

**HUNTINGTON BEACH UNION HIGH SCHOOL
DISTRICT OFFICE**

5832 Bolsa Avenue
Huntington Beach, CA 92649

Edison High School
21400 Magnolia Street
Huntington Beach, CA 92646
714-962-1356

BOARD OF TRUSTEES

Dr. Duane Dishno - President
Susan Henry - Vice President
Dr. Michael Simons - Clerk
Dr. Bonnie Castrey - Alternate Clerk
Diana Carey - Member

Superintendent of Schools

Dr. Clint Harwick

EDISON HIGH SCHOOL ADMINISTRATION

Jennifer Graves, Principal
Jason Ross, Assistant Principal
John Bennett, Assistant Principal
Kevin Fairman, Assistant Principal
Andrea Atkinson, Assistant Principal
Jeff Lam, Activities Director
Joe Loomis, Special Programs Administrator

COMMUNICATION/PUBLICATIONS

The Edison High School web site is www.edisonchargers.com.
School happenings, school calendar information, and weekly/monthly
schedules can be accessed. Teachers can be contacted via e-mail with
first initial and last name @hbuhd.edu. Voice mail extensions can also
be accessed.

Phone 714-962-1356

Fax 714-963-4280

For more information, contact the Activities Office at Ext. 4409

Proud to be a Charger!

School colors: green and gold

School mascot: The Charger horse with lightning bolt



ALMA MATER

Oh Edison is the land of light,
And pride is always our goal.
On our white horses we will ride the wind,
Gripping lightning bolt in hand.
Oh, Edison! Oh, Edison!
Your spirit is our strength,
With our shield held high
We will touch the sky,
Oh to thee Chargers we hail!

Edison High School challenges all students to acquire the skills, knowledge, creativity, and values necessary to become responsible and productive members of society.

C IS FOR CHARGER



COMMUNICATION
CRITICAL THINKING
COLLABORATION
CREATIVITY

EHS LEARNER OUTCOMES:

Every Charger graduate will be prepared for post-secondary education and entry into a career path with potential for upward mobility.

- Every student will be an effective communicator
 - Writing
 - Speaking/Listening
 - Reading
 - Using non-verbal techniques
- Every student will be a critical thinker and problem solver
 - Analyzing data and text
 - Applying knowledge to diverse situations
 - Synthesizing information
 - Linking learning across disciplines
- Every student will be a self-directed, productive individual capable of collaborating as part of a team
 - Working together to reach a goal
 - Creating projects and performances
 - Participating in school activities
 - Developing a healthy lifestyle
- Every student will demonstrate creativity and innovation
 - Adapting and innovating
 - Solving problems
 - Integrating technology
 - Presenting alternative solutions

SCHOOL CALENDAR FOR 2019-20

First Day for New Instructional Staff (Fri)	8/23/19
First Day Returning Instructional Staff (Mon)	8/26/19
1 st /2 nd Staff Development Day-student free	8/26-8/27/19
First Day of Instruction (Wed)	8/28/19
Labor Day	9/02/19
Veterans' Day (Monday)	11/11/19
Thanksgiving (Monday-Friday)	11/25-29/19
Winter Recess (10 days)	12/23/19–1/3/20
King's Birthday (Holiday)	1/20/20
Lincoln's Birthday (Holiday)	2/10/20
Washington's Birthday (Holiday)	2/17/20
Spring Recess (5 days)	4/13-4/17/20
Memorial Day (Holiday Monday)	5/25/20
Last Day of Instruction (Thursday)	6/11/20
Last Day of Instructional Staff (Thursday)	6/11/20

ACADEMIC CALENDAR

FIRST SEMESTER

1 st Quarter	August 28, 2019	November 1, 2019
2 nd Quarter	November 4, 2019	January 24, 2020

SECOND SEMESTER

3 rd Quarter	January 27, 2020	April 3, 2020
4 th Quarter	April 6, 2020	June 11, 2020

BELL SCHEDULES 2019 – 2020

- **MODIFIED MONDAY SCHEDULE**
Classes begin late to allow staff development from 7:30-8:20 am. Zero hour begins at 8:37am and first period begins at 9:24am.
- **TRADITIONAL SCHEDULE**
Students will attend all classes on traditional schedule days. Zero period begins at 7:00 am. First period begins at 8:00a.m.
- **BLOCK SCHEDULE (TUESDAY/THURSDAY)
(WEDNESDAY/FRIDAY)**
Periods 1, 3, and 5 (odd) meet on Tuesday and Thursday while periods 2, 4, and 6 (even) meet Wednesday and Friday. Zero period meets Tuesday through Friday 7:00 – 7:54am.
- **TUTORIAL PERIOD**
Tutorial period is scheduled at the beginning of each block day. This gives students an opportunity for additional teacher assistance. Tutorial is schedule from 8:00 a.m.– 8:27 a.m. each block day.
- **NUTRITION PERIOD**
A nutritional break has been scheduled between the first and second class of each block day. This time allows for students to take a mid-morning break and have a light snack if they desire. Students are not allowed to leave campus during nutrition period.

NOTE: Some weeks throughout the year do not have five school days due to legal holidays or student free days. Check our website ([{ HYPERLINK "http://www.edisonchargers.com" }](http://www.edisonchargers.com)) under “Calendars” for the most current schedule.

BELL SCHEDULE 2019 - 2020

Traditional Schedule			Modified Schedule		
Period 0	7:00	7:53	Staff Time	7:30	8:20
Period 1	8:00	8:53	Period 0	8:37	9:17
Period 2	9:00	9:53	Period 1	9:24	10:04
Break	9:53	10:02	Period 2	10:11	10:51
Period 3	10:09	11:02	Period 3	10:58	11:38
Period 4	11:09	12:02	Period 4	11:45	12:25
LUNCH	12:02	12:34	LUNCH	12:25	12:59
Period 5	12:41	1:34	Period 5	1:06	1:46
Period 6	1:41	2:34	Period 6	1:53	2:33
Period 7	2:41	3:32	Period 7	2:40	3:20

Traditional Schedule	Modified Schedule
Wednesday, August 28, 2019 Thursday, August 29, 2019 Friday, August 30, 2019 Tuesday January 21, 2020 Tuesday, January 28, 2020 Wednesday, Jan 20, 2020	Most Mondays of the 2019-2020 School year will be run on the modified schedule.

Block Schedule					
Tuesday and Thursday			Wednesday and Friday		
Period 0	7:00	7:54	Period 0	7:00	7:54
<i>Tutorial</i>	8:00	8:27	<i>Tutorial</i>	8:00	8:27
Period 1	8:34	10:15	Period 2	8:34	10:15
<i>Break</i>	10:15	10:24	<i>Break</i>	10:15	10:24
Period 3	10:31	12:12	Period 4	10:31	12:12
LUNCH	12:12	12:46	LUNCH	12:12	12:46
Period 5	12:53	2:34	Period 6	12:53	2:34
Period 7	2:41	3:35	Period 7	2:41	3:35
Zero Period meets 5 days a week					

Minimum Day	
Tuesday, September 24, 2019	
Period 0	7:22 – 7:53
Period 1	8:00 – 8:31
Period 2	8:38 – 9:09
Period 3	9:16 – 9:47
Period 4	9:54 – 10:25
Lunch	10:25 - 10:55
Period 5	11:02 – 11:33
Period 6	11:40 – 12:11
Period 7	12:18 – 12:49

Assembly Schedule (10/4, 10/25, 10/31, 5/22)	
Period 0	7:00 – 7:54
Period 2	8:00 – 9:41
Assembly	9:50 – 10:24
Period 4	10:31 – 12:12
Lunch	12:12 - 12:46
Period 6	12:53 – 2:34
Period 7	2:41 - 3:35

ASSOCIATED STUDENT BODY (A.S.B.) 2019-2020

The Edison High School Senate promotes student involvement and Charger pride. Goals of the senate include providing a clean, safe, and caring atmosphere for the student body. In addition, a high priority is placed on maintaining positive communication between students and faculty.

