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Our Mission
We will challenge all learners and work in partnership with students, parents and community to achieve high standards.

Connect with us on Social Media
Twitter - @RJSchools
Instagram - @rjdistrict
Connect with us on FB
www.redjacket.org
Dear Red Jacket Families:

On March 18, 2020, the Manchester-Shortsville Central School District closed the school buildings due to the COVID-19 pandemic. K-12 students were sent home with their Chromebooks and those who required Wi-Fi for home use were provided a hotspot device.

Districts were required to provide continuity of learning, literally overnight, through online instruction. District leaders furnished the State Education Department with the required Continuity of Learning Plan. Although our teachers and students were very well equipped with the technology and resources for online instruction, it was a challenge for everyone to shift from in-person instruction to online instruction overnight. Parents and guardians took on a significant role in providing their children with instructional support as everyone learned to navigate this new situation. The District’s leadership team communicated numerous free professional development offerings offered through Wayne-Finger Lakes BOCES and many other organizations to assist teachers, recognizing the instant shift from in-person learning to online learning placed a great deal of pressure on our teachers. Sue Bailey and Nate Grant worked tirelessly to make sure everyone’s technology needs were met. Despite the challenges, everyone did an amazing job, especially given the immediacy of this significant expectation.

Food service staff also had obstacles to overcome when meals needed to be prepared for pickup within the first week of the building closure. By the second week, however, a meal delivery schedule was established and our food service workers, drivers, aides, and administrators worked together to ensure all our students and their siblings who needed meals were fed for free through the National School Lunch Program (NSLP). We made and delivered 50,043 nutritious and delicious meals from March until the end of June. Throughout the summer, free meals (also through the NSLP) were prepared for pickup by our families who requested them. Our essential workers were given a modified work schedule from the start of the building closure until July 6, when they began working their regular scheduled hours while wearing masks, maintaining physical distance, and practicing good handwashing hygiene.

Our cleaners continue to work very hard sanitizing and cleaning every classroom and space. I requested the removal of unnecessary furniture from classrooms in March, prior to teachers leaving the buildings, to make distancing in classrooms a little easier upon reopening the buildings; however, it has also helped to make cleaning easier for our hard-working cleaning staff. Our maintenance department has also been working hard and preparing for reopening. In addition to their regular work, they installed hand sanitizers throughout our buildings and at each of our main entrances, and installed touchless faucets in the multi-stall restrooms.

Recognizing shortages in supplies would cause delivery delays, District leaders began ordering personal protective supplies starting in April in preparation for reopening, and we have continued to research and order products as they have become available. Since then, we have been soliciting input from staff across all areas for their expertise, thoughts, and ideas. We’ve been implementing safety protocols recommended by the Centers for Disease Control (CDC) and New York State Department of Health, participating in ongoing leadership and regional meetings, and on June 13, I participated in the Board of Regents and State Education virtual meeting where input was gathered to help the State develop guidance.

The District purchased a thermal security camera for each main entrance, which scans body temperatures of up to 30 individuals at one time. This new thermal scanning technology will help speed up the required morning temperature checks; however, we will be spacing students out as they enter our buildings after being staggered off the buses. In addition to ordering supplies, the District leadership team purchased ParentSquare, our new communication tool that replaces the School Messenger system. It will aid us in implementing health screenings, which are required for all staff and students before school each morning.

Throughout this global pandemic, teaching, learning, and celebrations have continued. From sharing rainbows, meeting the Easter Bunny, Little Bo Peep, and Deputy Holland, receiving academic and athletic awards, watching our staff parade, joining us for an ice cream drive-throughs, and participating in virtual spirit week to honor our seniors with a field – we made the best out of a challenging situation and we did it together!

On July 13, districts were provided with an Interim Guidance for In-Person Instruction at Pre-K to Grade 12 Schools During the COVID-19 Public Health Emergency, and Governor Cuomo announced that schools will reopen based on the mask and physical distancing requirements and the region’s infection rates. Our region’s infection rate has been hovering around 1.1 percent since the beginning of July. (continued on page 3)
On July 17, the New York State Education Department (NYSED) provided districts with the reopening guidance document and Governor Cuomo announced that district reopening plans were to be submitted to the New York State Department of Health and posted to district websites by July 31.

