronto como sea posible para hacer los preparativos para acomodación.
Minutes of Regular Meeting
The Board of Education
Gallup McKinley County Schools
September 14, 2020

Regular meeting of the Board of Education of Gallup McKinley County Schools was held September 14, 2020, beginning at 1:00 PM in the Board Room of the Student Support Center, 640 Boardman, Gallup, NM 87301.

BOARD MEMBERS PRESENT:
Charles Long, President
Christopher Mortensen, Vice President - absent
Michael W. Schaaf, Secretary
Priscilla Manuelito, Member
Kevin Mitchell, Member

GUESTS
Lorencita Emerson

J. Maynes

STAFF MEMBERS PRESENT:
Mike Hyatt, Superintendent
Pauletta White, Assistant Superintendent of Student Services
Jvanna Hanks, Assistant Superintendent of Business Services
Tim Bond, Assistant Superintendent of Support Services
Gerald Horacek, Assistant Superintendent of Curriculum and Instruction
Joan Nez, Recording Secretary

CALL TO ORDER – PLEDGE OF ALLEGIANCE - ROLL CALL
Charles Long called the Board of Education meeting to order at 1:00 p.m. on Monday, September 14, 2020, in the boardroom of the Student Support Center, 640 Boardman, Gallup, New Mexico. (Four board members were present for roll call: Charles Long, Michael Schaaf, Priscilla Manuelito, and Kevin Mitchell)

Priscilla Manuelito participated via telephone.

APPROVAL OF AGENDA
Michael Schaaf move and Kevin Mitchell second to approve the agenda as presented. Upon roll call vote, motion carried unanimously. (Four board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Charles Long-yes)

APPROVAL OF MINUTES
Michael Schaaf move and Kevin Mitchell second the minutes of the Board of Education regular meeting of August 24, 2020 be approve as presented. Upon roll call vote, motion carried unanimously. (Four board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Charles Long-yes)

Michael Schaaf move and Kevin Mitchell second the minutes of the Board of Education special meeting of September 8, 2020 be approve as presented. Upon roll call vote, motion carried unanimously. (Four board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Charles Long-yes)

APPROVAL OF CONSENT AGENDA ITEMS
Michael Schaaf move and Kevin Mitchell second the consent agenda items be approve as presented. (4a, 4b, 4c) Upon roll call vote, motion carried unanimously. (Four board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Charles Long-yes)

A. Financial Section - CONSENT
   1. 2020-2021 Budget Decrease
   2. 2020-2021 Budget Increase
   3. 2020-2021 Budget Adjustment Requests (Intra-Transfers)
   4. 2020-2021 Budget Adjustment Requests (Inter-Transfers)
   5. Current Bills - Operational, Federal Projects, Food Services, Other

B. Approve Revised Memorandum of Understanding Between New Mexico Mathematics, Engineering, Science Achievement, Inc. (MESA) and Gallup McKinley County Schools - CONSENT
C. Approval of PED reentry toolkit Assurances – CONSENT

*A. 2020-2021 BUDGET INCREASE*

1. It is recommended that the following 2020-2021 Budget Increase be approved.

<table>
<thead>
<tr>
<th>Fund</th>
<th>Present Budget</th>
<th>Increase</th>
<th>Adjusted Budget</th>
<th>JUSTIFICATION/PURPOSE</th>
</tr>
</thead>
<tbody>
<tr>
<td>3B00</td>
<td>$7,915,415</td>
<td>$5,000,000</td>
<td>$12,915,415</td>
<td>2020-2021 Increase</td>
</tr>
<tr>
<td>Description</td>
<td>Revenue Bond Building</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Fund</th>
<th>Present Budget</th>
<th>Increase</th>
<th>Adjusted Budget</th>
<th>JUSTIFICATION/PURPOSE</th>
</tr>
</thead>
<tbody>
<tr>
<td>3B400</td>
<td>$887</td>
<td>$405,639</td>
<td>$415,526</td>
<td>2020-2021 Increase</td>
</tr>
<tr>
<td>Description</td>
<td>Special Capital Outly</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*A. 2020-2021 BUDGET ADJUSTMENT REQUESTS (INTRA-TRANSFERS)-Same Function*

