

**LIVINGSTON UNION SCHOOL DISTRICT  
REGULAR BOARD MEETING  
September 13, 2018**

**Minutes**

- I. Public Session was called to order at 5:33 p.m. David Mires, officially introduced himself as the new LETA President and appreciates a great start of the school year and the collaborative working relationship.

Members Present: Boyd, Flores, Land, Correia, Bains

Members Absent: None

- II. Closed session adjourned at 6:02 p.m.

- III. The meeting reconvened to open session at 6:04 p.m. in the District Board Room. The meeting was called to order by President Boyd.

- IV. Pledge of Allegiance was led by President Boyd.

Members Present: Vernon Boyd, Luis Enrique Flores, Anne Land, Yolanda Correia, Kanwaldeep Bains

Members Absent: None

Staff Present: Andrés Zamora, Superintendent  
Kuljinder Sekhon, Assistant Superintendent, Instruction & Pupil Services  
Tiffany Pickle, Director, Instructional Technology  
Maria Torres-Perez, Director, Categoricals & Special Projects  
Sara Crawley, Director, Fiscal Services  
Nick Jones, Director, Maintenance/Operations/Transportation  
Jorge Arteaga, Principal, Campus Park Elementary  
Stella Montañez, Principal, Selma Herndon Elementary  
Alma De Luna, Principal, Yamato Colony Elementary  
Filiberto Fuentes, Principal, Livingston Middle  
Markella Tsatsaronis, Associate Principal, Livingston Middle  
Lupe Maldonado, Recording Secretary

Visitors: David Mires, Ida Escola, Maria Dominguez, Kay Basra, Cathy Sambrano, Carolyn Silva, Fabiola Chavez, Theresa Land, Sonia Sambrano, Wally Sambrano, Zulma Hagstrom

- V. Report and/or Action of Closed Session Items

There were no reportable actions.

- VI. Public Comments

Ida Escola thanked Superintendent Zamora for supporting the 5<sup>th</sup> Grade Poster Contest sponsored by the Merced County Public Library and Friends of the Library. Invitation was extended to the Board to participate in the celebration announcing the winners on November 4<sup>th</sup>, 3:00 PM at the Livingston Public Library.

VII. Corrections to and Approval of Agenda

**MOTION MADE BY/SECOND: Flores/Land**

**APPROVAL OF AGENDA**

To approve the agenda.

Motion carried by a vote of 5-0.

AYES: Bains, Correia, Land, Flores, Boyd

NOES: none

ABSTAIN: none

VIII. Reports, Special Presentations, Showcases, and Recognitions

- A. Retirement Recognition – Special recognition and well wishes were given to Sonia Sambrano on her retirement from LUSD after 32 years of service.
- B. Superintendent’s Reports and Updates: Superintendent Zamora reported on the following: 1) thanked school principals for a great start of the school year; 2) thanked custodians and grounds for all the hard work over the summer; 3) outlook on declining enrollment; 4) September is Attendance Awareness Month and Suicide Prevention Month; 5) Merced 20-30 Club hosted a shopping spree to 47 of LUSD students to purchase items and basic essentials to help start the school year

IX. Consent Agenda

**MOTION MADE BY/SECOND: Flores/Land**

**APPROVAL OF CONSENT AGENDA**

To approve the consent agenda.

Motion carried by a vote of 5-0.

AYES: Bains, Correia, Land, Flores, Boyd

NOES: none

ABSTAIN: none

A. Approval of Regular Meeting Minutes: August 9, 2018

B. Approval of Warrants:

<u>Fund</u>	<u>Title</u>	
01	General Fund	\$ 328,856
12	Child Development Fund	\$ 8,567
13	Cafeteria Fund	\$ 73,003
21	Bond Proceeds	\$ 1,342,804
40	Special Reserve	\$ 403,452

C. Approval of Designated Personnel Items: See Attachment A

D. Approval of Fundraiser(s): See Attachment B

E. Acceptance of Gifts, Grants, and Donation(s): Private donor donated 10 backpacks with school supplies for LMS students, total estimated value \$200.

X. New Business

A. 2017/2018 Unaudited Financial Statements

Fiscal Director, Sara Crawley, reported on ending balances for the 2017-2018 fiscal year. She emphasized on the importance of planning for the impact of declining enrollment and additional State mandatory cost increases to the District.

**MOTION MADE BY/SECOND: Flores/Correia**

Motion to approve the filing of the 2017-2018 Unaudited Financial Statements.

**APPROVAL OF THE 2017-2018  
UNAUDITED FINANCIAL STATEMENTS**

Motion carried by a vote of 5-0.

AYES: Bains, Correia, Land, Flores, Boyd  
NOES: none  
ABSTAIN: none

B. Gann Limit Certification: Resolution No. 1—2018/2019

**MOTION MADE BY/SECOND: Correia/Land**

Motion to adopt Resolution No. 1, Gann Limit Certification.

