

**Coal City Community Unit School District #1
Board of Education Meeting Minutes
Wednesday, May 2, 2018**

ROLL CALL

President Ken Miller called the meeting to order at 6 p.m. in the Coal City Community Unit School District #1 District Office Board Room. In attendance were Board members Mary Gill, Shawn Hamilton, Chuck Lander and Ken Miller. Board member Quint Harmon arrived at 6:01 p.m. and Board member Jeff Emerson arrived at 6:27 p.m. Board member Robert Bianchetta was not in attendance. Superintendent Kent Bugg, CSBO Jason Smith, Director of Curriculum and Instruction Tammy Elledge, Director of Special Populations Sandy Rakes, Board Secretary Karen Vota, and member of the press Ann Gill were also in attendance.

PLEDGE OF ALLEGIANCE

President Miller led the Board of Education and others present in reciting the Pledge of Allegiance.

NOTICES AND COMMUNICATIONS

1. Introduction/acknowledgement of guests. President Miller welcomed those in attendance.
2. Principal Mitch Hamann was in attendance to recognize recipients of the Illinois Principal Association's Award, Bridget Kauzlaric and Nick Berta. This award is given to two senior students who have made a positive impact on the school due to their commitment to Coal City High School and their continuous effort towards excellence in academics.
3. FBLA sponsor Harlan Kennell, along with Chapter Officers Nick Berta, Abigail Charles, Madison Lander, Ariana Pullara, Ben Kreiger, Preston Johnson, and members Lilly Solt, and Jessica Murphy were in attendance to talk about their Chapter's accomplishments for the year. Each member shared detailed information regarding their involvement in specific Chapter activities.
4. Principal Chris Spencer was in attendance to recognize the following students who were named students of the month by the Junior Women's Club for their random acts of kindness: ECC: Noah Shores, Jace Shapiro, Grayson Marizza, Sienna Ruffatto, Abbie Anders, Jaycee Chase ES: Jake Munsterman, Colton Bailey, Leah Mowery, Avery Housman, Kyah Hawkins, Cooper Morris

COMMUNICATIONS FROM THE FLOOR

1. In regard to agenda items – none.
2. In general (Limited to 5 minutes per person.) – none.

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APPROVAL OF CONSENT AGENDA

President Miller asked if there were any items that the Board would like to remove from the consent agenda. Hearing none, President Miller asked for a motion to approve the consent agenda.

Mr. Hamilton moved and Mr. Harmon seconded to approve the consent agenda including:

MINUTES

April 4, 2018 – Regular Meeting
April 25, 2018 – BSSW Meeting

CLOSED SESSION MINUTES





April 4, 2018 – Regular Meeting

FINANCIAL REPORTS

Activity Fund Reports – March 2018
Treasurer’s Report – March 2018
Monthly Manual Check Report – April 2018
Payroll Report – April 2018
Accounts Payable Report – May 2018

PERSONNEL

Resignation

-  Rachel Shore – 7th grade Language Arts teacher at the Middle School – effective at the end of the 2017-2018 school year.
-  Lisa Ripsch – Spanish Teacher at the High School – effective May 7, 2018.
-  Sue Hiles – 3.1 hour per day cafeteria server at the Early Childhood Center – effective April 18, 2018.
-  Rebekka Aylward – 3.35 hour per day special education 1:1 aide at the Early Childhood Center – effective April 20, 2018.


Employment – Staff Rehire

The tenured certified staff were re-employed for the 2018-2019 school year. If no action is taken, the teachers are rehired automatically; however, it has been past practice for the school board to rehire the certified staff.

The Board reviewed the list of non-tenured certified staff who successfully completed their first, second and third years in the District and should be offered contracts for 2018-2019. Certified staff who completed their third year with excellent evaluations each year and those completing their fourth year should be offered tenure for 2018-2019.

The Board reviewed the list of non-certified employees who should be re-employed for the 2018-2019 school year.

Employment – pending satisfactory completion of all state requirements

-  Eriq Vasquez – High School Band Instructor – Mr. Vasquez has a bachelor’s degree in Music Education from the University of Iowa. This will be his first year of teaching in the state of Illinois.

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Employee Transfers

- 🐼 Julie Brncich – from .6 FTE art teacher at the Elementary School to full-time K-3 art teacher for the 2018-2019 school year.
- 🐼 Lisa Stith – from .8 FTE FACS teacher at the High School to full-time FACS teacher at the High School for the 2018-2019 school year.
- 🐼 Erin Christopher – from 3.2 hour per day cafeteria server at the Intermediate School to head cook at the High School for the 2018-2019 school year.
- 🐼 Amy Ahlenius – from 3.25 hour per day special education 1:1 aide to full-time special education 1:1 aide at the Early Childhood Center. Amy has already received a letter of intent not to renew her 1:1 aide position next year, pending enrollment of her student.

Approval of Leave Requests

- 🐼 Britt Harseim – Pre-K Teacher – Ms. Harseim requested an eleven (11) day paid medical leave with use of accumulated sick and personal leave in accordance with the Teacher’s Negotiated Agreement, from April 26, 2018 through May 10, 2018. Britt plans to return on Friday, May 11, 2018.
- 🐼 Tim Larson – Custodian at the Middle School – Mr. Larson requested a forty-five (45) day paid medical leave with use of thirty-six and one-half (36.5) accumulated sick leave days and eight and one-half (8.5) PTO days in accordance with the SEIU Local #73, from March 19, 2018 through May 18, 2018. He also requested a twenty (20) day unpaid Family Medical Leave from May 21 through June 15, 2018. Tim plans to return on Monday, June 18, 2018.
- 🐼 Ashley Matsko – Math Teacher at the Middle School – Ms. Matsko requested a seven (7) day paid maternity leave with use of accumulated sick leave in accordance with the Teacher’s Negotiated Agreement, from Monday, May 21, 2018 through May 30, 2018 (the end of the 2017-2018 school year). Ms. Matsko plans to return in August to start the 2018-2019 school year.
- 🐼 Kaitlyn Czernicki – Science Teacher at the High School – Ms. Czernicki requested a forty-six (46) day paid maternity leave with use of accumulated sick leave in accordance with the Teacher’s Negotiated Agreement, from August 15, 2018 through October 19, 2018. She plans to return on Monday, October 22, 2018.