After receiving the NYSED guidance document, District leaders surveyed teachers, students, parents, aides, clerical staff, cleaning and maintenance staff, food service staff, the transportation department, and the technology department to assist in reopening planning, by reflecting on how online instruction went from March until June, in order to gather thoughts and to gain a better understanding of how we can support everyone as they join us in returning to school. We received survey responses from 429 parents/guardians, 106 students, and 108 staff members.

When teachers and staff were asked which instructional model they preferred most, 20% selected 100% online, 62.4% selected the hybrid model, and 17.6% selected in-person learning. When parents were asked which instructional model they preferred most, 14.3% said they prefer 100% online instruction for their children, 41.5% said they prefer a hybrid model, and 44.3% said they prefer in-person learning five days per week.

Our students were asked if they felt safe returning to school in September and 78.1% said yes. If we provided in-person learning five days per week for those who prefer it, we would not be able to accommodate the requests for the in-person days requested for those who selected the hybrid model. Based on square footage, we are unable to provide in-person learning for 100% of our students and maintain the required six (6) feet of distance between students and staff.

After surveying students, parents/guardians, staff, and teachers, we provided them with the Reopening Safety Planning and Continuity of Learning draft documents. These shared documents were open to ALL stakeholders for one week out of the two weeks Governor Cuomo gave schools to complete comprehensive reopening planning. During this period, all teachers, support staff, parents/guardians, and students had an opportunity to reflect, provide input, make comments, express their thoughts, and exchange and share ideas directly on the shared documents, viewable by each of their groups.

Beginning Saturday, July 25, the District leadership team read all the ideas, remarks, comments, conversations, and questions that were written by stakeholders on the shared documents. We spent hours discussing the ideas and comments and revising our reopening plans.

On July 31, we conducted and recorded a lengthy Zoom meeting in which we responded to every idea, comment, and question that was written on the shared documents. We also submitted our reopening plan to the New York State Department of Health and NYSED, uploaded it to our school website, and shared it, along with the recorded Zoom meeting, with all stakeholders through links on our District Facebook page and through ParentSquare, our new communication system.

School districts are required by NYSED to devise reopening plans that address resuming in-person instruction. We are required to prioritize students for in-person learning. Prioritizing is based on student needs, with priority given to students with disabilities, English Language Learners, and students experiencing homelessness.

When we went to online learning last March, there were significant concerns voiced with the lack of participation, lack of engagement, lack of home support due to parents or guardians working, and concerns over regression, especially for students most at risk academically. Parents also expressed concerns over not having a regular school day schedule and routine with online learning. With a mainly synchronous instructional model, where teachers will be teaching their scheduled courses and students will be following their scheduled classes, students will have a consistent instructional schedule. Using GoGuardian will allow students to follow their scheduled classes from home in real time, and GoGuardian will allow the instruction to be videotaped and accessed by students at any time. This will help parents and guardians be able to provide more support to their children from home, which was a concern expressed by parents, and will allow students to review the video as needed, which will be particularly helpful to students who need repetition and overlearning opportunities.

Per the New York State Department of Health, reopening plans need to address some combination of in-person instruction and remote learning or a hybrid model, to facilitate a phased-in approach to in-person instruction.
The Manchester-Shortsville Central School District’s complete reopening plan is located on our District’s website at [www.redjacket.org](http://www.redjacket.org). The reopening instructional plan is outlined below:

**ELEMENTARY & MIDDLE SCHOOL STUDENTS** (including UPK and Pre-K) will begin the 2020-2021 school year in a hybrid model with 50% of students attending Monday and Tuesday, and 50% of students attending Thursday and Friday. Children in the same household will be scheduled on the same two days a week for in-person instruction. However, prioritized students will be identified based on programmatic needs; those families will be contacted and they will attend in-person instruction four days a week.

**HIGH SCHOOL STUDENTS** will begin the 2020-2021 school year with a phased-in hybrid model. The majority of students will begin with online instruction five days a week. Prioritized students will be identified based on programmatic needs; those families will be contacted and they will attend in-person instruction four days a week.

Wednesdays will be a day for students to meet virtually with their teachers to ask questions. Teachers will also be engaged in planning for students and meeting with other staff as needed. CPSE and CSE meetings will be held on Wednesdays. Students with multiple related services, which are not able to be provided within a two-day span, will be asked to receive their services in-person on Wednesdays. Parents will be individually contacted once the schedule is complete.

Parent Choice: Parents who wish for their children to engage in online learning five days per week have that option. If this is desired, we request that parents commit to this until December.

