

## **JEFFERSON DAVIS PARISH SCHOOL BOARD**

**NOVEMBER 15, 2018**

The Jefferson Davis Parish School Board met in regular session at 203 E. Plaquemine Street, Jennings, LA 70546, on Thursday, November 15, 2018 at 6:00 p.m., with the following School Board members in attendance: President, Phillip Arceneaux, Vice-President, David Troutman, Members, Greg Bordelon, Jason Bouley, Charles Bruchhaus, Donald Dees, David Doise, Malon Dobson, Vickie Hernandez, Robert Menard, James Segura and Jody Singletary. Absent: David Capdeville.

The meeting was opened by President Arceneaux, with an invocation by Carly Whittington, Lacassine High Jr., followed by the Pledge of Allegiance to the U.S. flag led by Mr. Singletary.

Motion by Mr. Hernandez, seconded by Mr. Menard and unanimously carried to approve the School Board minutes of the regular meeting on October 18, 2018.

Motion by Mr. Bouley, seconded by Mr. Dees and unanimously carried that the Board call for a vote to take care of items of business not listed on the original agenda or to change the order of topics to be addressed.

### **RECOGNITION OR PRESENTATIONS:**

1. Mrs. Christina Fontenot, Lacassine High School Principal, who was a state finalist for Principal of the Year.
2. Lacassine High School Girls Golf Team - 2016-2017 and 2017-2018 State Golf Champions - Daphne Tilton, Natalie Clemmons, Carly Whittington, and Coach Tisha Whittington.
3. FFA Elton National Champs in Conduct of Chapter Meetings - Lainie Deshotel, Landon Fontenot, Kaiden LeJeune, Kaleb Lemoine, Endyia Boling, Caitlyn Coleman and Parker Kelley.

### **FINANCE COMMITTEE:**

The following motions were made by Mr. David Troutman, Finance Committee Chairman, that the School Board:

Grant permission to WHS Band Account to accept a \$40.00 donation from Barry and Rhonda Thompson. Funds to be used to purchase supplies. Motion seconded by Mr. Bouley and unanimously carried.

Grant permission to LAE to purchase from 2nd Gear, 30 Chrome Tablets with 30 licenses and shipping for a total cost of \$8,038.62 (National Contract price). Other quotes received from Howard (\$8,550.00) and CDW-G (\$8,856.00). To be paid from Maintenance #1. Motion seconded by Mr. Bordelon and unanimously carried.

Grant permission to JHS Football to accept a \$13,000.00 donation from Jennings Alumni. Funds to be used to purchase new football equipment. Motion seconded by Mr. Menard and unanimously carried, with Mr. Segura recused from voting.

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Grant permission to Danielle Simien, CTE Supervisor to purchase a PlasmaCam cutting system (includes design and control software) at JHS at a cost of \$13,803.15. This cutting system will be used for the students enrolled in NCCER CORE, Welding I and Pipefitting. No other quote - only company that offers system to be used in schools. To be paid from CDF funds. Motion seconded by Mr. Dees and unanimously carried.

Grant permission to WHS Basketball to accept a \$875.00 donation from the Lady Hound Boosters. Funds to be used to purchase basketball supplies. Motion seconded by Mr. Bouley and unanimously carried.

Grant permission to WHS Band to accept a \$1,511.50 donation from Wepay. Funds to be used to purchase band supplies. Motion seconded by Mr. Bouley and unanimously carried.

Grant permission to HHS FFA club to accept the following donations to be used for National Convention travel expenses and registration:

- A. Jason Valdetero (Hangers Prosthetics) \$100.00
- B. The Bank \$ 50.00

Motion seconded by Mr. Doise and unanimously carried.

Grant permission to fund students' CLEP exams during the 2018-2019 school year at an approximate cost of \$14,000 (\$87 per exam) due to the weight CLEP scores carry in high schools' performance scores. In addition to earning schools points in the quality of diploma area of their performance scores, students also earn college credit for passing CLEP exams. Funding to first be paid thru any available resource, (grant, etc.), with the balance to be paid from General Fund. Motion seconded by Mr. Dees and unanimously carried.

Grant permission to the Jennings Schools to purchase the following on State Contract at a total cost of \$82,080.00:

- A. James Ward Elementary School
  - 75 Dell 13-3380 Touchscreen Chromebooks & Licenses (\$24,600.00) 3
  - Joey Mobile Chromebook Charging Carts (30 bay capacity) (\$2,955.00) 3
  - Aruba 325 Wireless Access Points (to be mounted on mobile carts) (3 @ \$830.00 = \$2,490.00)
- B. Jennings Elementary School
  - 50 Dell 13-3380 Non-Touch Chromebooks & Licenses (\$13,850.00)
  - 25 Dell 13-3380 Touchscreen Chromebooks & Licenses (\$8,200.00)
  - 2 Joey Mobile Chromebook Charging Carts (30 bay capacity) (\$1,970.00)
  - 3 Aruba 325 Wireless Access Points (to be mounted on mobile carts) (3 @ \$830.00 = \$2,490.00)

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- C. Jennings High School
  - 50 Dell 13-3380 Non-Touch Chromebooks & Licenses (\$13,850.00)
  - 25 Dell 13-3380 Touchscreen Chromebooks & Licenses (\$8,200.00)
  - 1 Joey Mobile Chromebook Charging Carts (30 bay capacity) (\$985.00)
  - 3 Aruba 325 Wireless Access Points (to be mounted on mobile carts)  
(3 @\$830.00=\$2,490.00)

Motion seconded by Mr. Segura and unanimously carried.

