

**MINUTES OF THE REGULAR MEETING
OF THE
WINSLOW UNIFIED SCHOOL DISTRICT NO. 1
GOVERNING BOARD**

CALL TO ORDER: The regular meeting of the Governing Board of Winslow Unified School District No. 1 was called to order by Mrs. Sharon Greenwood, President, at 7:00 a.m. July 25, 2019, in the District Board Room, 800 Apache Avenue, Second Floor, in Winslow.

PRESENT: Mrs. Sharon Greenwood
Mr. Joey Hartnett
Mrs. Josephine Montoya
Mr. Allen Leonard
Mrs. Marilee Ervien (by telephone)

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was said.

APPROVAL OF THE AGENDA: Mr. Hartnett made a motion to approve the agenda. This motion was seconded by Mr. Leonard and carried with a vote of "aye" from all members.

AWARDS, RECOGNITIONS AND PRESENTATIONS: None at this time.

APPROVAL OF MINUTES: Mr. Leonard made a motion to approve the minutes of the Public Hearing and Regular Meeting on July 11, 2019. The motion was seconded by Mr. Hartnett. All members present voted "aye" and the motion carried.

CALL TO PUBLIC: Mrs. Greenwood invited public comments on any listed items on the agenda at this time. She requested that anyone speaking should state their full name for the record and confine their remarks to three minutes or less. She stated that no action will be taken as a result of public comments. She reminded the public that the Board expects citizens who address the Board to present concerns regarding the activities in question rather than make personal attacks upon board members, staff or others present or absent according to Governing Board Policy BEDH. In addition, questions or comments on matters that are currently under legal review will not be accepted per Board Policy BEDH, Public Participation at Board Meetings. Anyone wishing to discuss an issue with the Governing Board

that is not on the agenda should complete form WPS 511 located on the entrance table. Copies will be distributed to all board members for their consideration.

Mrs. Isabel Britton from the Winslow Residential Hall introduced herself to the Board. She stated she graduated from WHS in 1976. She shared that at the residential hall they are able to house 160 students. Enrollment is a concern right now. The residential hall is federally funded but tribal controlled. Ms. Britton and her staff were pleased to see the administration from the High School and Jr. High as well as Mrs. Connie Gover in attendance at their residential hall meeting on Wednesday, July 24, 2019. She stated that the residential hall wants to collaborate with the High School and Jr. High to help their student be successful. She mentioned the Memorandum of Understanding (MOU) between Winslow Unified School District No. 1 and the Winslow Residential Hall. Mrs. Mattox indicated it had been signed and she asked that Dr. Donner take it to her.

OLD BUSINESS:

The request from Ms. Lopez at the Jr. High had been tabled from the July 11, 2019, meeting. Mrs. Greenwood asked Ms. Lopez to share with the Board members the options she developed.

Ms. Lopez shared her suggestions with the Board. Capping the maximum out of pocket fees for one student at \$100 per year. This would be for those students that participate in all four sports offered during the year.

Since track is opened up to include grade 5 and 6, and there are only four meets for the season, the fee is only \$25 for track. The fee is due by the first meet, so if students decide they do not want to participate prior to the first meet, the parents have not paid the fee yet and there is no need to issue a refund.

Ms. Lopez reiterated the availability of full and partial scholarships to students that otherwise would be unable to participate. She mentioned that some students need an extracurricular activity to help keep their grades up so they stay eligible. Participation helps students stay busy after school and makes them feel like a part of the Bulldog community. The students have an opportunity to discover they have a talent in a sport that otherwise they would not have been able to play.

No fee is assessed until a student shows up to play in the first game.

Mr. Leonard stated he appreciates the cap in fees and no student will be left out.

Mrs. Ervien is pleased with the solution.

A motion was made by Mrs. Montoya to approve the increase of the extracurricular fee at the Jr. high from \$25 to \$40 starting with this school year. Mr. Leonard seconded the motion. All members voted "aye" and the motion carried.