**Level 3 Online:** In the event that there is new guidance from NYSED, Department of Health, and/or the Governor, we are prepared to move to Level 3 where all students are instructed remotely.

At the August 7 press conference, Governor Cuomo announced new requirements for schools. He said schools are required to create three new plans within two weeks that address testing for COVID-19, contact tracing, and remote instruction. He also required districts to host three opportunities for parents and one opportunity for teachers to engage in discussion about these plans. On August 7, all parents, staff, and teachers were notified of four scheduled Zoom meetings available to them for participation in discussion and the three draft plans were provided to them. The three newly required plans were to be completed by August 21, 2020.

The safety of the District’s employees, students, families, and visitors is the Manchester-Shortsville Central School District’s number one priority. According to the guidance, if COVID-19 cases develop, schools may consider restricting access within school facilities and across school grounds. We are taking precautions by restricting access of non-essential visitors in our schools to begin the school year. We will monitor the situation and notify the community and staff of this change. We will follow the guidance provided to us by the New York State Department of Health, Ontario County Department of Health, Centers for Disease Control and Prevention, and the New York State Department of Education. Providing our students with robust continuity of learning also remains our District’s top priority and is aligned with our District’s mission to challenge all learners and work in partnership with students, parents, and community to achieve high standards.

As the COVID-19 outbreak continues, we will closely monitor the situation and periodically update our procedures based on new requirements and recommendations. The District’s plan is subject to change based on State and Federal requirements and the New York State Department of Health guidelines.

I would like to thank our school nurses, Building Council Shared Decision-Making Teams, clerical staff, food service staff, transportation department, cleaning and maintenance department, and the Ontario County Department of Health for their engagement in discussing reopening needs with us. I would also like to thank Roxie O’Brien for facilitating our July 31st leadership team Zoom meeting and our leadership team for working with me to review and discuss all the feedback and ideas we received that were considered as we completed the work required for our reopening plan. I would also like to thank all our students, parents, and teachers, and staff for sharing their ideas, providing feedback, and participating in discussions throughout this ongoing planning process. We truly are all in this together.

I am very excited to see our students and staff as we reopen, in a different way, on Sept. 10. We are stronger together, which is our theme for this school year!

With Red Jacket PRIDE and Gratitude,

Charlene Dehn
Superintendent of Schools
Red Jacket Full-time Online Instruction Plan - through December 23, 2020

ATTENDANCE
We will record attendance daily

CODE OF CONDUCT
Applies to all students online

CONDUCT

GRADING
Teachers will provide grading procedures

COMMUNICATION
Communication will come from teachers and administrators via ParentSquare.

TECHNOLOGY
ALL K-12 students will have their own chromebook. Issues?
Email rjtechhelp@redjacket.org

K-5 ONLINE INSTRUCTION
K-5 online instruction will be a mix of synchronous and asynchronous instruction. Parents will receive communication on expectations for their child.

6-12 ONLINE INSTRUCTION
6-12 online instruction will be synchronous and students will be expected to follow their schedule. Schedules will be shared on ParentSquare and students will receive instructions to register in StudentSquare.

INSTRUCTIONAL TOOLS
Google Classroom will be used to post assignments and collect work.
Go Guardian will be used to monitor students and provide video instruction.

RJ Elementary Reopening 2020-2021

ATTENDANCE
We will record attendance daily

CODE OF CONDUCT
Applies in-person and online

GRADING
In-person and online will receive grades

COMMUNICATION
Communication will come from teachers and administrators via ParentSquare.

TECHNOLOGY
ALL K-12 students will have their own chromebook. Issues?
Email rjtechhelp@redjacket.org

IN-PERSON INSTRUCTION
Students will attend either Monday & Tuesday or Thursday & Friday. Some students will attend all 4 days based on need.

5 DAYS A WEEK ONLINE INSTRUCTION
Students attending daily online instruction will receive communication regarding synchronous and asynchronous opportunities for learning.

INSTRUCTIONAL TOOLS
Google Classroom will be used to post assignments and collect work.
Go Guardian will be used to monitor students and provide video instruction.

Community
I just wanted to send out a quick email to say thank you so very much for not only answering the comments/questions in the reopening plan, but doing so in such a timely manner. This was not needed but greatly appreciated and just another example of how you all are going above and beyond during this time. It was also abundantly clear that you took the time to reflect upon the comments/questions that were submitted. By doing such, a great deal of value has been placed on students, parents, and staff. Mrs. O’Brien was the perfect choice to facilitate the discussion. Such a sweet and pleasant voice that set a positive tone for the discussion that was, in turn, equally conveyed by the entire Leadership Team.
How Will We Be Stronger Together?

