

EDUCATIONAL SERVICES & STRATEGIC PLANNING COMMITTEE MINUTES
June 13, 2017

ATTENDANCE

COMMITTEE MEMBERS	OTHER BOARD MEMBERS
Mr. Jeff Watters, chairperson	Mr. Gianni Floro - ABSENT
Ms. Daniela Helkowski, vice-chairperson	Ms. Sarah Heres - ABSENT
Ms. Marna Blackmer	Mr. Jon Kuzma
Mr. Rob Riker - ABSENT	Mr. David Pusateri - <i>President Pro Tempore</i>
Dr. Andrew Surloff, administrative liaison	Ms. Marianne Wagner
OTHERS	
Dr. Heidi Ondek, superintendent	Ms. Angela Conigliaro, director of communications
Dr. Joseph Marrone, director of administrative services	Ms. Christine Kardong, board secretary

This committee began the work session. Mr. Pusateri was appointed the president pro tempore for the evening, by assent of the six present board members.

1. INFORMATION

2. REPORTS

2.1 School Start-time Report

2.2 Curriculum Update: Dr. Gentile

Mr. Morrow of Sewickley Heights commented on curriculum.

3. ACTION ITEMS

A. It was requested that the board adjust the official school start times for the 17-18 school year by 15 minutes in all of our school buildings.

B. It was requested that the board approve the purchase of updated textbooks and associated online and supplemental materials for all English language arts courses in grades 6-10. The cost to the district will be \$73,957.72.

File Attachments

[06-13-17 Text AP.pdf \(93 KB\)](#)

C. It was requested that the board approve the changes to the codes of conduct, as presented.

File Attachments

[Changes to Code of Conduct and Parent-Student Handbooks.docx \(59 KB\)](#)

[MS Parent-Student Handbook 2017-2018.docx \(91 KB\)](#)

Mr. Watters moved that items A - C be placed on the legislative agenda for action. Ms. Blackmer seconded the motion.

POLICY COMMITTEE MINUTES
June 13, 2017

ATTENDANCE

COMMITTEE MEMBERS	OTHER BOARD MEMBERS
Mr. Jon Kuzma, chairperson	Ms. Marna Blackmer
Mr. Gianni Floro, vice-chairperson - ABSENT	Ms. Daniela Helkowski
Mr. David Pusateri	Ms. Sarah Heres - ABSENT
Mr. Jeff Watters	Mr. Rob Riker - ABSENT
Dr. Heidi Ondek, administrative liaison	Ms. Marianne Wagner
OTHERS	
Dr. Andrew Surloff, assistant superintendent	Ms. Angela Conigliaro, director of communications
Dr. Joseph Marrone, director of administrative services	Ms. Christine Kardong, board secretary

FOR ADOPTION

A. It was requested that the board adopt draft policy 804.00 - *Food Service*

File Attachments

[06-13-17 804.00 for Approval.pdf \(231 KB\)](#)

TO BE RESCINDED

B. It was requested that the board rescind policy 224.00 Free & Reduced Price Meals; as policy 804.00 Food Services is to replace it.

File Attachments

[06-13-17 224.00 to be Rescinded.pdf \(102 KB\)](#)

Mr. Kuzma moved that draft policy 804.00 - *Food Service* be adopted; and that policy 224.00 - *Free & Reduced Price Meals* be rescinded.

Mr. Pusateri seconded the motion.