Extra-Curricular Assignment

- 🐼 Assistant Middle School Track Coach – Tommy Fatigante

Extra-Curricular Volunteer

- 🐼 Baseball Program – Larry Shepkowski

ADDITIONAL ITEMS

- 🐼 2018 Summer Camps

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BUILDING USE REQUESTS

<u>Group</u>	<u>Building</u>	<u>Ins.</u>	<u>Date</u>
Coal City Chaos 13U	IS Baseball Field	Yes	4/25-6/20/18
Special Connections of Grundy Co	HS Track & Field	Yes	4/18-6/13/18
Forte Arts Center	PAC	Yes	6/11-6/16/18

Roll Call.

Ayes: Shawn Hamilton, Quint Harmon, Jeff Emerson, Mary Gill, Chuck Lander, Ken Miller

Nays:

Motion Carried.

ADMINISTRATORS' REPORTS

A. EARLY CHILDHOOD CENTER REPORT

Principal Spencer Reported:







Calendar of Events:

May 1-9	AIMsweb Benchmarking Continues
May 7-11	Teacher Appreciation Week
May 9	Early Dismissal
May 15	PSO Meeting
May 15	BLT
May 17	First Grade Field Trip
May 18	Step up day
May 23	Kindergarten Field Trip
May 24	Field Day


Administration:

Bus Misconduct	2
Inappropriate Physical Contact	2
Inappropriate Language	1

Month in Review/Pupil Personnel:

 April 4	ECC BLT
 April 10	Spring Pictures
 April 11	Kindergarten Round Up
 April 20	Earth Day-Everyone was encouraged to wear green
 April 25	Grandparents Day at the ECC
 April 27	CCHS Footnotes Performed

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 On April 11, 2018 the Early Childhood Center had Kindergarten Round-Up. This gave us the opportunity to meet our incoming Kindergarten students and get some of the paperwork out of the way. Incoming Kindergarten students that are already enrolled in our Pre-School program were not tested during this time, we tested them while they were at school. We had 46 students go through Round-up and tested 74 from our Pre-School programs. This puts us at 120 incoming Kindergarten students for next year.

Current Enrollment Numbers:

Pre-K:	139
Kindergarten:	152
<u>First Grade:</u>	<u>161</u>
Total:	452

B. ELEMENTARY SCHOOL REPORT

Principal Spencer reported:









Calendar of Events:

May 1-19	AIMsweb Benchmarking Continues
May 7-11	Teacher Appreciation Week
May 9	Early Dismissal
May 15	PSO Meeting
May 17	BLT
May 18	Step Up Day
May 23	3 rd Grade Picnic
May 25	3 rd Grade Spelling Bee
May 29	Carnival Day





Administration:

Inappropriate Physical Contact	1
Bus Misconduct	1

Month in Review/Pupil Personnel:

 April 5	ES BLT
 April 5	2 nd Grade Concert
 April 6	ES Career Fair
 April 9-13	PARCC Testing
 April 12	3 rd Grade Concert
 April 20	Earth Day
 April 24	Grandparents Day at the ES
 April 27	CCHS Footnotes Performing

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-  Congratulations to Mrs. Kodat and the 2nd Grade students on a great job at their concert!
-  Congratulations to Dr. Bennett-Valtman and the 3rd Grade students on a great job at their concert!
-  Thank you to Mrs. Foley and Mrs. Watson for setting up and running our Career Fair on April 6.
-  Thank you and great job Third Grade Teachers preparing and administering the PARCC test this month.

Current Enrollment Numbers:

Second Grade: 158
Third Grade: 157
Total: 315

C. INTERMEDIATE SCHOOL REPORT

Principal Carlson reported:

Calendar of Upcoming Events:

4/23-25 5th Grade Volleyball Intramurals 3:00-4:30
4/24 TALC 3:10
4/25 5th Grade Illinois Science Assessment
4/25 5th Grade Team Meeting 3:10
4/27 CCIS Career Fair 8:15-11:15 and Spelling Bee 1:15
4/27 Footnotes 12:00-12:20
4/27 Ag Jeopardy Team Competition 6:00 p.m. in Morris @ Saratoga School
4/30 Specials Team Meeting 3:10
4/30-5/2 5th Grade Volleyball Intramurals 3:00-4:30
4/30 AIMSweb Test Week
5/1 5th Grade Band Concert at CCHS 7:30 p.m.
May 2-4 Skating During Specials
5/2 4th Grade Team Meeting 3:10
5/4 Cinco de Mayo Dress Up Day
5/8-5/11 Book Fair
5/11 Muffins for Moms 7:30-8:00 a.m.
5/11 National Eat What You Want Day~Bring a Special Snack/Drink
5/11 4th Grade Growing Up Discussion/Video 2:00
5/15 PSO Meeting 6:30 p.m.
5/16 BLT/Problem Solving Meeting
5/16 4th Grade Band Trials During Music
5/18 Joke Day
5/18 Jazz Band Performs 8:15-8:30 a.m.
5/18 3rd Grade Step Up Day at CCIS 1:15-2:30
5/22 5th Grade Step Up Day at CCMS 1:00-2:10 and 1:40-2:50
5/24 PBS Assembly ~ Angry Birds

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- 5/25 Olympic Day; Red, White, Blue Day
- 5/28 No School; Select Students Sing at Lincoln National Cemetery in Elwood at 11:00 with Dr. Bennett
- 5/29 Perfect Attendance Social ~ 5th Grade 8:15-8:45; 4th Grade 11:00-11:30
- 5/29 Talent Show 9:00-11:00
- 5/29 Students Last Day of School 1:25 Dismissal

Current Enrollment:

4th Grade 164

5th Grade 135

Total 299 We also have four additional 5th grade students enrolled in other special education programs outside of CCIS.






