

San Lorenzo Valley Elementary Handbook

2018-19



***Be safe *Be responsible *Be respectful**

San Lorenzo Valley Elementary School

7155 Highway 9, Felton, CA 95018

Phone 831-335-4475

FAX 831-335-4768

Attendance Hotline 831-335-7770

Website: www.slve.slvusd.org

The Bobcat “Be”s

Be Safe
Be Responsible
Be Respectful

SLVE uses Positive Behavior Intervention Support (PBIS), which focuses on clear rules for students, a school-wide language to teach appropriate behavioral interactions, and positive reinforcement for students who follow the rules. The hallmark of the program is the Bobcat “Be”s. These three simple statements guide all interactions and behavior discussion at our school.

In the student handbook, we give a set of rules for different areas in the school, so that students know what it looks like to be safe, responsible and respectful. These rules are taught in class and in all areas on campus during the first weeks of school, and reinforced throughout the year. In addition, we have assemblies throughout the year (some prepared by students), to reinforce understanding of what it means to be safe, responsible and respectful at school.

Students who are “caught” following the Bobcat “Be”s can get Bobcat tickets. Tickets are used for classroom and school wide rewards. Students also receive certificates, and in some cases prizes from the school for earning tickets. We change our program frequently to motivate students to be recognized positively for following the Bobcat “Be”s.

We believe that high expectations for behavior lead to students who are more academically and social/emotionally prepared for life. You can help us by holding your child accountable to the same standard. The “Be”s can help at home too. Discuss what it looks like to be safe, responsible and respectful at home and in our community.

Minors and Majors

Sometimes it is necessary to correct behavior that defies the Bobcat “Be”s. All situations are handled in consideration of circumstances, and a variety of consequences can result for inappropriate behavior and lack of improvement in behavior.

All teachers use a system of minors and majors to assist with correcting student behavior. “Minors” are issued when a student has broken a school or classroom rule. The staff member will discuss the situation with the child, and issue appropriate consequences. When a student has earned 4 minors, they are sent to the principal’s office with a “Major”, which will result in further consequences, including loss of privileges on the playground or in the classroom. Parents will be contacted after the 2nd minor has been given.

Majors may also be given for serious problems that occur in or outside the classroom. In these cases, the students would not be given any minors as a warning, but instead sent straight to the office. Consequences for majors are determined by the situation, but students can lose privileges, or be suspended from school. The list below lists the offenses that can lead to suspension, per CA education code:

1. Caused, attempted to cause, or threatened to cause physical injury to another
2. Willfully used force or violence upon another, except in self-defense
3. Possessed, sold or otherwise furnished a dangerous object
4. Unlawfully possessed, used, sold, or under influence of, a controlled substance
5. Offered, arranged or negotiated to sell and then sold, delivered or furnished actual or replica controlled substance
6. Committed or attempted robbery or extortion
7. Caused or attempted to cause damage to school or private property
8. Stole, or attempted to steal school or private property
9. Possessed or used tobacco products
10. Committed obscene act or habitual profanity or vulgarity
11. Possessed, offered, arranged or negotiated to sell drug paraphernalia
12. Disrupted school activities or willfully defied valid authority of teachers or other school personnel
13. Knowingly received stolen school or private property
14. Possessed an imitation firearm
15. Harassed, threatened, or intimidated a student who is a complaining witness or witness in a school disciplinary proceeding
16. Unlawfully offered, arranged to sell, negotiated to sell or sold the prescription drug SOMA
17. Engaged in, or attempted to engage in, hazing
18. Bullied another student or school personnel, including by electronic act (e.g., cyber bullying)

