

MINUTES

Belmont Academy Governing Board Meeting of the Board of Directors

Date | time: 2/12/2018 7:04 PM | Meeting called to order by: Will Myers, Interim Chairperson

In Attendance

Governing Board:

Russ Rocco, Chairman – not present (resigned)
Will Myers, Secretary – present
Rick Bicknell, board member – present
Luke Sparks, board member – present
Katie Tyler, board member – present
Jessica Klanderud, board member – present
Jonny Handy, Treasurer – present

Belmont Academy:

Lawton Unrau, CEO
Ron Barker, Principal
Dominique Ward, Assistant Principal
Laura Tyler, Teacher
Sandra Heitzman, PTO President

A Quorum was present (6 directors of 6).

Public notice has been confirmed regarding this board meeting

Present from the Public:

Jessica Bicknell
Jim Zuber, Contractor

Agenda

Call meeting to order, take attendance and procedures
Confirm public notice for meeting established

General Business:

1. Appoint the Representative to Facilitate Parental Involvement per FS 1002.33(9)(p)(2) currently held by Principal Ron Barker. ***Ron Barker was appointed***
2. Review meeting notes January 15, 2018
The draft meeting notes were accepted and approved by the Board with a single correction noted by Mr. Handy regarding a date correction for the color run of March 24, 2018.
3. The board acknowledges receipt of Mr. Russ Rocco, chairman resignation received the afternoon of Feb 12. Mr. Myers, secretary agreed to function in the capacity of Interim President and Chairperson of the School Board until such time that the position is filled.

PTO Report:

Sandy Heitzman, PTO President said that the PTO is extending the deadline of the color run fundraiser to Feb 23. Mrs. Ward expressed some concerns about the marketing and general cost of the event. Mrs. Bicknell mentioned that promoting business booths at the event could help support sales for the PTO. Mr. Barker offered additional support to assist with reaching the sales goals for the color run.

The A+ celebration planning is underway, and PTO is requesting that the School Board contribute funds to cover the cost of the food which is expected to be provided by Little Caesars Pizza. The board voted and unanimously approved to cover the cost not to exceed \$1,000.

Principal Report:

1. Any matters related to facilitating parental involvement or representative duties presented.
2. Principal updates regarding the condition of the school, staff and student body including status of February FTE counts.

Mr. Barker updated the school board regarding the latest updates to actual FTE results. He also explained the schedule with the upcoming Belmont Open Enrollment starting Mon Feb 19. Mr. Barker also mentioned the challenges relating to school growth. Mr. Sparks inquired about progress with the school growth committee. Members present from the committee explained that the focus has been on the curriculum development as a priority and that the facility and property requirements are expected to fall in line. The current request for new robotics/engineering facility is consistent with the future curriculum and school expansion considerations.

Mrs. Ward added that curriculum design has been a big topic and designing curriculum that will meet current student's needs and future growth with current middle school students including rigorous classes and best teachers. A Secondary school showcase is also a planned event. Priorities for Belmont are attention to a safe, calm and inspiring environment with an important emphasis on college preparation. The curriculum plan/concept for Belmont is being completed at this time. Hiring of top quality staff and teachers will be very important to drive it forward.

CEO Report:

1. Brief review of Consent Agenda Items, updates on any other important matters.
2. 2nd Quarter Financial Reports review.
 - a. Mr. Unrau provided an overview of current financials and answered any questions pertaining to them.
3. Items expected for the March 5 Governing Board meeting:
 - i. Budget is currently under review and being updated based upon February FTE and updated information
 - ii. Updated handbooks for 2018-2019 school year are expected to be ready for board review
4. Mr. Unrau provided updates important or relevant to ongoing school business or legal matters. Additionally, he briefly explained legislation HB7069 and the related LCIR revenue aspect. He

explained that Belmont will not be receiving any additional LCIR funds above the Capital Outlay value already allocated for the 2017-2018 school year as shown in the reports provided by FDOE.

Action Items:

1. Discuss pending projects, bids and provide project related updates requested at the January 15 meeting.

Mr. Zuber representing All Seasons Planning and Design reported on the technical aspects of the sound dampening proposal his company has provided for the lunch room. Mr. Handy made a motion to approve the contract but after some discussion the approval process was tabled until it could be revisited again. Mr. Bicknell said it should be acknowledged that something needs to be done and will be done.

The school board voted and unanimously approved to move forward with the installation of the flag pole quote provided by PoleTech quote #542763. The school board further recognized that additional funds for the installation (based off of an initial preliminary quote) and lighting of the flag will be necessary.

Mr. Unrau explained that the school's Wi-Fi infrastructure needs upgrading prior to purchasing and distributing more chrome books throughout the school. Funds are allocated for this and expansion is currently underway. The school board agreed that additional chrome books can be revisited once the network can support them properly.

Recently additional options for surveillance cameras that could possibly save the school funds have come available and will be reviewed prior to deciding to expand the camera systems.

The fencing option for the outdoor kitchen is on hold pending consideration of some additional options which may be more cost effective to limit access to this area.

2. Discuss the proposed policy for staff to contribute earned excused absences to a common pool for sharing.
The school board voted and unanimously approved the staff paid time off sharing policy as proposed. The board asked for the administration to formalize the plan and implement it.

Additional Discussion:

Directors expressed interest in advertising the Belmont open enrollment in the local newspaper.

Consent Agenda Vote:

1. Updated Internal Fund Activity Policies and Procedures Manual PP 20, 21 and Appendix D
2. Belmont School Calendar for 2018-2019
3. Updated Belmont Budget Feb 12, 2017

The school board voted and unanimously approved the consent agenda.

Comments from Board Members:

Mr. Luke Sparks inquired about who is currently working on grants. Mr. Sparks is supportive of assisting if he has the time available. Mr. Barker is going to propose a stipend to chair a grant manager position for the 2018-19 school year.

Mr. Jonny Handy mentioned that an appropriate recognition to Mr. Rocco for his many years of exemplary service to Belmont Academy would be good. The school board agreed and requested that administration provide a recommendation.

The meeting was adjourned at 8:53 pm by Mr. Will Myers, Interim President and Board Chairperson.