Emergency/Crisis Drills Completed:

- Evacuation 8/24/17; ~~10/23/17~~ Rained Out; 10/26/17; 4/5/18
- Shelter-in-Place/Storm 8/22/17; 11/1/17; 2/1/18
- Lockdown/Armed Intruder 8/23/17; 12/12/17; 3/1/18
- Bus Safety/Evacuation 9/18/17




Student Discipline in Previous Month:

- Bus Slips 5
- Disruptive in Class 1
- Disrespectful to Staff 1
- Excessive Noise 3
- Not Keeping Hands/Feet to Self 1
- Running in Hallway 2
- Inappropriate Language 1
- Inappropriate Gestures 1
- Playing with Food/Making a Mess 1





Previous Month in Review:

-  We celebrated National Walking Day on April 4th. We raised \$890.00 for the American Heart Association. Students (and some staff) walked for 30 minutes during PE.
-  Students had staff had the opportunity to purchase a red “Work Heart, Play Heart” t-shirt and the proceeds went to the American Heart Association.
-  We practiced our third Fire/Evacuation Drill on April 5th.
-  On April 6th we hosted Donuts for Dads. CCIS students were able to invite their father or any “special someone” to enjoy a donut and milk with them before school. A total of 326 people signed up for the event!
-  PARCC testing took place April 9th – April 17th at CCIS. Students took 4 math assessments and 3 English/Language Arts assessments. We are eager to receive the results as we feel the students were well-prepared for the tests.





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-  All 5th grade students completed the scientific method and ran an experiment over several weeks during school in March and April. Our Science Fair was held on April 19th, and students had the opportunity to present their project several times that evening. The hallways were packed with family members! Our 4th grade student council representatives served refreshments in the cafeteria.
-  Student Council sponsored the following spirit/dress-up days over the last month: Baseball Day and Dress Like a Teacher Day.
-  Our After-School Assistance Program (ASAP) currently includes 23 students – twelve in 4th grade and eleven in 5th grade. ASAP meets three days a week from 3:00-4:00 with Mrs. Cowherd and Mrs. Rink.

Student Recognition:

-  Congratulations to this year's Young Authors: Melody Kinder, Corinna Barkley, Mackenzie Croxton, Isabella Beyers, Jacob Cimino, and Nayeli Clark. They will be invited to a special author event on April 26th in Utica at Grizzly Jack's Grand Bear Resort.
-  Congratulations to our Coal City Public Library bookmark contest winners: 4th Grade - Lana Larsen and 5th Grade - Emily Bergmark. The CCPL hosted the contest for National Library Week.
-  Congratulations to our 5th grade SADD (Students Against Destructive Decisions) poster contest winners: 1st place Kylee Kennell; 2nd Naomi Stoudt; 3rd Corinna Barkley. All of the participants' posters are on display in the cafeteria.
-  Congratulations to following Students of the Week: Week of 4/3: Dakota Clubb, AJ Wills, Calleigh Hamilton and Drake Stewart Week of 4/9: Nick Grant, Lexis Oliphant, Evelyn Wills and Liam Stewart Week of 4/16: Korbyn Crist, Addy Ely, Autumn David and Liam Seeley

Staff Recognition:

-  I want to thank ALL of the CCIS teachers, Ms. Talty, and Mrs. Vignocchi for helping with Donuts for Dads.
-  I want to thank Mrs. Rakes for purchasing pins for our aides for Paraprofessional Appreciation Day.
-  I want to thank the 5th grade teachers for preparing their students for science fair and for volunteering their time at the science fair.
-  I want to recognize the following staff members, who received the weekly CCIS Kudos:
 - Mrs. Troll for creating and updating our Facebook page!
 - Mr. McCleary for organizing National Walking Day for the American Heart Association!
 - Mrs. Davis for volunteering so much extra time to help our students!

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D. MIDDLE SCHOOL REPORT

Principal Johnson reported:

Calendar of Events:

April 23-25	Aimsweb Spring Benchmarking – ELA and Math
April 23	Athletic Booster Meeting – 7:00pm – CCMS
April 25	Scholastic Bowl Regionals @ CCMS Board Study Session – Unit Office – 6:00pm
April 26	7 th Grade Chorus Concert – 7:00pm – CCHS
April 26, 27	8 th Grade ISA Testing
May 1	BLT Meeting Interviews for CCMS Band Position 5/6 Band Concert - CCHS – 7:30pm
May 2	Board of Education Meeting – 6:00pm – Unit Office
May 3	7/8 Band Concert - CCHS – 7:30pm
May 9	Band/Chorus Trip 12:00pm EARLY DISMISSAL – Department Meetings
May 10	8 th Grade Chorus Concert - CCHS – 7:00pm
May 11	8 th Grade Celebration Dance – 7:00pm
May 12	IESA Sectional Track Meet @ LaSalle-Peru
May 20	CCHS Graduation – 2:00pm
May 22	5 th Grade Step Up Day – 8:30am
May 23	Promotion Practice at CCHS – PM
May 24	8 th Grade Trip to Great America
May 25	CCMS Promotion at CCHS – 7:00pm
May 28	NO SCHOOL – Memorial Day
May 29	Last Day of Student Attendance School Picnic/Awards Day
May 30	Teacher Institute Day Summer Vacation Begins

Personnel Report:

 Rachel Shore, 7th Grade ELA, has taken another position in the Morton School District. Rachel will be teaching 7th Grade ELA at Morton and will be starting her Master's Degree at Bradley University in the near future. Joe Blunk, CCMS Band, has decided to return to graduate school and continue his education. I would like to thank him for her two years of service to the students of CCMS.







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CCMS DISCIPLINE REPORT

As of end of 4/23

Month 3/26-4/23		Year to Date
0	Out-of –school suspensions	4
2	In-school-suspension	20
1	Bus suspensions	3
4	Behavior-related detentions	93

Month in Review:

-  8th grade parents are continuing planning for the 8th Grade Celebration Dance. The dance will take place on Friday, May 11 from 7:00-10:00pm. Laura Johnson is serving as the Committee Chair and the 8th grade students have chosen a Neon/Glow in the Dark theme for the dance.
-  The CCMS Math Teams participated in the IVC Conference Math Meet on April 9 and served as host for the event this year. The CCMS 6th Grade Team was crowned champion with Dominic Cimeno placing first and Gavin Carpenter taking second at the 6th grade level. The 8th Grade Team placed third overall as a team. Thanks to Tommy Fatigante, Ashley Matsko and Corey Mikula for their work as CCMS Math Team Coaches and getting the students prepared for the event.
-  CCMS students participated in PARCC Testing beginning on April 4 with all CCMS students taking tests in the areas of English Language Arts and Mathematics. The students worked extremely hard on the ELA and Math tests and I look forward to seeing how they did and what improvements we made for 2018 PARCC Testing. CCMS 8th grade students also participated in the PSAT-8 assessment on April 11. This is the second year for the PSAT test for our 8th Grade Students and will be used as benchmark data for students as they move onto High School and take the PSAT as freshman and sophomores and the SAT as juniors.
-  Coal City Schools held a Staff Development Day on April 11 at various locations in the district. CCMS teachers and staff members attended trainings focusing on Web Page Development. In addition, CCMS staff members continued work on their Curriculum and Assessments with their curriculum area colleagues.
-  Track and Field pictures were taken on April 11 at CCHS.
-  Cabaret Night was held on April 20 at CCHS. Thanks to Bonnie McDowell for her work on organizing this event.