How my morning routine change this year?
Each family is being asked to do a simple health screening each morning, prior to leaving for school. The health screening will be in ParentSquare and parents will answer a few questions about each of their children. Don't forget your mask, your Chromebook, and your backpack!

How my trip to school look this year?
For walkers, it won't change a lot. We ask that you are six feet apart from others who do not live in your home. If you are within six feet of another person who lives outside of your household, please be sure to wear your mask. For bus riders, everyone will have an assigned seat. You will be required to wear your mask. You will either sit alone, close to the window, or with family members. You will be dismissed from the bus in a specific order, so please be sure to stay in your seat and listen to your driver for instructions. Parents who will be transporting their children to school will receive a communication from their principal.

What will entering the building be like?
At all three schools we will ask that students maintain six feet of distance from one another and wear masks as they enter the building. Your principal will greet you at the door and a camera will scan your temperature to make sure you do not have a fever. If you have a fever, you will be escorted to the nurse's office and your family will be called. If you do not, you'll be directed to go and pick up your breakfast or report to your first period class at the middle and high school. At the elementary, you'll go straight to your classroom. Breakfast will be provided to all elementary students who request it.

What will the hallways and restrooms look like?
On your way to your classroom, you’re going to see many signs on the walls. These are reminders to wear your mask or maintain six feet of distance and to wash your hands frequently. Other reminders might be about staying home when you’re sick and using hand sanitizer when you don't have access to soap and water. If you are walking in the hallway alone or far away from others, you may pull your mask down on your chin. Be sure to pull the mask back up over your mouth and nose, as you approach others. There will be arrows on the walls that will tell you which side of the hall you should be walking on. It’s just like cars on the road. You always have your right shoulder next to the wall. Please be sure to keep your hands at your sides and not touch the walls. This will help with maintaining a safe distance from others.

What will my classroom(s) look like?
We ask that only two people at a time use the multi-stall bathrooms. In the multi-stall bathrooms and individual bathrooms near the sinks, there will be signs showing you how to effectively wash your hands to prevent spread of COVID-19. If you notice the soap dispenser is empty, please notify your teacher so they can contact the main office.

What will dismissal look like?
You will be dismissed, a few at a time, from classrooms to reduce hallway congestion and allow everyone to physically distance themselves. Please always wear a mask at dismissal when you enter the hallway and as you exit the building to board a bus, meet your parent, or walk home. Those who are walking alone or with family members, may remove your masks when you are distanced from others. Everyone riding a bus will need to keep their masks on and sit in their assigned seats. Don't worry, your driver will remind you where to sit.

How can I keep myself and others safe?
1) Maintain at least six feet of distance between yourself and others.
2) Wear a mask when six feet of distance is not possible.
3) Please be sure that your mask covers your mouth and nose and then be sure to wash them regularly.
4) Wash your hands with soap and water, frequently throughout the day.
5) If soap and water is not available, use hand sanitizer the way that your teacher shows you.
6) If a soap dispenser or hand sanitizer station is empty, please notify a teacher or staff member so that they can contact the main office to have it filled.
7) If you have to cough or sneeze, please do so in a tissue and throw it away and wash your hands. If a tissue is not available, cough or sneeze into your elbow.
8) If you are sick, please stay home.

Welcome Back Newsletter / Fall 2020
STUDENTS FIRST
We are responsive to the needs of all students.
**Face Mask Instructions**

**Wearing Your Face Mask Correctly**
- Wash your hands before putting on your face mask.
- When wearing a face mask, it must cover your nose and mouth completely. It should:
  - Fit snugly but comfortably against the side of the face.
  - Fully cover the mouth and nose.
  - Be secured with ties, elastic, or ear loops.
  - Include multiple layers of fabric.
  - Allow for breathing without significant restriction.
  - Be able to be laundered and machine dried without damage or change to shape.
- Should face masks be washed or otherwise cleaned often? How often? Yes, face masks should be washed daily.
- How do you safely remove a used face mask? Individuals should be careful not to touch their eyes, nose, and mouth when removing their face mask and wash hands for 20 seconds immediately after removing the face mask. Be sure not to touch the outside of the face mask when removing.

