

UNIFORM COMPLAINT PROCEDURE FORM

Last Name: _____ First Name/MI: _____

Student Name (if applicable): _____ Grade: _____ Date of Birth: _____

Street Address/Apt. #: _____

City: _____ State: _____ Zip Code: _____

Home Phone: _____ Cell Phone: _____ Work Phone: _____

School/Office of Alleged Violation: _____

For allegation(s) of noncompliance, please check the program or activity referred to in your complaint, if applicable:

- | | | |
|---|--|---|
| <input type="checkbox"/> Adult Education | <input type="checkbox"/> After School Education and Safety | <input type="checkbox"/> Agricultural Vocational Education |
| <input type="checkbox"/> American Indian Education | <input type="checkbox"/> Bilingual Education | <input type="checkbox"/> CA Peer Assistance and Review |
| <input type="checkbox"/> Career Technical Education | <input type="checkbox"/> Child Care and Development | <input type="checkbox"/> Child Nutrition |
| <input type="checkbox"/> Compensatory Education | <input type="checkbox"/> Consolidated Categorical Aid | <input type="checkbox"/> Course Periods w/out Ed. Content |
| <input type="checkbox"/> Economic Impact Aid | <input type="checkbox"/> Homeless and Foster Students | <input type="checkbox"/> Former Juvenile Court Pupils |
| <input type="checkbox"/> English Learner Programs | <input type="checkbox"/> ESSA / NCLB (Titles I – IV) | <input type="checkbox"/> Local Control Accountability Plans |
| <input type="checkbox"/> Migrant Education | <input type="checkbox"/> Pupil Fees | <input type="checkbox"/> Lactating Pupils |
| <input type="checkbox"/> School Safety Plans | <input type="checkbox"/> Special Education | <input type="checkbox"/> Tobacco-Use Prevention Education |

For allegation(s) of unlawful discrimination, harassment, intimidation or bullying, please check the basis of the unlawful discrimination, harassment, intimidation or bullying described in your complaint, if applicable:

- | | | |
|--|---|--|
| <input type="checkbox"/> Age | <input type="checkbox"/> Gender / Gender Expression / Gender Identity | <input type="checkbox"/> Sex (Actual or Perceived) |
| <input type="checkbox"/> Ancestry | <input type="checkbox"/> Genetic Information | <input type="checkbox"/> Sexual Orientation (Actual or Perceived) |
| <input type="checkbox"/> Color | <input type="checkbox"/> National Origin | <input type="checkbox"/> Based on association with a person or group with one or more of these actual or perceived characteristics |
| <input type="checkbox"/> Disability (Mental or Physical) | <input type="checkbox"/> Race or Ethnicity | |
| <input type="checkbox"/> Ethnic Group Identification | <input type="checkbox"/> Religion | |

1. Please give facts about the complaint. Provide details such as the names of those involved, dates, whether witnesses were present, etc., that may be helpful to the complaint investigator.

2. Have you discussed your complaint or brought your complaint to any Charter School personnel? If you have, to whom did you take the complaint, and what was the result?

3. Please provide copies of any written documents that may be relevant or supportive of your complaint. I have attached supporting documents. Yes No

Signature: _____ Date: _____

Mail complaint and any relevant documents to:

Elena Paul
CEO/Principal
Birmingham Community Charter High
School 1700 Haynes Street
Van Nuys, CA 91406
(818) 758-5200