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E. HIGH SCHOOL REPORT

Principal Hamann reported:

Calendar of Events:

May 5	Coaler Jazz Dance Night
May 9	Scholarship/Recognition Night
May 9	Early Dismissal
May 8	Spring Band Concert
May 20	Graduation
May 17	Spring Chorus Concert
May 24, 25 & 29	Semester Exams

Recognition:

-  Grundy Area Vocational Center Director Award Winners for the month of March were **Jessica Kroeger** in Health Occupations, **Viviana Velasco** in Criminal Justice, **Mason Carlson** in Automotive and **Kara Olson** in Early Childhood.
-  The Coal City High School Varsity Chorus, under the direction of Bonnie McDowell, traveled to Princeton High School for the IHSA Organization Contest on Saturday. The group got high 1st Place Ratings from all three Judges.
-  Coal City's chapter of FBLA had seventeen students participate in the State Competition and 13 of those students came home with some hardware. Five of our students also qualified for Nationals. The number of students competing were down this year because of spring sports. The Coal City FBLA chapter under the direction of Harlan Kennell and Amanda Malsky also won three awards. The Chapter won the Merit Gold Seal Award, Robert T. Stickler Outstanding Chapter Award and the Professional Division Membership Award. Winning individual awards and qualifying for Nationals were: **Preston Johnson**, (3rd Place Business Ethics); **Jessica Murphy**, (4th Place Graphic Design); **Lilly Solt and Lindsay Stopka**, (4th Place Hospitality Management); **Abigail Charles**, (3rd Place Future Business Leader). Other placers on the day were **Lauren Phillips & Nick Berta**, (6th Place Broadcast Journalism), **Ariana Pullara, Hannah Best and Lauren Cueller**, (6th Place Digital Video Production), **Dominic Curtis**, (10th Place Accounting) and **Ben Kreiger**, (7th Place Publication Design).
-  Those students who received recognition at the I-8 Art Show were the following: I-8 All Conference – **Jessica Winslow**; Excellent Ratings - **Darlynn Best & Gracie Opyd**
-  Students of the Month for March which was Responsibility: **Ariana Pullara, Ryan Rutkowski, Sean Micetich, Rebecca Connelly, Ethan Knutson, Ryan Wasielewski, Dominic Curtis, Nick Figueroa, Nick Sullivan, Griffin Johnson, Lanie Stzapka and Vito Lombardi**.
-  Students of the Month for April which was Service: **Caitlyn Painter, Hayleigh Roach, Matt Misewicz and Lanie Stzapka**

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- 🏆 Last Friday, twenty-four students traveled with Miss Johnston to Blackburn College to attend the 5th annual Roy Graham symposium. The students listened to a speaker and then the students went to breakout sessions upon choosing two workshops in which to attend. In each of these sessions, students created products that would then be judged by the English Communication department. At the end of the day the students were awarded prizes for their work. This year two students earned prizes, they were: **Dominic Curtis** who took First Place for his Abecedarian Poem and **Caitlyn Painter** who received an Honorable Mention for her Flash Drama Poster. Thanks to Mrs. Johnston for organizing and taking these students to the symposium.
- 🏆 Three FCCLA members attended the Illinois State FCCLA Leadership Conference and competitive events on April 5 – April 7 in Springfield. We had three CCHS students who competed. **Koren Frideres** competed in a Star event called Job Interview and she received a Silver rating, Savannah Magee competed in an Illinois Proficiency event called Fashion Apparel Display and she received a Gold rating and Joestela Willis competed in an Illinois Proficiency event called Frosted Cakes and she received a Silver rating.
- 🏆 On Saturday, April 7th, Coal City High School's FBLA Chapter participated in their state competition. The group had 11 students place in the top ten with 5 students qualifying for the National Competition in Baltimore, Maryland. Students qualifying were **Lilly Solt** and **Lindsay Stopka** who took 4th place in Hospitality Management; **Abigail Charles** who placed 3rd in Future Business Leader, **Preston Johnson** 3rd in Business Ethics and **Jessica Murphy** placed 4th in Graphic Design.
- 🏆 Congratulations to Skills State Champion **Mason Mulcahy**. Mason earned a first-place finish in Advertising Design. He is now eligible to attend the National Competition in June. The competition will be held in Louisville during the week of June 25-29.

Other News:

- 🏆 Over 200 students will be going to Prom on April 28th to Tuscan Falls in Frankfort. Roughly the same amount will be attending Promfest at Odyssey Fun World. A big Thank You to Mrs. Allison Peterson and Mrs. Mary Kay Sthay on organizing this year's prom.
- 🏆 Several clubs and organizations at CCHS helped with Wellness night. Thanks to everyone who made this night a huge success.
- 🏆 A big thank you to Mrs. Erin Dransfeldt and Mrs. Lauren Deter who organized the majority of our SAT testing and to who led us through the accommodations piece. This year we tested Freshmen on PSAT 9, Sophomores on PSAT 10 and the Juniors on the SAT. It was the second year for SAT testing and I feel we had another successful testing day and we would like to thank the board for their support in helping make this happen for the students.