**Laundering Your Face Masks**
- Please launder items (if possible) according to the manufacturer’s instructions, using the warmest appropriate water setting and drying items completely or disinfecting with an EPA-registered disinfectant.
  - Washing masks in a washing machine and drying in a dryer is recommended to properly clean a face mask.
  - If masks are hand washed, prepare a bleach solution of four teaspoons household bleach per quart of room temperature water. Soak the face mask for five minutes. Rinse the face mask thoroughly with cool water. Air dry, in direct sunlight, when possible. Wash hands for 30 seconds after washing the face mask.
  - Masks must be completely dry before wearing.
- Wear disposable gloves when handling dirty laundry from a person who is sick.
- Dirty laundry from a person who is sick can be washed with other people’s items.
- Do not shake dirty laundry.
- Clean and disinfect clothes hampers according to guidance above for surfaces.
- Remove gloves and wash hands right away.

**Proper Handwashing**
- Wash hands regularly with soap and water for at least 20 seconds: Proper handwashing video: [https://youtu.be/lisgnbMfkvl](https://youtu.be/lisgnbMfkvl)
  - It's especially important to wash:
    - Before eating or preparing food.
    - Before touching your face.

**When You Should Stay Home**
- You have tested positive for COVID-19 or a presumed diagnosis by your physician or other healthcare provider.
- You have been in contact with a person with an actual positive COVID-19 test or presumed COVID-19 diagnosis by their healthcare provider.
- You feel sick:
  - Contact your physician or other healthcare provider to discuss your medical condition.
  - Notify your school nurse or principal as soon as possible.

*PRIDE*

We respect ourselves, each other, and our school.

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Thank you for all the opportunities for staff, students, and parents to provide input towards the reopening schedule. I am very blessed and grateful to work with so many gracious and giving people! Your hard work and dedication to our students and families is unmatched. Thank you so much!
Red Jacket Points of PRIDE!

Graduation was held on June 28th on our football field. It was a beautiful day for the seniors and their families, and both ceremonies were the culminating event and a celebration of all the hard work and effort of their years of schooling. The Class of 2020 is well prepared for the next chapter in their lives - attending college, the military, and world of work. I am proud of their resilience and hard work as they successfully completed their senior year.

Are School Board Members Required to Take Any Kind of Training?

Yes. Every school board member elected or appointed in our community is required to take six hours of training on fiscal oversight, accountability and fiduciary responsibilities within the first year of his or her term. In addition, every school board member, elected or appointed, must complete within the first year of his or her term, general training on the powers, function and duties of school boards and the powers and duties of other governing and administrative authorities affecting public education.


Does our Manchester-Shortsville Central School District Board of Education receive any additional training or development?

Yes. In addition to each member completing the trainings described above, our board also regularly participates in additional professional development offered during our work session meetings and through participation with the Four County School Boards Association. These offerings range in scope and topics. Previous professional development sessions have focused on the Family Medical Leave Act, Board of Education and Superintendent Roles and Responsibilities, School Budget Overview and Development, School Safety, and presentations by the Board of Regents.
Are you familiar with the Holiday Basket Program?

The Holiday Basket Program is a volunteer-led effort whose mission is to provide families in need, who are residing in the Manchester-Shortsville Central School District, with a Thanksgiving and a Christmas meal basket, as well as Christmas gifts for children (age 16 and younger). The program is entirely supported through the generosity of individuals, organizations, families, businesses, fire departments, churches, and Red Jacket Schools. Last year, we were able to provide over 50 families and over 100 children food and gifts at the holidays.

Want to help? If you are interested in sponsoring a child (or family), are able to set up an angel tag tree for your organization or in your business, or are willing to provide a food basket, please contact: TwinCitiesHBP@gmail.com. Once you indicate your desired level of assistance, you will be matched accordingly; no contribution is too small! Specific food lists and gift ideas will be provided.

We are anticipating that our need could be greater this year so please consider sponsorship in this program. Your support helps brighten the holidays for members of our community. The more sponsors we have, the more families we can help! Thank you for your support!

COMMUNICATION

Open and honest dialogue ensures that we are all working towards a common goal.
Dear Red Jacket Middle School Students and Families,

We can’t “mask” how excited we are to have students back in the school building, even if it has to be in a hybrid model to start the year. This experience has been a challenging one, but we feel so much more prepared to start this school year with our learners both in-person and at home than we were last spring when we were all thrown into this unprecedented situation. One thing that will be important for our students is that they are able to follow a routine and schedule during the days they are in-person and learning from home. Instruction will be provided in real time, and students will be able to interact with that instruction even while at home. Please encourage your child to keep a regular routine and schedule in order to be prepared to learn both in-person and at home, such as regular sleeping routines, meal times and setting up a comfortable place to learn while at home, such as at a table or desk.

