

**FREEHOLD TOWNSHIP BOARD OF EDUCATION**  
**June 12, 2018**  
**Regular Meeting Agenda**

***The mission of the Freehold Township Schools, in partnership with our community, is to prepare all students to be responsible citizens and life long learners.***

The Freehold Township Board of Education meets, as a whole, on the second and fourth Tuesday of each month. There are three committees of the board that meet before the first board meeting of the month to review issues specific to each committee's charge and a report is presented at the next board meeting. Each committee spends many hours reviewing recommendations and agenda items. Items are placed on this agenda as a recommendation for full board approval by each committee.

I. Call to Order

II. Opening Statement

"A notice listing the time, date and place of this meeting was posted on the public bulletin board of all Freehold Township Schools, on the entrance door to the Administrative Offices of the Board of Education, on the district website, at the Office of the Freehold Township Clerk, published in the Asbury Park Press on January 10, 2018, and sent to the News Transcript on January 8, 2018."

III. Pledge of Allegiance

IV. Roll Call

V. Approval of Minutes

May 22, 2018 Regular and Executive Session Minutes

VI. Communications

Enrollment:	May 2017	3,822
	April 2018	3,776
	May 2018	3,781

VII. President's Remarks

VIII. Administrative Report

Support Staff of the Year Winners  
Recognition of Retirees  
Ed Foundation Donation  
Bullying Investigation Report  
School District and School HIB Grades

IX. Public Participation – agenda items only

X. Board Reports and Actions

**A. Personnel/Policies/Communications Committee – Michael Amoroso, Chairperson  
Committee Members: Elena O'Sullivan, Michelle Lambert  
Administrative Liaison: Neal Dickstein**

COMMITTEE REPORT

## BULLYING INVESTIGATION REPORT

1. The Superintendent recommends approval to accept the bullying investigation reports received from May 18, 2018 through June 1, 2018.

## RETIREMENT

2. The Superintendent recommends approval to accept the resignation for retirement purposes of the following staff member for the 2018-2019 school year:

NAME: Lisa Hamilton  
 POSITION: Secretary- Child Study Team  
 POSITION CONTROL #: 9300-000-SEC-05  
 ACCOUNT #: 11-000-219-105-10-000  
 EFFECTIVE: December 31, 2018

## RESIGNATION

3. The Superintendent recommends approval to accept the resignation of the following staff members for the 2017-2018 school year:

1. NAME: Lindsay Kecker  
 POSITION: Teacher - Applegate Elementary School  
 POSITION CONTROL #: 1001-021-IS-032  
 ACCOUNT #: 11-212-100-101-10-000-021  
 EFFECTIVE: June 30, 2018
2. NAME: Denise Wiles  
 POSITION: Lunchroom Assistant- Barkalow Middle School  
 POSITION CONTROL #: 9400-023-NONAFF-02  
 ACCOUNT #: 11-000-262-107-10-000  
 EFFECTIVE: June 30, 2018
3. NAME: Beth Keklak  
 POSITION: Part Time Registered Nurse  
 POSITION CONTROL #: 9400-000-SPEDSUP-09  
 ACCOUNT #: 11-000-213-100-10-000  
 EFFECTIVE: June 30, 2018

## NEW EMPLOYMENT

4. The Superintendent recommends approval to issue a contract to the following staff members for the 2018-2019 school year. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7 et seq; 39-17 et seq; 6-4.13 et seq.

1. NAME: Timothy Makaro  
 POSITION: Teacher – Barkalow Middle School  
 SALARY: \$81,422.00 GUIDE: D STEP: 13  
 ACCOUNT #: 11-130-100-101-10-000-023  
 EFFECTIVE: September 1, 2018 through June 30, 2019
2. NAME: Shannon Cutrona  
 POSITION: Replacement Teacher – Barkalow Middle School  
 SALARY: \$53,082.00 GUIDE: A STEP: 1  
 ACCOUNT #: 11-130-100-101-10-000-023  
 EFFECTIVE: July 1, 2018 through TBD

3. NAME: Ashely Reamer  
POSITION: Replacement Teacher Sp. Ed. – Barkalow Middle School  
SALARY: \$53,082.00 GUIDE: A STEP: 1  
ACCOUNT #: 11-213-100-101-10-000-023  
EFFECTIVE: July 1, 2018 through TBD
4. NAME: Erica Widman  
POSITION: Registered Nurse (.5)  
SALARY: \$25,293.00  
ACCOUNT #: 11-000-213-100-10-000-000  
EFFECTIVE: September 1, 2018 through June 30, 2019
5. NAME: Melissa McConnell  
POSITION: Replacement Teacher Sp. Ed. – Donovan Elementary School  
SALARY: \$56,082.00 GUIDE: C STEP: 1  
ACCOUNT #: 11-213-100-101-10-000-026  
EFFECTIVE: September 1, 2018 through June 30, 2019

## LEAVES OF ABSENCE 2017/2018

5. The Superintendent recommends ratifying the following leaves of absence for the 2017-2018 school year:

1. NAME: Michele Caruso  
POSITION: Teacher Assistant – Applegate Elem. School  
POSITION CONTROL #: 9101-021-TA-05  
ACCOUNT #: 11-212-100-106-10-000-021  
UNPD NJ/FED FMLA: June 6, 2018 through June 22, 2018  
UNPD LEAVE: June 23, 2018 through June 30, 2018
2. NAME: Jacqueline Powell  
POSITION: Teacher Assistant – Barkalow Middle School  
POSITION CONTROL # 9101-023-TA-10  
ACCOUNT #: 11-212-100-106-10-000-023  
UNPAID LEAVE: June 5, 2018 through June 30, 2018