Current Enrollment Figures as of April 20, 2018

9th Grade 172
10th Grade 171
11th Grade 169
12th Grade 167
Total 679

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Discipline Report for March 2018

Theft	1
Class Cut	5
Vaping	3
Tardiness/ Truancy	4
Total	13

F. SPECIAL POPULATIONS REPORT

Director Rakes reported:

Special Education

- ✿ I was contacted by Kelly Thompson from Special Connections of Grundy County. The Grundy County Special Olympics Track and Field team were in need of a practice facility. She inquired about using the high school facility. Dan Hutchings worked with her and got all of the arrangements made. The GCSO Track and Field team will be using the high school facility for practice on Wednesday nights.
- ✿ We have 11 students with IEP's graduating from high school. We have 1 student moving to the transition program.
- ✿ The DLM, alternate assessment to PARCC and SAT is being administered through the month of May.
- ✿ Although the way we receive personnel reimbursement for special education staff has changed, there is still a requirement to submit personnel information. The information for the 17-18 school year has been submitted.
- ✿ Extended School Year will begin on June 4 and go through June 28. The ECC will host the special education preschool program for the COOP and the ES will host the elementary ED and Autism program.

Preschool

- ✿ The at risk portion of our preschool is full. There are 28 students on the waitlist. There are 74 preschoolers heading to kindergarten in the fall. There are 37 of the 74 that have IEP's.

Transportation

- ✿ Letters have been mailed to the parents of students in the new non-eligible bus area near the elementary school. The letter is [included](#) for your review. I have had to phone calls for clarification.

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G. CURRICULUM REPORT

Director Elledge reported:

Professional Development:

May professional development will center around department meetings and getting a jump start on summer curriculum work. Departments set goals in August, the meetings in May will allow them an opportunity to evaluate and report out on the progress on their goals. Their reports will be shared in June.

Standardized Testing:

PARCC testing and SAT testing have been completed. The ISA testing (state science test) is also nearing completion. Although we are unsure of accountability testing for next year, we are confident we will be in a good position for whatever is decided by the state. Standards are not changing for any subject this year, only the way they will be measured.

Department News:

Corey Mikula will be recommended as the new math department leader for grades 6-12 for the upcoming school year. Matt Lemman has resigned from the position. Matt and Corey will begin working together to ensure a smooth transition process.

Communication:

The teachers and administrators have been trained on the new website tools. Many avenues of communication are now being serviced at the building level instead of the district level. The feedback from the teachers has been overwhelming positive as they have more control over the message they are sharing with the public.

H. SUPERINTENDENT'S REPORT

Dr. Bugg reported:

1. Kindergarten Registration for the 2018-2019 school year was held on Wednesday, April 11, 2018. Historical data has been provided for your information.

School Year	Children Tested	August Enrollment
2008-2009	118	150
2009-2010	109	156
2010-2011	142	171
2011-2012	114	140
2012-2013	102	142
2013-2014	128	164
2014-2015	147	153
2015-2016	109	138
2016-2017	145	163
2017-2018	140	149
2018-2019	120	

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- On Wednesday, May 30, the Board hosted end-of-year breakfast for district employees will be held. Individuals who will be recognized for retiring or leaving the district include:

Retiree	Position	Years of Service
<u>Support Staff</u>		
Diane Gagliardo	HS Head Cook	29
Cindy Brackett	MS Assistant Cook	16.58
<u>Leaving</u>		
Cassandra Bashayreh	HS Spanish	2
Joe Blunk	MS Band	3
Cameron Kotovsky	HS Band	3
Grace McEathron	2 nd Grade Special Education	1
Rachel Prendergast	ECC Art	10
Alexandra Rambo	Kindergarten	1
Jessica Warren	First Grade	1

- A Freedom of Information Act request was received from NBC 5 Reporter Katie Kim. The request asked for documentation that shows which schools in the district have a school resource officer assigned and also asked for the policies and guidelines for that officer.
- The next Three Rivers Division Governing Board Meeting will be held on Tuesday, June 5, 2018 at 5:30 p.m. at Syl's Restaurant. Please let Karen know if you would like to attend.
- Danielle Kennell, a student from Governor's State University, will be completing her Master-Social Worker Internship during the 2018-2019 school year. Danielle will be working with Kailee Marketti at the Early Childhood Center one day a week and with CJ Dziuban at the Elementary School for one day a week.
- Assistant Principals Tom Ruzinok and Jennifer Kenney were in attendance to review recommended handbook changes.
- Enclosures**
 - Monthly student enrollment figures

DATES TO REMEMBER

- May 9 High School Scholarship Awards Night – 7 p.m.
- May 20 High School Graduation – 2 p.m.
- May 24 8th grade trip to Great America
- May 25 Middle School Promotion – 7 p.m. at HS
- May 28 Memorial Day – No School
- May 29 Last Day of School – First/Last Day Dismissal Time
- May 30 Teacher Institute – Board Recognition Breakfast

Coal City Community Unit School District #1
Board of Education Meeting Minutes
Wednesday, May 2, 2018

I. SPECIAL EDUCATION COOPERATIVE REPORT

Mr. Harmon reported:

1. The GCSEC Timely and Meaningful Consultation meeting will be held on Wednesday, May 2 at 3:00 p.m. in the Cooperative boardroom. This is a required meeting.
2. Since the GCSEC Curriculum Specialist Position is being phased out for the next school year, the current Curriculum Specialist will be available to meet directly with any interest district personnel to assist in planning for this transition. She will be located in the GCSEC Boardroom on Tuesday, May 15 and Thursday, May 17 from 12:30-2:30 p.m. to meet directly with staff.
3. The Director disseminated a check to each member district for their share of the FY17 overpayment of student tuition. The reimbursement of \$1,000,000 in student tuition is based on FY19 GCSEC Cash Flow Projections, and is distributed based on 2016-2017 public enrollment from the ISBE. District #1's share of this reimbursement is \$163,000.
4. Due to multiple significant medical needs, a new 9th grade student entering the Minooka High School REACH Program next year requires the services of a nurse as outlined on the student's IEP. The Board approved the addition of this position.
5. Early childhood age students attending the STARS Program at Minooka Primary Center currently attend school for 410 minutes per day, while their peers enrolled in conventional Early Childhood Programs attend for 150 minutes per day. We are proposing a move toward greater parity in programing by reducing the STARTS instructional day to 300 minutes per day. This will still provide a more intensive program than traditional early childhood, with simultaneously offering sever additional benefits to student educational outcomes.
6. Approved the Personnel Consent Agenda.