President	Theo Chambers
Vice President	Rachel Hanson
Secretary	Kaila Ennen
Treasurer	Liam Ryder
Senior Rep	Cole Kelley
Senior Rep	Paige Kelley
Junior Rep	Abby Schilling
Junior Rep	Reagan Chase
Sophomore Rep	Colin Ryder
Sophomore Rep	Tegan Holdaway
Freshman Rep	Sandahl Blake
Freshman Rep	Sterling Puffer
Commissioner of Pep and Spirit	Cole Koffler
Commissioner of Pep and Spirit	Coco Oalerts
Commissioner of Pep and Spirit	Kayla Martin
Commissioner of Pep and Spirit	Gavin Chiavetta
Commissioner of Assemblies	Landon Rakhshani
Commissioner of Assemblies	Mackenna Walton
Commissioner of Assemblies	Sean Angelovic
Commissioner of Boys Athletics	Kai Peterson
Commissioner of Girls Athletics	Mahlia Flores
Commissioner of Clubs	Lilly Carrol
Commissioner of Clubs	Brock Hosier
Commissioner of Communications/Advertising	Nicole Field
Commissioner of Communications/Advertising	Jake Brown
commissioner of Student/Staff Relations	Sammy Gomez
Commissioner of Student/Staff Relations	Trevor Ambrose
SAC Commissioner	Maddie Solorzano
SAC Commissioner	Caide Broadway
Commissioner of Dance/VPA	Sammy Kunody
Commissioner of Publicity	Julia Sanchez
Commissioner of Publicity	Alyssa Bailey
Commissioner of Publicity	Lauren Vu
Commissioner at Large/Design	Erin Johnson
Commissioner at Large/Design	Ella Marcus
Commissioner of Activities	Kaley Garza
Commissioner of Activities	Clay Reardon
Commissioner of Election	Rider Burnham
Commissioner of Community Service	Matthew Baker
Commissioner of Community Service	Emily Long
Bolt	Amanda Nigro
Tech/AV	Aidan Hartman

The Super Charger Card provides an outstanding savings. For \$130 it provides: free admission to all home athletic games, \$2.00 at away games (excluding CIF); 2018-2019 yearbook; reduced prices on formal dances, plays, and school activities.

The ASB Card provides the following for \$55: free admission to all home athletic games; \$2.00 at away games (excluding CIF); special discounts on plays, formal dances, and school activities (does not include the 2018-2019 yearbook)

The proceeds from the cards make it possible for the Associated Student Body to subsidize the student activities.

SCHOOL CLUBS

Edison High School provides opportunities for students to participate in a variety of school clubs, organizations and equal access groups. Club Rush week is planned for late September. Students have an opportunity to learn about and join school clubs and equal access groups.

The 1984 Congressional Equal Access Act and District Administrative Regulation 5145.3 adopted by the Board in 1990, provides students an opportunity to meet in a classroom to discuss topics of interest to the student. Staff supervision is provided; however, staff does not participate in the discussion of the group.

Check the EHS website for current clubs and access group opportunities.

ACADEMICS

• GRADING SYSTEM

Letter grades measure student performance to prescribed standards.

A = well above minimum standard

B = above minimum standard

C = meets minimum standards

D = below minimum standards

F = does not meet minimum standards

W = Withdrawal: A student will receive a "W" if he/she drops a class after the third week of the semester through the eighth week of the semester

WF = Withdrawal F: A student will receive a "WF" if he/she drops a class after the ninth week of the semester.

• CITIZENSHIP

Citizenship is the term used to describe student conduct in the classroom, on campus, and at school functions. Two distinctions are made in evaluating citizenship.

• Satisfactory or Grade 1 indicates contributing in a positive way as to enhance the learning process.

• Unsatisfactory or Grade 2 indicates negative attitudes that deter progress of the student and the class. Examples: cheating, persistent talking, excessive tardies or absences not bringing the necessary materials for classroom work, inattention and misconduct. In addition, an unsatisfactory citizenship grade may affect participation in school co-curricular activities and events.

• REPORT CARDS/PROGRESS REPORTS

1. Progress Reports: At the 9th week of each semester all students will receive quarter grades from all classes. Only if a student is in jeopardy of failing will he/she receive grades at the 4 ½ and 12 ½ week point of each semester. These grades are intended to provide students and parents with an

indication of the level or quality of work the student is doing in his/her current courses and is not recorded on his/her permanent record. (Except for; PE/athletics, aide, academic prep and tech prep). Teachers post grade on Aeries and/or Canvas.

2. Recorded Grades: Permanent grades are reported on the transcript at the end of each semester along with five units of credit for each course passed or 2.5 credits for quarter classes.

- **HOMEWORK POLICY**

Students are expected to complete all homework assignments in accordance with their teachers' classroom syllabus. Students absent from school are expected to see their teacher(s) immediately upon return to school. Tutorial is a good time to meet with your teacher(s) about material covered during your absence. It is the student's responsibility to find out what was missed and to complete it as soon as possible upon return to school.

- **Advanced Excuse/School field trips**

Students who know they will be missing two or more school days are responsible for making arrangements with each of their teachers prior to their absences. These arrangements should include procedures for completing homework and/or quizzes-tests that may be given while the student is absent.

RECOGNITION AWARDS

- **ABC RECOGNITION EVENING**

A certificate of recognition is awarded to students who have been selected by their teachers for outstanding effort, achievement and/or attitude during the first semester. The Academic Booster Club hosts this event in March.

- **ACADEMIC PINS AND LETTER**

An Academic Letter is awarded to students achieving a 4.0 or greater GPA in three semesters at Edison High School. An Academic Pin is awarded to students achieving a 4.0 or greater GPA in each semester subsequent to receiving his/her Academic Letter. Academic Booster Club sponsors this event in November.

- **NATIONAL HONORS SOCIETY:
QUALIFICATIONS:**

Must be in grades 10, 11, or 12 with G.P.A. of 3.0 or better and a leadership role in school or community.

Meetings:

Meetings held bi-monthly

General Information:

{ HYPERLINK "<http://www.nhs.us>" }

- **CALIFORNIA SCHOLARSHIP FEDERATION (CSF):
QUALIFICATIONS:**

Must earn points from previous semester's grades. No more than 5 courses may be considered. Must re-apply each semester.

Meetings:

Held Monthly

General Information:

{ HYPERLINK "<http://csf-cjsf.org>" }

- **CHARACTER AWARDS**
Students demonstrating positive character traits are honored monthly by teachers. In late spring teachers select two students for Students of the Year Honors. These students, their parents and EHS Staff are recognized at a year-end recognition ceremony held in May.
- **GOLDEN KEY AWARDS**
Golden Key Awards are given each year in May to outstanding students in each department. Selection is based on citizenship and achievement. Students are nominated by their teachers to receive the award. Finalists are chosen by the teachers in each department. A student may receive a Golden Key Award in any of the four years that he/she attends Edison High School.
- **SEAL OF BILITERACY**
The State Seal of Biliteracy (SSB) provides recognition to high school students who have attained a high level of proficiency in speaking, reading, and writing in one or more languages in addition to English.
- **SENIOR AWARDS NIGHT**
Senior Awards Night is held in late spring to recognize all outstanding seniors with awards, scholarships and recognition earned throughout their four years of high school.
- **STAR AWARDS**
All Huntington Beach Union High School District students meeting the requirements for completing a concentrated area of study (either 4 or 6 semesters) will receive a certificate in May, recognizing their success. To qualify for a S.T.A.R. certificate a student must receive a letter grade of "C" or better in all prescribed courses and earn a GPA of 2.0 in the prescribed courses.
Career & Technical Education Consumer & Family Studies Digital Media
Performing Arts Visual Arts.
- **STUDENT OF THE MONTH**
Each month two students are selected (by a teacher committee) from a list of student applications. The criteria selection is based on a student's GPA, attendance, participation in school activities, and leadership. Applications are available in the Activities Office at the beginning of each semester.