	Be Safe	Be Respectful	Be Responsible
Bathroom	<ul style="list-style-type: none"> Follow procedures for leaving the room (Let teacher know). Report problems. Keep floor dry & clean. 	<ul style="list-style-type: none"> Be quiet Keep it clean & dry Give others privacy 	<ul style="list-style-type: none"> Flush. Use the sink to wash hands. Use the trash can (for trash). Clean up after yourself. Use paper products as intended.
Bus Area/ Pick Up	<ul style="list-style-type: none"> Be in your dismissal area. Stand inside yellow line & on sidewalk. Keep backpacks on your back or your feet. Keep items inside backpack. Sit or stand in bus line until buses arrive. Stay with adult when walking to car. 	<ul style="list-style-type: none"> Quiet voices. Listen for instructions. Be calm and patient. Use kind words to all. 	<ul style="list-style-type: none"> Be in line on time. Stay in your bus line. Know how you are getting home. Watch for your ride. Raise your hand when you see your car.
Classroom	<ul style="list-style-type: none"> Keep chair legs on floor. Keep body parts & objects to yourself Walking only. Push chairs in. 	<ul style="list-style-type: none"> Follow classroom rules. Respect other people's belongings. Use kind words & actions to all. Listen to others. Offer your help if needed. Give others their personal space. Respect materials. 	<ul style="list-style-type: none"> Use objects for intended purpose. Be willing to try & do your best. Be on time; ready to learn. Stay on task.
Eating Area	<ul style="list-style-type: none"> Stay in personal space. Keep hands, feet & objects to self. Stay seated throughout lunch time. 	<ul style="list-style-type: none"> Use an indoor voice. Wait to be excused. Welcome others to sit by you. Make space for everyone. 	<ul style="list-style-type: none"> Take home uneaten food. Clean up your space. Report spills. Recycle recyclables. Throw away landfill items. Help others.
Hallway/Lining	<ul style="list-style-type: none"> Walk facing forward, hands by side, eyes forward Be aware of doors/yellow areas Walk on cement sidewalks only Benches are for sitting. 	<ul style="list-style-type: none"> Keep hands, feet & objects to yourself. Murals & landscaping are for admiring, hands-free. Quiet bodies & voices. Hold equipment (balls, backpacks). 	<ul style="list-style-type: none"> Go directly to your destination
Library	<ul style="list-style-type: none"> Walking only. Shelf markers are only used as shelf markers. Six legs on floor. Keep hands to yourself. 	<ul style="list-style-type: none"> Sit down on rug quietly & listen. Use kind words & quiet voices Use computers appropriately. Stand calmly & quietly in line. 	<ul style="list-style-type: none"> Return library books when due. Handle books with care. Pick up after yourself. Push in chairs. Hats are not allowed.
Lunch Line	<ul style="list-style-type: none"> Stay standing in line. Hands to yourself. Hold lunch tray with both hands. Walk to and from lunch line on the sidewalk. 	<ul style="list-style-type: none"> Wait your turn without cuts. Use kind words to peers & adults. Say "Please" & "Thank You". Line up only after bell rings. 	<ul style="list-style-type: none"> Have your money/card ready Report spills. Eat at eating area. Walk immediately to your area.

Dress Code

1. Student appearance at school should be appropriate for elementary age children.
2. Tops, blouses, shirts & sweaters must cover torso/underwear. Tank top straps must be wide enough to cover undergarments. Shirts with large arm holes/low-cut necklines need another shirt worn underneath.
3. Shorts should not be "short-shorts." Pants may not "sag" (no underwear may show).
4. Clothing with obscene words, alcohol/tobacco ads, questionable symbols, suggestive art work, or racially offensive words/symbols are not allowed.
5. Appropriate shoes for play must be worn at all times. Shoes must be laced or fastened. Sandals without a back, flip flops and platform shoes are discouraged because of inadequate support for recess and P.E. activities. **Students will not be allowed to participate in PE if they do not have appropriate footwear.**
6. Students must wear shoes at all times. No bare feet are allowed on campus. This means before and after school. Shoes with wheels are not allowed.

Student Arrival and Departure

Arrival:

1. Students must not arrive at school earlier than 7:50 am. There is no yard supervision prior to this time.
2. Students should be dropped off at the bus drop off area and go immediately to the playground area. On rainy days, classrooms will be open at 8:10 for students to go inside.
3. Students entering the classroom after 8:20 will be marked tardy.
4. Late arrivals should check in at the office first, with their parent. We have a computerized system that will issue them a pass to class.
5. Students who get breakfast in the cafeteria must return to campus immediately after getting food. They do not eat in the cafeteria.
6. Follow all parking lot rules.

Departure:

1. All students not participating in an organized school program are required to go home directly after school. Students who are dismissed at 2:15 should be on their way home by 2:25 and students dismissed at 3:00 should be on their way by 3:10.
2. Students should be met at the door of their classroom or by the flagpole for pick up. Students taking the bus will be escorted to the bus area by their teacher.
3. K-3rd grade students are not allowed to leave campus without an adult. 4th-5th students can walk off campus with written permission from parent to the principal.
4. Follow all parking lot rules.

