

McDowell Technical Community College President's Council Minutes

The President's Council met on November 6, 2018 at 2:00pm in the boardroom, Dogwood building.

Present: Dr. Benton, Stacy Buff, Dr. Cross, Madalyn Gaito, Ryan Garrison, Ladelle Harmon, Michael Lavender, Kelly McFarland, Judy Melton, Julie Padgett, Breanna Rose, Eddie Shuford, Teresa Valentino, Dr. Watts

Allied Health – Judy Melton

- At this time 26 out of 26 PNE students have passed their NCLEX-PN exam
- Mountain Ridge has been added as a new clinical site for students.

Developmental Studies & Quality Enhancement – Dr. Watts

- The QEP steering committee will meet Friday, Nov. 9.
- Thanks to everyone who helped with the MAI Expo on Nov. 2. Sixty students attended the event and the response has been extremely positive.

Distance Education – Summer Perkins

All 2019 spring courses have been loaded into BlackBoard and are ready for instructors to access.

Enrollment Management – Julie Padgett

- Blood Drive scheduled for Thursday, Nov. 8 in WHS 113.
- SGA Angel Tree applications are now available. Please encourage students to complete a form and return to Belinda Foster in Student Services. See attached flyer and application. Please let students know names are kept confidential.

External Relations – Michael Lavender

- The spring schedule will go to press on Nov. 18. Contact Michael if you have information that needs to be presented in an article.
- MEC's annual Taste of the World event is scheduled for Nov. 16.
- Contact Michael if you have events that need to be photographed. He is working to post photos on Instagram and FB.

Faculty – Kelly McFarland

- Faculty members will be working with students at MHS the week after Thanksgiving.

- Currently working to coordinate class schedules so that faculty can teach classes at MAI.

Finance & Administration – Ryan Garrison

- The security team has been working to re-route traffic to ease congestion, especially during carpool. A map of the new traffic pattern will be out before the Christmas break and signage will be in place by January 2.

Human Resources – Breanna Rose

- Employee evaluations have been sent out and are due to be completed by the Christmas break. Please contact Breanna if you have any questions about these evaluations.
- We will be celebrating two employees with retirement events in December.
 - Mike Sprinkle on Wednesday, December 5 from 1-3pm
 - Clarence Snart on Thursday, December 6 from 1-3pm. Mr. Snart has requested a ping pong tournament so please contact Breanna to sign up for this event.

Institutional Effectiveness – Ladelle Harmon

Performance measures have been updated for 2019-21. He will be working to explain the changes as he gets more information from the system office.

Learning & Student Services – Dr. Cross

- Registration for spring semester begins November 19.
- Dr. Cross will be presenting three new programs to the Board of Trustees for their consideration.
 - AAS Applied Engineering Technology A40140
 - AAS Mechatronics Engineering Technology A40350 (special application process as we currently have Industrial Systems program)
 - AAS Cyber Crime Technology A55210
- Faculty/Staff Christmas Brunch – Friday, December 14 at 10am in the large conference room at Universal. Departments are encouraged to put together themed gift baskets for the raffle.
- **Campus schedule for December:**
 - **December 17-20 – Campus open – 10 hour work days (work or take annual leave)**
 - **December 21 – Campus Closed**
 - **December 24-27 – Campus Closed – State Holiday**
 - **December 28 & 31 –Campus Closed – Annual Leave**

- **January 1 – Campus Closed – State Holiday**

Meeting Adjourned: 2:50pm

Respectfully submitted,

Madalyn Gaito
Executive Assistant to President
Cc: email – faculty & staff