ACADEMIC CODE OF HONOR

Whereas high ethical behavior in education is essential and individual students are responsible for their own work and actions; be it known, that the following ACADEMIC CODE OF HONOR is in effect at Edison High School:

1. The student shall respect the right of free expression, the dignity and the integrity of other students, teachers and support staff.
2. The student shall behave in an honorable way so as not to either acquire or provide an unfair advantage over fellow students or to hinder other students' progress.
3. The student shall be responsible for doing his/her own homework, essays, projects, tests or other evaluation tool.
4. Before, during and after examinations, the student shall use only those materials allowed by the teacher or those made available to all students by the teacher.
5. The student, when doing research assignments, shall give proper credit (footnotes, citations, Internet and/or bibliography in compliance with teacher instructions) to those sources used in order to avoid plagiarism.
6. Student work done in one class cannot be resubmitted to a teacher in another class.

- **Plagiarism:** Plagiarism is “taking ideas or writings from another source and/or person and submitting them as your own.” Cutting and pasting ideas into a document from electronic sources is very easy to do, but could be unethical and illegal. When using someone else’s work, be sure that the author is given credit. Users will face disciplinary action for academic dishonesty as listed in the Academic Honor Code.

All violations are cumulative throughout a students’ 4-year career at Edison High School.

Academic Code of Honor will be enforced in the following manner:

- **FIRST OCCURRENCE**

- A. The teacher assigns an “F” or “zero” for the work in question and notifies the parent/guardian.
- B. The teacher will refer the incident in writing or electronically to the Assistant Principal (overseeing Academic Code).
- C. The Assistant Principal (overseeing Academic Code) will meet with the student, explain consequences of a second violation and will place a notation of the Honor Code violation in the student's discipline file. Student may be assigned detention and/or a Saturday School.
- D. The Assistant Principal (overseeing Academic Code) will notify the student’s current teachers of the infraction.
- E. The student may be required to meet with the School Counselor or Student Support Specialist.
- F. Ineligible for Character Coalition “Student of the Year” Recognition.

- **SECOND OCCURRENCE**

- A. The teacher assigns an “F” or “zero” for the work in question and notifies the parent/guardian.
- B. The teacher will refer the incident in writing or electronically to the Assistant Principal (overseeing Academic Code).
- C. The Assistant Principal (overseeing Academic Code) will meet with the student and place a notation of the second honor code violation in the student’s discipline file. **The student will lose designation as an academic recognition program scholar; and/other school recognition will be withheld. (Character Coalition, ABC Recognition, Golden Key)**
- D. The Assistant Principal (overseeing Academic Code) will notify the parent of the student.
- E. The Assistant Principal (overseeing Academic Code) may suspend the student from school or assign other disciplinary penalties
- F. The student will be removed for the semester from the class in which the 2nd honor code violation took place. The student will receive a “WF” for the class. **Please Note: (School Administration makes the final decision as to whether the student is permanently dropped from the class.)**
- G. The Assistant Principal (overseeing Academic Code) will notify the student’s current teachers of the infraction.
- H. In rare cases, a transfer to another school may be recommended by the school administration.

ACCEPTABLE USE POLICY FOR TECHNOLOGY/INTERNET/ELECTRONIC RESOURCES

The Huntington Beach Union High School District strongly believes in the educational value of technology and electronic services and recognizes the potential of such to support our curriculum and student learning. **The use of technology and information systems is a privilege not a right.**

Acceptable Use: Individual users of the district computer networks are responsible for their behavior and communications over those networks. Users will comply with district standards. The use of assigned accounts must be in support of educational research and the educational goals and objectives of the HBUHSD. Network storage areas may be treated like school lockers. Network managers may review files and communications to maintain system integrity and insure that users are using the system responsibly. Users should recognize that files stored on district computer systems are NOT private.

Within reason, freedom of speech and access to information will be honored. During school hours, teachers will guide students toward appropriate use of technology resource and the Internet. Outside of school, parents/guardians bear the same responsibility for such guidance as they exercise with information sources such as television, movies, and other potentially offensive media.

As outlined in Board policy and procedures on student rights and responsibilities (District Board Policies 5144.1 and 6162.7), copies of which are available in the school offices, activities not permitted include but are not limited to:

- *Using another's password to login through that person's account.
 - *Using obscene language.
 - *Harassing, insulting or attacking others.
 - *Sending or displaying offensive messages or pictures.
 - *Sending threats of violence toward persons or property.
 - *Intentionally wasting limited resources.
 - *Trespassing in another's folders, work or files.
 - *Violating copyrighted laws or material protected by trade secret.
 - *Using the computer system or network for commercial purposes, personal business, or for religious or political lobbying.
 - *Damaging computers, computer systems or computer networks.
 - *Uploading or creating computer viruses.
 - *Duplicating or using illegal software.
- **Legal Issues:** It is a felony to maliciously access, alter, delete, damage, or destroy any computer system, computer network, computer program, or data. Penalties include: restitution for damages, fines up to \$5,000 and/or imprisonment in the state prison for up to three years or the county jail for up to one year. Users committing acts of this kind will face disciplinary action by the school and legal action by the authorities. The user will be punished to the full extent of the law.
 - **Network Etiquette:** Computer users are expected to abide by the generally accepted rules of network etiquette. Users should be polite and use appropriate language. Users should not reveal home addresses or personal phone numbers or similar identifications about themselves, fellow students or teachers. Users should not forward personal communication without the author's prior consent.
 - **Security:** If a user identifies a security problem, a teacher or supervising staff member should be notified at once. Any user identified as a security risk may be denied access to the technology/information system.

Enforcement of Policy: The HBUHSD use a technology protection measure that blocks or filters Internet access to block access to some Internet sites that are not in accordance with the Acceptable Use Policy. A district staff member may request Information Services to override the technology in order for a student or staff member to access a site with legitimate educational value that is wrongly blocked by the technology protection measure that blocks or filters Internet Access Services: HBUHSD makes no warranties of any kind, whether expressed or implied, for the service it is providing. HBUHSD will not be responsible for any damages suffered while on the system. These damages include loss of data as a result of delays, non-deliveries, or service interruptions. Use of any information obtained via the information system is at the user's own risk. HBUHSD

specifically disclaims any responsibility for the accuracy of information obtained through its services.

ATTENDANCE PROCEDURES 2019-2020

Regular attendance and promptness to class are important components of a student's academic success. Students who are frequently absent may be jeopardizing not only their immediate academic success, but also their ability to graduate. With block scheduling, most classes meet just three times per week. One all-day or period absence could result in a significant loss of instruction for your child. Being tardy to class interrupts classroom instruction and may hinder attendance accounting. We solicit the help of all parents and guardians to encourage their child to attend every class on a daily basis and to be on time.

TO CLEAR AN ABSENCE

- A written absence note, e-mail or parent/guardian phone call is required within five school (5) days. **Uncleared absences become TRUANT after five days.** This is a HBUHSD policy. We recommend bringing a note to the attendance counter the day of return. The attendance office is located in the administration building and opens at 7:00 a.m. daily. For your convenience, the attendance office makes use of an answering machine during busy times or off hours. We will check messages and return phone calls to verify absences as soon as possible.
- All notes, e-mails, and phone calls MUST include the following information:
 - (1) full name of student;
 - (2) student ID number;
 - (3) date(s) of absence and period(s) missed;
 - (4) specific reason for absence;
 - (5) parent/guardian signature;
 - (6) parent/guardian contact phone number.