6. The Superintendent recommends ratifying the change to the following leave of absence for the 2017-2018 school year:

NAME: Catherine Crismale  
POSITION: Teacher Assistant – ECLC  
POSITION CONTROL #: 9100-070-TA-05  
ACCOUNT #: 11-215-100-106-10-000-070  
FROM UNPD NJ/FED FMLA: April 9, 2018 through June 22, 2018  
TO UNPD NJ/FED FMLA: April 9, 2018 through May 25, 2018  
UNPAID LEAVE: June 5, 2018 through June 30, 2018

## LEAVES OF ABSENCE 2018/2019

7. The Superintendent recommends approval of the leaves of absence of the following staff members for the 2018-2019 school year:

1. NAME: Lynsey Murphy  
POSITION: Teacher – Eisenhower Middle School  
POSITION CONTROL #: 1001-024-IS-010  
ACCOUNT #: 11-213-100-101-10-000-024  
UNPD NJ/FED FMLA: September 1, 2018 through December 5, 2018

2. NAME: Leah Curatolo  
POSITION: Teacher of the Deaf– District  
POSITION CONTROL #: 2405-023-IS-012  
ACCOUNT #: 11-000-217-100-10-000  
UNPD NJ/FED FMLA: September 1, 2018 through September 14, 2018  
UNPD LEAVE: September 15, 2018 through October 31, 2018
3. NAME: Danielle Sanches  
POSITION: Teacher – Catena Elementary School  
POSITION CONTROL #: 1001-020-IS-021  
ACCOUNT #: 11-213-100-101-10-000-020  
UNPD LEAVE: September 1, 2018 through June 30, 2019
4. NAME: Ashley Sciaraffo  
POSITION: School Psychologist  
POSITION CONTROL #: 3116-000-SPEDSUP-02  
ACCOUNT #: 11-000-219-104-10-000-026  
UNPD NJ/FED FMLA: July 1, 2018 through October 2, 2018  
UNPD LEAVE: October 3, 2018 through June 30, 2019
5. NAME: Annette King  
POSITION: Teacher – Eisenhower Middle School  
POSITION CONTROL #: 1102-024-IS-011  
ACCOUNT #: 11-130-100-101-10-000-024  
UNPD NJ/FED FMLA: September 1, 2018 through June 30, 2019

## CHANGE OF ASSIGNMENT

8. The Superintendent recommends approval of the following change of assignment for the 2018-2019 school year:

NAME: Deborah Wilson  
FROM: Teacher Reg. Ed. – Applegate Elementary School  
TO: Basic Skills Interventionist – Applegate Elem. School  
ACCOUNT #: 11-230-100-101-10-000-021  
EFFECTIVE: July 1, 2018 through June 30, 2019

## CHANGE OF ASSIGNMENT/SALARY ADJUSTMENT

9. The Superintendent recommends approval of the following change of assignment/salary adjustment for the 2017-2018 & 2018-2019 school years:

NAME: Carmela Pira  
FROM: Bus Driver  
TO: Secretary – Transportation  
SALARY: \$45,362.00 GUIDE: Secretary STEP: 1  
ACCOUNT #: 11-000-270-160-10-000  
EFFECTIVE: June 13, 2018 through June 30, 2018

NAME: Vita Verde  
FROM: Office Assistant – Applegate Elem. School  
TO: Secretary – Early Childhood Learning Center  
SALARY: \$49,952.00 GUIDE: Secretary STEP: 3  
ACCOUNT #: 11-000-240-105-10-000-070  
EFFECTIVE: July 1, 2018 through June 30, 2019

## LUNCHROOM SALARIES 2018-2019

10. The Superintendent recommends approval to issue contracts to the following lunchroom assistants for the 2018-2019 school year:

<b>NAME</b>	<b>Total Salary</b>
1. Bostic, Francine	\$ 8,992.48
2. Brophy, Joanne	\$ 6,654.80
3. Busso-Raglievich, Lisa	\$ 8,134.50
4. Costantino, Marie	\$ 6,705.60
5. Cross, Barbara	\$10,080.60
6. Cullen, Christine	\$ 8,749.20
7. D'Amico, Ann Marie	\$ 6,705.60
8. DiCarlo, Marie	\$ 6,654.80
9. DosSantos, Maria	\$ 6,477.00
10. Everett, Susan	\$ 8,749.20
11. Gershenow, Rosa	\$ 8,305.40
12. Granito, Jennifer	\$ 7,909.00
13. Howard, Debra	\$ 8,134.50
14. Kenny, Patricia	\$ 8,463.90
15. LaCava, Rosanne	\$ 8,512.96
16. LLOYD, Ann Marie	\$ 6,705.60
17. Lodico, Lisa	\$ 7,076.44
18. Martinelli, Tammy	\$ 6,705.60
19. Marx, Eva	\$ 8,755.68
20. Morgan, Gail	\$ 8,497.50
21. Murphy, Linda	\$ 7,010.40
22. Parillo, Lori	\$ 6,654.80
23. Pinto, Sheree	\$10,839.48
24. Powers, Susan	\$ 6,781.80
25. Ross, Eileen	\$ 6,705.60
26. Rossi, Kathleen	\$ 9,527.61
27. Santos, Elizabeth	\$10,236.55
28. Sultana, Zofia	\$ 8,368.80
29. Toto, Mary Rose	\$ 7,513.32
30. VENZA-Adler, Joanna	\$ 6,705.60