**RESOLUTION NO. 1—2018/2019  
“Gann Limit Certification”**

Motion carried by a vote of 5-0.

AYES: Bains, Correia, Land, Flores, Boyd  
NOES: none  
ABSTAIN: none

C. Public Hearing: Certification of Sufficient Instructional Materials for 2018/2019 Fiscal Year: Resolution No. 2—2018/2019

President Boyd opened the public hearing at 6:46 pm and immediately closed due to no comments.

**MOTION MADE BY/SECOND: Correia/Flores**

Motion to adopt Resolution No. 2 certifying that each student in the school district has or will have sufficient textbook/adopted instructional materials in each subject consistent with Board adopted curriculum for the 2018-2019 school year.

**RESOLUTION NO. 2—2018/2019  
“Certification of Sufficient  
Instructional Materials”**

Motion carried by a vote of 5-0.

AYES: Bains, Correia, Land, Flores, Boyd  
NOES: none  
ABSTAIN: none

- D. Public Review of Developer Fees for Fiscal Year 2017-2018  
Staff reviewed the developer fees collected in 2017-2018 including a financial summary of revenues and expenditures over the last five years on the use of debt to pay off the COP for the construction of Livingston Middle School. Ending balance for 2017-2018 was \$3,870,074.83

- E. LUSD's Initial Proposal for 2019-2020 Contract Negotiations with Livingston Elementary Teachers' Association (LETA)  
The District sunshined its initial proposal for 2019-2020 contract negotiations with LETA.

- F. Approval of School Single Plans for Student Achievement for Yamato Colony Elementary and Campus Park Elementary

**MOTION MADE BY/SECOND: Correia/Land**

To approve the Single Plan for Student Achievement for Yamato Colony and Campus Park schools.

**APPROVAL OF SCHOOL SINGLE PLANS  
FOR STUDENT ACHIEVEMENT  
(Yamato Colony & Campus Park)**

Motion carried by a vote of 5-0.

AYES: Bains, Correia, Land, Flores, Boyd  
NOES: none  
ABSTAIN: none

- G. National Hispanic-Latino Heritage Month: Resolution No. 3—2018/2019

**MOTION MADE BY/SECOND: Correia/Land**

To adopt Resolution No. 3 proclaiming September 15 to October 15 as National Hispanic-Latino Heritage Month.

**RESOLUTION NO. 3—2018/2019  
"National Hispanic-Latino  
Heritage Month"**

Motion carried by a vote of 5-0.

AYES: Bains, Correia, Land, Flores, Boyd  
NOES: none  
ABSTAIN: none

- H. Second Read: Board Policy 4156.2/4256.2/4356.2 "Awards and Recognition"

**MOTION MADE BY/SECOND: Flores/Land**

To adopt Board Policy "Awards and Recognition"

**BP 4156.2/4256.2/4356.2  
"Awards and Recognition"**

Motion carried by a vote of 5-0.

AYES: Bains, Correia, Land, Flores, Boyd  
NOES: none  
ABSTAIN: none

I. Second Read: Board Policy 5126 "Awards for Achievement"

**MOTION MADE BY/SECOND: Flores/Correia**

To adopt Board Policy "Awards for Achievement"

**BP 5126  
"Awards for Achievement"**

Motion carried by a vote of 5-0.

AYES: Bains, Correia, Land, Flores, Boyd  
NOES: none  
ABSTAIN: none

J. Conflict of Interest Code Biennial Review

**MOTION MADE BY/SECOND: Correia/Flores**

To confirm that the district has conducted its biennial review of the district's conflict of interest code and approve submittal of the 2018 notice to the County Board of Supervisors with no changes to be made.

**CONFLICT OF INTEREST CODE  
BIENNIAL REVIEW**

Motion carried by a vote of 5-0.

AYES: Flores, Correia, Land, Ruth, Boyd  
NOES: none  
ABSTAIN: none

K. Communication, Information, and Future Agenda Items

The next board meeting is set for Thursday, October 11, 2018 at 6:00 p.m. Trustee Flores gave thanks to all the teachers for being flexible during the classroom moves.

XI. Adjournment

The public meeting adjourned at 7:02 p.m.