Grant permission to Jefferson Davis Parish Child Nutrition Program to accept the quote of \$10,690.00 from Lafayette Restaurant Supply to purchase 60 quart Globe SP60 Planetary Floor Mixer at JWES. Other quotes sought from Economical Janitorial Supply and Southwest Bar Needs, but not received. Motion seconded by Mr. Bouley and unanimously carried.

### **POLICY COMMITTEE:**

The following motion was made by Mr. Jody Singletary, Policy Committee Chairman, that the School Board:

Approve the following new or revised policies:

1. The following student policies are brought to you by Forethought Consulting resulting from the 2018 Louisiana Legislative Session.
  - A. **Parent Conferences File: IHAD**

Act 547 amended the Parent Bill of Rights requiring that parents are offered an in person meeting with their child's teacher and school leader under certain academic conditions.
  - B. **Child Abuse File: JGCE**

Act 207 revised the reporting of suspected child abuse which is included in the Children's Code Article 610. A new method of reporting is online through the Louisiana Department of Children and Family Services Mandated Reporter Portal or in person at any child welfare office.
  - C. **Student Privacy and Education Records File: JR**

Expands the personally identifiable student information for the LDOE to disclose information to outside entities to conduct audits, evaluations, or compliance and to the Louisiana Office of Student Financial Assistance for the purpose of reports: remediation needs, retention rates, and graduation rates for each high school. Parents will receive annual notice of what personally identifiable information are provided to these entities and the parent's right to withdraw any previously provided consent. Parents may inspect their child's records.

Motion seconded by Mr. Dobson and unanimously carried.

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**16th SECTION COMMITTEE:**

**Motion by Mr. Dees, seconded by Mr. Bouley, to delete the following agenda item:**

1. Approve a request from Right of Way Services, Inc. representing Vestas and Steelhead Americas LLC granting permission for an Environmental & Wildlife Survey Permission for the Bayou Wind Energy Project in Jefferson Davis Parish, Louisiana on the 16th section lands owned by the Jefferson Davis Parish School Board.

The following committees had no reports to present:

Insurance - David Doise, Chairman

Building & Grounds - James Segura, Chairman

Transportation- Greg Bordelon, Chairman

Ward II (Ad Hoc) - Donald Dees, Chairman

Legislative Liaison - Donald Dees, Chairman

Food Service Committee - Malon Dobson, Chairman

The Sales Tax report was given by Bill Hebert, Finance Director.

Mr. Bouley left meeting at 6:44.

**NEW BUSINESS:**

Motion by Mrs. Hernandez, seconded by Mr. Singletary and unanimously carried to approve the following Out-of-State travel requests:

1. Staycle Duplichan & Laurie Duhon to travel to San Antonio, TX from February 3-9, 2019 for the TCEA Convention & Exposition. All expenses to be paid by Title II funds.

Motion by Mr. Segura, seconded by Mr. Dees and unanimously carried that the Jefferson Davis Parish Early Childhood Community Network will submit the following Coordinated Funding Request for at-risk Pre-kindergarten seats for the 2019-2020 School Year:

246 Jefferson Davis Parish School Board LA4 Cecil Picard Early Childhood Seats

0 NSECD Seats

0 Pre-K Expansion Grant Seats

Motion by Mr. Menard, seconded by Mr. Singletary and unanimously carried to accept the 2017-2018 Louisiana Compliance Questionnaire for Audits of Governmental Agencies at the request of Mike Gillespie, CPA, APAC, external auditors of the School Board and recommended by the Director of Finance.

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Motion by Mr. Singletary, seconded by Mr. Doise and unanimously carried to that on August 16, 2018, permission was granted to Superintendent Credeur to negotiate and purchase 20 acres of property located in LHS school district owned by O'Brien's Flying Service, Inc, at or below appraised value. Property is being purchased for \$201,000.00 (plus recording fees of \$105.00). Grant permission to be paid as follows: The sum of \$151,105.00 to be paid from Lacassine Construction #8, and a General fund loan of \$50,000.00 - to be repaid at \$10,000.0 per year for five years beginning 07/01/19.