COMMUNITY ENGAGEMENT & GOVERNMENT AFFAIRS COMMITTEE MINUTES
June 13, 2017

ATTENDANCE

COMMITTEE MEMBERS	OTHER BOARD MEMBERS
Mr. Gianni Floro, chairperson - ABSENT	Ms. Sarah Heres - ABSENT
Ms. Marna Blackmer, vice-chairperson	Mr. Jon Kuzma
Ms. Daniela Helkowski	Mr. David Pusateri
Ms. Marianne Wagner	Mr. Rob Riker - ABSENT
Dr. Heidi Ondek, administrative liaison	Mr. Jeff Watters
OTHERS	
Dr. Andrew Surloff, assistant superintendent	Ms. Angela Conigliaro, director of communications
Dr. Joseph Marrone, director of administrative services	Ms. Christine Kardong, board secretary

INFORMATION/REPORTS

Updated Police MOUs

ACTION ITEMS

A. It was requested that the board approve a memorial donation to the Sewickley Public Library of the Quaker Valley School District in honor of:

THERE ARE NO MEMORIALS THIS MONTH.

B. It was requested that the board ratify the appointments of the following people to the board of directors of the Sewickley Public Library of the Quaker Valley School District for a term of 3-years, beginning July 1, 2017: Ann Siuciak (at-large member, first term, replacing William Kleeman); Thomas Szuba (at large member, 2nd term); and, representing the Quaker Valley Board of School Directors: Jonathan Kuzma, replacing Gianni Floro.

Ms. Blackmer moved that item B be placed on the legislative agenda for action. Ms. Wagner seconded the motion.

FACILITIES AND OPERATIONS COMMITTEE MINUTES
June 13, 2017

ATTENDANCE

COMMITTEE MEMBERS	OTHER BOARD MEMBERS
Mr. David Pusateri chairperson	Ms. Daniela Helkowski
Mr. Gianni Floro, vice-chairperson - ABSENT	Ms. Sarah Heres - ABSENT
Ms. Marna Blackmer	Mr. Rob Riker - ABSENT
Mr. Jon Kuzma	Ms. Marianne Wagner
Dr. Joseph Marrone, administrative liaison	Mr. Jeff Watters
OTHERS	
Dr. Heidi Ondek, superintendent	Ms. Angela Conigliaro, director of communications
Dr. Andrew Surloff, assistant superintendent	Ms. Christine Kardong, board secretary
Mr. Scott Antoline, director of finance	

A. It was requested that the board authorize the administration to enter into a three (3) year contract with Amcom for printer service and maintenance at a current cost of \$18,197.16 to be taken from the general fund.

File Attachments

[Print Management Solution for QVSD\[1\].pdf \(56 KB\)](#)
[06-13-17 Amcom AP.pdf \(74 KB\)](#)

B. It was requested that the board approve a resolution authorizing the appropriate officers to execute an agreement of sale for the property 704 Beaver Street, Leetsdale, PA.

File Attachments

[QVSD Resolution re 704 Beaver Street\[1\].pdf \(43 KB\)](#)

C. It was requested that the board authorize the administration to enter into contracts; etc., if necessary, for projects as recommended by the operations and facilities committee chairperson, and/or vice chairperson, school board president and/or vice president, superintendent and director of administrative services, to be later ratified by the school board.

File Attachments

[06-13-17 - Omnibus Proposal.pdf \(69 KB\)](#)

Mr. Pusateri moved that items A - C be placed on the legislative agenda for action. Ms. Blackmer seconded the motion.

FINANCE COMMITTEE MINUTES
June 13, 2017

ATTENDANCE

COMMITTEE MEMBERS	OTHER BOARD MEMBERS
Mr. Rob Riker, chairperson - ABSENT	Ms. Marna Blackmer
Ms. Marianne Wagner, vice-chairperson	Mr. Gianni Floro - ABSENT
Mr. Jon Kuzma	Ms. Daniela Helkowski
Mr. Jeff Watters	Ms. Sarah Heres - ABSENT
Mr. Scott Antoline, administrative liaison	Mr. David Pusateri
OTHERS	
Dr. Heidi Ondek, superintendent	Ms. Angela Conigliaro, director of communications
Dr. Andrew Surloff, assistant superintendent	Ms. Christine Kardong, board secretary
Dr. Joseph Marrone, director of administrative services	