Please note: E-mails will be accepted only if they match the parent/guardian e-mail we have on file in the Aeries System.

- The Attendance Office will only accept notes from parents, the courts, doctors or dentists to clear absences.
- Notes will be kept in student's file. Parents may contact the attendance office to check status of notes.
- Student's with excessive "health excused" or "parent request" absences will be referred to an administrator and doctor's notes may be required.
- If a student leaves campus without checking out the truancies **WILL NOT BE CLEARED.**

CONTACT INFORMATION

Parents, you can clear your student's absence 24 hours a day. Just call the Attendance Office, or email: EHSgroupattendance@hbuhd.edu. Student last names starting with A-K can be cleared on extension 4619 or 4427. Student last names L-Z can be cleared on extension 4619 or 4428. Absences must be cleared within five (5) school days without a Saturday School being assigned. Please be aware that our Attendance Staff may not always be available by phone. Please leave a message and we will return your call as soon as possible.

TO VERIFY AN ABSENCE:

The Attendance Office direct lines, corresponding to the student's last name, are:

Attendance STAFF

A – K	Stephanie Matua	(714) 962-1356 ext. 4427
	Attendance Clerk	(714) 962-1356 ext. 4619
L – Z	Mayte Akala	(714) 962-1356 ext. 4428
	Attendance Clerk	(714) 962-1356 ext. 4619

Check out procedure - Leaving Campus Early

- To leave campus DURING the school day, students MUST bring a note to the attendance office before school, at break, or at lunch PRIOR TO LEAVING CAMPUS. The attendance office will issue an off-campus pass and the absence can then be verified and no truancy will be recorded.
- Students who are injured or become ill during the day MUST report to the Health Office, Room 304 and obtain an off-campus permit before leaving campus. This permit slip must be signed by the parent/guardian and return to the attendance counter for clearance when the student returns to school.

Late Arrival

- When it is necessary for a student to arrive late and miss one or more periods, the parent/guardian must send a note with the student's first and last name, student ID #, stating the **dates**, the **periods** affected, and the **reason** for the absence. The student should check-in at the attendance office upon arrival with the note.

Excused Absences

The following absences are considered the only legally excused reasons to be absent from school. Students are allowed to make up work for these reasons:

- Illness, medical appointments (with verification from the doctor's office), quarantine, funeral, school-related activities.
- Court appearance (with verification from the court), jury duty, religious observance and personal reasons with prior administrative approval. (A request for an extended personal absence must be given to the attendance office in writing at least one week prior to the absence.)

All other absences are considered truant or unexcused. An absence becomes TRUANT when it is not cleared by a parent in writing or by phone within five school days

Unexcused Absences

An unexcused absence is defined as follows:

- All absences not cleared through the attendance office by parent, guardian, or doctor are considered unexcused.
- A student missing any class without parental knowledge.
- Students will not be allowed to make up any missed assignments, quizzes, tests, or exams in any class for which they have been marked absent unexcused
- UNEXCUSED/VERIFIED parent request absences include oversleeping, car trouble, baby-sitting, vacation, etc. **By law, teachers are under no obligation to accept make-up work due to truanancies and unexcused absences.**

Please note that unexcused absences may lead to disciplinary action up to and including SARB referral.

Single Period Absences:

To clear a single period absence, it is the student's responsibility to get a note from the teacher which either verifies or corrects the attendance posted. Bring this teacher note to the attendance office. If the period of

absence is unknown, the student can come to the Attendance Office to find out which period is in question or check the Portal page.

AUTO-CALLER

The district auto-dialer will call the home for all absences, period and full day, and tardies that have not been cleared by a parent, guardian, or doctor's note after three days. Upon receiving the automated message, please call the school or write a note explaining the absence using the guidelines above. Please note that attendance staff cannot clear tardies in any case.

EXTENDED ABSENCES

When a student is absent because of an infectious/extended illness, parents/guardians must contact the Health Office, or the student must

present a written note to the Health Office before being readmitted to class. Should an absence continue longer than first reported to the attendance office, the parent/guardian must call with the new information. Any student returning to school with a physician's note (including physical education limitations) must be given to the attendance office and a copy will be given to the health office.

Family Vacations

PLEASE NOTE: Vacations for any reason are considered unexcused under California Education Code and District Board Policy. Teachers are not required to assign make-up work if a student is out for vacation purposes. Arrangements for family vacations should be made during non-school days. If vacations are planned, it is the student's responsibility to acquire his/her homework. It is also the student's responsibility to meet with the teacher and obtain any missed assignments.

Excessive Health Absence Notification

Board policy states, "When a student has had 14 full day absences, or 60 period absences in the school year for illness verified by methods listed in #1-3 above, (written note or telephone conversation) any further absences for illness must be verified by a physician." For this purpose, if a student reaches 14 Health Related Absences, an Excessive Health Absence Notification Letter will be sent to the parent following review by the Assistant Principal and the School Nurse.

MAKE UP OF WORK MISSED; GRADES:

Following an excused absence, a student shall be given a reasonable time by his or her teacher within which to make up the work the student missed during the absence. A student shall not be provided the opportunity to make up the work missed during an unexcused absence.

TARDY POLICY

If a student is more than 30 minutes late they will be marked absent. They will need to check in at the attendance office with a note or bring a note in the next day.

The purpose of this policy is to assure that all students receive the full benefit of the instructional time available to them. While individual teachers may use their discretion in implementation of these policies these should serve as a guide for the school wide tardy policy.

These policies apply to individual classes and are not cumulative.

First Tardy = Handled by teacher

Second Tardy = Handled by teacher

Third Tardy = Handled by teacher, parent contact

Fourth Tardy = Referral to Supervision Office, 2 hour Saturday School

Fifth Tardy = Referral to Supervision Office, 4 hour Saturday School

Subsequent Tardies = Parent conference with Assistant Principal and appropriate disciplinary action.

Students in "0" period classes may be removed from that period and

transferred, at the semester, to the same class in a later period if they have excessive tardies. (7 or more)

TRUANCY POLICY

- ❖ 1-All-Day Truancy = 1 Saturday School
- ❖ 3-Period Truancies = 1 Saturday School

If truancies persist, the student and his/her parent will be required to attend an Orange County District Attorney Parent Meeting, conducted by that office. A SARB (School Attendance Review Board) Hearing will result when this step fails to change the behavior and assignment to a Probation Officer will likely occur.

FAILURE TO SERVE SATURDAY SCHOOL

Student who fail to serve Saturday School when assigned are subject to:

- 1.) In school suspension (12:15-4:15p.m.)
- 2.) Placement on the ineligibility list. Students lose the privilege of participation in ASB activities, school dances, performances, and competition until all Saturday Schools are completed. Excessive truancies may result in loss of work permits, campus-parking privileges, and/or lunch passes.
- 3.) Seniors who are placed on the ineligibility list and fail to serve discipline will lose senior privileges up to and including participating in Graduation Ceremonies.

Student Attendance Review Board (SARB)

Purpose of SARB:

- Process to deal with attendance/behavior issues that site staff have been unable to correct
- Pre-court mediation.
- First step in the legal process.
- A process that may lead to alternative education placement.

What SARB is:

- A function of the school district.
- A legal hearing.
- A mediation process between district personnel, board members, offending student(s) and their parent(s), in an attempt to find avenues and options to help the child be successful.
- To inform parents of the laws and their legal responsibilities.
- The last step before the school site refers the students case to the District Office to file a criminal complaint against the parent.

What SARB is not:

- A magic wand that will automatically cure the problem meant to be used as a punishment.
- A criminal proceeding.
- A scare tactic.
- A function of the Probation Department.

HBUHSD SARB PROCESS

First Truancy Letter

- Sent by District after three truancies each year
- Mailed to address on Attendance card submitted with registration packet.