J. GRUNDY AREA VOCATIONAL CENTER REPORT

Mr. Lander reported:

1. Approved allowing the GAVC H.O.S.A. and Skills USA State Champions to attend their national competitions.
2. Approved the lowest responsible paper bid from Veritiv at a cost of \$152,095.80 as presented.
3. Approved the GAVC Master Schedule for FY19.
4. Approved the employment of Timothy McDavid as Engineering Technology Instructor.
5. Approved posting the Welding Teaching Assistant position.
6. Approved posting the part-time summer maintenance position.
7. Approved the final FY18 School Calendar as presented.

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8. Approved the quote from Pavement Systems for \$27,054.00 to repair, replace, provide parking lot surface maintenance, and replace catch basin.
9. Approved going out for bid for the Automotive Alignment System.

K. ATHLETIC DIRECTOR REPORT

Athletic Director Dan Hutchings reported:

- 🏆 Girls Soccer Regional: May 7, 8, 10, & 11 hosted by Manteno High School or Wilmington High School dependent on seeds
- 🏆 Boys Tennis Sectional: May 18 & 19 @ Ottawa High School,
- 🏆 Girls Track Sectional: May 11 @ Plano High School
- 🏆 Boys Track Sectional: May 18 @ LaSalle Peru Sports Complex
- 🏆 Softball Sectional Complex: May 22, 23 & 26 @ Ottawa High School (Regional Hosts: JCA & Providence)
- 🏆 Baseball Sectional Complex: May 23, 24 & 26 @ Ottawa Sectional (Regional Hosts: Morris & Manteno)
- 🏆 3 Sport Athlete Recognition: Tentatively set for May 21, 2017 @6:00pm
- 🏆 Middle School Track Sectional Hosted by LaSalle Lincoln @ LaSalle Peru Sports Complex – May 12
- 🏆 Athletic Physicals: Morris Hospital will provide Athletic Physicals on June 20 from 8:00am-12:00pm at Coal City High School - cost \$20.00
- 🏆 Senior Recognitions: Beginning to Recognize the Senior athletes at one of their last regular season home contests, weather permitting.

Follow all I-8 sports at: <http://www.interstate8.org/>

L. FIELD TRIPS

<u>Grade/Group</u>	<u>Destination</u>	<u>Date</u>	<u>Teacher Responsible</u>
HS HAP	Kankakee County Morgue	5/4/18	Tara Welch
HS Drama Club	Paramount Theatre	5/10/18	Jack Micetich
First Grade	Brookfield Zoo	5/17/18	Tiffany Stewart
Kindergarten	Children’s Discovery Museum	5/23/18	Kim Haab

COMMUNICATIONS FROM THE FLOOR

1. In regard to agenda items – none.
2. In general (Limited to 5 minutes per person.) – none.

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OLD BUSINESS

A. DISCUSSION/ACTION ON BID AWARD FOR WASTE REMOVAL SERVICES

At the April 4 meeting, the Board authorized administration to seek bids for waste removal services for the 2018-2019 school year. Sealed bids were opened on Friday, April 20, 2018. A bid notice was posted on the district website on April 5 and published in the Coal City Courant on Wednesday, April 11, 2018. One bid was received from Waste Management, our current waste removal vendor. CSBO Jason Smith made a recommendation to reject the bid and asked for authorization to go back out for bids. Mr. Smith will update the bid specifications and send bid invitations to vendors.

Mr. Hamilton moved and Mr. Lander seconded to reject bids submitted for Waste Disposal/Recycling and to authorize administration to go back out for bids.


Roll Call.


Ayes: Shawn Hamilton, Chuck Lander, Jeff Emerson, Mary Gill, Quint Harmon, Ken Miller

Nays:

Motion Carried.

B. DISCUSSION ON STRATEGIC PLAN UPDATE

 Dr. Bugg provided the Board with an update on their Strategic Plan goal to expand the reach of the District Wellness Committee. The Wellness Committee had a positive year and will continue to develop the program next year by further expansion of Family Wellness Night, increasing participation in the staff comprehensive health screening event, enlarging nutrition outreach, adding after school and weekend fitness/exercise opportunities for students and staff, and also plans to utilize fitness challenges offered via the Interactive Health website. The wellness committee chairperson for 2018-2019 is Rodney Monbrum.

 Tammy Elledge provided a report on the Board's Strategic Plan goal to standardize the hiring practices across the district. One aspect of this has been the adoption of the Frontline Applicant Tracking System. The system will be available on our district website tomorrow.

C. DISCUSSION/ACTION ON AGREEMENT WITH MIDWEST BUS SALES FOR LEASE OF ACTIVITY BUSES

At the February 28 Board Study Session, the Board discussed the possibility of leasing two white activity buses to offset the cost of charters with Illinois Central. Data was presented to the Board to show that the district could lease two activity buses for the same cost as we currently pay in mileage for the one owned by the bus company. The 2018 12+1 Passenger Chevrolet with wheelchair lift will cost \$9,450.85 for each year of the five-year lease. The 2016 Chevrolet will cost \$6,726.58 for each year of the three-year lease.

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Mr. Hamilton moved and Ms. Gill seconded to approve the five-year lease agreement for a 2018 Chevrolet activity bus at a cost of \$9,450.85 per year and the three-year lease agreement for a 2016 Chevrolet activity bus at a cost of \$6,726.58 per year with Midwest Bus Sales as presented.

Roll Call.

Ayes: Shawn Hamilton, Mary Gill, Jeff Emerson, Quint Harmon, Chuck Lander, Ken Miller
Nays:
Motion Carried.

D. FINAL READING ON REVISED DISTRICT POLICIES

The first reading of the revised district policies took place on April 4, 2018 and the second reading took place on April 25, 2018. This was the final reading for the following revised district policies:

2:260	Uniform Grievance Procedure
4:40	Incurring Debt
4:40-AP	Preparing and Updating Disclosures
4:110	Transportation
5:20	Workplace Harassment Prohibited
5:20-E	Resolution to Prohibit Sexual Harassment
5:170	Copyright

Mr. Hamilton moved and Ms. Gill seconded to approve the final draft of the revised District Policies as presented.

Roll Call.

Ayes: Shawn Hamilton, Mary Gill, Jeff Emerson, Quint Harmon, Chuck Lander, Ken Miller
Nays:
Motion Carried.