Leaving during the school day:

1. If your child must leave school during school hours, the parent or guardian must come to the office to sign them out. We will use a computerized system to check them out.
2. Do not go directly to the classroom. We will call them to the office.

Use of the campus after school

1. If you are staying on campus with your child after 2:15 dismissal, please realize that there are number of classes still in session: 4th and 5th grade classes, science, reading group, homework club, and upper grades PE.
2. The upper grades PE classes need whatever space they are in and your children should not be playing around those classes. If classes are on the blacktop, please do not use the basketball hoops.
3. Please stay with your children. There is no supervision.
4. The playground is right next to the upper grades classroom where students are still working. We ask families to please be quiet so as to not disrupt the learning that is happening.

SLVE Parking Lot: Pick up/Drop off Guidelines

The staff at SLVE is very concerned about the safety of our parking lot for our families. In order to address these issues, we are asking that all families (middle school and high school included) please follow the rules below. If we all adhere to these procedures, traffic will move more quickly, and everyone will be safe.

Morning drop off:

- Drop off in the bus lane is ok BEFORE buses arrive.
- Pull forward in the drop off lane so 2 cars can unload at a time.
- Have your child's materials ready so s/he can exit the car quickly.
- **NO DROP OFF IN THE MIDDLE OF PARKING LOT**-drop off is only in drop off lane and bus lane (when available).
- **DO NOT LEAVE YOUR CAR UNATTENDED IN THE DROP OFF AREA.**

Afternoon pick up:

- Do not park in red zones or coned areas. You will block the buses and mess up everything!
- If you park, you must walk all the way to the pick-up area and escort your child back to the car.
- If waiting for a parking spot, you will need to circle the lot until a space becomes available.
- **PICK UP IS ONLY IN THE CURB LANE.** Students are not allowed to go into the lanes of traffic to meet your car. This includes middle and high school students.
- Pull forward in the pick-up lane to load two cars at a time.
- Students must be met at their classroom or picked up at the pick-up area. Students are not allowed to leave campus without an adult. If your MS or HS student needs to pick up a younger sibling, you must authorize that with the SLVE principal.

Reminders:

- Drive slowly and stay off your cell phone.
- The small parking lot in front of office is off-limits for parents and is for staff parking only (and legitimate use of handicap spaces).
- Remind your child s/he must wait in the Student Pick up Area and not be playing in a different area. They will be escorted to your car in the pick-up lane.
- The staff is working to keep your children safe. If they ask you do something, please be respectful and follow their directions.
- Please inform other people who may be picking up your children of these procedures

*Thank you for helping us to *Be Safe *Be Responsible *Be Respectful*

School Buses

Busing is available through the district for a fee. Annual passes are available for round trip or one way transportation. A book of 20 tickets may also be purchased at a cost of \$20.00 for occasional bus rides. Single tickets are 1.00 each. A parent must send their student with a note if buying a single ticket. Any student who needs to change bus stops or bus schedules must have a bus pass issued from the school office. A parent must write a note or call the office before a pass can be issued.

Riding the bus is a privilege and students are expected to follow the established rules. Citations are given for failure to follow these rules and bus privileges may be suspended. Parents are notified by the transportation department when problems arise. The transportation department can be contacted at 336-2223 if you have any questions or concerns.

Lost & Found

All lost items are put on the rack between the MU room and the office in the main hallway. We strongly suggest that names be put on all personal items, since many coats and lunch boxes look the same. Unclaimed items are donated to charity the last day of each month.

Lunch Program

The school district has a hot lunch program for students. Menus are published and sent home each month. Cost of an individual lunch is \$3.50. Breakfast is \$2.50. Complete information and meal ticket applications, as well as applications for free or reduced lunch, are sent home on the first day of school. Your child may also bring his/her lunch to school. Milk may be purchased from the cafeteria for \$.50 by those who bring their lunches to school. Students will eat their lunches with their class and will be supervised by school personnel. You can send cash, or you can pay online and it will be credited to your child's account. Students who have money in their account help the line to move faster than using cash.

Animals on campus

Animals are not allowed on campus, including at drop off and pick up time. **Some** teachers will allow a pet to be brought into the classroom for sharing, but we must notify all parents, verify that there are no allergies in the room, get permission from parents and teachers, and students may not touch the animals.

