



ALHAMBRA

UNIFIED SCHOOL DISTRICT

ADDENDUM TO BID/RFP NO. 1217-18/19

Date: 5/7/19

Project: **Transportation for Field and Athletic Trips as Needed**

From: Elizabeth Roman, Purchasing Manager

Addendum Number: 1

THIS ADDENDUM IS ISSUED AS PART OF THE CONTRACT DOCUMENTS FOR THIS PROJECT AND AMENDS ONLY THOSE ITEMS SPECIFICALLY DEFINED HEREIN. THIS ADDENDUM MUST BE ACKNOWLEDGED ON THE BID/PROPOSAL FORM. YOUR FAILURE TO DO SO MAY RENDER YOUR BID/PROPOSAL NON-RESPONSIVE.

The following is a list of questions and responses regarding RFP #1217-18/19:

1. Will the bids received by the due date and time be opened and publicly read?

Response: Yes, RFPs will be opened and publicly read.

2. Reference section 39, since there are two additional annual renewal years after July 30, 2022, will the same adjustment of rates processes apply to the annual renewals commencing August 1, 2023 and August 1, 2024?

Response: Yes. The rates should stay the same if we extend the contract.

3. Reference section 6.4 and 6.4.1, our drug and alcohol testing policy follows Federal Motor Carrier Safety Administration ("FMCSA") regulations and procedures. Alcohol testing is performed when a preventable accident occurs, as a result of quarterly random testing, or for reasonable suspicion testing. Some safety sensitive employees may not have been tested for alcohol if they have not had a random or reasonable suspicion test or a preventable accident. Also, our testing program does not include management staff without CDL licenses. Will the District consider simply requiring that the Contractor have a drug and alcohol testing program that conforms to FMCSA or FTA regulations?

Response: Section 6.4 and 6.4.1. are here by amended to read: " Contractor must be enrolled in a drug and alcohol program that conforms to FMCSA regulations and procedures."

4. Reference section 6.4.4, we ask the District to remove the words "or the District's Representative" from this section. Our drug and alcohol testing policy follows Federal Motor Carrier Safety Administration ("FMCSA") regulations and procedures. FMCSA regulations state even a "...trained supervisor may not

order a reasonable suspicion test of a driver the supervisor does not supervise for the employing/using motor carrier employer. Motor carrier employers may not conduct reasonable suspicion testing based on reports of a third person who has made the observations” (fom Title 49, sec. 382-307).

Response: District Agrees to remove “or District’s Representative” from section 6.4.4.

5. Although we are not a bus company, we are able to effectively transfer students in sedans. Are alternative transportation solutions being considered as part of this RFP.

Response: Most field trips and athletic trips carry 20 -55 passengers; Therefore, we require a school bus or coach bus due to the passenger capacity.

6. Is the selected vendor required to service all trips provided, or can they turn down work due to lack of availability?

Response: Vendor is not required to service all the trips.

End of Addendum