## HONORARIA 2018-2019

11. The Superintendent recommends approval of the following honoraria for the 2018-2019 school year:

<b>NAME</b>	<b>ACTIVITY</b>	<b>SCHOOL</b>	<b>AMOUNT</b>
Michael Benjamino	Coordinator of Athletics & Co-Curricular Programs	District	\$10,360.00
Courtney Colford	Student Assistant Coordinator	District	\$ 5,000.00
Martin Tansey	Academic Team	CTB	\$ 3,000.00
Margaret Hall	Academic Support	CTB	\$ 2,000.00
Lisa Marotta	Student Council	CTB	\$ 4,000.00
Daniel Crawford	Band	CTB	\$ 3,000.00
Elizabeth Sleight	Chorus	CTB	\$ 3,000.00
Leah Curatolo	Drama	CTB	\$ 3,000.00
Courtney Colford	Assistant Drama	CTB	\$ 2,000.00
Tara Kriete	Yearbook	CTB	\$ 4,000.00
Margaret Hall	Peer Leadership	CTB	\$ 2,000.00
Deidre Hegt	Peer Leadership	CTB	\$ 2,000.00

Karen Nightingale	National Junior Honor Society	CTB	\$ 1,000.00
Jade Yelk	Field Hockey Coach	CTB	\$ 3,000.00
Jason Moran	Boys Soccer Coach	CTB	\$ 3,000.00
Daniel Cugini	Girls Soccer Coach	CTB	\$ 3,000.00
Jan Caputo	Head Cross Country Coach	CTB	\$ 3,000.00
Michael Benjamino	Asst. Cross Country Coach	CTB	\$ 2,000.00
Gregory Lins	Asst. Cross Country Coach	CTB	\$ 2,000.00
Jason Moran	Boys Basketball Coach	CTB	\$ 5,000.00
Daniel Cugini	Girls Basketball Coach	CTB	\$ 5,000.00
Jack Withstandley	Head Wrestling Coach	CTB	\$ 5,000.00
Gregory Lins	Asst. Wrestling Coach	CTB	\$ 3,333.00
Meg Kotran	Cheerleading	CTB	\$ 2,500.00*
Kelsey Hoffman	Cheerleading	CTB	\$ 2,500.00*

12. The Superintendent recommends approval of the following PTO honoraria for the 2018-2019 school year:

<b>NAME</b>	<b>ACTIVITY</b>	<b>SCHOOL</b>	<b>AMOUNT</b>
Martin Tansey	Debate Team	CTB	\$2,000.00
Matthew Finucane	Student Social Media Club	CTB	\$ 500.00*
Daniel Cugini	Student Social Media Club	CTB	\$ 500.00*
Kathleen Masella	Volleyball Club	CTB	\$1,000.00
Michael Del Galdo	STEM Club	CTB	\$ 500.00*
Erin Fischer	STEM Club	CTB	\$ 500.00*
Daniel Cugini	Model United Nations	CTB	\$ 500.00*
Martin Tansey	Model United Nations	CTB	\$ 500.00*
Heather Greiner	Mural Club	CTB	\$1,000.00
Pam Siegel	Optimist Jr. Club	CTB	\$ 500.00*
Kathleen Horvath	Optimist Jr. Club	CTB	\$ 500.00*
Amber Chapman	Maker Club	CTB	\$ 500.00*
Susan Faust	Maker Club	CTB	\$ 500.00*
Martin Tansey	History Club	CTB	\$ 500.00*
Jill Emma	History Club	CTB	\$ 500.00*

\*shared honorarium

#### DISTRICT HEAD NURSE

13. The Superintendent recommends approval for the following staff member to serve as District Head Nurse for the 2018-2019 school year in the amount of \$10,000.

Michele Weissman

#### CPR COORDINATOR/TRAINER

14. The Superintendent recommends approval for the following staff member to serve as CPR Coordinator/Trainer for the 2018-2019 school year in the amount of \$5,000.00.

Thomas Caiazza

EXTENDED SCHOOL YEAR STAFF

- 15. The Superintendent recommends approval for the following staff members for the 2018 extended school year program at the prevailing curriculum rate for the certified staff and hourly rate for the support staff unless otherwise noted below:

**Teacher Assistant**

Tara Ruby

**Substitute Teachers**

Samantha Seward	Frank Colvin
Christina Murphy	Daniel Cugini
Laura Bergen	Debra Weiss
Rita Bohringer	Julie Pfister Cohen
Lisa Henricks	Judy Fonte
Amy Czajkowski	Martin Tansey
Erica Peters	Amy Deseno

**Substitute Teacher Assistants**

Amy Deseno	Daniel Cugini
Michele Caruso	Frank Colvin
Mary Gouveia	Carol Goodhartz
Marcia Dermon	Mary Ann Lewis
Laura Bergen	Christine Romanzi
Karen Finn	Shanna Federici
Jaclyn Hockenjos	Judy Fonte
Rosina Cascone	Lisa Henricks
Rita Bohringer	

- 16. The Superintendent recommends rescinding approval for the following staff member for the 2018 extended school year program:

Nicole Valenti

- 17. The Superintendent recommends amending the assignment of the following staff member for the 2018 extended school year program:

<b>STAFF</b>	<b>FROM</b>	<b>TO</b>
Janiece Kirton	Teacher Assistant	Teacher

ESL EVALUATIONS

- 18. The Superintendent recommends approval for the following staff members to work July 1, 2018 through August 31, 2018, to conduct summer ESL evaluations at the curriculum rate:

Elisa Elman	Jessica Perez
Donna Buhl	Janiece Kirton

SUMMER CLERICAL WORK

- 19. The Superintendent recommends approval for the following staff members to perform summer clerical work for a maximum of 30 hours each at \$25.00 per hour.