Library, Computer Lab and Textbooks

We have a library/media center located on campus. It is an integral part of our program. Classes are scheduled for regular visits. Parent volunteers are always welcome. The library is open before school at 8:00 am and will close when school ends at 3:00 pm. It is also open for students use during recesses. We also have a new Mac lab that students will be using weekly with their classes.

Students are responsible for books and school materials that have been loaned to them. If these items are lost or damaged they must be paid for. New books/materials will not be issued until the money has been received. Report cards will be held for any text or library books not returned or paid for at the end of the year.

Home to School Communication

We make every effort we can to provide families with timely information, both about their child's progress, and about events in our school and community. Below are a variety of ways you can receive information.

- Classroom Newsletters:
- Each teacher sends home weekly homework and class information. At Back to School Night, your teacher will give you more information on the specifics for his/her class.
- The principal emails a weekly newsletter to families, "Bobcat Tales", sometime between Friday and Sunday. If you do not receive these emails and would like to, please send your email address to jlahey@slvusd.org.
- School and District Websites:
- Our website, www.sle.slvusd.org, contains a variety of information about the school, including newsletters, teacher information, program information, and a calendar. Please visit the site for more information.

The District website is www.slvusd.org. It contains a link to the community involvement webpage, where you can see events and activities that may interest you and your family. That site is also accessible through this link: <https://sites.google.com/a/slvusd.org/community-link/welcome>

Phone Auto-Dialer system:

The district uses a robo-call system to broadcast important information to families. The most likely use is in case of emergency, though occasionally we will send out reminders for important events. Please make sure that you keep your contact information updated in the office.

Opportunities for Parent Involvement

SLE loves and appreciates its parent volunteers. Volunteering for even one event a year can make a huge difference in our school. To increase school safety, all parents are asked to sign at the office when volunteering. Parents are also asked to wear a name badge designating that they are a helper on campus. Please get involved in your child's education!

- **Bobcat Club**

Bobcat Club is the organized parent group at San Lorenzo Valley Elementary. It is a group of parents, staff, and community members who fundraise for programs here at the school. Bobcat Club funds our Life Lab, our K-3 science enrichment teacher, our K-3 music teacher, the afterschool band program, and a variety of other needs around the school. The group meets on Tuesday nights once a month, and childcare is provided at the meeting. Please consider being a part of one (or more!) event through Bobcat Club and help us keep our programs intact.

- **School Site Council**

The School Site Council is responsible for assisting in writing and monitoring the School Plan and SIP budget. Members are elected from each representative group. All parents are encouraged to attend, but only elected members may vote. The meetings will be held after school.

- **Classroom Volunteers**

Every classroom on campus needs a variety of volunteers and a variety of skill sets. Have a special skill that might interest the kids? Talk to your child's teacher about doing a presentation. All classrooms need a yearbook parent volunteer, an art masterpiece volunteer, field trip drivers, and people to help with a variety of tasks in the classroom. Teachers will let you know what the needs are for their classrooms at back to school night.

Please do not bring younger siblings with you to volunteer in the classroom or when you drive on field trips. Taking care of your younger child distracts from your ability to give the students your full attention. Thank you for adhering to this policy.

Attendance

We believe that good attendance is the first step to a good education for your child. Being in school on time and on a daily basis is important to a successful education and is an important life skill. In addition, the primary source of income for schools is based on student attendance. So, students who are late for school or absent miss out on education and the District misses out on crucial funding.

School begins promptly at 8:20. Please plan your morning accordingly so that your student can be on campus by 8:15 at the latest. If your child arrives at school after 8:20, they are considered tardy and must report to the office for a tardy slip before they can go to class.

When your child is absent, please call **335-7770** to report the absence to the office. Please be aware that according to State law the only **excused absences are for the following**:

1. **Illness**
2. **Death in the family**
3. **Funeral attendance**
4. **Medical appointment (with a confirmed note from the doctor/dentist)**

All other absences are considered unexcused, even if the parent notifies the school. This includes family vacations. It is our district's policy that we may require a doctor's note for three consecutive days of absence. Additionally, if your child has excessive absences, we may require a doctor's note for every absence. According to State law, a student is considered truant if absent for more than three full days that are unexcused. **When you reach the 4th unexcused absence, you will be sent a truancy letter, regardless of the reason for the absence.** Continued unexcused absences will result in school attendance meetings with the principal, and/or referral to the County School Attendance Review Board. This includes absences for family vacations, or other family excused activities.