Some changes to be aware of in order to provide a safe environment for our staff and students include:

- Daily screenings prior to coming to school for students and staff
- Temperature checks at the door upon arrival
- Masks/face coverings required on school property including buses and as students enter and exit the school building
- Mask breaks will be provided throughout the school day except when six feet of distancing is not possible or consistently assured in classrooms where there is more movement
- Middle School students will be dismissed at 2:30 p.m. daily
- Desks in classrooms and seating in the cafeteria will be spaced six feet apart
- Band, Chorus and P.E. will be providing 12 feet of distance and using larger spaces to accommodate this (auditorium, gyms, outdoors). Students will not change for P.E.

- Disinfecting will happen between sharing of desks or materials
- Students will travel in small cohort groups for the majority of the school day (8-12 students)
- Lockers will not be used for supplies, only outerwear, and students will carry backpacks daily with supplies, their Chromebook, and their lunch. Lockers will remain unlocked to facilitate faster access at the start and end of the day.

Back to school letters will have more detailed information and we will also use ParentSquare to send communications to parents/guardians. We look forward to reconnecting with our students and continuing to work in close partnership with families to support our students in their learning.

With Red Jacket PRIDE,
Karen Hall, RJMS Principal

STUDENTS FIRST
We are responsive to the needs of all students.
Census Information Needed

We would like to ask your help in maintaining our census. If you are a new family to our District that has a pre-schooer or if you are a family that has a new addition to your family since June 2016, please complete the form below and return to: Manchester-Shortsville Central School District, c/o Sue Burnett, 1506 Route 21, Shortsville, NY 14548.

Thank you for your assistance.

Father’s Name: _________________________________________________

Mother’s Name: ________________________________________________

Street Address: _________________________________________________

City: ___________________________________________________________

Phone #: _______________________________________________________

Child’s Full Name: _______________________________________________

Male or Female: _______________ Date of Birth: ___________________

Celebrate!
Tax Information 2020-2021

School taxes are payable:

In Person (Sept. 1, 2020 through Sept. 30, 2020)

Monday-Friday

Canandaigua National Bank

By Mail:

Manchester-Shortsville School District
Tax Collector
1506 State Route 21
Shortsville, NY 14548

Checks are to be made payable to Kim Brown, Tax Collector. Please also include Bill Number on check. Nov. 4, 2020 is the last day that taxes will be accepted by the District Tax Collector. On Nov. 15, 2020 all unpaid taxes will be turned over to the County Treasurer. Please call the Ontario County Treasurer’s office after Nov. 15, 2020 to determine the amount due.

District Tax Office: (585) 289-3964

FISCAL RESPONSIBILITY
We use our resources responsibly.

1. CLEAN AND DISINFECT YOUR DEVICE REGULARLY WITH A MILD DISINFECTANT
2. USE A DAMP CLOTH (NOT SOAKING WET)
3. GENTLY CLEAN THE KEYBOARD, CASE, AND SCREEN
4. LET THE CHROMEBOOK DRY BEFORE CLOSING IT.

Red Jacket Points of PRIDE!

Last September started like any other, but by March, we all know the world changed and school as we know it changed. Students adapted, staff adapted, and families adapted. As we look back, everyone made the best of a unique and challenging situation. There were many ways Red Jacket Schools were able to celebrate and connect with our students, staff, and families. Some examples were: virtual spirit week, drive through awards night, senior banners in the front of the school, drive through sports awards, teacher appreciation deliveries from the leadership team, senior sign deliveries, banner flight, drive through senior picnic, all while making and delivering food to our students’ doorsteps. Our students rose to the challenge of virtual learning and our staff did the same throughout the closure.

Welcome Back Newsletter / Fall 2020
Information for School-Aged Youth

If you live in any of the following situations:
• In a shelter, motel, vehicle, or campground
• On the street
• In an abandoned building, trailer, or other inadequate accommodations
• Doubled up with friends or relatives because you cannot find or afford housing

then, you have certain rights or protections under the McKinney-Vento Homeless Education Assistance Act.

