

## **DUTIES AND RESPONSIBILITIES CLASSIFIED NURSE OF HEALTH SERVICES X**

**DEFINITION:** Under the direction of the Director of Health Services and a credentialed School Nurse/School Nurse Practitioner, provides professional nursing services related to assisting in physical screening immunizing and diagnostic medical testing of children; performs specialized health care procedures; performs related duties as required.

**KNOWLEDGE, SKILLS AND ABILITIES:** Knowledge of the theory, techniques and practices of professional nursing; knowledge of common childhood diseases and ability to recognize symptoms; knowledge of community health resources and clinics; knowledge of the nursing practice acts of California; ability to maintain health records; ability to establish trusting relationships with children and effective relationships with parents, teaching staff and doctors; ability to instruct children and/ or parents in simple hygiene practices.

### **RESPONSIBILITIES:**

- Under the direction of the school nurse practitioner assists with duties related to physical examinations and triage of students referred for evaluation of illness and communicable disease in the Health Office.
- Performs specialized health care procedures including, but not limited to, gavage feeding, toileting, catheterizations, tracheotomy care, suctioning, as well as initiation of emergency procedures including seizure disorders or allergic reactions according to legal and established procedures.
- Performs direct and indirect client care services to insure the safety, comfort, personal hygiene, protection of clients and the performance of disease prevention and restorative measures. This includes discussing and instructing individual students and/or parents in health care, health problems, hygiene practices, examination findings and community health resources.
- Performs, monitors and assesses blood glucose testing for diabetic students; interprets need for and administers, insulin under medical protocols.
- Assesses, administers and maintains records of student immunizations in the district's Zangle system.
- Assesses medication orders from physicians and administers oral, topical and injectable doses.
- Contacts parents, district and community health care providers.
- Assists with maintenance of all medical records.
- Performs related duties as assigned.

## SECTION 1