Kristy Patmore	Penny Santamauro
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## SUMMER WORK

20. The Superintendent recommends approval for the following staff members to work during the summer effective July 1, 2018 through August 31, 2018:

<b>NAME</b>	<b>ASSIGNMENT</b>	<b>AMOUNT</b>
Jason Moran	Lead Painter	\$16.50 per hour
Kevin Gardner	Painter	\$12.00 per hour
Nick Belka	Grounds	\$12.00 per hour
Michael Belka	Custodial	\$12.00 per hour
Rita Bohringer	Custodial	\$12.00 per hour

## JOB DESCRIPTIONS

21. The Superintendent recommends approval of the following job descriptions:

**Certified                      Athletic Coach                      A12**

**QUALIFICATIONS**

1. Valid New Jersey Instructional Certificate.
2. Valid CPR, First Aid, AED certifications.
3. Demonstrated knowledge of the respective sport.
4. Previous involvement as a member of a team or as a coach of the respective sport preferred

**REPORTS TO**

Coordinator of Athletic & Co-Curricular Programs  
Building Principal

**MAJOR DUTIES AND RESPONSIBILITIES**

1. Promotes, exhibits, and models positive attitudes of sportsmanship with players, coaches, officials and parents.
2. Conducts the program in accordance with the policies and regulations of the Board of Education and the local conference.
3. Demonstrates ability to instruct students in the skills and strategies of the sport.
4. Conducts practice sessions and competitive events.
5. Appropriately orders, issues, collects and inventories equipment.
6. Supervises students at all times during tryouts, practices and competitive events.
7. Maintains proper records and paperwork.
8. Communicates with parents, members of the team, Coordinator of Athletics, and the Building Principal consistently and in a timely manner.
9. Attends league meetings which may include: scheduling, seeding, etc.
10. Maintains CPR, First Aid, and AED certifications and any other required certifications.
11. Ensures portable AED and first aid kit are in the immediate area of the practice of competitive event and that the first aid kit is stocked properly. In the event of a competitive event out of the district, ensures that there is an AED on site.
12. Conducts tryouts, if applicable, in a fair and consistent manner, and makes decisions using the district created rubrics.
13. Performs other duties that are within the scope of the position that may be assigned by the building principal or Coordinator of Athletic & Co-Curricular Programs.



**EVALUATION**

According to NJSA 18A and NJAC Title 6 and local board policy.

**DATE ADOPTED** July 12, 1988

**DATE REVISED** June 12, 2018

**Certified Educational Media Specialist T3**

**QUALIFICATIONS:** New Jersey State certification as Educational Media Specialist or Associate Educational Media Specialist

**REPORTS TO:** Building Principal

**MAJOR DUTIES AND RESPONSIBILITIES**

1. Plans and administers the school media program in cooperation with the principal, the teaching staff, and the students.
2. Evaluates, selects, recommends purchases, and catalogs new materials.
3. Initiates and monitors updating of circulation database.
4. Collaborates with teachers on the integration of teaching tools and skills as applied to content areas.
5. Develops, proposes, and justifies budget requests for the media program in collaboration with the building principal and teachers.
6. Orients new staff members regarding media center facilities and services.
7. Instructs students in the use of media skills and STEAM skills, according to the approved district school library media curriculum and the New Jersey Core Curriculum Standards.
8. Provides directions and recommendations to readers and encourages the appreciation of literature and STEAM integration.
9. Initiates activities and programs to promote reading and STEAM integration.
10. Works with media specialists and committees within the school district to coordinate programs and policies.
11. Enhances professional development by participating in regional and statewide conferences and workshops.
12. Disseminates information on current educational trends regarding technology, STEAM curriculum, and library issues.
13. Collects and analyzes data to improve instruction and to demonstrate correlations between the media program and student achievement.
14. Remains current in professional practices and development, information technologies, and educational research applicable to school media and STEAM programs.
15. Designs and teaches engaging inquiry and learning experiences and assessments that incorporate multiple literacies and foster critical thinking.
16. Creates and maintains a teaching and learning environment that is inviting, safe, flexible and conducive to student learning.
17. Participates in recruiting and training of volunteers.
18. Performs other duties that may be assigned by the district within the areas of qualification and certification.

**TERMS OF EMPLOYMENT**

Ten months.

**EVALUATION**

According to NJSA 18A and NJAC Title 6 with local board policy.

**DATE ADOPTED:** April 8, 1980  
**DATE REVISED:** February 10, 1998  
**DATE REVISED:** July 28, 1998  
**DATE REVISED:** October 28, 2003  
**DATE REVISED:** June 12, 2018

## RATIFYING-MONITORS

22. The Superintendent recommends ratifying the following staff members to serve as district monitors at the district's monitoring rate for the 2017-2018 school year:

Tara Ruby	Ashely Reamer
Allison Dutka	Heather Greiner
Rosa Gershenow	Christen Wyrwa
Lisa Marotta	Kristi Malanoski

## STANDARD OPERATING PROCEDURES (SOP) COMMITTEE

23. The Superintendent recommends ratifying approval for the following persons to revise the Standard Operating Procedures Manual at the district's curriculum rate:

Corinne Wagner	20 hours
Donna Corrigan	20 hours
Rosemarie Ferraioli	30 hours
Kathleen Pascale	30 hours

## FIRST READING BYLAW, POLICIES AND REGULATION

24. The Superintendent recommends approval of the first reading of:

<u>Bylaw</u>	
0169.02	Board Member Use of Social Networks
<u>Policy</u>	
2431	Athletic Competition
3437	Military Leave
4437	Military Leave
5516.01	Student Tracking Devices
7481	Unmanned Aircraft Systems (UAS also known as DRONES)
<u>Regulation</u>	
2431.2	Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad
7510	Use of School Facilities

## SECOND READING POLICIES AND REGULATIONS

25. The Superintendent recommends approval of the second reading of:

<u>Policies</u>	
1550	Equal Employment/Anti-Discrimination
5350	Student Suicide Prevention
<u>Regulations</u>	
1550	Equal Employment/Anti-Discrimination
5350	Student Suicide Prevention

## PD PLANNING/PRESENTING

26. The Superintendent recommends approval of the following staff members to plan and present summer PD to staff at the contracted hourly rate.