---

Vernon Boyd, Board President

---

Anne Land, Board Clerk

---

Andrés Zamora, Board Secretary

**ATTACHMENT A**  
**Consent Agenda – Personnel Items**

**Public Employees: Classified**

A. Employment Approval:

1. Melissa Mejia, One-to-One Aide, Yamato Colony, Short Term, effective 8/21/18 – 6/5/19.
2. Maria Dominguez, Special Education Instructional Aide, Livingston Middle School, Employment, effective 8/27/18.
3. Monica Cuevas Avila, School Clerk, Livingston Middle School, Employment, effective 8/13/18.
4. Mark Lopes, School Clerk, Campus Park, Employment, effective 8/21/2018.
5. Stacie Miranda, School Cook, Yamato Colony, Employment, effective 8/21/18.
6. Stephanie Arellano, Dishwasher/Server, Selma Herndon, Employment, effective 8/28/18.
7. Amanda Carrera, Health Clerk, Campus Park, Employment, effective 8/27/18.
8. Elizabeth Penaloza, Instructional Aide, Selma Herndon, Employment, effective 8/24/18.
9. Maritza Hernandez, Cafeteria Monitor, Livingston Middle School, Employment, effective 8/27/18.
10. Alejandra Zambrano, Cafeteria Monitor, Selma Herndon, Employment, effective 9/6/18.
11. Charlotte Cornelius, Cafeteria Monitor, Selma Herndon, Employment, effective 9/6/18.
12. Lynette Ingraham, Cafeteria Monitor, Campus Park, Employment, effective 8/31/18.
13. Perla Gomez, CDC Secretary, Prusso Child Development, Employment, effective 9/10/18.
14. Adriana Churape, ELPAC Administer, District, Short Term, effective 8/17/18-10/12/18.
15. Elizabeth Melgoza, ELPAC Administer, District, Short Term, effective 8/17/18-10/12/18.
16. Maria Melgoza, ELPAC Administer, District, Short Term, effective 8/17/18-10/12/18.
17. Rosa Plascencia, ELPAC Administer, District, Short Term, effective 8/17/18-10/12/18.
18. Lisa Pulido, ELPAC Administer, District, Short Term, effective 8/17/18-10/12/18.
19. Mary Ramirez, ELPAC Administer, District, Short Term, effective 8/17/18-10/12/18.

B. Resignations/Retirements:

1. Melissa Mejia, Academic Tutor/Yard Duty, Yamato Colony, Resignation, effective 8/10/18.
2. Stacie Miranda, Cook's Helper, Yamato Colony, Resignation, effective 8/20/18.
3. Maria Dominguez, Instructional Aide, Livingston Middle School, Resignation, effective 8/24/18.
4. Yolanda Arroyo, CDC Teacher, Prusso Child Development Center, Resignation, effective 8/27/18.
5. Leonard Albers, Bus Driver/Custodian, MOT, Resignation, effective 8/28/18.
6. Rita Dhanota, CDC Aide, Walnut Child Development Center, Resignation, effective 9/7/18.

C. Change in Work Hours:

Yvonne Sapien, dishwasher/server, from 2.25 to 5.00 hours per day, effective 8/21/18.

## ATTACHMENT B

### School Fundraisers for 2018-2019

#### Campus Park Elementary

1. Campus Carnival for reward fieldtrips, May 2019, Goal \$2,500
2. Annual T-shirt/Sweatshirt Sales for classroom academic incentives, Goal \$500
3. Box Tops for Education Collection for classroom academic incentives, all year, Goal \$500
4. Pencil Sales for attendance incentives, all year, Goal \$100
5. Corn Hole Competition at Five Rivers for attendance incentives, Nov/Feb/May, Goal \$300
6. Discount cards for Livingston Businesses for positive behavior incentives, Oct-Dec, Goal \$1,000

#### Selma Herndon Elementary

1. Cherrydale Fundraising, catalog orders for student incentives, Fall/Spring, Goal \$6,000
2. Student Store Sales for PBIS positive student reward system, all year, Goal \$1,500
3. Movie Night Sales for end of year awards and student incentives, 4 per year, Goal \$1,000
4. Box Tops for Education Collection for classroom incentives, all year, Goal \$750

#### Yamato Colony Elementary

1. Walk-A-Thon for student events and family picnic, October 2018, Goal \$4,500
2. Golden Apple Catalog Orders for school t-shirts, incentives, and assemblies, November 2018, Goal \$3,000
3. Spring Carnival for student events, movie night, assemblies, February 2019, Goal \$4,000
4. Scholastics Book Fair for classroom magazines and books, March 2019, Goal \$3,000

#### Livingston Middle

1. PE Uniform Sales for student athletic supplies, all year, Goal \$2,000
2. Concession and Souvenir Sales for Drama Club, all year, Goal \$800
3. Gourmet Popcorn Catalog Sales for Club LIVE/BIONIC, Goal \$3,000
4. Movie Afternoon Sales for Club LIVE/BIONIC, all year, Goal \$1,000
5. School Dance Tickets for Student Council, all year, Goal \$3,000
6. Haunted Classroom for Student Council, October 2018, Goal \$1,000
7. Halloween Dance for Club LIVE/BIONIC, October 2018, Goal \$800
8. Valentine Dance for Club LIVE/BIONIC, February 2019, Goal \$800
9. 8<sup>th</sup> Gr. T-Shirt Sales for 8<sup>th</sup> gr. class, TBD, Goal \$300.00
10. Chicken Dinner for 8<sup>th</sup> gr. class, April 2019, Goal \$4,000
11. McDonald's Partnership for 8<sup>th</sup> gr. class, TBD, Goal \$300
12. Spaghetti Dinner for AVID program, TBD, Goal \$1,500