<table>
<thead>
<tr>
<th>FROM ACCOUNT</th>
<th>TO ACCOUNT</th>
<th>AMOUNT</th>
<th>LOCATION</th>
<th>JUSTIFICATION/PURPOSE OF TRANSFER</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Operational-Site Base(1040)</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>General Supplies &amp; Materials</td>
<td>Software</td>
<td>$2,250</td>
<td>Business</td>
<td>Gallup High transfer of funds to purchase software.</td>
</tr>
<tr>
<td>General Supplies &amp; Materials</td>
<td>Software</td>
<td>$7,000</td>
<td>Business</td>
<td>Miyamura High transfer of funds to purchase software.</td>
</tr>
<tr>
<td>Supply Assets &lt; $5,000</td>
<td>MFG Furr/fix/Equip</td>
<td>$356</td>
<td>Business</td>
<td>Navajo Elementary transfer of funds to adjust budget.</td>
</tr>
<tr>
<td>Professional Development</td>
<td>Software</td>
<td>$8,460</td>
<td>Business</td>
<td>Navajo Elementary transfer of funds to adjust budget.</td>
</tr>
<tr>
<td>Professional Development</td>
<td>MFG Furr/fix/Equip</td>
<td>$300</td>
<td>Business</td>
<td>Twin Lakes Elementary transfer of funds to adjust budget.</td>
</tr>
<tr>
<td>Professional Development</td>
<td>Software</td>
<td>$1,500</td>
<td>Business</td>
<td>Jefferson Elementary transfer of funds to purchase math software.</td>
</tr>
<tr>
<td>Other Text Books</td>
<td>Software</td>
<td>$2,000</td>
<td>Business</td>
<td>Jefferson Elementary transfer of funds to purchase software.</td>
</tr>
<tr>
<td>General Supplies &amp; Materials</td>
<td>Software</td>
<td>$4,425</td>
<td>Business</td>
<td>Miyamura High transfer of funds to purchase software.</td>
</tr>
<tr>
<td>Professional Development</td>
<td>Software</td>
<td>$2,500</td>
<td>Business</td>
<td>Jefferson Elementary transfer of funds to purchase software.</td>
</tr>
<tr>
<td>Supply Assets &lt; $5,000</td>
<td>Materials</td>
<td>$2,995</td>
<td>Business</td>
<td>Crownpoint Elementary transfer of funds to purchase headphones for students.</td>
</tr>
<tr>
<td>Supply Assets &lt; $5,000</td>
<td>Other Contract Services</td>
<td>$300</td>
<td>Business</td>
<td>Navajo Pine High transfer of funds to provide instructional support to students in CCR Pathway courses.</td>
</tr>
<tr>
<td>Supply Assets &lt; $5,000</td>
<td>General Supplies 6</td>
<td>$300</td>
<td>Business</td>
<td>Navajo Pine High transfer of funds to provide instructional support to students in CCR Pathway courses.</td>
</tr>
<tr>
<td><strong>Total:</strong></td>
<td></td>
<td>$35,726</td>
<td></td>
<td></td>
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<tr>
<td><strong>Operational-Athletics/Activity(1060):</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>General Supplies &amp; Materials</td>
<td>Supply Assets &lt; $5,000</td>
<td>$795</td>
<td>Business</td>
<td>Navajo Pine High transfer of funds to purchase safety equipment for catcher.</td>
</tr>
<tr>
<td>General Supplies &amp; Materials</td>
<td>Supply Assets &lt; $5,000</td>
<td>$540</td>
<td>Business</td>
<td>Navajo Pine High transfer of funds to purchase equipment for volleyball.</td>
</tr>
<tr>
<td>General Supplies &amp; Materials</td>
<td>Supply Assets &lt; $5,000</td>
<td>$1,082</td>
<td>Business</td>
<td>Navajo Pine High transfer of funds to purchase goal post and helmet equipment.</td>
</tr>
<tr>
<td>General Supplies &amp; Materials</td>
<td>Supply Assets &lt; $5,000</td>
<td>$680</td>
<td>Business</td>
<td>Navajo Mid transfer of funds to purchase volleyball equipment.</td>
</tr>
<tr>
<td><strong>Total:</strong></td>
<td></td>
<td>$3,197</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Title 1 (2410):</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>General Supplies &amp; Materials</td>
<td>Professional Development</td>
<td>$8,031</td>
<td>Business</td>
<td>Navajo Elementary transfer of funds adjusting budget.</td>
</tr>
<tr>
<td>General Supplies &amp; Materials</td>
<td>Other Text Books</td>
<td>$1,400</td>
<td>Business</td>
<td>Navajo Elementary transfer of funds to purchase workbooks.</td>
</tr>
<tr>
<td>Base Salaries</td>
<td>Special Retirement</td>
<td>$5,500</td>
<td>Business</td>
<td>Transfer of funds to adjust budget to actual.</td>
</tr>
<tr>
<td>Base Salaries</td>
<td>ERA-Non Remedial Health</td>
<td>$790</td>
<td>Business</td>
<td>Transfer of funds to adjust budget to actual.</td>
</tr>
<tr>
<td>Base Salaries</td>
<td>RCA Payments</td>
<td>$645</td>
<td>Business</td>
<td>Transfer of funds to adjust budget to actual.</td>
</tr>
<tr>
<td>Base Salaries</td>
<td>Life</td>
<td>$73</td>
<td>Business</td>
<td>Transfer of funds to adjust budget to actual.</td>
</tr>
<tr>
<td>Base Salaries</td>
<td>Medicare Payments</td>
<td>$148</td>
<td>Business</td>
<td>Transfer of funds to adjust budget to actual.</td>
</tr>
<tr>
<td>Student Travel</td>
<td>Supply Assets &lt; $5,000</td>
<td>$2,000</td>
<td>Business</td>
<td>Crownpoint Mid transfer of funds to purchase white boards, headsets and workbooks.</td>
</tr>
<tr>
<td>Software</td>
<td>Supply Assets &lt; $5,000</td>
<td>$176</td>
<td>Business</td>
<td>Crownpoint Mid transfer of funds to purchase white boards, headsets and workbooks.</td>
</tr>
<tr>
<td>Software</td>
<td>General Supplies 6</td>
<td>$115</td>
<td>Business</td>
<td>Crownpoint Mid transfer of funds to purchase white boards, headsets and workbooks.</td>
</tr>
<tr>
<td>Software</td>
<td>Materials</td>
<td>$282</td>
<td>Business</td>
<td>Crownpoint Mid transfer of funds to purchase white boards, headsets and workbooks.</td>
</tr>
<tr>
<td><strong>Total:</strong></td>
<td></td>
<td>$21,752</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>High School Redesign (2430):</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Supply Assets &lt; $5,000</td>
<td>General Supplies 6</td>
<td>$4,000</td>
<td>Business</td>
<td>Thereau high transfer of funds to purchase supplies for Career Readiness Class.</td>
</tr>
<tr>
<td>Software</td>
<td>Other Text Books</td>
<td>$12,000</td>
<td>Business</td>
<td>Miyamura high transfer of fund to purchase career pathway books.</td>
</tr>
<tr>
<td><strong>Total:</strong></td>
<td></td>
<td>$16,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Capital Improvement SB-9 (3170):</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Board of Education Minutes

September 14, 2020

NGR Bldg. & Grounds
Supply Assets < $5,000 $30,000 NBO
Total: $30,000

*4-2020-2021 BUDGET ADJUSTMENT REQUESTS (INTER-TRANSFERS) - Different Function

FROM ACCOUNT
Operational-Site Bldg.(1000)
Professional Dev.(1000)
General Supplies & Mts.(2400)
Software(1000)
CARES Act (2400)
Supply Assets <$5,000(2000)
Total:

TO ACCOUNT
General Supplies & Mts.(2500)
MGR furn/fix/equip.(1010)
Supply Assets < $5,000(2500)
Total:
Supply Assets <$5,000(1010)
Total:

AMOUNT
$1,380
$280
$752
$2,332
$63,000
$63,000

LOCATION
Business
Business
Business

JUSTIFICATION/PURPOSE OF TRANSFER
Nevaie Elementary transfer of funds for supplies for the classroom.
Renah High transfer of funds to replace broken seats on cafeteria tables.
Crownpoint Elementary transfer of funds to purchase equipment for maintenance.

STUDY CIRCLE
A. Reports
1. Superintendent Report
   a. The harm to students when schools are not open for in-person learning per C.D.C.
   Mike Hyatt reported on CDC “The Importance of Reopening America’s Schools this Fall” the handout can be found at (https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/reopening-schools.html) focuses on the harms attributed to closed schools on the social, emotional, and behavioral health, economic well-being, and academic achievement of children, in both the short- and long-term, are well-known and significant.
2. Notices and Communications
   a. September 15, 2020 – Thoreau Elementary School Dedication (8AM)
   b. October 5, 2020 - BOE Meeting (SSC/1PM)
   c. October 9 & 12, 2020 – Fall Break (No School)
   d. October 12, 2020 - Indigenous People’s Day (No School/SSC Closed)
   e. October 26, 2020 - BOE Meeting (SSC/1PM)

NEW BUSINESS
A. Approval to Opt-In or Opt-Out of Deferring Payroll Tax Obligations – ACTION
   Michael SchAAF move and Kevin Mitchell second to approve to Opt-In of Deferring Payroll Tax Obligations as presented. Upon roll call vote, motion carried. (Four board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-no, Michael SchAAF-yes, Charles Long-yes)

B. Approval of the written inventory report as required by NMAC 2.20.1.16 – ACTION
   Michael SchAAF move and Kevin Mitchell second to approve the written inventory report as required by NMAC 2.20.1.16 as presented. Upon roll call vote, motion carried unanimously. (Four board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael SchAAF-yes, Charles Long-yes)

Priscilla Manuelito requested for McKinley Academy and On-line Learning update.