**ECG PD Planning and Facilitation Team – maximum 8 hours each**

- Sharon Borgatti
- Catherine Creech
- Samantha Heckler

**Executive Functioning PD Presenters – maximum 9 hours each**

- Chrissy Filozof
- Sarah Strazzella

**Related Arts/Spanish PD Presenters – maximum 6 hours each**

- Lisbeth Karlsson
- Karen Rieg
- Colleen Pyott

**Co-teaching PD Planning and Facilitation Team – maximum 12 hours each**

- Lisa Glusko
- Sarah D'Angelo

## CURRICULUM COMMITTEES

27. The Superintendent recommends approval of the following staff members to work on committees at the contracted hourly rate.

**PBS Building-Based Summer Committees – maximum 30 hours per committee not to exceed 10 hours per staff member to be paid at the district meeting/training rate****Early Childhood Learning Center**

- Kim Tuccillo
- Shannon Rafferty
- Amanda Siegman
- Melissa Blind
- Shannon Buckner

**C. Richard Applegate School**

- Sarah Strazzella
- Leanne Mercadante
- Jaclyn Doyle
- Angela Piscitelli
- Mary Weiss
- Kelly Etlinger
- Jennifer Howard

**Joseph J. Catena School**

- Colleen LaSalle
- Christine Layne
- Jaime Kelly
- Jessica Senna
- Lisa Smith
- Alisha Galli

**Laura Donovan School**

- Marisa Marino
- Jessica Goldberg
- Samantha Metti
- Katlyn Nielsen
- Sarah D'Angelo
- Caitlyn Schwartz

**Marshall W. Errickson School**

- Julianna Giglio
- Susan Reardon
- Katie Zaborny
- Rita Bohringer

**West Freehold School**

- Geena Basso
- Kevin Brusotti
- Paige Reed
- Lisa Rispoli
- Lisa Roohr
- Elise Meisner
- Melissa Charles
- Corrynn Ross
- Lynne Stokes

**Clifton T. Barkalow School**

- Michael DelGaldo
- Jill Sliwoski
- Karen Nightingale
- Jennifer Sahlin
- Kathleen Masella
- Laura O'Brien
- Erin Fischer

**Dwight D. Eisenhower School**

- Mary Gouveia
- Maureen Minter
- John Krupp
- Elaine Gardner
- Kathleen Blessing
- Scott Goldstein
- Lynsey Murphy
- Holli Albanese

**ECG Math 3<sup>rd</sup> Grade – maximum 10 hours each at the curriculum rate**

- Jaclyn Doyle
- Angela Reading

## SUMMER PROFESSIONAL DEVELOPMENT

28. The Superintendent recommends approving all staff members to participate in summer professional development at the district's meeting/training rate or early release hours or a combination of both.

## IEP MEETINGS

29. The Superintendent recommends approval for the following staff members to participate in summer Child Study IEP meetings at the district training rate:

Sandy Bavaro	Lisa Urbanowicz
Jen Bonaventura	Kirsten Gershon
Anessa Perry	Kelsey Hoffman
Vicky Neron	Kristen Murray
Trish Somma	Juliana Giglio
Meg Tweeten	Nicole Caruso
Geena Basso	Natalie Levine
Christine Boyle	Rita Bohringer
Emily Lackey	Elise Meisner
Taylor Potts	Jessica Martin
Amy Bennett	Sue Reardon
Diane Bucci	Helaine Amin
Carrie Gueci	Lynne Mullan
Cheryl Drinkuth	Lisa Grimshaw
Carrie Murray	Melissa Charles
Sarah Strazzella	Leah Posner
Leanne Cassidy	Theresa Salvani
Sarah D'Angelo	Tiffany Knapp
Tina Belka	Jennifer Makaro
Jeanne Fazio	Shannon Buckner
Kim Nesci	Melissa Blind
Brittany Giordano	Peg Hall
Martin Tansey	Susan Faust
Jennifer Sahlin	Lisa Tamimi
Jan Caputo	Christen Wyrwa
Louise Kaltenbach	Lisa Johnston
Jay Moran	Karen Nightingale
Tara Kriete	Allison Dutka
Maureen Milchuk	Karen Hoskins
Jennifer Fern	John Krupp
Erin Pietsch	Elaine Gardner
Stephanie Curcic	Laura Bergen
Carmela Katz	Chris Sammy
Rob Caputo	Joelle Nappi
Thomas Kale	Debbie Dombrowski
Amelia Snow	Carola Fernandez
Kaitlyn Trebour	Gloribel Amalfitano

## SUPPORT STAFF SUBSTITUTES

30. The Superintendent recommends approval of the following persons to substitute for the eight schools in the district for the 2017-2018 school year at the established rates for non-certificated positions. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7.1 et seq.; 39-17 et seq.; 6-4.13 et seq.