NEW BUSINESS:

A. Mrs. Cyndie Mattox, Superintendent, requested that the Board ratify the vouchers on Ratification List No. 835. This is a routine procedure to allow the District to conduct business between board meetings. Mrs. Montoya made a motion to approve Ratification List No. 835. Mr. Leonard seconded the motion. Members present voted “aye” and the motion carried.

B. Mrs. Mattox recommended that the Governing Board approve the hiring of the following personnel:

- Jennifer Brown –Classroom Aide – Bonnie Brennan
- Tammy Canales – Part-time Classroom Aide – Jefferson
- Marjorie Coolidge – 2nd Grade Teacher – Jefferson
- Shannon Duggan – 4th Grade Teacher – Bonnie Brennan
- Eric Leonard – Substitute Teacher – District
- Coaches and Volunteers on the attached list – Jr. High
- Extra duty stipends for the Teachers and Sponsors on the attached lists – Jr. High
- Coaches and volunteers on the attached lists – High School
- Extra duty stipends for the Teachers and Sponsors on the attached list – High School
- Substitute Teachers and Emergency Substitute Teachers on the attached list - district

Mrs. Mattox recommend that the Governing Board approve the additional job duty of the following personnel:

- Casey Hancock – Payroll Specialist/Food Service Administrative Assistant

Mrs. Mattox recommended that the Governing Board approve the resignation or retirement of the following personnel:

- Kacey Bumgarner – Part-time Classroom Aide – Jefferson effective
- Kaitlyn Kilpatrick – Math Teacher – High School (no contract signed)
- Cyndie Mattox – Superintendent – District effective 6/30/19
- Kacey Nelson – Classroom Aide – Bonnie Brennan

Mr. Leonard asked what Mr. Hancock’s new job duties will entail. Mrs. Mattox stated that he will represent Chartwells for the district and complete financial reports and other reporting for ADE. It is an additional job duty as not all payroll employees could handle the added duties.

Mr. Hartnett made a motion, which was seconded by Mr. Leonard , to approve the hiring, assignment of additional job duties, and resignations of personnel as recommended. A vote was taken, with all members voting “aye.” The motion carried.

- C. Mrs. Mattox requested that the Governing Board moved the regular meeting scheduled for August 1, 2019, to Tuesday, July 30, 2019. This will allow for any new hires at that last minute to be approved prior to the beginning of back to school training.

A motion was made by Mr. Leonard to moved the regular meeting schedule for August 1, 2019, to July 30, 2019, for the purpose of hiring personnel only. Mr. Hartnett seconded the motion. A vote was taken, all members voted "aye." The motion carried.

- D. Mrs. Mattox requested that the Governing Board cancel the regular meeting scheduled on September 5, 2019. This will be the same time as the ASBA Law Conference and Board members and staff need to be free to attend.

Mr. Leonard asked about the gap between meetings. There will be a regular meeting on August 15, 2019 and September 19, 2019. This is a full month. He stressed the importance of having everything in order for the meetings.

Mrs. Greenwood indicated that it would be a good time to maybe have a work session.

Mr. Hartnett made a motion to cancel the regular meeting on September 5, 2019. Mr. Leonard seconded the motion. A vote was taken, with all members voting "aye." The motion carried.

- E. Mrs. Mattox requested that the Governing Board approve the tools that will be used for the new teacher evaluation system. The Board members were given the old version and the new version to compare.

Mrs. Mattox added that the two are not that different. It is in a better format. The only thing that changed was that the academic achievement area went from 33% to 20% approved by the legislature.

Mr. Hartnett asked if the principals had looked over the evaluation tool. Several responded yes and they had gone through a training. They commented that the process is very thorough

Mr. Leonard asked if every teacher will be evaluated using the new tool. Mrs. Mattox stated yes and there will be training for that staff so they are aware of how the new tool will be used.

Mr. Leonard made a motion to approve the new tools that will be used for the teacher evaluation system. Mr. Hartnett seconded the motion. All members voted "aye" and the motion carried.

- F. Mrs Mattox requested the Governing board approve a request submitted by Ms. Lopez to start a pilot program this year for a spirit line at the Jr. High.