ADJOURN
There being no further business Michael SchAAF move and Kevin Mitchell second the meeting be adjourn. Upon roll call vote, motion carried unanimously. (Four board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael SchAAF-yes, Charles Long-yes) Meeting adjourned on Monday, September 14, 2020, at 2:03 p.m.

Charles Long, President
Michael SchAAF, Secretary

Recorded by
Joan Nez
September 14, 2020
### 2020-2021 Budget Decrease

1. It is recommended that the following 2020-2021 Budget Decrease be approved.

<table>
<thead>
<tr>
<th>Fund</th>
<th>Present Budget</th>
<th>Decrease</th>
<th>Adjusted Budget</th>
<th>JUSTIFICATION/PURPOSE</th>
</tr>
</thead>
<tbody>
<tr>
<td>11000</td>
<td>Operational</td>
<td>$130,577,516</td>
<td>$5,484,563</td>
<td>$125,092,953</td>
</tr>
</tbody>
</table>

### 2020-2021 Budget Increase

1. It is recommended that the following 2020-2021 Budget Increase be approved.

<table>
<thead>
<tr>
<th>Fund</th>
<th>Increase</th>
<th>Adjusted Budget</th>
<th>JUSTIFICATION/PURPOSE</th>
</tr>
</thead>
<tbody>
<tr>
<td>11000</td>
<td>Breakfast After The Bell</td>
<td>$65,503</td>
<td>$65,503</td>
</tr>
</tbody>
</table>

### 2020-2021 Budget Adjustment Requests (Intra-Transfers) Same Function

<table>
<thead>
<tr>
<th>FROM ACCOUNT</th>
<th>TO ACCOUNT</th>
<th>AMOUNT</th>
<th>LOCATION</th>
<th>JUSTIFICATION/PURPOSE OF TRANSFER</th>
</tr>
</thead>
</table>

#### Operational Balances (11000)

- **General Supplies & Materials**
  - MAR Furn/Fix/Equip: $1,000 (Business) - Chief M. Mid transfer of funds to service custodial equipment.
  - Supply Assets $5,000: $2,000 (Business) - Mytum High transfer of funds to purchase books.
  - Supply Assets $5,000: $1,000 (Business) - Madam High transfer of funds to purchase software.
  - General Supplies & Materials: $3,000 (Business) - Nariso Mid transfer of funds to purchase office equipment.
  - Other Contract Services: $3,000 (Business) - Lincoln Elementary transfer of funds to purchase supplies.
  - Supply Assets $5,000: $4,000 (Business) - Galap High transfer of funds to purchase chairs for 3 classrooms.
  - General Supplies & Materials: $2,000 (Business) - Thoreau Elementary transfer of funds to purchase shelves for supply room.
  - Base Salaries: $89 (Business) - Adjusting budget to actual.

#### Total: $18,243

#### Operational Athletic/Activities (11000)

- General Supplies & Materials: Supply Assets $5,000: $538 (Business) - Galap High transfer of funds to purchase items for band.
  - General Supplies & Materials: Supply Assets $5,000: $300 (Business) - Galap High transfer of funds to purchase items for track.
  - General Supplies & Materials: Supply Assets $5,000: $740 (Business) - Ramah High transfer of funds to purchase chairs for athletes.

#### Total: $2,243

#### Transportation (13000)

- Base Salaries: Additional Compensation: $34,386 (Transportation) - Adjusting estimated budget to actual.
  - Base Salaries: ERP-ERP Health: $3,065 (Transportation) - Adjusting estimated budget to actual.
  - Base Salaries: General Supplies & Materials: $3,685 (Transportation) - Adjusting estimated budget to actual.
  - Base Salaries: Health/Medical Premiums: $126 (Transportation) - Adjusting estimated budget to actual.
  - Base Salaries: Maint & Repair Buses: $217 (Transportation) - Adjusting estimated budget to actual.
  - Base Salaries: Maint & Repair Supplies/Parts: $1,172 (Transportation) - Adjusting estimated budget to actual.
  - Base Salaries: Other Contract Services: $205 (Transportation) - Adjusting estimated budget to actual.
  - Base Salaries: Supply Assets $5,000: $10,995 (Transportation) - Adjusting estimated budget to actual.

#### Total: $148,016

#### Title I (24101)

- General Supplies & Materials: Additional Compensation: $209 (Business) - Adjusting budget to actual.
  - Medicare Payments: Additional Compensation: $36 (Business) - Adjusting budget to actual.
  - Base Salaries: Additional Compensation: $506 (Business) - Adjusting budget to actual.
  - Base Salaries: Education Retirement: $140 (Business) - Adjusting budget to actual.
  - Base Salaries: ERP-ERP Health: $20 (Business) - Adjusting budget to actual.
  - Base Salaries: LIFE: $4 (Business) - Adjusting budget to actual.
  - Base Salaries: Dental: $233 (Business) - Adjusting budget to actual.
  - Base Salaries: Vision: $51 (Business) - Adjusting budget to actual.
  - Base Salaries: Education Retirement: $5,468 (Business) - Adjusting budget to actual.
  - Base Salaries: ERP-ERP Health: $772 (Business) - Adjusting budget to actual.
  - Base Salaries: PICA: $504 (Business) - Adjusting budget to actual.
  - Base Salaries: Medicare Payments: $126 (Business) - Adjusting budget to actual.
  - Base Salaries: LIFE: $108 (Business) - Adjusting budget to actual.
  - Education Retirement: Dental: $450 (Business) - Adjusting budget to actual.
  - Education Retirement: Vision: $60 (Business) - Adjusting budget to actual.
  - M$& F& F& E& E: Software: $24 (Business) - Ramah Elementary adjusting budget to actual.