<u>Van Attendant</u>	<u>Bus Driver</u>
Carla Friedman	Carla Friedman

**B. Curriculum/Staff Development Committee – Mary Cozzolino, Chairperson**  
**Committee Members: Michael Matthews, Jason Levy**  
**Administrative Liaison: Pam Nathan**

## COMMITTEE REPORT

## STUDENT TEACHER PLACEMENT

1. The Superintendent recommends approval of the following student teacher/practicum placement for the 2018-2019 school year:

<u>STUDENT</u>	<u>COOPERATING STAFF</u>	<u>DATES</u>
Megan Loftus (Georgian Court University)	Jessica Saghini	9/4/18 – 12/14/18
Angela Koletis (Georgian Court University)	Megan Lambert	9/4/18 – 12/21/18
Shelby Ferber (Georgian Court University)	Dana Morris	9/4/18 – 12/21/18
Kathryn Falisi (Georgian Court University)	Emily Lackey	9/4/18 – 12/21/18
Nicole Kline (Montclair State University)	Jamie Caruso	9/4/18 – 12/21/18
Emily Schladebeck (Montclair State University)	Tamara Femiano/ Elizabeth Sleight	9/4/18 – 12/21/18
Leah Ogradnik (Seton Hall University)	Andrea Block	9/10/18- 12/21/18
Apryl Gillette Rutgers University	Andrea Block	10/15/18 – 1/5/19

## HOME INSTRUCTION

2. The Superintendent recommends ratification for the following students to receive home instruction:

Student:	3310061761
Tutor:	Michelle Sica, Sarah Strazzella
Cost:	\$50/hour - not to exceed 10 hours per week
Start Date:	05/31/18
End Date:	06/22/18

Student: 2682339584  
 Tutor: Kristen Rusterholz  
 Cost: \$50/hour – not to exceed 10 hours per week  
 Start Date: 05/26/18  
 End Date: 06/22/18

Student: 8413282086  
 Tutor: Jill Sliwoski  
 Classification: 504  
 Cost: \$50/hour – not to exceed 5 hours per week  
 Start Date: 05/07/18  
 End Date: TBD

**C. Finance/Facilities/Transportation Committee**

COMMITTEE REPORT

BILLS & CLAIMS

1. The Superintendent recommends approval of the following list of bills dated June 12, 2018, which have been reviewed and approved by a Board member:

	Machine Print Checks	Hand Checks	Total Bills
Current Expense (General)	\$1,399,424.76	\$215.68	\$1,399,640.44
Current Expense			
Capital Outlay	\$53,859.51		\$53,859.51
Education Job Fund			
Special Revenue	\$3,281.72		\$3,281.72
Capital Project			
Debt Service			
<b>Total Bills</b>	<b>\$1,456,565.99</b>	<b>\$215.68</b>	<b>\$1,456,781.67</b>

TRANSFERS

2. The Superintendent recommends approval of the following transfers for the 2017-2018 school year:

1. Amount	From	To
\$2,000	11-213-100-106-11-000 Resource Rm Other Inst.	11-215-100-106-11-000 ½ Day Preschool Other Sal.
2. \$8,000	11-000-270-162-14 Summer Other Work	11-000-270-160-11-000 Reg. Student Transp.
3. \$1,000	11-230-100-101-11-000 Basic Skills Teach	11-240-100-101-11-000 Bilingual Ed Teach
4. \$2,250	20-231-100-600-45 Title IA Instructional Supplies	20-231-200-100-45-018-030 Title IA Support Salaries

APPROVAL OF TRAVEL AND RELATED EXPENSES

3. The Superintendent recommends approval of the following travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23B as follows:

	<b>NAME</b>	<b>TITLE</b>	<b>EVENT</b>	<b>DATES</b>	<b>AMOUNT</b>
1	Caracappa, Suzanne	Physical Therapist	Improving Function: Tools to Enhance Motor Learning, Motor Control and Strength	9/29/18 – 9/30/18	\$435.00
2	Dickstein, Neal	Asst. Superintendent	2018 Safe Schools Symposium	10/23/18	\$210.00
3	Donofrio, Raffaele	Technology Manager	TechSplash 2018	8/1/18	\$30.00
4	Greenfield, Brett	Technology Coordinator	MakerBot University Blended	8/24/18	\$199.00
5	Hirschhorn, Carla	Physical Therapist	The Well Equipped Therapist	8/6/18 – 8/7/18	\$469.00
6	Huguenin, Jeffrey	Principal	2018 FEA/NJPSA/NJASCD Fall Conference	10/18/18 – 10/19/18	\$292.00

STALE CHECK

4. The Superintendent recommends approval to void the following 2016-2017 stale dated check from Payroll Account #984706471:

<b>Check #</b>	<b>Issue Date</b>	<b>Amount</b>
1010	3/30/2017	\$ 41.32

DONATIONS

5. The Superintendent recommends approval to accept the following donations:
  1. \$100 from The Benevity Community Impact Fund for the C. Richard Applegate School to purchase supplies for PBS.
  2. \$2,798.10 from the Barkalow Middle School PTO for cover expenses of two 3D printers and accessories for the Barkalow GAM Center
  3. Hundreds of assorted plants and flowers from the Rutgers New Jersey Agricultural Experiment Station and the Watershed Ambassadors of Monmouth County to the West Freehold School.
  4. \$10,000 from the Barkalow Middle School PTO for payment of the following Honoraria at Barkalow Middle School for the 2018-2019 School Year:

<b>Honorarium</b>	<b>Stipend</b>
Debate Team	\$2,000
Student Social Media Club	\$1,000
Volleyball Club	\$1,000
STEM Club	\$1,000
Model United Nations	\$1,000
Mural Club	\$1,000
Optimist Jr. Club	\$1,000
Maker Club	\$1,000
History Club	\$1,000
<b>Total:</b>	<b>\$10,000</b>



5. \$2,000 from the West Freehold School PTO for the following Honoraria at the West Freehold School for the 2017/2018 School Year:

Honorarium	Stipend
4 <sup>th</sup> Grade Choir	\$1,000
5 <sup>th</sup> Grade Choir	\$1,000
Total:	\$2,000

IDEA PRE-SCHOOL GRANT

6. The superintendent recommends approval for the following IDEA Pre-School grant funded salary to be charged to the following account for 2017 - 2018:

Staff Name	Position	Amount	% of Cost	Account
Catherine Borchert	Teacher's Assistant	\$32,574.00	100%	20-251-100-100-40-018-070

AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT

7. The Superintendent recommends approval to accept from Fraytak Veisz Hopkins Duthie, P.C. the Proposal for Professional Services not to exceed \$15,750 for the work associated with site improvements at the Applegate Elementary School.