Parents should plan vacations and time away from school for other purposes very carefully, taking advantage of the planned holidays and vacation days scheduled on the school calendar. If vacation time must be taken during a time other than scheduled school vacations, check with the registrar, Sue Barnes, regarding Independent Study to see if it applies to your situation.

What do I do if my child is struggling in school?

Talk with your child's teacher. He/she will have suggestions for things that can be done at home and at school that may help. Be sure to schedule an appointment with the teacher so that they can give you their undivided attention. Trying to talk at pick-up and drop-off usually does not yield good results.

The principal is also happy to sit and talk with parents and give ideas for how to help your children. Please schedule an appointment at any time.

If your child continues to struggle, we may invite you to a student study team (SST) meeting. This is an opportunity for you to meet with all the specialists on campus, tell us about your child, and potentially receive interventions to help your student improve. Some of the intervention programs that we have available to students are:

- Reading Recovery (1st grade only)
- Small group reading
- Small group math
- Speech and Language
- Homework Club
- School-based counseling

Please note that all of these interventions are not automatic. The first step is to talk with your child's teacher.

Homework

The purpose of homework is to provide an opportunity for students to practice and review concepts that have already been taught in the classroom. The teachers will be discussing their homework policy at Back to School Night. Parents frequently ask the school how they can help their children at home.

We suggest the following:

1. Expect homework to be completed before dinner or other activities.
2. Provide a quiet place for homework to be done.
3. If your child gets overwhelmed, break tasks into chunks, or use a timer to give frequent stretch breaks.
4. For younger students, have them decide at the beginning of each week which assignments they want to do each night.
5. For older students, help them to schedule their week (including activities) on paper so they can see that they have enough time for homework and fun.
6. Help your child remember to return all books and papers each day. Don't wait until morning to pack your backpack.
7. Make sure that your child has the necessary supplies at home.
8. Check all completed homework and review assignments that have been returned by the teacher.
9. Call the teacher if you have questions or concerns.

All SLE homework assignments are given to provide practice and reinforcement of newly learned skills, to help develop a sense of personal responsibility, to encourage self-discipline, and to extend each child's ability to study independently. Your child's homework assignments could include any or all of the following: completion of work assigned during the regular school day; reinforcement of skills previously taught; long-term assignments such as book reports and research projects; weekly assignments such as spelling, vocabulary, and math facts. If it feels like homework takes an extraordinary amount of time for your child, talk to your teacher immediately.

Make-up Work

If your child is ill and must stay at home, please remind him/her to get make-up work when he/she returns. This is a student's responsibility. For primary students, please contact your child's teacher. If your child will be out two or more days, please contact your child's teacher regarding work that can be made up. Not all things that are missed in a day of school can be made up, so please do not take vacations during the school year. Students should only miss school for illness or unavoidable appointments. Teachers are not required to give missing work for vacations.

Emergency Management

Road Closures

In the event of a road closure, students will remain at school until he/she can be released into the care of a parent or emergency contact or until the road is reopened and the bus can transport the student. (Please fill out information sheet in 1st day packet.) Staff will remain on campus with your child until the situation is resolved.

School Closures

In the event that school is closed, messages will be sent out through our emergency phone system, as well as through email. You can also hear closure information on the following stations:

KPIG FM 107.5 (radio) (831) 722-9000 KGO AM 810 (radio) (415) 954-7777
KSCO AM 1080 (radio) (831) 475-1080 KSBW Channel 6 or 8 (831) 422-8206
KION AM 1460 (radio) (831) 754-1512 KION TV Channel 46
KUSP FM 88.9 (radio) (831) 476-2800

Emergency Drills

The school practices fire, earthquake and lockdown drills throughout the year. Students are instructed on procedures prior to the drill, and then all students participate, then debrief with teachers following the drill.

Emergency Lockdowns

There are three levels of lockdown:

- Shelter in Place (limits movement around the school): Medical or weather related emergencies and threats
- Level One Lockdown (Shuts down Campus): Dangerous person or crime in neighboring community
- Code Red Lockdown (Immediate Danger—shuts down campus): Fatality, Stabbing, Shooting or Active Shooting

In all of these situations, all students will be locked into classrooms, and not released until the emergency is resolved. All classrooms have emergency supplies for such an occasion. Classrooms are all equipped with locks that lock from the inside.