2nd Absence Notification

- Sent by school after at least 5 full day truancies or ten unexcused period absences

- Often confused as 1st notice
- Comes from school and mailed to address on Attendance card submitted with registration packet
- Parents must sign and return bottom portion of letter and school site contract located with letter
- Follow up phone call or conference if signed portions are not returned

3rd Absence Notification

- Sent by school after 10 full day unexcused absences or 20 unexcused period absences
- Comes from school and mailed to address on Attendance card submitted with registration packet
- Parent conference will be set up by Supervision office.
- Student placed on Attendance Contract
- Referral to Orange County District Attorney Meeting

Orange County District Attorney Meeting

- Letter from District Attorney
- Mandatory parent and student meeting
- Failure to appear will trigger automatic SARB hearing

SARB Hearing

- SARB panel is made up of representatives from the school district, along with members of public and community agencies that serve youth and families, such as police and probation officers, medical doctors and others.
- Panel examines the attendance situation and develops an individual plan with the student and family to end absences
- Plan is a legally-binding contract, and the panel does have the authority to recommend a citation to court or referral to the Department of Probation for further attention.

Referral to Orange County Probation

- If attendance does not improve, parent and student will be referred to Orange County Probation Office by HBUHSD District Director of Attendance and Child Welfare.

Edison High School Supervision

The principal, the assistant-principals and all other employees of the school have the responsibility to assess and implement the Supervision Plan on the Edison High School campus. In an emergency situation the principal or designee may remove a student from campus, place a student in a temporary alternative educational program and/or suspend a student in accordance with Ed. Code 48900.

All school personnel have the right to take action anytime the educational process is threatened with disruption or when the safety of people or property becomes an issue. It is up to the discretion of school personnel to exercise their best judgment in choosing consequences for particular situations or infractions. Students whose presence poses a danger to persons or property are considered to be a disruption to the educational process and may be removed immediately from school or school sponsored events. The police or other legal authority may participate in removal if necessary.

The Student Code of Conduct is in force:

- The minute the student leaves home in the morning until one returns home after school.
- During district-provided transportation of students, including designated school bus stops,
- At all times and places where school personnel have jurisdiction, including school-sponsored events, field trips, athletic functions and other school related activities.

Any public school official or designated chaperone is authorized to take action when a student's conduct has a detrimental effect on other students, staff members or on the orderly educational process.

GUIDELINES FOR ASSESSING PENALTIES

1. Consequences/Penalties shall be administered when necessary to protect students, school employees or property and to maintain order and good discipline.
2. Students shall be treated fairly and equitably with disciplinary action based on a careful assessment of the circumstances of each case. Factors to consider include:
 - The seriousness of the offense
 - The student's age
 - The frequency of misconduct
 - The potential effect of the misconduct on the school environment.

PROGRESSIVE DISCIPLINE POLICY

Each teacher will communicate classroom expectations including a progressive discipline plan to students (i.e. warning, conference, detention, phone call home etc.) Students who continue to violate classroom expectations and do not respond positively to teacher intervention will be referred to the Assistant Principal of Supervision. Office referrals may result in detention, campus beautification duty, Saturday school, in-school suspension or out of school suspension. **Office referrals may affect a student's ability to participate in school and co-curricular activities, this includes sports and clubs. Please see athletic code of honor for further clarification.**

EXPECTED STUDENT BEHAVIOR

Edison High School students are expected to respect themselves, others, and their property. The rules and regulations expressed in this code are established to maintain a climate conducive to learning. Students who fail to comply with these rules and regulations shall be subject to disciplinary action. All school personnel and parents have a shared responsibility to enforce school rules and regulations and take the necessary action to correct school behavior that is inappropriate or interferes with the functioning of the school.

- The governing board at any school district shall prescribe rules not inconsistent with the rules prescribed by the state board of education for the government and discipline of the school under jurisdiction E.C. 32291.51.
- All students shall comply with the regulations, pursue the required course of study, and submit to the authority of teachers of the school. (E.C. 48921)

Participation and attendance at extra-curricular activities is considered a part of the educational program. However, it is a privilege, not a right. Participants/spectators carry responsibilities as representatives of their school communities. All rules of student conduct apply to extra-curricular activities. Students who have an excessive number of disciplinary or attendance related incidents may be excluded from participation in extra-curricular events.

DEFINITION OF DISCIPLINARY ACTIONS

All disciplinary actions are recorded in the student's school disciplinary file: this includes warnings.

Informal Conference – A school official (teacher, administrator, or counselor) will talk to the student and try to reach an agreement regarding the student's behavior. Parents may be notified by telephone, personal contact or letter. A conference may be held with the student, his/her parent/guardian, appropriate school personnel, and any other individuals involved with the infraction

Restorative Practices – Students may have the opportunity to participate in counseling sessions and/or formal meetings to address a student's actions/behaviors. Edison High School will offer counseling sessions focused in prosocial behavior, anger management, and/or substance abuse. The goal of this disciplinary action is to increase accountability, reflection on part of the student and build skills for long-term decision-making.

Edison High School will also provide opportunities for students to engage in mediation with staff and their peers as a form of intervention that takes the place of some disciplinary actions. The goal with mediation is to bring students together to resolve and learn from the experience.

Formal Conference - A formal conference is held with the student, parent, and one or more school officials. During this conference the student must agree to correct his/her behavior.

Detention - Students may be detained in school for disciplinary or other reasons for a maximum of one hour before or after the school day and during the noon break.

Saturday Study Program - Student may be assigned to school on Saturday in lieu of more serious disciplinary actions.

In-house Suspension - A student may be assigned to an in-school suspension program at the discretion of the principal or designee for those offenses for which suspension is permitted.

Suspension - The student is informed that he/she is subject to a suspension (five days or less). The student is also informed of the due process procedure. The student's parent/guardian is notified by telephone that the student is subject to a suspension. Notification to the parent/guardian must include clear instructions regarding the due process procedure. The suspension is then recorded in the student's disciplinary file.

Transfer to Alternative Education Program - A proposed involuntary transfer notice may be sent to the parent/guardian to initiate the transfer for the student to receive special behavioral and educational services.

Expulsion - The student is informed that he/she is subject to the expulsion, and informed of the due process procedures. The student's parent/guardian is notified by telephone and certified letter that the student is subject to expulsion. Notification to the parent/guardian must include clear instructions regarding the due process procedures.

DISCIPLINARY INFRACTIONS AND POSSIBLE ACTIONS

Arson - Suspension, expulsion, police citation/arrest

Assault on Staff Member - expulsion, police citation/arrest

Bus Misconduct - Informal conference, removal from bus, parent involvement, suspension

Criminal Threats - Suspension, expulsion, police citation/arrest

Defiance/Insubordination - Informal conference, detention, Saturday School, parent involvement, suspension, expulsion, SARB

Disorderly Conduct or Campus Disruption - Informal conference, detention, Saturday School, parent involvement, expulsion, police citation/arrest

Dress Code Violation - Detention, parent involvement, Saturday School, suspension

Electronic device violation - Confiscation, parent conference, Saturday School, campus beautification, suspension

Explosive Devices - Suspension, expulsion, police citation/arrest

Fighting/Assault - Parent involvement, conflict mediation, suspension, expulsion, police citation/arrest

Gambling - Informal conference, parent involvement, suspension, expulsion

Harassment, Threats, or Intimidation (Hazing and Bullying) - Parent involvement, suspension, expulsion, police citation/arrest

Harassment, Threats, or Intimidation of a Witness - Parent involvement, conflict mediation, suspension, expulsion, police citation/arrest

Hate Violence - Suspension, expulsion, police citation/arrest

Littering/ throwing food - Student conference, detention, Saturday School, parent conference, suspension, police citation/arrest

Misuse of Internet - Revocation of Internet privileges, Saturday School, suspension