#### Total: $15,162

### FROM ACCOUNT cont.

<table>
<thead>
<tr>
<th>FROM ACCOUNT</th>
<th>TO ACCOUNT</th>
<th>AMOUNT</th>
<th>LOCATION</th>
<th>JUSTIFICATION/PURPOSE OF TRANSFER</th>
</tr>
</thead>
<tbody>
<tr>
<td>Base Salaries: Dental</td>
<td></td>
<td>$78</td>
<td>Business</td>
<td>Lincoln Elementary adjusting budget to actual.</td>
</tr>
<tr>
<td>Base Salaries: Vision</td>
<td></td>
<td>$3</td>
<td>Business</td>
<td>Lincoln Elementary adjusting budget to actual.</td>
</tr>
<tr>
<td>Item Description</td>
<td>Category</td>
<td>Amount</td>
<td>Account</td>
<td>Notes</td>
</tr>
<tr>
<td>------------------------------------------------------</td>
<td>---------------------------</td>
<td>---------</td>
<td>---------</td>
<td>---------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Software</td>
<td>General Supplies &amp; Materials</td>
<td>$342</td>
<td>Business</td>
<td>Chee Dodge Elementary to purchase incentives for Students.</td>
</tr>
<tr>
<td>Supply Assets &lt;$5,000</td>
<td>General Supplies &amp; Materials</td>
<td>$345</td>
<td>Business</td>
<td>Ramah High transfer to purchase new leftovers.</td>
</tr>
<tr>
<td>Software</td>
<td>General Supplies &amp; Materials</td>
<td>$555</td>
<td>Business</td>
<td>Crownpoint Elementary transferring funds to purchase manipulatives.</td>
</tr>
<tr>
<td>Dental</td>
<td>Base salaries</td>
<td>$358</td>
<td>Business</td>
<td>Twin Lakes Elementary transferring funds to adjust budget to actual.</td>
</tr>
<tr>
<td>Vision</td>
<td>Base salaries</td>
<td>$73</td>
<td>Business</td>
<td>Twin Lakes Elementary transferring funds to adjust budget to actual.</td>
</tr>
<tr>
<td>General Supplies &amp; Materials</td>
<td>Base salaries</td>
<td>$303</td>
<td>Business</td>
<td>Twin Lakes Elementary transferring funds to adjust budget to actual.</td>
</tr>
<tr>
<td>General Supplies &amp; Materials</td>
<td>Additional Compensation</td>
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**4.2020-2021 BUDGET ADJUSTMENT REQUESTS (INTER-TRANSFERS)-Different Function**

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<tr>
<th>FROM ACCOUNT</th>
<th>TO ACCOUNT</th>
<th>AMOUNT</th>
<th>LOCATION</th>
<th>JUSTIFICATION/PURPOSE OF TRANSFER</th>
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<td>$43,840</td>
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AGENDA ITEM EXECUTIVE SUMMARY

Approval for Agenda Submission:

Superintendent/Assistant Superintendent - Date

Board of Education Meeting Date: October 5, 2020

Item Title: Joint Powers Agreement Between Gallup McKinley County Schools and the New Mexico School for the Blind and Visually Impaired

Name of Presenter(s): John Overheim

Committee: Yes No X 

Name of Committee: 

Action Item: Yes No X 

Consent Agenda Yes No 

Motion: Approve the Joint Powers Agreement Between Gallup McKinley County Schools and the New Mexico School for the Blind and Visually Impaired

Executive Summary

The Joint Powers Agreement between GMCS and the New Mexico School for the Blind and Visually Impaired (NMSBVI) located in Alamogordo, NM is for five years, with an ending date of June 30, 2025.

The district will work with NMSBVI for GMCS students who are identified as blind or visually impaired so students receive the necessary supports for success.
JOINT POWERS AGREEMENT
FOR PROVISION OF SPECIAL EDUCATION
AND RELATED SERVICES

BOARD OF EDUCATION OF
GALLUP-McKINLEY COUNTY PUBLIC SCHOOLS

AND
THE
NEW MEXICO SCHOOL FOR THE BLIND AND
VISUALLY-IMPAIRED

SCHOOL YEAR
2019-2022
This joint powers agreement (the "Agreement") is made and executed by and between the Board of Education of Gallup-McKinley Public Schools (or the "District") and the New Mexico School for the Blind and Visually Impaired (the "NMSBVI") for the purpose of serving students at or from the New Mexico School for the Blind and Visually Impaired.

WHEREAS, the District and the NMSBVI are each authorized and required to provide appropriate special education and related services to students within their respective educational jurisdiction who qualify for services under state and federal law;

WHEREAS, the educational jurisdiction of the District is defined by the geographical boundaries of Gallup-McKinley County School District in or about Gallup, New Mexico, and the educational jurisdiction of the NMSBVI is the State of New Mexico;

WHEREAS, the District and the NMSBVI are public agencies authorized to jointly exercise their common power through joint powers agreements under the Joint Powers Agreement Act, NMSA 1978, §§11-1-1, et seq.;

WHEREAS, the New Mexico Administrative Code requires a joint powers agreement be executed between two public agencies that agree to share responsibility for providing special education and related services to students;

WHEREAS, the District and the NMSBVI wish to jointly exercise the common power to provide educational and related services to students enrolled in the District and thus desire to enter into this Agreement;

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained, the District and the NMSBVI do hereby agree as follows:

I. PURPOSE & SCOPE

The purpose of this Agreement is to establish the procedures and responsibilities for the joint and cooperative provision of special education and related services to students within the educational jurisdiction of Gallup-McKinley County Schools who are blind or visually impaired, with or without additional disabilities, including those for whom NMSBVI would be an appropriate placement.

II. EFFECTIVE DATE AND TERM

The District and the NMSBVI agree this Agreement shall become effective upon execution of this Agreement by all parties and approval of the Department of Finance and Administration. The term of this Agreement is five years and terminates June 30, 2025.

Because both Parties acknowledge this Agreement must be approved by the New Mexico Secretary of Finance and Administration (the "Secretary") under the Joint Powers Agreement Act, the Parties also understand the Agreement shall automatically terminate if the Secretary rejects the Agreement with no opportunity for the Parties to revise the Agreement.
III. SCOPE OF WORK

A. In accord with Individuals with Disabilities Act (IDEA), New Mexico Administrative Code (NMAC) and New Mexico Technical Evaluation and Assessment Manual (NMTEAM), the District shall undertake Child Find activities to locate and identify children who are residents within the District’s educational jurisdiction and are suspected of having a diagnosis of blindness or visual impairment ("B/VI"). The District will conduct initial diagnostic services evaluations of such children by qualified diagnostic personnel licensed or certified by the New Mexico Public Education Department. The NMSBVI and District will then convene an Eligibility Determination Team Meeting ("EDT"), for all students evaluated, and conduct the same together.