E. DISCUSSION/ACTION ON DRAMA CLUB TRIP TO NEW YORK CITY

At the February 25 Board Study Session, Drama Club sponsor Jack Micetich was in attendance with club members Lauren Phillips and Cody Rodgers to review a proposal for a four-day excursion to New York City to be taken from March 26 – 29, 2019. This trip will be financed by the students with no district costs incurred. A sample itinerary was reviewed by the Board.

Mr. Lander moved and Mr. Harmon seconded to approve the four-day Drama Club Trip to New York City from March 26 – 29, 2019, as presented. President Miller asked if there was any opposition to the motion, hearing none, considers the motion carried.

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F. DISCUSSION/ACTION ON REVISED FACILITIES USE REQUEST FORMS

At the April 4 Board meeting, Dr. Bugg reviewed recommended changes to the Facility Use Request form. The Board asked to review a summary of building use requests from the current and past school year. At the April 25 Board Study Session, the Board reviewed both summaries along with the revised forms. Recommended changes to the billing structure as outlined on the updated forms was also reviewed. The new Facility Usage Forms for the Performing Arts Center and all other facilities in the District were ready for final approval.

Mr. Lander moved and Ms. Gill seconded to approve the new Facility Usage Forms for the Performing Arts Center and all other facilities in the District as presented.

Roll Call.

Ayes: Chuck Lander, Mary Gill, Jeff Emerson, Shawn Hamilton, Quint Harmon, Ken Miller
Nays:
Motion Carried.

NEW BUSINESS

A. DISCUSSION OF “COALERS WITH CHARACTER” PROGRAM

Brad Boresi and Corey Mikula presented the new "Coalers with Character" program they have developed. The purpose of this program is to promote the positive characteristics and qualities student athletes at Coal City High School should possess not just while competing but also outside of sports. This program will kick off this summer.

B. DISCUSSION/ACTION ON AGREEMENT WITH INTERQUEST DETECTION CANINES

A renewal contract with Interquest Detection Canines has been received. Interquest provides substance awareness and detection services for the district. Interquest will provide 9 one-half day visits for the contract period from August 2018 through June 2019. The cost per visit will remain the same as last year's rate of \$320.

Mr. Lander moved and Ms. Gill seconded to approve the agreement with Interquest Detection Canines of Chicagoland for substance awareness and detection services from August 2018 through June 2019 as presented.

Roll Call.

Ayes: Chuck Lander, Mary Gill, Jeff Emerson, Shawn Hamilton, Quint Harmon, Ken Miller
Nays:
Motion Carried.

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C. DISCUSSION/ACTION ON QUARTERLY DROP OUT REPORT

The quarterly drop-out report must be approved by the Board and filed with the Regional Office of Education.

Mr. Harmon moved and Mr. Lander seconded to approve the filing of the Drop-Out Report with the Regional Office of Education for the quarter ending March 31, 2018. President Miller asked if there was any opposition to the motion, hearing none, considers the motion carried.

D. DISCUSSION/ACTION ON SUMMER SCHOOL PROPOSALS

A recommendation was made by administration to establish the 2018 summer school dates, hours and fees for grades K-5.

Summer school for grades 6-12 will be conducted at the high school via APEX Learning, which is an online educational service. Coursework in Math, English and Science will be offered again this year. A Drivers Education class will be offered during the first session as well.

Mr. Lander moved and Ms. Gill seconded to approve establishing the following 2018 summer school dates:

- K-1 at the Early Childhood Center, Grades 2-3 at the Elementary School, Grades 4-5 at the Intermediate School from 8 a.m. – 12 p.m. July 23 through August 3, 2018 at a cost of \$40 for grades K-4 and \$60 for grade 5
- grades 6-12 online with students attending at the High School from 8 a.m. to 12 p.m. at a cost of \$75 per class and \$185 for the Driver's Education course. Session 1 will run from 6/4/18 to 6/22/18 and Session 2 will run from 7/9/18 to 7/27/18.

Roll Call.

Ayes: Chuck Lander, Mary Gill, Jeff Emerson, Shawn Hamilton, Quint Harmon, Ken Miller

Nays:

Motion Carried.

E. DISCUSSION/ACTION ON 2018-2019 IESA & IHSA MEMBERSHIP RENEWALS

Athletic Director Dan Hutchings has recommended to continue membership in the Illinois Elementary School Association for the 2018-2019 school year. Basic dues are \$75 plus approximately \$800 more for all activities, depending on entries.

Athletic Director Dan Hutchings has also made a recommendation to renew membership with the Illinois High School Association. For the 2018-2019 school term, IHSA membership will not require payment of membership dues per action of the IHSA Board of Directors. Board action must still be taken to certify that the Board has voted to adopt and abide by the terms and conditions of the association for the 2018-2019 school term.

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Ms. Gill moved and Mr. Emerson seconded to renew membership for the 2018-2019 school year, in the Illinois Elementary School Association and Illinois High School Association, and to adopt and abide by the Constitution, By-laws, Terms and Conditions, Administrative Procedures, Guidelines, and Policies of the Illinois High School Association.

Roll Call.

Ayes: Mary Gill, Jeff Emerson, Shawn Hamilton, Quint Harmon, Chuck Lander, Ken Miller

Nays:

Motion Carried.

F. DISCUSSION/ACTION ON SPECIAL EDUCATION SUMMER SCHOOL PROGRAMS

The Grundy County Special Education Cooperative has asked permission to use our facilities to conduct summer school programs. The Cooperative will supply the personnel needed for the programs and rent rooms as needed from the school district. Room rental cost is calculated on a prorated annual half-day room rental rate, which is \$200 per room. The Coop will hold their summer school program Monday through Thursday from June 4 through June 28, 2018.

Mr. Lander moved and Mr. Harmon seconded to approve the rental of four (4) rooms at the Early Childhood Center and three (3) rooms at the Elementary School to the Grundy County Special Education Cooperative for the purpose of conducting summer school programs.

Roll Call.





Ayes: Chuck Lander, Quint Harmon, Jeff Emerson, Mary Gill, Shawn Hamilton, Ken Miller

Nays:

Motion Carried.

