

**POMONA UNIFIED SCHOOL DISTRICT
HEALTH SERVICES & PROGRAMS**

SST REFERRALS AND 504 PLANS

The Student Success Team (SST) is a group of professionals at each school site that assists students with academic or behavioral difficulties. The SST committee is comprised of an administrator, teacher representatives, and parent and support personnel as appropriate. The purpose of the SST is to develop interventions to support the student within the regular education setting.

The SST referral process is initiated by the teacher, but can be requested by the parent or other school professional. Prior to referral, the parent must be notified and in agreement. The teacher is responsible for completion of the referral packet. One component of the SST referral packet is the nursing referral form. The school nurse will facilitate completion of the appropriate form(s) and review relevant health history. When all information has been gathered, the teacher or school administrator invites the parent to a SST meeting.

Upon completion of the SST meeting, an intervention plan is developed. This may include classroom accommodations, tutoring, referral for medical care, referral to the special education team or development of a 504 plan. The 504 plan will assist the school in implementing any related accommodations.