REJECTION OF BID FOR ROOF REPLACEMENT AT BOARD ADMINISTRATION OFFICES AND EARLY CHILDHOOD LEARNING CENTER

8. The Superintendent recommends approval to reject the following bids for Roof Replacement at Board Administration Offices and Early Childhood Learning Center as non-responsive:

SINGLE OVERALL CONTRACT	
Bidders:	Multi Roof Maintenance
Base Bid	\$ 338,000.00
Alternate Bid Description	
Alt. Bid No. 1 - Brick Repointing, Exterior Roof Access Ladder, Gravity Vents, R30 Fiberglass Batt Insulation & Built-in Gutter	\$ 27,000.00

AWARD OF BID FOR ROOF REPLACEMENT AT BOARD ADMINISTRATION OFFICES AND EARLY CHILDHOOD LEARNING CENTER

9. The Superintendent recommends approval to award the bid for Roof Replacement at Board Administration Offices and Early Childhood Learning Center to Arista Builders & Designers, Inc., 329 Jackson Mills Road, Jackson, NJ 08527 at \$381,000, including the Base Bid and Alternate Bid No. 1. Contingent upon attorney review.

<b>SINGLE OVERALL CONTRACT</b>	
<b>Bidders:</b>	<b>Multi Roof Maintenance</b>
Base Bid	\$ 353,000.00
<b>Alternate Bid Description</b>	
Alt. Bid No. 1 - Brick Repointing, Exterior Roof Access Ladder, Gravity Vents, R30 Fiberglass Batt Insulation & Built-in Gutter	\$ 28,000.00

ACCEPTANCE OF BIDS FOR ASBESTOS ABATEMENT 2018-19

10. The Superintendent recommends approval to accept the following bids for Asbestos Abatement:

<b><u>Bidder Name</u></b>	<b>Apex Development, Inc.</b>	<b>GL Group</b>	<b>Hazmat Diagnostic, LLC</b>	<b>Lilich Corp.</b>	<b>MTM Metro</b>	<b>Nari Construction, LLC</b>
<b>Site Location:</b>						
D.D. Eisenhower	49,980.00	24,500.00	16,800.00	16,384.00	19,500.00	32,000.00
Laura Donovan	72,200.00	21,850.00	15,000.00	14,600.00	15,000.00	29,000.00
M.W. Errickson	20,500.00	3,650.00	2,488.00	5,500.00	6,500.00	7,000.00
<b>Total Bid Amount:</b>	<b>142,680.00</b>	<b>50,000.00</b>	<b>34,288.00</b>	<b>36,484.00</b>	<b>41,000.00</b>	<b>68,000.00</b>

<b><u>Bidder Name</u></b>	<b>Savic Construction Corp</b>	<b>Shade Environmental, LLC</b>	<b>Two Brothers Contracting, Inc.</b>	<b>VMC Company Inc.</b>	<b>Yannuzzi Group, Inc.</b>
<b>Site Location:</b>					
D.D. Eisenhower	16,400.00	29,900.00	24,500.00	17,900.00	25,650.00
Laura Donovan	14,600.00	25,700.00	21,900.00	17,600.00	22,800.00
C.T. Barkalow	3,500.00	6,700.00	3,680.00	4,300.00	3,900.00
<b>Total Bid Amount:</b>	<b>34,500.00</b>	<b>62,300.00</b>	<b>50,080.00</b>	<b>39,800.00</b>	<b>52,350.00</b>

## AWARD OF ASBESTOS ABATEMENT BID 2018-19

11. The Superintendent recommends approval to award the bid for Asbestos Abatement to the lowest responsive and responsible bidder, Hazmat Diagnostic, LLC, 16 Glenwild Ave, Bloomingdale, NJ 07403, for a total amount of \$34,288.00. Contingent upon attorney review.

<b>Bidder Name</b>	<b>Hazmat Diagnostic, LLC</b>
<b>Site Location:</b>	
D.D. Eisenhower	16,800.00
Laura Donovan	15,000.00
M.W. Errickson	2,488.00
<b>Total Bid Amount:</b>	<b>34,288.00</b>

## TUITION CONTRACT

12. The Superintendent recommends approval to accept a tuition contract between the Point Pleasant Board of Education, Ocean County, and the Freehold Township Board of Education for student #3712880855. The tuition for ESY program is \$6,615 and the cost of the one-to-one aide is \$3,204 for July 5, 2018 through August 15, 2018. The tuition for the regular school year program is \$49,617 for the September 1, 2018 and terminating on June 30, 2019.