REPORTS

1.1 Earned Income Tax Summary Report

File Attachments

[6.13.17 Finance 1.1 - EIT Summary.pdf \(32 KB\)](#)

1.2 Real Estate Tax Summary

File Attachments

[6.13.17 Finance 1.2 - RE Tax Summary.pdf \(30 KB\)](#)

2.0 FINANCIAL REPORTS/BUDGET

3.0 OTHER INFORMATION/GENERAL BUSINESS

3.1 Donation Report

File Attachments

[6.13.17 Finance 3.1 - Donations Summary.pdf \(31 KB\)](#)

ACTION ITEMS

A. It was requested that the board approve the capital projects fund, grant fund, general fund and food service fund financial statements for the month ending May 31, 2017.

File Attachments

[6.13.17 Finance A.1 - Capital Proj Fund Financials.pdf \(48 KB\)](#)
[6.13.17 Finance A.2 - Grant Fund Financials.pdf \(57 KB\)](#)
[6.13.17 Finance A.3 - General Fund Revenue.pdf \(243 KB\)](#)
[6.13.17 Finance A.4 - General Fund Expenses.pdf \(249 KB\)](#)
[6.13.17 Finance A.5 - Food Service Fund Revenue.pdf \(238 KB\)](#)
[6.13.17 Finance A.6 - Food Service Fund Expenses.pdf \(235 KB\)](#)

B. It was requested that the board ratify and approve the treasurer's report and payment of general fund invoices in the amount of \$2,668,474.57.

File Attachments

[6.13.17 Finance B.1 - Treasurer's Report.pdf \(46 KB\)](#)

C. It was requested that the board approve the invoices for the food service fund in the amount of \$24,966.75.

File Attachments

[6.13.17 Finance C - Food Service Fund Bill Listing.pdf \(251 KB\)](#)

Subject

D. It was requested that the board approve the invoices for the capital projects fund in the amount of \$129,238.14.

File Attachments

[6.13.17 Finance D - Capital Proj Bill Listing.pdf \(42 KB\)](#)

E. It was requested that the board approve the invoices for the grant fund in the amount of \$40,049.34.

File Attachments

[6.13.17 Finance E - Grant Fund Bill Listing.pdf \(42 KB\)](#)

F. It was requested that the board approve budget transfers as listed and all necessary transfers for the end of the year audit.

File Attachments

[6.13.17 Finance F - Listing of Budget Transfers.pdf \(244 KB\)](#)

G. It was requested that the board appoint the real estate tax collectors to collect per capita tax for the 2017-18 school year.

File Attachments

[6.13.17 Finance G - Per Capita Tax Collectors 17.18.pdf \(44 KB\)](#)

H. It was requested that the board approve the Allegheny Intermediate Unit joint purchasing bid for paper in the amount of \$24,517.23.

File Attachments

[6.13.17 Finance H - AIU Joint Purchase Bid for Paper.pdf \(15 KB\)](#)

I. It was requested that the board approve the proposals from Arthur J. Gallagher & Company and Willis of Pennsylvania, Inc. to provide the district's annual insurance coverages as listed for the 2017-2018 fiscal year at a projected cost of \$236,467.

File Attachments

[6.13.17 Finance I - Insurance Renewal.pdf \(172 KB\)](#)

J. It was requested that the board adopt resolution # 2017-04 declaring the District's intent to reimburse itself with proceeds from tax-exempt obligations for the purpose of capital expenditures for the potential high school project which may occur prior to the issuance of the tax-exempt obligations.

K. It was requested that the board authorize the administration to pay capital projects fund, grant fund, general fund (includes payroll) and food service fund invoices for June, July, and August 2017, to be ratified in September, as the board does not have a scheduled finance meeting in July and August. (A list of invoices will be sent to the President, Treasurer, Finance Committee Chairman and Superintendent).

Ms. Wagner moved that items A - K be placed on the legislative agenda for action. Mr. Kuzma seconded the motion.