



**VISTA OAKS CHARTER SCHOOL**  
**BOARD OF DIRECTORS MEETING**  
**- June 10, 2019 1:00 PM -**  
14310 Byron Highway Hwy, Byron, CA 94514  
**MINUTES**

- A. **CALL TO ORDER** | Meeting was called to order at 1:00 pm.  
B. **ROLL CALL**

Present	Board Member	Position
X	Susan Williams	President
X	Erika Barnes	Member at Large
X	Lisa Misasi	Secretary

- C. **HEARING OF PARTIES** - None  
D. **CLOSED SESSION**

- a. Government Code Section 54957 - New salary agreement for Executive Director - Board voted in favor 3-0 to approve the new salary agreement for the Executive Director
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- A. **CALL TO ORDER** | The meeting was called to order at 1:16 pm.  
B. **ADOPTION OF AGENDA** | Agenda was approved. Motion: Susan Williams Second: Erika Barnes  
Aye: 3  
Nay: 0  
C. **HEARING OF PARTIES** - None  
D. **UNFINISHED BUSINESS** - None  
E. **ADOPTION OF MINUTES**



Minutes were approved. Motion: Susan Williams Second: Lisa Misasi

Aye: 3

Nay: 0

**F. APPROVE OF WARRANTS**

Warrants approved. Motion: Erika Barnes Second: Lisa Misasi

Aye: 3

Nay: 0

**G. REPORTS AND PRESENTATION TO THE BOARD**

a. Financials Presentation – EdTec

Mr. Michael Lee updated the board on VOCS' 2018-19 forecast as well as changes to the 2019-20 state budget.

b. CAASPP Update - Alton Seyford, Associate Director

Mr. Seyford shared information in regards to VOCS' preliminary CAASPP results.

**H. ACTION ITEMS**

a. BoardDocs Pro Proposal - Alton Seyford, Associate Director

BoardDocs contract for 2019-2020 approved.. Motion: Erika Barnes Second: Lisa Misasi

Aye: 3

Nay: 0

b. Alliant Insurance - Alton Seyford, Associate Director

Alliant Insurance proposal for 2019-2020 approved. Motion: Erika Barnes Second: Susan Williams

Aye: 3

Nay: 0

c. Education Protection Account Resolution and Plan for 2019-2020 - Joy Groen, Executive Director

EPA Resolution and Plan for 2019-2020 approved. Motion: Susan Williams Second: Lisa Misasi

Aye: 3

Nay: 0

d. CARS Annual Funding Application - Joy Groen, Executive Director



CARS Application approved. Motion: Erika Barnes Second: Lisa Misasi

Aye: 3

Nay: 0

e. Local Control Accountability Plan for 2019-2010 - Joy Groen, Executive Director

LCAP for 2019-2020 approved. Motion: Lisa Misasi Second: Susan Williams

Aye: 3

Nay: 0

f. VOCS Budget for 2019-2010 - Joy Groen, Executive Director

VOCS Budget for 2019-2020 approved. Motion: Lisa Misasi Second: Erika Barnes

Aye: 3

Nay: 0

**I. DISCUSSION ITEMS**

a. Board Meeting dates for 2019-2020

VOCS Board agreed on the following dates for 2019 (all times 4:30pm): Aug 5, Oct 7, and Dec 3

**J. NEXT MEETING:** VOCS Board will meet at 4:30 PM on August 5, 2019 in Byron, CA.

**K. ADJOURN** Meeting was adjourned at 2:04 pm.

*As Secretary of Vista Oaks Charter School, I hereby certify that the minutes from the June 10, 2019 Board Meeting were approved on August 5, 2019.*

Lisa Misasi

Board Secretary

8/5/19

Date

Joy Groen

Executive Director

8/5/2019

Date