Possession/Use of Tobacco Products – Saturday School, suspension, police citation

Possession/Use/Sales of Drugs/Alcohol/ Paraphernalia - Suspension, expulsion, police citation/arrest, 3 day drug awareness class (paid by district) plus Jade (\$350 paid by parent)

Profanity/Vulgarity/Obscenity - Informal conference, parent involvement, Saturday School, suspension, expulsion

Robbery/Extortion - Suspension, expulsion, police citation/arrest

Sexual Assault/Battery - Suspension, expulsion, police citation/arrest

Sexual Harassment - Informal conference, parent involvement, Saturday School, suspension, expulsion

Theft of School/ Private Property - Suspension, expulsion, police citation/arrest

Traffic/Parking - Informal conference, ticketing and/or towing by HBUHSPD, loss of parking privilege, suspension

Vandalism/Graffiti - Informal conference, parent involvement, Saturday School, suspension, expulsion, police citation/arrest

Weapons/Dangerous Objects - Suspension, expulsion, police citation/arrest

In some cases, the disciplinary actions listed above are possible responses to a disciplinary situation and are not a progression of responses. In some cases, the severity of the incident/infracton will dictate the disciplinary response and may not warrant a progression of responses. **PLEASE NOTE:** Violation of any of the aforementioned actions may result in the revocation of an inter-district permit.

RULES/POLICIES/GUIDELINES

BICYCLES/SKATEBOARDS/SKATES

Bicycles and skateboards can be used for transportation to and from school only.

Once on campus, these forms of transportation must be placed in one of two caged and secured areas; between the gym and SAC area or in the southeast corner area off Hamilton Ave. These are modes of transportation and are not to be used once students have arrived at school. They are to be kept off the service roads, basketball/tennis courts, and the central campus.

SKATEBOARDS

Skateboards are not to be ridden on the Edison campus. Students must “lock” their skateboard in a skateboard locker located in front of the gym or the front of school

HBUHSD prohibits riding of bicycles, skateboards, roller skates/blades on any campus at any time. Skateboards, bicycles, and scooters are not allowed in student possession during school hours. In addition to disciplinary action, items will be confiscated.

- 1st confiscation - returned at the end of the day
- 2nd confiscation - returned to a parent or guardian, Saturday School assigned
- 3rd confiscation - returned at the end of the semester, campus beautification assigned, Saturday School, police citation/arrest

CELL PHONE/ELECTRONIC SIGNALING DEVICES

Students may carry cell phones, pagers, or other electronic signaling devices on campus during the school day, but they must be deactivated and their use strictly prohibited on campus during the regular school day except:

- Phones/electronic devices may be used outside of the instructional day. This includes breaks, lunches, before and after school. Electronic devices may be used in classrooms for educational activities at teacher direction and discretion. If your cell phone is confiscated, there will be no excuses for release. The electronic device discipline matrix will be applied.

POINTS OF EMPHASIS:

- Cell phones/electronic devices are to be deactivated during school instructional hours.
- Emergency calls to parents should be made through school office phones
- Cell phones/electronic devices will be confiscated upon use.
 - **1st Offense** – First Offense: Parents may call or pickup cell phone/electronic device in the supervision office by 3:30pm or the following morning and an automatic Saturday School will be assigned. Violation to be entered into discipline record.
 - **2nd Offense** – Parents may pickup cell phone/electronic device in the supervision office by 3:30pm or the following morning and an automatic Saturday School plus campus beautification will be assigned. 2nd Violation to be entered into discipline record.
 - **3rd Offense** – Second offense discipline applies and may include in-house or off campus suspension for willful defiance of school authority. Parent conference may be necessary before device is returned to student.

Electronic Devices Warning

Students should not bring electronic or other electronic devices. They are easily stolen and can create disciplinary problems in classes. **The school is not responsible for loss of personal property.**

Legal reference:

Education Code section 48901.5 – Electronic Signaling Devices
SB 1253 – Cell Phones in Schools

**EDISON HIGH SCHOOL IS NOT RESPONSIBLE FOR
THE LOSS/THEFT OF ANY ELECTRONIC DEVICE.**

CLOSED CAMPUS POLICY

Edison High School is a closed campus. **Students may not leave campus without checking out in the attendance or health office.** Students must have a note or the office must have a phone contact with parent and/or guardian before the student leaves campus. No exceptions will be made for students obtaining permission by the use of a cell phone. Violators are subject to student discipline action and any absences will be considered truanancies.

For the protection of students, Edison High School is a closed campus during school hours.

1. No student is permitted to leave school before the end of his/her school day, except in case of emergency or with the approval of a school administrator.
2. Edison High School students are not permitted on elementary, middle or other high school campuses during the school day without written permission of that school's administration.
3. The parking lot, track area, tennis courts, the service road circling the school, and all practice fields are off limits except when students are arriving or leaving school; the hallways and behind the 100 building are considered off limits during lunchtime. Edison Community Center and Edison Service Park (Hamilton) are off limits during school hours.
4. Student visitors are not allowed. Parents visiting the campus must check in with a school administrator. The receptionist will then issue a temporary parking permit.

DANCE POLICY – Dances are a privilege

Edison High School retains the right to randomly check, and/or use a Breathalyzer or substance use test on any student attending a dance. Students who test positive for alcohol or drugs will be removed from the dance and suspended from school. The parents of that student will be contacted to come and pick up the student. Any student under the influence of alcohol or drugs at any school dance will not be allowed to attend the *next* school dance.

Please note that party buses/limos bringing students to a dance can be searched by assigned school personnel. If any controlled substance (alcohol, drugs, prescription drugs) is found, no students on the bus/limo will be admitted to the dance whether they knew about the controlled substance or not. The bus/limo will be sent back to its place of origin and no ticket refunds will be given. It is the responsibility of the students and their parents to insure that these vehicles remain controlled substance free. We appreciate parent assistance in prohibiting the use of alcohol by students prior to or following any school event.

Personal responsibility is just one of the many traits Edison High School teaches and is one of the 10 character traits taught by Edison staff members throughout the academic year. Students are reminded that they must follow proper decorum at dances. All students will receive a paper wristband when checking into the dance. This band is to remind students of the rules and expectations of appropriate dancing. Front to back dancing, along with moshing, pushing, slamming, shoving or hitting is not allowed. Dance movements and mannerisms must fall

within the standards of social acceptability and good taste. If a staff member removes a wristband, that is a warning. The next time, the student will be removed from the dance. EHS staff (when checking in) will remind each student of this wristband procedure.

If a student is removed from a dance for inappropriate dancing or creating unsafe conditions, the student will not be allowed to return to the dance, parents contacted, and they will not be allowed to attend the next school dance.

Please read the dance contract for formal dances. It will contain rules and regulations specific to dances. If you have any questions concerning school rules on alcohol and controlled substances, or the use of the Breathalyzer at formal dances, please contact the Assistant Principal of Supervision.

Formal Dance Dress Code – Homecoming/Winter/Prom

The Formal Dance Dress Code has been established to provide a special evening of ethical and moral behavior to promote a safe and healthy environment free of disruption. Students are expected to dress in appropriate evening attire. Clothing should be clean, in good repair, and worn in an appropriate manner. Please read dance contracts for specific formal dress guidelines.

If inappropriate attire is worn, individuals will be asked to go home to change. No refund will be issued for dress code violation or attire deemed inappropriate. It is your responsibility to check your attire prior to the dance if you have concerns. Please note that no guests 21 years or older will be allowed to attend Edison High School dances.

Informal Dances

All school rules apply at cafeteria dances. Use and/or possession of tobacco, alcohol, or drugs are PROHIBITED. A Breathalyzer or substance use test may be given to any student attending a dance. All students and guests must have picture ID's for entry to the dance. Only currently enrolled Edison High students may buy tickets. Failure to abide by school rules may result in removal from the dance and/or disciplinary action against the student and/or guest.

