

SIT Notes
December 4, 2018

In attendance were: Kelly Kirkland, Jill Crews, Ashley Dezern, Julie Dalton, Susan Matthews, Amy DeBord, Aaron Tuck, Renee Haraway, Tammy Poindexter, and Eric Sorrell.

Updates were given on NC STAR indicators progress.

Management and Classroom Procedures

- 4th and 1st grades have students go back and pick up trash in the cafeteria to address the trash issue
- Positive bus behavior continues to be acknowledged by bus of the month. Mr. Sorrell is working with Sheetz to obtain rewards.
- PBIS data team continues to meet and discuss students.
- Each grade level is working to create their own incentives for positive student behavior.

Tiered Instructional System

- Literacy Lab teachers from the county met at C.O. to discuss criteria for serving students. The use of iReady data, mClass, BOG, and Check-in data are all used to determine which students to target.
- A PLT is being established for Lit Lab and ESL.
- 3rd grade included administrators in the planning of their Power Groups. Teachers used iReady and Check in data to group students and will create new groups each nine weeks.
- IEP meetings are conducted weekly.

Leadership Team Meetings

The leadership team is meeting regularly.

Principal Will Monitor Curriculum and Classrooms

- 161 walk throughs have been completed.
- Mrs. Kirkland has begun talking to each teacher about her EVAAS data.

Use Data to Make Decisions about School Improvement and PD

- Check in data is utilized.
- 4th grade math teachers worked with Scarlett on math standards for staff development.
- 6th grade used PLTs to look at iReady data and instructional groupings.
- The second iReady diagnostic window is approaching.
- K-2 discussed common assessments with Scarlett in PLTs.

Communication.

- 4th grade has used Remind app to send more messages about school announcements and are keeping a parent call log.
- 4th grade asked for attendance messages for students with many absences.

- 1st grade is using Dojo for parent communication.
- The attendance policy was reviewed and can be found in the student handbook.
 - a phone message is sent after 3 **unexcused** absences
 - a letter is sent after 6 **unexcused** absences
 - a letter is sent after 9 **unexcused** absences
 - a letter is sent after 12 **unexcused** absences
 - after 12 **unexcused** absences the county considers whether or not to pursue action
 - *students can have 5 parent notes to count as **excused** absences
 - *if the student saw a doctor they are excused that date and if the doctor wrote the students out of school for additional days

Grades

- Report Cards go home January 8.
- It would be wonderful if everyone had grades in by December 21. However, if you can't have them done by December 21, let Mrs. Kirkland know ASAP.