

ABC Unified School District

Safe School Action Plan

Ross Middle School
Academy of Creative and Media Arts
17707 Elaine Avenue
Artesia, CA 90701
Tel: (562) 229-7785

ABC School Unified School District

Submitted By: Jeff Heilig, Assistant Principal

Date: September 13, 2017

ABC Unified School District
Child Welfare and Attendance

Safe School Action Plan Certification

School Name: Ross Middle School – Academy of Creative and Media Arts

Date: September 13, 2017

<u>Required Signatures</u>	<u>Print Name</u>	<u>Signature</u>
Principal/Designee	Jeff Heilig	
Classified Representative	Cesar Moreno	
Certified Representative	William Mead, Ralph Mendoza Maria Sindi Fernandes Thomas Phelps	

Parent:

LAW ENFORCEMENT
LA County Sheriff Department
Eddie Martinez
Lakewood, California

Other Safe School Team Members Name	Position
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

This is a public document and will be readily available for inspection at the school site and at the District Office. The Safe School Action Plan is part of the Comprehensive Safe School Plan and will be evaluated and amended by the school site council or school safety planning committee prior to March 1 of every year.

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Ross Middle School serves students in grades seven and eight on a traditional calendar system. Ross is dedicated to ensuring academic success for every student and providing a safe and comprehensive experience.

Ross is a school community where the highest expectations are maintained. Ross utilizes all available resources to enable students to become life-long learners who possess the ability to achieve their utmost potential. We promote a safe, nurturing, and stimulating environment that invites students to actively participate in educational opportunities. Ross provides a welcoming atmosphere in which parents and community members are encouraged to become immersed in the students' educational endeavors. Individual academic and social needs of staff and students are met, creating a desirable environment where all participants are successful.

The safety of students and staff is a primary concern of Ross Middle School. The school is in compliance with safety laws, policies, and regulations. The school's disaster preparedness plan includes steps for ensuring student and staff safety in the event of an emergency (fire, earthquake, or lock down situation). Fire, earthquake, and lock down drills are conducted as required throughout the school year.

The School Safety Committee meets on a regular basis to review safety concerns and implement procedures to improve safety procedures. The safety committee is trained to turn on and off the fire alarm system and they are aware of the location of the shut off systems for Ross' gas, water and electricity. Emergency food and water is stored on campus. Ross also has a Disaster Bin that contains emergency supplies and equipment.

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COMPONENT ONE			Person(s) Responsible
Goal 1: To provide an inviting and safe teaching and learning environment.			
1. Objective- Throughout the school year, the following activities will be implemented.			
<p>Activities:</p> <ul style="list-style-type: none"> ● Conduct school-wide fire drills and lockdown drills as required. ● Conduct school-wide Earthquake/Disaster Drill in accordance with the “Great Shakeout.” ● Train Safety Committee members to turn on/off the fire alarm system. ● Campus walk through/training for Safety Committee members – locate gas, water, and electrical systems. ● Provide each teacher with an Emergency Backpack with roll sheets and Buddy Lists. ● Inform students and parents of school rules and policies and discipline procedures. ● Follow District guidelines regarding suspensions and expulsions. ● ICES After School Program – supervised after school program for students. ● All visitors must check in at office with valid ID/receive a visitor’s badge. ● Referrals to the ABC Community Resource Team and Community Partners for counseling services for students – when appropriate. 			Administration, Teachers and Staff.

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COMPONENT TWO			Person(s) Responsible
Goal 1: Students and staff are familiar and trained in school safety procedures.			Administration, Teachers and Staff.
Objective- Throughout the school year provide information and opportunities to maintain and improve safety procedures at Ross.			
<p>Activities-</p> <ul style="list-style-type: none"> ● School-wide “Expected Behavior Assembly” in September and February for all students. ● September – updated Emergency Organizational Plan will be distributed to all staff. ● Trainings will be offered to the Safety Committee and staff members to ensure that multiple staff members can implement emergency procedures if needed. ● Safety Committee will meet periodically to maintain and improve safety procedures. ● An administrator will attend the District’s Safe Schools Alliance meetings. ● Maintaining a positive, safe, and nurturing campus is a priority for all staff members. ● Emergency telephone numbers for all Ross staff will be updated and distributed to teachers and staff. 			Administration, Teachers and Staff.