**PERSONNEL CHANGES:**

The following personnel changes are an Informational Item:

**A. Personnel appointments as determined by the Superintendent:**

1. Name **WARREN WOODS**, as Jennings Schools Bus Driver, (J. Hardin), 11/5/18.
2. Name **GLENN CARLSON**, West End Instructional Center Custodian, (L. Berry), 10/22/18.
3. Name **LASHONE HALEY**, James Ward Elementary part-time Custodian, (G. Barker), 10/29/18

**B. Personnel changes:**

**APPOINTMENTS**

1. Glenn Carlson, WEIC Custodian, (L. Berry), 10/22/18.
2. Samuel Remchuck, JHS part-time Custodian (G. Barker), 10/18/18.
3. Kerri Solari, HHS Assistant Principal (S. Owen), 10/18/18.
4. Lisa Bourg, JHS Teacher (S. Olivier), 10/18/18.
5. LaShone Haley, JWES part-time custodian, (K. Landry), 10/23/18.
6. Warren Woods, Jennings Schools Bus Driver, (J. Harden), 11/5/18.
7. Jennifer Howell, EES Teacher, (D. Bertrand), 10/31/18.
8. Erica Hoag, WES Pre-K Teacher, (new position), 11/26/18.
9. Sophie Thibodeaux, WES Teacher (M. Marquart) 11/26/18.

**TRANSFER**

1. Sophie Vital, WHS Cafeteria Tech to WHS Cafeteria Assistant Manager, (C. Evora), 11/02/18.
2. Mikki Marquart WES Teacher to HHS Teacher, (J. Howell), 11/5/18.
3. Danielle Bertrand, EES Teacher to HHS Teacher (K. Solari) 10/31/18.

**LEAVE**

1. M. Joseph, JWES Teacher, 10/01/18 to 01/02/19.
2. T. Landry, FES Custodian, 06/20/18 to 11/29/18.
3. J. Taylor, JES Teacher, 10/01/18 to 02/18/19.
4. O. Green, JES Teacher, 12/03/18 to 01/25/19.
5. B. Perrin, JWES Teacher, 02/25/19 to 05/20/19.
6. D. Dugas, LAES Cafeteria Tech, 10/10/18 to 10/16/18.
7. A. Hargroder, JHS Teacher, 11/06/18 to 11/17/18 to 01/07/19.
8. A. Constantine, LAE Para, 11/15/18 to 02/15/19.
9. B. Sonnier, WAR Teacher, 10/12/18 to 01/24/19.
10. A. Lewis, JWES Para, 10/29/18 to 01/04/19.

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11. R. McMillin, JHS Teacher, 02/06/19 to 04/03/19.
12. R. Maples, LAHS Teacher, 11/08/18 to 11/30/18.
13. E. Kershaw, Jr., LAHS Custodian, 11/12/18 to 12/17/18.
12. K. Abshire, EHS Teacher, SAB - January 2019 to May 2019.
13. L. Semmes, HHS Teacher, SAB - January 2019 to January, 2020.
14. Sabrina Lee, School Social Worker, WEIC/ PAS, SAB - January 2019 to June, 2019.

**RESIGNATION**

1. Chonnie Evora, WHS Cafeteria Manager, 11/02/18.

**RETIREMENT**

1. Carolyn R. Richert, JWES, Paraprofessional, 12/31/18 with 20.5 years of service.

Mr. Bouley returned to meeting at 6:55 p.m.

**INFORMATION**

1. The following dates have been set for Board Member training/Administrative Academy and Instruction:
  1. Tuesday, December 13, 2018 from 5:30 to 7:30 - Curriculum Staff
2. Condolences are extended to the family of:
  - a. Joan Rubin, Food Service, who retired in 2006 with 20 years of service.
3. The December meeting of the Jefferson Davis Parish School Board will be held on Thursday, December 20, 2018 at 10:00 a.m. at Elton Elementary School, 614 Powell Road, Elton, LA 70532.
4. In accordance with 2 CFR Part 200.318, standards of conduct must be followed by all officers, employees, or agents of the Jefferson Davis Parish School Board that are engaged in the selection, award, and administration of contracts. Annually, a Procurement Standards of Conduct Certification Statement, which entails 2 CFR Parts 200.319-200.323, 200.325-200.326, 200.333, 200.336, and 200.403-200.475, must be signed by all required officers, employees, and agents and held on file.
5. No sealed bids were received on the attempted sale and removal of the vacant buildings on the newly acquired Hathaway property. There will be another opportunity for sealed bids in January.

**JEFFERSON DAVIS PARISH EDUCATIONAL UPDATE BY CURRICULUM SUPERVISOR - Pam Miller**

**SUPERINTENDENT'S COMMENTS NOT REQUIRING BOARD ACTION**

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EXECUTIVE SESSION

None

There being no other business to come before the Board, it was moved by Mr. Menard, seconded by Mr. Dobson and unanimously carried, to adjourn.

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/s/ Phillip Arceneaux, President

ATTEST:

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/s/Kirk Credeur, Secretary/Superintendent

Note: Items purchased by quotes or bids may be reviewed at the School Board office during normal business hours. All policies can be reviewed at any facility under the jurisdiction of the Jefferson Davis Parish School Board.