You have the right to:
• Go to school, no matter where you live or how long you have lived there. You must be given access to the same public education provided to other students.
• Attend a school and participate in school programs with students who are not homeless. Students cannot be separated from the regular school program because they are homeless.
• Continue in the school you attended before you became homeless or the school you last attended, if that is your choice and is feasible. The school district’s local liaison for homeless education must assist you, if needed, and offer you the right to appeal a decision regarding your choice of school if it goes against your wishes.
• Receive transportation to the school you attended before you became homeless or the school you last attended, if you request such transportation.
• Attend a school and participate in school programs while the school you seek to resolve a dispute.
• Receive the same special programs and services, if needed, as provided to all other students served in these programs.
• Receive transportation to school and to school programs.

In the event of an emergency application necessary to protect against an imminent threat to human health, a good faith effort will be made to supply written notification to those on the 48-hour prior notification list.

When you move, you should do the following:
• Contact the school district’s local liaison for homeless education (289-2160) for help in enrolling in a new school or arranging to continue in your former school. (Or, someone at a shelter, Social Services office, or the school can direct you to the person you need to contact.)
• Tell your teachers anything that you think they need to know to help you in school.
• Ask the local liaison for homeless education, the shelter provider, or a social worker for assistance with clothing and supplies, if needed.
• If you need further assistance, call the National Center for Homeless Education at the toll-free HelpLine number: 1-800-308-2145

AHERA Compliance Notice

AHERA is a federal law enacted in 1987 which requires all school districts to reinspect facilities for asbestos-containing building materials. Our facilities have been inspected and response actions are planned to ensure a continued safe environment for our students and employees. Activities include training of maintenance staff to prevent disturbance of asbestos and periodic re-inspection and surveillance activities by trained personnel. Details of such activities are described in the District’s AHERA Management Plan, which is available for your review in the District Office. If you have any questions or concerns in this regard, feel free to contact the LEA Designee, Kathleen Haas, (585) 289-3965.

Pesticide Use

New York Education Law Section 409-H, effective July 1, 2001, requires all public and nonpublic elementary and secondary schools to provide written notification to all persons in parental relation, faculty, and staff regarding the potential use of pesticides periodically throughout the school year. The Manchester-Shortsville Central School District is required to maintain a list of these persons who wish to receive 48-hour prior written notification of certain pesticide applications. The following pesticide applications are not subject to prior notification requirements:
• when a school remains unoccupied for a continuous 72 hours following an application;
• antimicrobial products;
• nonvolatile rodenticides in tamper resistant bait stations in areas inaccessible to children;
• boric acid and disodium octaborate tetrahydrate;
• the application of EPA designated biopesticides;
• the application of EPA designated exempt materials under 40CFR 152.25;
• the use of aerosol products with a directed spray in containers of 18 fluid ounces or less when used to protect individuals from an imminent threat from stinging and biting insects including: venomous spiders, bees, wasps, and hornets;
• silica gel and other nonvolatile ready-to-use, paste, foam, or gel formulations of insecticides placed in area inaccessible to children.

In the event of an emergency application necessary to protect against an imminent threat to human health, a good faith effort will be made to supply written notification to those on the 48-hour prior notification list.

If you would like to receive 48-hour prior notification of pesticide applications that are scheduled to occur in your school, please complete the form below and return it to Kathy Haas, Manchester-Shortsville Central School District. Please feel free to contact Mrs. Dehn for further information on these requirements.

Manchester-Shortsville CSD Request for Pesticide Application Notification

Clip & Mail

School Building ____________________________________________ Day Phone# ____________________________

Name __________________________________________________ Evening Phone# ____________________________

Address _____________________________________________ E-Mail Address ____________________________

Manchester-Shortsville Central School District
Non-Discriminatory Practice
As required by Title IX of the Educational Amendments of 1972, the Manchester-Shortsville Central School District does not discriminate on the basis of sex in the educational program or activities which it operates. This policy of non-discrimination includes the following areas: recruitment and appointment of employees; employment pay and benefits; counseling services for students; access by students to educational programs; course offerings; textbooks; and student activities.

The official responsible for the coordination of activities relating to non-discrimination is Charlene Dehn (289-2160), Title IX Compliance Officer. She will provide information, including complaint procedures, to any student or employee who feels that his or her rights under Title IX may have been violated by the District or its officials.