B. On August 1 and January 1 of each year, the District shall provide to NMSBVI a complete list of all children who have a diagnosis of B/VI, located and identified by the District as residents within the District’s educational jurisdiction.

C. The Parties agree that placement of any District student at the NMSBVI by an IEP Team convened by the District shall be undertaken through the Individualized Education Program ("IEP") process and, prior to placement, the District shall provide prior written notice to parents, as required by federal and state law.

D. For District students with a B/VI diagnosis, the District will invite the NMSBVI to participate in any IEP Team meeting in which services at/from the NMSBVI may be appropriate. The NMSBVI representative in attendance at the IEP meeting shall be free to offer relevant expertise and NMSBVI information and services to the student and family. The District will be responsible for reporting such students into the New Mexico Public Education Department student information system. For students attending a District school, the District shall be responsible for reporting such students into the New Mexico Public Education Department student information system.

For any District student placed or enrolled at NMSBVI, IEP Team meetings will be timely initiated at a minimum of once a year by the NMSBVI. The NMSBVI will invite a District representative to participate in these meetings. The District representative in attendance at the IEP meeting shall be free to offer relevant expertise and District information and services to the student and family. NMSBVI will be responsible for reporting such students into the New Mexico Public Education Department student information system. The NMSBVI will timely conduct all subsequent diagnostics of District students placed or enrolled in the NMSBVI.

E. For those District students attending the NMSBVI, the NMSBVI shall be considered the school of attendance and, accordingly, the NMSBVI agrees to provide all special education and related services set forth in the IEP of each such student, except as otherwise provided in this joint powers agreement or as otherwise required of the District by law as the child’s district of residence. NMSBVI agrees to identify the District as the “district of residence” on the educational records of all District students placed or enrolled at the NMSBVI.
F. The NMSBVI assures that individuals licensed or certified by the New Mexico Public Education Department will provide special education and related services to the District Students enrolled in the NMSBVI.

G. For District Students placed at the NMSBVI residential campus by an IEP Team convened by the District, the following apply:

1. The NMSBVI will provide all special education and related services as specified in each student's IEP;
2. When determined appropriate by IEP Team decision, students who can benefit from or require an inclusion placement, will receive part of their daily instruction at Alamogordo Public Schools whereby opportunities for inclusion with nondisabled peers will be provided;
3. NMSBVI will provide transportation between Gallup and Alamogordo.
4. For students who are eligible for Extended School Year (ESY) Services in order to maintain skills and avoid regression, NMSBVI and the District will jointly consider at an IEP meeting the nature of the student’s ESY instructional needs, and whether it is most appropriate for the student to receive NMSBVI or District ESY services, which would allow the student to remain in their home community for the summer.
5. For students placed at NMSBVI who become unable to attend school for medical reasons, the NMSBVI will hold a joint IEP with the District to discuss educational options, including Homebound services. If the IEP team determines that Homebound Services are appropriate for the student, the District will be responsible for such services.

H. Mentorship Support Services:
1. When requested by the District, and when mutually convenient, NMSBVI will provide mentoring support to the District’s Teachers of Students with Visual Impairment and/or Orientation and Mobility Specialists to help them fulfill the requirements of their position.
2. NMSBVI will provide mentoring support to teachers who enroll in the NMSU personnel preparation program and are employed by the District to work with students with vision impairments/blindness. The intern will be responsible for obtaining written consent from each parent whose student information is to be shared with NMSU.

I. At the request of either party, the District and NMSBVI or their designees shall meet to review compliance with the terms of the Agreement, the program services provided, as well as the progress and needs of District students with "B/VI" enrolled at either school.

J. NMSBVI agrees to maintain, make available and submit reports, records and/or data as required by the District and/or the New Mexico Public Education Department.

K. The parties acknowledge there will be no charges or fees to the primary caretaker, parent, guardian or person having custody of a student placed with NMSBVI pursuant to this Agreement and in accordance with state and federal requirements for providing a free appropriate public education (FAPE).

L. NMSBVI assures that its facilities:
1. are accessible;
2. provide access for people with disabilities; and
3. conform with all federal, state and local laws/regulations/ordinances.

M. NMSBVI agrees to provide all necessary textbooks, school supplies and educational materials to students enrolled in its programs. NMSBVI assures that such textbooks, school supplies and educational materials:
   1. are in conformity with each student’s IEP; and
   2. meet the requirements of the New Mexico Public Education Department.

N. NMSBVI and the District agree to pursue, on an individual basis, opportunities for inclusion with non-disabled peers for District students with “B/VI” placed at NMSBVI or at any District school.

IV. STATE SUPPORTED SCHOOL

NMSBVI is a State Supported School whose jurisdiction includes students within the District boundaries. NMSBVI is not an employee or agent of the District. Neither The District nor NMSBVI shall be vicariously liable for the acts of the other party or its staff. Both the District and NMSBVI have the exclusive right to determine the manner and means by which their respective employees operate, the method of compensation of their respective employees, the equipment and facilities to be used by their employees, and all hiring, termination, and other employment decisions relating to their employees.

V. LIABILITY

Each of the Parties shall be solely responsible for fiscal and other sanctions, penalties, or fines relating to or arising from that Party’s own violation or alleged violation of requirements applicable to the performance of this Agreement. Each party shall be liable for its acts or failures to act in accordance with this Agreement, subject to the immunities and limitations of the New Mexico Tort Claims Act and other applicable law.

VI. MAINTENANCE OF RECORDS

The parties shall maintain all “education records,” as that term is defined in 34 CFR 99, in strict adherence with the Family Educational Rights and Privacy Act of 1974, the requirements of the IDEA and its implementing regulations, as well as all other applicable state and federal laws/regulations.

VII. STRICT ACCOUNTABILITY OF FUNDS

The parties shall maintain records indicating date, length of time, and nature of services rendered (student attendance records). The Parties each agree to maintain respective strict accountability of funds received and disbursed under this Agreement.

VIII. COMPLIANCE WITH STATE AND FEDERAL REQUIREMENTS
The District and the NMSBVI each assure its respective compliance with all state and federal statutes and regulations applicable to provision of services to students within their educational jurisdiction.

IX. ACKNOWLEDGMENT OF THE AUTHORITY OF THE DEPARTMENT OF EDUCATION TO APPROVE SPECIAL EDUCATION PROGRAMS

The Parties hereby acknowledge the authority of the New Mexico Public Education Department (the “Department”) to promulgate, monitor and enforce rules and standards governing the provision of special education and related services appropriate to meet the needs of students requiring the same. NMSA 1978, § 22-13-5.

X. TERMINATION

This Agreement may be terminated without “cause” by either of the Parties upon written notice delivered to the other Party at least thirty (30) days prior to the intended date of termination. Each party maintains its respective contractual responsibilities through the date of termination.