G. DISCUSSION/ACTION ON HIGH SCHOOL STUDENTS ATTENDANCE AT NATIONAL CONFERENCES

Principal Mitch Hamann has made a request to sponsor the following students:

-  FBLA members Preston Johnson, Abby Charles, Lilly Solt, Lindsay Stopka and Jessica Murphy qualified to attend the National FBLA competition in Baltimore, Maryland this June.
-  Raegan Murphy will be attending the HOSA (Health Occupations) Nationals in Texas this June.
-  Cody Rogers will be attending the Hugh O'Brien Youth (HOBY) Leadership Conference at Illinois Wesleyan University in Bloomington from June 14-17.
-  Mason Mulcahy qualified to attend the National Skills Competition through GAVC in Louisville, Kentucky during the week of June 25-29.

The Board has a past practice of contributing \$250 per student to help defray costs of these types of school related activities.

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Mr. Harmon moved and Mr. Lander seconded to approve the contribution of \$250 for students who qualified and will be attending FBLA, HOSA or SkillsUSA National Competitions and \$225 for the HOBY registration fee.

Roll Call.

Ayes: Quint Harmon, Chuck Lander, Jeff Emerson, Mary Gill, Shawn Hamilton, Ken Miller

Nays:

Motion Carried.

H. DISCUSSION/ACTION ON SCHOOL SITE DONATION FROM GRUNDY COUNTY AND THE VILLAGE OF DIAMOND

A School Site Donation in the amount of \$2,364.74 has been received from Grundy County and \$2,301.60 has been received from the Village of Diamond. Resolutions have been prepared for acceptance of the school site donations.

Mr. Lander moved and Ms. Gill seconded to approve the resolution to accept the School Site Donation of \$2,364.74 from Grundy County and \$2,301.60 from the Village of Diamond and to waive the reading of the resolutions.

Roll Call.

Ayes: Chuck Lander, Mary Gill, Jeff Emerson, Shawn Hamilton, Quint Harmon, Ken Miller

Nays:

Motion Carried.

I. DISCUSSION/ACTION ON DONATION FROM RIPPLE FOR PURCHASE OF EQUIPMENT FOR THE CULINARY ARTS PROGRAM

Lisa Stith, CCHS FACS teacher, received a generous donation of three KitchenAid mixers that have a value of \$1,107.60. The mixers will be utilized by students enrolled in Culinary Arts 1 and Culinary Arts 2 classes.

Ms. Gill moved and Mr. Harmon seconded to accept the donation of three KitchenAid mixers from Ripple. President Miller asked if there was any opposition to the motion, hearing none, considers the motion carried.

J. DISCUSSION/ACTION ON ACCEPTANCE OF THE BACK TO BOOKS GRANT AWARDED BY THE ILLINOIS STATE LIBRARY

High School Librarian Allison Peterson received notification that the district has been awarded a FY2018 grant for \$4,620 in support of *Coalers take Pride in Reading*. The intent of the Back to Books grant offering is to help libraries purchase books, in print. Funding for this grant was awarded by the Illinois State Library, a Department of the Office of Secretary of State, using funds provided by the U.S. Institute of Museum and Library Services, under the provisions of the Library Services and Technology Act.

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Mr. Lander moved and Ms. Gill seconded to accept the Back to Books Grant in the amount of \$4,620 for the *Coalers take Pride in Reading* project.

Roll Call.

Ayes: Chuck Lander, Mary Gill, Jeff Emerson, Shawn Hamilton, Quint Harmon, Ken Miller

Nays:

Motion Carried.

K. DISCUSSION/ACTION ON PRELIMINARY TEST (PSAT) GRANT SUBMISSION

The State Board of Education has made funds available to eligible applicants for the purpose of reimbursing the cost of administering the PSAT exam. CSBO Jason Smith has completed the application which is now ready for Board approval.

Mr. Harmon moved and Ms. Lander seconded to approve submission of the grant agreement to the Illinois State Board of Education for reimbursement of preliminary exam testing costs. President Miller asked if there was any opposition to the motion, hearing none, considers the motion carried.

L. DISCUSSION/ACTION ON AUTHORIZATION TO LOCK ENERGY RATES

CSBO Jason Smith asked the Board for authorization to lock energy rates after pricing between May 4 and May 30. This would allow him to secure the best rate for 2018-2019.

Ms. Gill moved and Mr. Hamilton seconded to authorize CSBO Jason Smith to lock energy rates for the district.

Roll Call.

Ayes: Mary Gill, Shawn Hamilton, Jeff Emerson, Quint Harmon, Chuck Lander, Ken Miller

Nays:

Motion Carried.

OPEN FOR ITEMS NOT KNOWN AT AGENDA PREPARATION TIME – none.

COMMUNICATIONS FROM THE FLOOR

1. In regard to agenda items – none.
2. In general (Limited to 5 minutes per person.) - none.

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CLOSED SESSION

Mr. Lander moved and Mr. Harmon seconded to go to closed session at 7:12 p.m. for the purpose of considering information regarding the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; and collective negotiating matters.

Roll Call.

Ayes: Chuck Lander, Quint Harmon, Jeff Emerson, Mary Gill, Shawn Hamilton, Ken Miller

Absent: Robert Bianchetta

Nays:

Motion Carried.

When the Board returned to open session, President Miller called the regular meeting back to order at 7:28 p.m. with the board members answering roll call present: Jeff Emerson, Mary Gill, Shawn Hamilton, Quint Harmon, Chuck Lander, Ken Miller. Board Member Robert Bianchetta was not in attendance.

ACTION AS A RESULT OF CLOSED SESSION

1. Mr. Lander moved and Ms. Gill seconded to approve the 2018-2019 support staff salary increase of 2 %.

Roll Call.

Ayes: Chuck Lander, Mary Gill, Jeff Emerson, Shawn Hamilton, Quint Harmon, Ken Miller

Nays:

Motion Carried.

**BOARD STUDY SESSION OF THE WHOLE DATE:
In Coal City CUSD #1 Administrative Center Board Room**

Wed., May 30 @ 6 P.M.

**NEXT REGULAR MEETING DATE:
In Coal City CUSD #1 Administrative Center Board Room**

Wednesday, June 6 @ 6 P.M.

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ADJOURNMENT

Mr. Harmon moved and Mr. Lander seconded to adjourn the meeting at 7:29 p.m. President Miller asked if there was any opposition to the motion, hearing none considers the motion approved.

Kenneth P. Miller, President

Mary Gill, Secretary