Informal Dance Dress Code

If inappropriate attire is worn, individuals will be asked to go home and change. No refund will be issued for dress code violation or attire deemed inappropriate. It is your responsibility to check your attire prior to the dance if you have concerns. Please note that no guests 21 years or older will be allowed to attend Edison High School dances.

DANGEROUS BEHAVIOR ON CAMPUS

Throwing objects or other behavior that could create injury or interfere with the educational process is not allowed. Individuals who behave or create a situation that could be dangerous to others will receive the appropriate consequences that may include Saturday School or suspension.

Lighters, Matches, and Other Combustible Items

Students may not possess lighters, matches, or any other combustible items on campus. Possession of any of these items will result in disciplinary action. The item(s) will be confiscated and will not be returned. Students also face possible citation from HBPD.

DELIVERIES TO STUDENTS

Please limit messages and deliveries to absolute emergencies. Taking the time to communicate at home limits the interruptions to classes for messages regarding doctor appointments, transportation, meeting

times/places, and other personal messages. This also includes delivery of forgotten lunches, homework, etc. Please remind your student to check the Main Office for items they have requested you to deliver. Please label any items you leave for student pick-up at the reception desk in the Main Office.

DRESS CODE

Dress is a form of personal expression that may affect a student's behavior and self-image. A dress code policy is necessary in order to protect the health and safety of the school environment and to foster students' success in a positive manner.

1. Students are encouraged to wear clean, neat clothing that is in good repair and to be groomed appropriately for the school environment. Must have footwear and no bare feet.
2. The district prohibits any attire that is disruptive to the educational process. Bare midriffs, cleavage, halter tops, strapless tops, short shorts, short skirts, tube tops and muscle shirts that expose the chest and body are prohibited. Any clothing, which allows underwear to be exposed, is also prohibited.
3. The district prohibits clothing that shows or conveys messages of a sexual tone, including but not limited to obscene symbols, signs or slogans. Sexually suggestive clothing is disruptive to the school environment.
4. Students are encouraged to dress in a safe manner. The district prohibits clothing, which is unsafe, dangerous or hazardous to health. This can include accessories that contain weapons, alcohol, tobacco, and any slogan that conveys glorification thereof.
5. Students are encouraged to be tolerant of others. Clothing or accessories which carries a message of intolerance or is demeaning to other students is disruptive to the school environment are not allowed.
6. Students are encouraged to understand the risks involved in wearing gang-related apparel. The district prohibits any gang-related styles. Upon determination of a significant gang presence that is disruptive to the school environment, school safety committees, with the assistance of local police, are empowered with the responsibility to determine and continuously update current list of gang-related styles for their schools. Due to changing trends in gang attire, clothing, jewelry, accessories, and grooming styles, restrictions may change as necessary. Notice of changes will be given to parents/guardians and students as soon as it is reasonably possible. Examples of current gang-related attire include:
 - Spikes or chains on any article of clothing
 - Head covering such as bandannas, hairnets, and scarves
 - Monikers or other gang markings
 - Web, untied, or dangling belts
 - Jewelry/buckles with gang symbols
 - Visible tattoos
 - Baggy or oversized clothing capable of concealing weapons.

HATS

All baseball style caps must be worn with the bill forward. All baseball style caps must be removed when indoors. Hats of any type must not display offensive slogans, promote drug or alcohol use, or have sexual material. Violation of these rules will result in

confiscation of the hat for the remainder of the day; repeated offenses can result in a Saturday School or other disciplinary measures.

PANTS/SHORTS

Dangerously long pants or exaggerated loose fitting clothes will not be permitted. Pants that are excessively large at the waist or hang down far enough to expose undergarments or skin are not permitted. Short shorts, "hip hugger" shorts, and short skirts are inappropriate and not permitted.

JACKETS

Any club jacket, which might be interpreted as gang-related, will be prohibited. EHS Letterman's jackets or co-curricular activity jackets may be worn to display "Charger Pride".

ACCESSORIES

Chains and any items of jewelry that include metal studs and/or metal spikes are not permitted. Spiked or potentially dangerous jewelry or accessories depicting weaponry, i.e., belts, large rings, studded leather wristbands, etc. Bandannas worn or hanging from clothes. Promotional buttons which reference gender; cultural, ethnic, religious beliefs, etc. are prohibited.

BACKPACKS

Student backpacks, notebooks, or other carrying bags may not display gang graffiti, obscene symbols, signs, slogans, alcohol, drug related, tobacco or degrading items.

Consequences for violation of the dress code:

Violation of the dress code can range from informal conference to suspension for repeated violations. Please note that student may be held in the office until a parent/guardian can be reached to bring a change of clothing.

HARASSMENT/BULLYING/ETC.

Harassment refers to the wide spectrum of offensive behavior, specifically, those behaviors which are deemed threatening and/or disturbing to others, which are beyond those sanctioned by the HBUHSD and/or EHS policy. These types of behaviors include but are not limited to;

- **Bullying/Cyberbullying**
Is the continual harassment that occurs on the campus, during school related functions, or any other place/circumstance that is deemed school related. Bullying is the physical and psychological harassing behavior is perpetrated against a specific individual, by one or more persons through verbal and/or physical means which creates an environment of intimidation. This includes texting, the use of social media, etc.
- **Psychological harassment**
This is humiliating or abusive behavior that lowers a person's self-esteem or causes them torment. This can take the form of verbal comments, actions or gestures.
- **Racial harassment**
The targeting of an individual because of their race or ethnicity. The harassment can include words, deeds, and actions, that are specifically designed to make the target feel degraded due to their race of origin or ethnicity. Insults committed in jest are still considered "racial offensive" and will be handled accordingly.
- **Religious harassment**
Verbal, psychological or physical harassment's used against targets because they choose to practice a specific religion.

- **Sexual harassment**
Involves the unwanted and unwelcome, words, deeds, actions, gestures, symbols, or behaviors of a sexual nature that make the target feel uncomfortable. Gender and sexual orientation harassment fall into this category as well. Sexual related comments committed in jest are also considered as "sexually offensive" and will be addressed accordingly.
- **Stalking**
The unauthorized following and surveillance of an individual, to the extent that the person's privacy is unacceptably intruded upon, and the victim fears for their safety.
- **Hazing**
To persecute, harass, or torture in a deliberate, calculated, planned, manner. Typically the targeted individual is a subordinate vying for validity within a campus organization. Hazing is considered illegal and specific laws govern the criminal culpability of such instances.

What to do about harassment

If a student feels they are being the target of the above behaviors, they are to report the instances to the Supervision Office or Stop'n Center immediately. Timing is very important in all harassment issues. Students are to fill out a Voluntary Witness Statement regarding the incident and the Assistant Principal of Supervision will work with all parties involved to determine school, and possibly legal punishment.

If the Student has evidence of the harassment, i.e., text messages, notes, drawings, Facebook, Snapchat, Tweets, Instagram, etc., it is advised that they include this evidence to expedite resolution of the conflict.

LOCKERS

All freshman and sophomore students will be issued a locker automatically through the Edison High School registration process. Juniors and seniors may obtain a locker from the Supervision Office. Students are not to change lockers or keep anything of value in their lockers, such as cell phone, iPods, cameras, purses, etc. It is imperative that students not share their locker with other students or give their combination to any other students. Forgotten combinations can be retrieved in the Supervision Office. Locker theft or damage should be reported to the Supervision Office immediately. All lockers, including P.E. lockers, are the property of Edison High School and the school reserves the right to enter or search school lockers as needed. Lockers are used at the student's own risk and items should not be left overnight or on weekends. **Please Note: Edison High School is not responsible for any lost or damaged items in the lockers.**

LOCKER REQUESTS

Lower classmen are encouraged to inform the supervision office if they will not be using their assigned locker. **Juniors and seniors may obtain a locker from the Supervision Office upon availability.**

LOITERING

Students should leave campus immediately after school unless they are attending to school business so as not to disturb the educational process.