XI. NON-WAIVER

A Party’s decision not to immediately pursue legal action against the other for alleged breach of this Agreement shall not constitute a waiver of the right to pursue a legal remedy for such breach within the applicable statutory limitations.

XII. HEADINGS

The section headings are for convenience of reference only and shall not otherwise affect the meaning of the sections themselves.

XIII. INTEGRATION OF CONTRACT

This Agreement incorporates all of the agreements, covenants, and understandings between the parties hereto concerning the subject matter hereto, and all such covenants, agreements, and understandings have been merged into this written Agreement. No prior agreements or understanding, verbal or otherwise, of the parties or their agents shall become valid or enforceable unless embodied in this Agreement.

XIV. SEVERABILITY

If any term or provision of this Agreement is deemed invalid, illegal or unenforceable (“defective”) by a court of competent jurisdiction, such defective term/provision shall not affect the validity or enforceability of any other term or provision.

XV. GOVERNING LAW
This Agreement shall be governed by and construed according to the laws of the State of New Mexico.

XVI. AMENDMENT

This Agreement shall not be altered, changed, or amended except by an instrument in writing executed by duly-authorized representatives of the District and NMSBVI, and approved by the Secretary of Finance and Administration.

IN WITNESS WHEREOF, the signatories have executed this Agreement on behalf of the Parties hereto, to be effective as of the day and year identified in the Term.

BOARD OF EDUCATION OF GALLUP-McKINLEY COUNTY SCHOOLS

By: ________________________________ DATE

SUPERINTENDENT OR DESIGNEE

BOARD OF REGENTS OF THE NEW MEXICO SCHOOL FOR THE BLIND AND VISUALLY-IMPAIRED

By: ________________________________ DATE

NMSBVI AUTHORIZED SIGNATURE
SUPERINTENDENT OR DESIGNEE

DEPARTMENT OF FINANCE AND ADMINISTRATION

By: ________________________________ DATE

SECRETARY
AGENDA ITEM EXECUTIVE SUMMARY

Approval for Agenda Submission:

Superintendent/Assistant Superintendent - Date

Board of Education Meeting Date: October 5, 2020

Item Title: Letter to Navajo Nation on JOM

Name of Presenter(s): Mike Hyatt

Committee: Yes No X Name of Committee:

Action Item: Yes No X Consent Agenda Yes X No

Motion: Approval of the Letter to Navajo Nation notifying them GMCs will apply directly to the federal government for JOM funding for the 2020-21 school year – CONSENT

Executive Summary
AGENDA ITEM EXECUTIVE SUMMARY

ITEM NO. 4.D.

Approval for Agenda Submission: 
Superintendent/Assistant Superintendent - Date

Board of Education Meeting Date: 
October 5, 2020

Item Title: Resolution of Parents and Students Choice

Name of Presenter(s): Mike Hyatt

Committee: Yes [ ] No [x] Name of Committee: 

Action Item: Yes [ ] No [x] Consent Agenda Yes [x] No [ ]

Motion: Approval of Resolution on Parents and Students Choice during Hybrid Learning – CONSENT

Executive Summary
RESOLUTION OF THE
GALLUP McKINLEY COUNTY SCHOOLS (GMCS) BOARD OF EDUCATION

Relating to Education; Approving that all Gallup-McKinley County Schools give parent choice where safe and allowable for a student to have access to either a virtual education or in-person education for the 2020-21 school year.

WHEREAS:

1. The GMCS Board of Education are the elected officials over education for all GMCS public schools and oversee the operations of all schools serving in its boundaries per New Mexico State Law.

2. The GMCS Board of Education recognizes the severe damage that many students face when in-person education is not utilized including but not limited to, physical damage, social damage, emotional damage, mental health damage and severe learning loss.

3. The Board contends that the reopening of schools should be a local decision informed by applicable health, safety and disinfecting recommendations articulated by the Centers for Disease Control and Prevention and applicable state health agencies. The COVID-19 crisis has revealed the urgency of integrating strategies and processes to promote students’ health, social and emotional learning, and well-being as essential components of their academic growth, development, and achievement.

4. The GMCS School Board approved reopening plans that were developed in consultation with the New Mexico Public Education Department. The reopening plans were presented to the public during local school board meetings and presented to the Navajo Board of Education on August 5th, 2020 and the Zuni Tribal Council on August 3rd, 2020. The guidelines affirm the work and efforts to support and prioritize the health and wellbeing of students and staff.

5. The GMCS School Board recognizes that a balance of safety precautions while providing safe in-person instruction where possible is what is best for students and their health and educational needs and that these student needs should always be put above outside entities and/or adults personal wants, political ambitions, or other desires.

NOW THEREFORE BE IT RESOLVED THAT:

1. The GMCS Board of Education hereby approves and requires that all GMCS schools, under the direction of the Superintendent, give parents a choice in receiving an in-person or virtual/online education, where possible, and to allow, where possible, for students to participate in sports and extracurricular activities under the NMAA guidelines/requirements.

3. The School Board reserves the right to negate any unlawful outside entity for attempting to infringe upon the rights of the its legal board authority and/or to negate any outside entity from inflicting social, emotional, physical, or learning injury to students caused by students not being able to attend school in-person. Students not attending school in-person is admittedly by the CDC more harmful to the growth and development of students on average physically, socially, emotionally, academically than the Covid-19 virus as proven by science and research. https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/reopening-schools.html

3. The GMCS Board of Education hereby reserves the right to take action to transfer any legal liability to any outside entity effectively enforcing oversight on GMCS with respect to the pandemic/school reopening which as a result mitigates the GMCS School Board's liability.

CERTIFICATION

I hereby certify that the foregoing resolution was duly considered by the McKinley County School Board of at a duly called meeting at Gallup, NM at which a quorum was present, motion by ______________________ and seconded by ______________________ and that the same was passed by a vote of ___ in favor; ___ opposed; ___ abstained, this ___ day of October 2020.