Limited Disclosure
Unless objection to any of the specific items of information following is submitted in writing by parents or legal guardians or by those students themselves who are over the age of 18 years, the Manchester-Shortsville Central School District herewith gives notice of intention to provide, release or publish in the newsletters, school or student newspapers, magazines, yearbooks or other publications, daily or weekly newspapers, athletic programs, musical or theatrical programs, news releases and/or all of the following information pertaining to students as may be appropriate under the circumstances: name of student, name of parents, address, age, height, weight, grade, major field of study, participation in recognized school activities, extracurricular activities and sports programs, academic honors, achievements, awards, scholarships and similar information.

Under Title 34, Part 99, Privacy Rights of Parents and Students, parents who do not desire release of any of the above information must make specific request in writing to the Superintendent of Schools. Failure to make such request shall be deemed consent to release, provide, or publish the directory information during the 2020-2021 school year.

Access to Public Records
The Freedom of Information Law establishes your right to inspect the public records of the Manchester-Shortsville Central School District. Requests to inspect school records must be made in writing on a form provided by the District and submitted to Kim Brown, Board Clerk, Manchester-Shortsville Central School District.

The Superintendent of Schools has developed procedures which recognize that parents and eligible students have the following rights:

- To obtain copies of the student’s records, the policy, and administrative regulations which pertain to records.

Those who are interested in access to student records or the policies of the Manchester-Shortsville Board of Education which relate to student records are asked to contact Kristine Guerrieri, Assistant Superintendent, at 289-2160.

The Rehabilitation Act
The Manchester-Shortsville Central School District, hereby gives notice that it does not discriminate on the basis of handicap in violation of Section 504 of the Rehabilitation Act of 1973. The school district further gives notice that it does not discriminate in admission or access to its programs and activities. No person shall be denied employment solely because of any physical, mental, or medical impairment which is unrelated to the person’s ability to engage in the activities involved in the job for which application has been made.

Spectator Risk
Spectators and adults are deemed to assume normal risk with the attendance, participation and viewing of school events.

Parents and guardians of students assume all normal risks while their child attends and participates in school programs.

Accidents On Campus
Pleased be aware, the School District does not carry accident insurance on your child. Parents and guardians are financially responsible for all accidents or injury of their child when on campus.

Release Information
Notice to parents with students in 9th-12th grades.

The Federal Act ESSA (Every Student Succeeds Act) requires school districts to provide access to secondary student’s names, addresses and telephone listings to military recruiters or institutions of higher education unless parents request in writing not to release the information.

If you desire your child’s information not to be released, please complete and return the following withdrawal of consent form:

I, ____________________________ (parent name)

parent of, ____________________________ (student name)

deny consent to release my child’s information to military recruiters or institution of higher education as provided under the NCLB Act.

Return to: Guidance Office, Red Jacket High School, 1506 Rt. 21, Shortsville, NY 14548 or drop off in the High School Office.

Publication of Student Names and Pictures
The Manchester-Shortsville Central School District actively pursues ways to celebrate the accomplishments of our students and staff. As part of this effort, lists or pictures of students, and articles citing individual student accomplishments are published in area newspapers, district and local newsletters and on our district website.

If you have a concern about any of your child’s information (including name, photo, etc.) appearing in such a publication, please fill out and return the form below.

Name of Student: ____________________________________________

Please DO NOT release the name or photo of my child,

Parent Signature: ____________________________________________

Date: ____________________________
Board of Education
Mrs. Jennifer Speers, President
term expires 2021
(jennifer.speers@redjacket.org)

Mrs. Amanda MacNamara,
Vice-President
term expires 2022
(amanda.macnamara@redjacket.org)

Mrs. Heather Bachman
term expires 2023
(heather.bachman@redjacket.org)

Mrs. Barbara Gardner
term expires 2021
(barbara.gardner@redjacket.org)

Mrs. Lisa Lombardi
term expires 2024
(lisa.lombardi@redjacket.org)

Mr. Scott Van Aken
term expires 2025
(scott.vanaken@redjacket.org)

Red Jacket
Points of PRIDE!

#StrongerTogether
As we prepare for the 2020-2021 school year at Red Jacket, it will look and feel different. We know our students, staff, and families will rise to the challenge. We share the common goal of educating successful students working in Partnership, with Respect, Integrity, Dignity, and Excellence in all we do (P.R.I.D.E). We are grateful for our amazing students, parents, and staff and are looking forward to another great year working in collaboration and making the best of it all. Welcome back everyone!

RESOURCEFULNESS
We seek out educational opportunities within and beyond the walls of our school.