Parents will be notified by emergency phone call system and email if there is a lockdown. Should you receive that information, **DO NOT COME TO SCHOOL**. You will not be allowed on campus, and we do not want to cause problems for law enforcement. Please stay close to a phone or email, and we will notify you as we get information, and when the situation is resolved.

Illness or Accident

By law, the school staff may render first aid. The staff may not diagnose or prescribe in case of illness or accident. We only have one district nurse, and our sick room area is very limited. Office staff will notify a parent or emergency designee whenever an accident or significant illness requires a child to go home. Students will wait in the sick room until signed out by an authorized adult.

It is very important that we have the names and current phone numbers for at least three local emergency designees. Arrangements must be made as soon as possible to have the child picked up. Please inform the school if your child is ill with a communicable disease and could have exposed other children (including head lice).

Health and Welfare

• Immunizations

The California Health & Safety Code requires every child entering California schools to be properly immunized against polio, diphtheria, tetanus, measles, varicella and Hep B. Students entering kindergarten must have a dental exam. Each student is also required to have a complete health exam by first grade. Before school entry is complete, all parents must provide records giving complete dates. Students will be excluded from school if all health documents are not completed.

• Medication

Children may take necessary prescribed and over the counter medication at school, under the supervision of the school office staff, under the following conditions:

1. A written statement from the physician detailing the method, amount and time schedule is on file in the office.
2. A written statement from the parent indicating the desire that school personnel assist the student as instructed on the physician's statement.

If your child must take medication at school, please check with the office for required forms to be signed by physician and parent. Students are not allowed to carry over the counter medication with them. All medications are to be kept locked in the main office. Inhalers and bee sting kits may be carried by the student.

• Inhalers and Bee Sting Kits

In the event your child has asthma or is allergic to bees, it is highly recommended that your child have an inhaler in the office as well as on their person if they are old enough to self-administer. Bee sting kits should be in the office or with the child on a field trip, etc.

• Student Insurance

Forms are sent home in the fall for those wishing to enroll. This program is strictly voluntary.

• Vision/Hearing Tests

These tests are conducted each year at kindergarten, second, and fifth grade levels. The school staff may also request tests for students at other grade levels if they feel there is a need. Notification is sent home if problems are detected. Permission slips are sent home prior to testing.

• Communicable Diseases

It is very important to notify the office if your child develops a communicable disease (i.e. strep, chicken pox, pink eye, head lice, etc.) A notice describing the symptoms and isolation period will be sent home with each child in a class exposed to a communicable disease. If the illness develops, keep your child at home and notify the school office at once. We cannot notify other parents unless you keep us informed. Your child's name will remain confidential.

Important Contact Numbers

San Lorenzo Valley Elementary School	Office: 335-4475	Fax: 335-4768
24 Hour Attendance Line	335-7770	
District Office	336-5194	
Student Services	336-9678 Special Ed 336-8852 Instructional Services	
Student Nutritional Services	335-5384	
Transportation	336-2223	

Daily Schedule—San Lorenzo Valley Elementary—2018-19

Primary Regular Day (M, T, TH, F)	
	Time
Instruction	8:20- 10:05
Recess	10:05-10:20
Instruction	10:20-11:35
Lunch Recess	11:35- 12:05
Lunch	12:05-12:25
Instruction	12:25-2:15
Dismissal	2:15

Upper Grades Regular Day (M, T, TH, F)	
	Time
Instruction	8:20-9:45
Recess	9:45-10:00
Instruction	10:00-12:05
Lunch Recess	12:05-12:35
Lunch	12:35-12:55
Instruction	12:55-3:00
Dismissal	3:00

Primary Early Out (Wed.)	
	Time
Instruction	8:20- 10:05
Recess	10:05-10:20
Instruction	10:20-11:35
Lunch Recess	11:35-11:50
Lunch	11:50-12:10
Instruction	12:10-1:25
Dismissal	1:25

Upper Grades Early Out (Wed.)	
	Time
Instruction	8:20- 9:45
Recess	9:45-10:00
Instruction	10:00-12:05
Lunch Recess	12:05-12:20
Lunch	12:20-12:40
Instruction	12:40-1:25
Dismissal	1:25

TK/Kinder Dismissal 11:45am