_________________________
Charles Long, President
GMCS Board President
AGENDA ITEM EXECUTIVE SUMMARY

Approval for Agenda Submission: 
Superintendent/Assistant Superintendent - Date

Board of Education Meeting Date: 
October 5, 2020

Item Title: Approval of Donation to GMCS from Walmart-Gallup

Name of Presenter(s): Mike Hyatt

Committee: Yes [ ] No [x] Name of Committee:

Action Item: Yes [ ] No [x] Consent Agenda Yes [x] No [ ]

Motion: Approval of Donation to GMCS from Walmart-Gallup - CONSENT

Executive Summary
# Donation & Gift Form

**School/Dept:** GMCS (Gallup McKinley Schools)  
**Date:** 9/30/2020  
**Name of Donor:** Walmart - Gallup  
**Address:** 1650 W. Meloney Ave.  
**City, State, Zip:** Gallup NM - 87301

---

**Description or item(s)** Attach additional pages if necessary to provide detailed description of donation:

**Paper Folders**

**Contact Information**

James Hankins  
505-417-9279

---

**Monetary Value:** $4000.00

---

**Donation intended for:**

(Name of School/Department/Club or Group)

---

**Check or Cash total:**

(Check or Cash under $100.00 will be kept at the school site and deposited)

---

**Check or Cash on hold with Business:**

(Business receiving initial)

---

**Account Deposit #**

---

**Check or Cash total:**

---

**Check or Cash on hold with Business:**

---

**District Designee (Printed):**

**District Designee (signature):**

---

**K-850 The Board will make every effort to honor the intent of the donor in its use of the gift, but reserves the right to utilize any gift it accepts in the best interest of the educational program of the District.**

---

**Original (Donation Coordinator)**

**Canary Copy (Superintendent's Office)**

**Pink Copy (School Site/Program)**

**Goldenrod Copy (Donor)**
AGENDA ITEM EXECUTIVE SUMMARY

Item Title: Graduation Dates 2021

Name of Presenter(s): Mike Hyatt

Committee: Yes [ ] No [x]

Name of Committee:

Action Item: Yes [x] No [ ]

Consent Agenda Yes [ ] No [x]

Motion: Approval of Graduation Dates for 2021 – DISCUSSION /ACTION

Executive Summary
Draft graduation dates for Board review:

2021 GRADUATION DATES

<table>
<thead>
<tr>
<th>Day</th>
<th>Date</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thursday</td>
<td>May 13</td>
<td>6:00</td>
<td>Gallup High School, Crownpoint</td>
</tr>
<tr>
<td>Friday</td>
<td>May 14</td>
<td>6:00</td>
<td>Miyamura, Tohatchi, Ramah</td>
</tr>
<tr>
<td>Saturday</td>
<td>May 15</td>
<td>2:00</td>
<td>Gallup Central, Tse Yi Gai</td>
</tr>
<tr>
<td>Saturday</td>
<td>May 15</td>
<td>6:00</td>
<td>Navajo, Thoreau</td>
</tr>
</tbody>
</table>
FLEET VEHICLES
ITB-2021-06MA
SEPTEMBER 23, 2020

An Invitation To Bid (ITB) was issued August 31, 2020. This solicitation advertised locally, and posted on the GMCS Bonfire eBidding portal with invitations emailed to local dealerships. We received a total of one (1) bid. The recommendation for award is to Rico Auto Complex as the responsive, responsible bidder. The bid prices are fair and reasonable.

AMOUNT OF AWARD: $148,247.00
PUBLICATION DATE: September 4 & 11, 2020
PROPOSALS UNSEALED BY: Marco Abeita
WITNESSED BY: Becki Payton
BOARD MEETING: October 5, 2020
Funds: Operational (11000) & 2mil (31700)
<table>
<thead>
<tr>
<th>Item No.</th>
<th>Items and Descriptions</th>
<th>Quantity</th>
<th>RICO AUTO COMPLEX</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>New, Midsize, Crossover/Sport Utility Vehicle, Four Door, 4WD</td>
<td>1 Each</td>
<td>$25,982.00</td>
</tr>
<tr>
<td>2</td>
<td>New, 3/4 Ton Pickup, 4 x 4, Regular Cab with Snow Plow</td>
<td>1 Each</td>
<td>$40,674.00</td>
</tr>
<tr>
<td>3</td>
<td>New, 3/4 Ton Cargo Van (Extended)</td>
<td>3 Each</td>
<td>$81,591.00</td>
</tr>
</tbody>
</table>

90 Days ARO

NM Resident Business Preference: X

NM Resident VETERAN Business Preference: 
ASBESTOS INSPECTION (3 Year Inspection)
RFP-2021-02MA
JULY 30, 2020

A Request For Proposals (RFP) was issued July 1, 2020. This solicitation was e-mailed to the known vendors, advertised locally, and posted on the GMCS website. Due to the COVID-19 Pandemic this solicitation was also posted on the GMCS Bonfire eBidding portal. We received a total of four (4) proposals. The recommendation for award is to Havona Environmental.

AMOUNT OF AWARD: $15,890 + NMGRT
PUBLICATION DATE: March 6, 8, 12 & 13, 2020
PROPOSALS UNSEALED BY: Marco Abeita
WITNESSED BY: Becki Payton
BOARD MEETING: October 5, 2020
FUNDS: 2mil (31700)
## RFP-2021-02MA - Asbestos Inspection

### Scoring Summary

#### Active Submissions

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Total Score</th>
<th>Lump Sum Price</th>
<th>B1 - Evaluation Criteria</th>
<th>B1 - Corporate Experience</th>
<th>B2 - Key Personnel Experience</th>
<th>B3 - Experience with Public Education Entities</th>
<th>B4 - Past Performance</th>
<th>B5 - Other Value Added Services</th>
<th>MM Preference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Harris Environmental</td>
<td>94.07</td>
<td>28.32 ($15,890.00)</td>
<td>55.75</td>
<td>5.875</td>
<td>7.75</td>
<td>16.5</td>
<td>24</td>
<td>3.625</td>
<td>0</td>
</tr>
<tr>
<td>Asbestos Consulting LLC</td>
<td>82.76</td>
<td>30 ($15,060.00)</td>
<td>52.75</td>
<td>3.75</td>
<td>6.75</td>
<td>11.5</td>
<td>24</td>
<td>3.25</td>
<td>0</td>
</tr>
<tr>
<td>Acme Environmental, Inc.</td>
<td>72.19</td>
<td>13.66 ($32,900.00)</td>
<td>53.5</td>
<td>3.5</td>
<td>7.25</td>
<td>16</td>
<td>23.25</td>
<td>3.5</td>
<td>8</td>
</tr>
<tr>
<td>Nieto Inspection</td>
<td>47.99</td>
<td>21.38 ($210,519.00)</td>
<td>45.75</td>
<td>3.125</td>
<td>7.6</td>
<td>11.5</td>
<td>20.25</td>
<td>3.375</td>
<td>0</td>
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</tbody>
</table>
WEBSITE DESIGN & DEVELOPMENT
RFP-2021-01KC
JULY 30, 2020

A Request for Proposals was issued on June 24, 2020 for Website Design & Development. This solicitation was e-mailed to the known vendors, advertised locally, and posted on the GMCS Bonfire eBidding portal. We received seven (7) responsive proposals from vendors. The Evaluation Committee recommends award of this solicitation to Juicebox Interactive.

