

## MINUTES

of a Regular Meeting of the Personnel Commission  
of the GLENDORA UNIFIED SCHOOL DISTRICT

March 19, 2019

Board Room  
Educational Services Center  
500 North Loraine Avenue, Glendora

4:00 P.M.

### I -- PRELIMINARY

- A. CALL to ORDER: The meeting was called to order by Teresa Ferri, at 4:00 p.m. in the Board Room at the District Office.
- B. PLEDGE of ALLEGIANCE: Noel Carpenter led the pledge of allegiance to the flag.
- C. ROLL CALL: Roll call indicated members in attendance as follows: Teresa Ferri, Chairperson; Dr. Ed Potter, Vice Chairperson; Linda Shonk, Member; Dominic DiGrazia, Ed.D, Commission Secretary/Assistant Superintendent of Personnel Services; Noel Carpenter, Human Resources Specialist.
- D. AGENDA (Motion #62): It was moved by Dr. Potter, seconded by Linda Shonk, to adopt the agenda as presented.
- E. MINUTES: (Motion #63): It was moved by Linda Shonk, seconded by Dr. Potter, to approve the minutes of the regular meeting of February 19, 2019.

### II-- COMMUNICATIONS

Dominic DiGrazia, Ed.D, Assistant Superintendent of Personnel Services, announced that Serena Lin did very well in the ASCA Regional Speech competition, and that she will be sharing her speech with the Glendora USD Board.

### III – COMMISSION SECRETARY'S REPORT

Dr. DiGrazia informed the Commission that the GUSD students will be on Spring Break next week. He also noted that the Elementary Schools are in their third Trimester and the High Schools will be starting the last quarter of the semester.

Dr. DiGrazia informed the Commission that the District continues to work on filling a number of vacancies, including Noon Duty Supervisor and Information Technology Senior Analyst.

IV -- FIRST HEARING PERIOD

Dr. DiGrazia announced that the District will be meeting with the CSEA in early April to negotiate the 2020/2021 Holiday Schedule and Summer Flex Schedule, as well as discussing several other items.

V -- ITEMS for ACTION, STUDY, or INFORMATION

- A. ELIGIBILITY LIST: (Motion #64) On a motion by Linda Shonk, seconded by Dr. Potter, it was unanimously approved to ratify the eligibility list for the classification of Noon Duty Supervisor, established March 1, 2019.

VI -- SECOND HEARING PERIOD

None

VII -- MOTIONS TO RECONSIDER

None

VIII -- ITEMS of GENERAL DISCUSSION

None

IX -- CLOSED SESSION

None


X -- ADJOURNMENT

Having no further business, the meeting was adjourned in memory of Sammy Salazar, former GUSD student and son of GUSD employee Ramona Salazar, at 4:15 pm.

  
Secretary to Commission

Approved and Entered into the Proceeding of the District.

April 16, 2019

  
Chairperson of the Commission