Ms. Lopez indicated that she had had many inquiries, and parents have volunteered to be in charge. This would be a coed spirit line. This would help the students prepare for high school. This will be a pilot program and no fee will be charged. The same requirements for sports are applicable: physicals and grade eligibility. The high school team has offered their help. They will only perform at home games, 7th or 8th grade, boys and/or girls games.

Mrs. Greenwood thinks it is a great idea. She feels if a student is participating in any extracurricular activities that grades get better.

Mrs. Montoya made a motion to approve the request for a spirit line pilot program at the Jr. High. Mr. Hartnett seconded the motion. All members voted "aye" and the motion passed.

- G. Mrs. Mattox requested the Governing Board approve the annex of Hopi Housing to WUSD No. 1. The new housing development which is attached to the existing Hopi Housing is actually in Coconino County. Before the district was aware of this, the students were already attending Winslow schools. They receive city services such as water and sewer. Winslow is treating them housing development as a city entity. Approving this will allow us to continue serving these students as we have been.

Mr. Leonard asked what would happen if this was not approved. Mrs. Mattox indicated the students would have to attend Leupp or Flagstaff schools. This helps with the district boundary areas.

Mr. Leonard made a motion to approve the annex of Hopi Housing to WUSD No. 1. Mr. Hartnett seconded the motion. All members voted "aye" and the motion passed.

REPORTS:

- A. Superintendent's Report:

Next week all the teachers come back. Danielson Training will be on Monday and Tuesday. New teacher induction is Wednesday. The all staff meeting is Thursday at 8:45 a.m. There is an hour long mandatory diabetes training, then the guest speaker, Gian Paul Gonzalez, starts at 10:00 a.m. you are all invited to these back to school trainings. If you can only make one, please try to attend Thursday for the guest speaker. He will talk about expectations and being "all in."

Income information for the free lunch program will be collected online. This is a data collection year. Information is important for Title I grants, ESSA Application, and E-Rate. Mr. Casey Hancock will be heading that up. There will be laptop banks at each school for people to sign up with help from the school liaisons.

The August 15, 2019 meeting will be at the PAC Center at 6:00 p.m. Invitations are going out to students and families for highly performing on testing. Each student would be presented with a certificate showing the areas in which they scored high. There are many students on that list and it would be a great way to start the year.

C. Board President's Report:

Mrs. Greenwood shared that she has been frustrated in that the board goes through a meeting and vote on items, then feedback comes back after a decision is made. She thanked the administrators for being at the meetings, but if there are questions or issues they can bring that to the attention of the Board. We are willing to table items to get additional information and talk about things. She would like more people to come to the meetings to be informed.

**BOARD
COMMENTS:**

Mrs. Ervien thanked Mrs. Greenwood for inviting people to come to our board meetings. She congratulated Mrs. Mattox on her retirement at the end of June, and also thanked her for giving early notice so the board can begin working on finding her replacement. Mrs. Ervien stated that she knows Mr. Hancock will do a great job.

Mr. Leonard agreed with what Mrs. Greenwood said. He is really happy that Mr. Hancock will be working with food service. He feels that area has lacked passion and he believes Mr. Hancock can bring that to the position. He commented that he'd heard the food for the football camp was not very good. Mrs. Mattox shared with him that the comments were based on serving sizes and that the players were given the federally approved serving sizes, and not just all you can eat.

Mrs. Montoya commented on the evaluations and hope it will be easier for administrators. She is happy with the implementation of the spirit line at the Jr. High.

Mr. Hartnett congratulated Mrs. Mattox on her retirement at the end of June. He has enjoyed working with Mrs. Mattox. He is hopeful good teachers will be found for the openings we have left. He urged principals to talk to the board members. Express your thoughts on agenda items and share what you think or feel about these items. He appreciates the input.

ADJOURNMENT:

At 7:41 a.m., Mrs. Montoya made a motion to adjourn and Mr. Hartnett seconded it. All members present voted "aye" and the meeting was adjourned.

President

Vice-President

Clerk

Member

Member

Cyndie Mattox, Superintendent