AMOUNT OF AWARD: Not to exceed $80,000
PUBLICATION DATE: June 26 & 29, 2020
PROPOSALS OPENED BY: Katherine Crisler and Rebecca Bertinetti
EVALUATION COMMITTEE: Wade Bell
Andrew Clark
Terri Fraizer

BOARD MEETING: October 5, 2020
FUNDS: Operational
# RFP-2021-01KC - Website Design & Development
## Scoring Summary

### Active Submissions

<table>
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<tbody>
<tr>
<td>SIMPLY DESIGN</td>
<td>71.90</td>
<td>7</td>
<td>153.00</td>
<td>104.20</td>
<td>6.87</td>
<td>3.00</td>
<td>1.66</td>
<td>Per</td>
<td>Per</td>
<td>Per</td>
<td>71.60 (697,318.00)</td>
<td>605.00</td>
<td>10.35</td>
</tr>
<tr>
<td>The MG Studio</td>
<td>76.40</td>
<td>6</td>
<td>4</td>
<td>31.00</td>
<td>9.5</td>
<td>3.00</td>
<td>1.33</td>
<td>Per</td>
<td>Per</td>
<td>Per</td>
<td>74.3 (690,300.00)</td>
<td>605.00</td>
<td>10.35</td>
</tr>
<tr>
<td>The MG Studio</td>
<td>69.70</td>
<td>7.33</td>
<td>188.00</td>
<td>101.50</td>
<td>3.50</td>
<td>0.00</td>
<td>1.00</td>
<td>Per</td>
<td>Per</td>
<td>Per</td>
<td>69.3 (670,500.00)</td>
<td>605.00</td>
<td>10.35</td>
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</table>

### Eliminated Submissions

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<tbody>
<tr>
<td>Great/Prime</td>
<td>-</td>
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<td>Q</td>
<td>0</td>
<td>Per</td>
<td>Per</td>
<td>Per</td>
<td>Per</td>
<td>10.35</td>
</tr>
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</table>

*Final Score includes the highest possible score for each category.*
MEMORANDUM

TO: Marco Abeita
FROM: Evaluation Committee
DATE: September 25, 2020
RE: Website Design & Development – RFP-2021-01KC
    Report and Recommendation for Award

The Evaluation Committee has met and ranked the proposals in response to the RFP referenced above. The following notes are provided in support of our recommendation.

The Committee was provided the responses of eight (8) Offerors: Juicebox Interactive, Refactorrr, Revize School Websites, Simply Design, The IMG Studio, Studio Hill Design, Numeric Technologies, and SchoolPointe. SchoolPointe was found non-responsive for failing to meet mandatory requirements outlined in the RFP Documents and Amendments.

The intent is to provide a newly designed, portable website for the District and each school site that may be hosted by the provider of the District’s choice. The District will own all content and essential coding to move the website to any hosting provider. The scope includes support and training for GMCS staff who will maintain the website after launch.

Juicebox Interactive
The Committee noted the firm’s organization and professionalism. Experience includes providing custom websites for more than 200 clients including 50 education clients. The proposal contained multiple examples, all of which demonstrated highly functional designs unique to the client. The firm will provide a dedicated project manager and several experts in each area of design and development, including a dedicated staff member experienced with public school websites. The firm offers thorough research without time limits to individualize the design and provides unlimited revisions at no additional cost. The committee found no concerns on their ability to support the District after the design project is complete and noted the firm offered the best warranty, including lifetime bug fixes for their coding work. The firm offers an extensive list of tools and resources at a lower cost than any other firm.
Refactor
The Committee notes the firm's key personnel have extensive website building management experience; however the firm is newly established with few clients. Existing projects demonstrate the expertise with creating user-friendly websites. A concern noted is that the firm is only two individuals; therefore, this limits flexibility should a team member be unable to fulfill the agreement. The offered back-up plan is not ideal and will require vetting outside sources or sub-contractors. The proposal submission and subsequent interview demonstrated a clear plan and attention to detail. The firm will use tested and widely used open source tools to create the website, allowing for a simple transition after the design process. It appears that the web design project could be completed quickly. Warranty on work is only for one year.

Revize School Websites
The Committee notes the firm's large team and experience working with public school districts and offers great training and support services. For design, the firm uses a proprietary content management system, which will be more difficult to maintain and support if the District decides to work independently in the future. The technical approach did not include a timeline and the committee was not confident the proposal matched the needs of the District as outlined in the RFP documents and Amendments. The firm appears to offer better services than our existing website provider using proprietary systems, but the similarities could restrict the District to a long-term commitment.

Simply Design
The committee notes the firm offers basic experience with a focus on marketing. The proposal met each requirement and the design plan was clear but the proposal did not fully explain how the transition will take place after the new website is launched and how it will be hosted on Go Daddy. No warranty information was provided. Other firms offer better training and support solutions; however it was noted that they are local and will be easy to contact.

The IMG Studio
The committee notes that personnel appear experienced in a variety of areas but few are related specifically to website design. They provided only one website example and no portfolio or links to additional, completed web design projects. The plan presented is simple with no timeline for each deliverable. Scores reflect the firm's limited response to each criteria.

Studio Hill Design
The committee noted 30 years of experience and familiarity with the preferred hosting service the District requested. The firm's proposal emphasized meeting each requirement listed in the RFP with a clear timeline for each part of the project. The firm is located in NM and has an established business relationship with the District. Noted concerns were limited examples of web design work for school districts or public agencies of similar size. The training and support offered was not as generous or extensive as that provided by other Offerors and support will be completed by another firm. Warranties or guarantees on work were not explained and it was unclear if change orders would incur further costs. The firm proposed the highest cost, using the full budget and leaving no room for unplanned, additional costs.
Memorandum
Evaluation Committee Report and Recommendation for Award RFP-2021-01KC
Page 3 of 3

Neumeric Technologies Corporation
The committee noted firm is large with 21 years of experience and has completed work on unique projects. Concerns included that their vast experience was not well displayed in the provided, completed website projects. They were visually appealing, but missing details on technical elements. Although they answered each criteria directly, the details did not stand out from the competition and occasionally information was inconsistent between sections. Service and support details did not meet expectations. Thirty day warranty was significantly below commitment from other firms.

Conclusion
The Committee recommends an award to Juicebox Interactive as the highest ranked, responsive, responsible Offeror.

Evaluation Committee:

Wade Bell, Director of Instruction

Andrew Clark
Digitally signed by Andrew Clark
Date: 2020.09.25 08:43:49 -06'00'

Andrew Clark, Technology Support Technician

Teri Fraizer, Coordinator of Cultural Education and Parent Involvement