## NURSING CONTRACTS

13. The Superintendent recommends approval to accept the following Nursing Contracts for the 2018-2019 School Year:
1. Student: 5652274012  
Provider: Preferred Home Health Care & Nursing Services, Inc.  
Service: In-school nursing care  
Cost: \$37.50/hour for RN services or \$29.70/hour for LPN services  
Start Date: 7/1/18  
End Date: 6/30/19
  2. Student: 9958287210  
Provider: Bayada Home Health Care, Inc.  
Service: In-school nursing care  
Cost: \$53/hour for RN services or \$43/hour for LPN services  
Start Date: 7/1/18  
End Date: 6/30/19
  3. Student: 9114023994  
Provider: Bayada Home Health Care, Inc.  
Service: In-school nursing care  
Cost: \$53/hour for RN services or \$43/hour for LPN services  
Start Date: 7/1/18  
End Date: 6/30/19

CONSULTANT SERVICES

14. The Superintendent recommends approval to accept the following Consultant Services for the 2018-2019 School Year:
  1. Marilyn Winograd  
MDW Educational Services, LLC  
Assignment: Teacher of the Blind & Visually Impaired  
Salary: \$130/hour – maximum 8 hours/week  
Effective: July 1, 2018 – June 30, 2019
  2. Danielle Marggraf  
Assignment: Orientation and Mobility Services  
Salary: \$160/hour – maximum 5 hours/week  
Effective: July 1, 2018 – June 30, 2019

WILSON CERTIFICATION

15. The Superintendent recommends approval for the following staff members to participate in the Wilson 3 Day Applied Methods & Level 1 Certification Practicum at a cost of \$3,850 per participant during the 2018-2019 School Year:

Nicole Valenti	Leanne Heyesey
Laurie Pearce	Jennifer Klose
Marisa Marino	Christen Wyrwa
Brianna Pellecchia	

APPROVAL OF CONTRACT RENEWALS

CONTRACT RENEWAL FOR FIRE ALARM INSPECTION & REPAIR FOR 2018-2019

16. The Superintendent recommends approval to renew the contract for Fire Alarm Inspection & Repair to Alarm & Communication Technologies, Inc., 25 Ross Street, Wharton, NJ 07885 for a total amount of \$31,641. The Time & Material portion of the bid to be paid at the following rates:

Response time during regular hours	4 hours
Standard labor charges, per hour	\$105.00
Hourly labor charge for holiday weekend & after hours	\$160.00
% Mark-up on Parts	35%

CONTRACT RENEWAL FOR GARBAGE & RECYCLABLE COLLECTION SERVICES FOR 2018-2019

17. The Superintendent recommends approval to renew the contract for Garbage & Recyclable Collection Services to Republic Services of NJ, LLC, as follows:

<b>Service</b>	<b>Republic Services of NJ</b>
Garbage Collection Total Annual Cost	\$26,707.36
Unit Cost for 6yd Container Pick up	\$75.00
Unit Cost for 8yd Container Pick up	\$100.00
Cardboard / Mixed Paper Total Annual Cost	\$8,971.76
Unit Cost for 4yd Container Pick up	\$50.00
Unit Cost for 6yd Container Pick up	\$75.00

Co-Mingled Glass & Aluminum Total Annual Cost	\$3,948.96
Unit Cost for 4yd Container Pick up	\$50.00
Unit Cost for 6yd Container Pick up	\$75.00

CONTRACT RENEWAL FOR ELECTRICAL SUPPLIES FOR 2018-2019

18. The Superintendent recommends approval to renew the contract for electrical supplies per attachment "A" to the following:

Sunshine Lighting

CONTRACT RENEWAL FOR BOILER CLEANING & REPAIR FOR 2018-2019

19. The Superintendent recommends approval to renew the contract for Boiler Cleaning and Repair to Northwind Mechanical Systems, Inc., 1305 Roller Road, Ocean, NJ 07712 for a total amount of \$24,400. The Time & Material portion of the bid to be paid at the following rates:

Hourly Mechanic Wage	\$88.00
Hourly Mechanic Helper Wage	\$58.00
O/T Hourly Mechanic Wage	\$132.00
O/T Hourly Mechanic Helper Wage	\$87.00
Mark-Up	15%

CONTRACT RENEWAL FOR SCHOOL VEHICLE MAINTENANCE FOR 2018-2019

20. The Superintendent recommends approval to renew the contract for school vehicle maintenance to VanDerveer's Garage & Tire Service Center, 357 West Main Street, Freehold, NJ 07728

<b>ITEM BID</b>	<b>2015-2016</b>
Labor Rate Per Hour	\$92.00
Parts & Materials - % Over Cost	35%
Towing Rate Per Call - Big Bus	\$150.00
Towing rate Per Call - Mini Bus	\$85.00
Towing Out of Freehold Twp. add	\$3.00 per mile

- XI. Old Business
- XII. New Business
- XIII. President's Remarks
- XIV. Public Participation – any topic

XV. Executive Session

**WHEREAS**, pursuant to N.J.S.A. 10:4-12 (b), the Board of Education may exclude the public from that portion of a public meeting at which the board discusses any of the matters described at N.J.S.A. 10:4-12 (b) (1)-(9);

**NOW, THEREFORE, BE IT RESOLVED** that in accordance with the provisions of the Open Public Meeting Act ("Act"), the Board of Education shall conduct a closed session pursuant to the Personnel and Legal exception(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing the following matter(s):

- Matters rendered confidential by state or federal law
- Personnel
  - Administrators' Contracts
- Appointment of a public official
- Matters covered by the attorney-client privilege
- Pending or anticipated litigation
- Pending or anticipated contract negotiations
- Protection of the safety or property of the public
- Matters which would constitute an unwarranted invasion of privacy
- Matters in which the release of information would impair a right to receive funds from the United States Government
- Matters concerning collective negotiations and/or the negotiations of terms and conditions of employment of employees of the Board of Education
- Possible imposition of a civil penalty or suspension

It is anticipated that the length of time of this executive session will be 45 minutes, and that action may be taken in public after the executive session.

**BE IT FURTHER RESOLVED** that said discussion may be disclosed to the public when reasons for discussing and acting upon it in closed session no longer exist.

XVI. Adjournment

On motion of \_\_\_\_\_ and seconded by \_\_\_\_\_, the meeting adjourned at \_\_\_\_\_ p.m.