LOST AND FOUND

There are two locations on campus to look for lost items: Textbook Room - textbooks, workbooks, notebooks or Supervision Office – electronic, backpacks, glasses, jewelry.

If an item has been stolen, a Missing Property report should be filed in the Campus Supervision Office.

OFF-CAMPUS LUNCH PERMITS

No freshmen or sophomores will be issued a lunch permit. 9th or 10th grade students should bring their lunch to school or purchase their lunch on campus. Juniors and seniors with a GPA of 2.0 or higher, good attendance and no major discipline infraction are eligible for a lunch pass with a signed parent permission form. The student's identification card will be marked with this permit. No student will be allowed to go off campus for lunch during the first two weeks of school. **The completed Off-Campus Lunch Permit must be on file in the Attendance Office, and the ID card must be stamped before a student may leave campus for lunch.** Truancies to any class and violation of codes or regulations will result in revocation or denial of lunch pass permit. To obtain a permit, check your registration packet or have a parent or guardian come to the Attendance Office to receive a permission form. Students must show permit when asked by staff. **Students are not to go to the Recreation Park or Hamilton Greenbelt area during lunch or break.**

The permit must be in the student's possession when off campus. Anyone found off campus at lunch without a lunch permit will be assigned a Saturday School. PLEASE NOTE: A parent/guardian must sign a permission form for their student to leave campus at lunch. It is understood that the pass is for the student to go home for lunch.

HOME PRIVILEGE – ATHLETIC PERMIT –FRESHMEN AND SOPHOMORES

Home Privilege Athletic Permits are issued by team coaches to freshmen and sophomores who are enrolled in athletics classes during in-season sports only. The permit is only issued for students to go home during lunch and return to Edison High School for athletic class, practice, or competition. Students must carry school I.D. with an athletic Permit sticker at all times on or off-campus. Loitering about or on any other campus (elementary, junior high, high school) is prohibited. A Home Privilege Athletic Permit is a privilege and may be revoked at any time. Misconduct off campus will not be tolerated. Please note that students are required to remain on campus on Mondays and are not to leave campus during 5th period. Students must show permit when asked by staff. **Students are not to go to the Recreation Park or Hamilton Greenbelt area during lunch or break.**

Visitor Parking

Any visitor to the Edison High School campus may park in any spot designated "Visitor" in the Front staff Lot. The Supervision Office will ticket anyone parking in a "Staff" parking lot without a Staff Parking Permit. All rules are strictly enforced and failure to follow could result in citation.

The parking lot directly in front of the administration building is for faculty and visitors. A visitor permit for parking in this lot can be obtained from the switchboard near the main entrance of the Administration Building.

The visitor permit is to be attached to the front dash of your vehicle. Permits are for the day and cannot be used on subsequent days. There is NO public parking on the service roads or in back of the school (around the sports complex and gym including the black top area behind the tennis courts).

DROP-OFF/PICK-UP OF STUDENTS

Morning drop-off and after-school pick-up of students continues to be a safety concern. Parents and students need to be aware that all school policies and procedures should be followed for the safety of all students. Please use the marked white drop-off zone on Magnolia in front of the parking lot when dropping off and picking up student at the school during

school hours. Do not drop off students in the faculty parking lot. Parents are encouraged to drop off students on Magnolia Ave. and in front of the tennis court areas where drop-off is legal. Parents may not enter the staff lot for student drop-off or pick-up. Do not stop in the driveway entrance.

Traffic/Parking - A 7 M.P.H. speed limit is in force on campus at all times. Parking regulations are posted and enforced by the HBUHSD and Huntington Beach Police Department. Violators are subject to school discipline procedures and the revocation of the privilege to park and/or operate a motor vehicle on campus. Please note that all areas of the Edison High School Campus are subject to the California Vehicle Code Enforcement.

STUDENT PARKING PERMITS

Only juniors and seniors may purchase a parking permit.

Student parking permits may be obtained from the supervision office.

The following items are necessary to purchase a permit.

- A completed parking permit application signed by the parent
- A current driver's license
- Current registration for the vehicle
- Proof of insurance
- Permit fee

Student parking permits allow students to park in the student lot only. A

parking permit does not guarantee a parking space.

Parking permits cost \$45.00

STUDENT PARKING REGULATIONS

1. All vehicles are subject to search by school officials and/or police officers at any time.
2. The Student Parking Lot is located off of Magnolia, north of **the main entrance traffic light.**
3. Parking regulations are enforced by the Huntington Beach Union High School District and/or Administration Office.
Violators are subject to traffic citations issued by the Huntington Beach High School District Public Safety Department, Huntington Beach Police Department and/or school discipline including loss of driving/parking privileges on campus.
4. The Huntington Beach Union High School District and Edison High School are not responsible for items lost, stolen or any damages done to vehicles parked in school parking lots.
5. All vehicles parked on campus during school hours must have a school permit. The permit must be displayed on the front windshield (driver's side).
6. Parking on campus is allowed only in appropriately marked spaces. **DO NOT back into parking spaces.**
7. Students may not use any of the staff parking areas at any time when school is in session (from 6:30 a.m. until 3:00 p.m.).
8. Students are not allowed to park across the street at the Edison Recreational Center.
9. Students are not allowed to park in visitors parking or the handicapped spaces at any time without a handicap sticker.
10. To reduce theft and vandalism, parking lots are out-of-bounds for students unless they are arriving or leaving school.

11. **A parking sticker does not guarantee a parking space. Parking spaces are on a first come basis.**
12. If a parking sticker is revoked for a parking violation or driving violation it will not be reissued for the remainder of the year.

If a student with a parking permit temporarily drives a different vehicle, they may request a temporary permit from the Supervision Office.

Campus Supervisors (Yellow Jackets)

CS's are unarmed security hired by the district to assist with safety and security of HBUHSD students and staff. Failure to follow the direction of CS's will result in severe disciplinary action up to and including suspension. All CS's are to be treated with courtesy and respect.

STUDENT I.D. CARD

Each student is given a free student identification card at registration or upon enrollment. The replacement cost is \$10. Students are required to carry their student ID card at all times during the school day. If a student is asked to surrender their School ID they are to do it without hesitation. Failure to do so will result in disciplinary action. Failure to carry your school ID will result in disciplinary action. Your ID card is required for entry into student events, to use the computer labs, to check out books from the Library, to get off-campus for lunch (juniors and seniors with an approved off-campus pass only), and to make purchases in ASB.

OUT OF BOUNDS AREAS

Students are not permitted to be in the following areas during tutorial, break or lunch:

- Athletic fields,
- The "Colony" area except for the restrooms or going to or from a classroom
- Between the gym and pool
- The service road area
- Edison Park/Rec Center
- The park along Hamilton
- The parking lots, except going directly to or from their car on campus
- No loitering in neighborhoods where cars are parked

Students found in these areas are subject to search and may be issued a Saturday School.

TEACHER COMMUNICATION

The most effective way to reach a teacher is through e-mail. Otherwise please call teachers before school, after school, during lunch or conference period so as not to disturb the instructional process. You may also leave a short voicemail message for teachers at their extension.

THEFT PREVENTION

Students must be on guard to prevent the theft of their property while attending school. The following preventative actions will help reduce the likelihood of theft on campus:

- Do not bring items to school that are not needed for school.
- Do not bring large sums of money or valuables to school, especially jewelry.
- Do not leave any items unattended in a classroom or anywhere on campus
- Do not leave any items unattended during 5th and 6th period athletics.

- Do not leave backpacks, clothing or other items in an unlocked P.E. locker.
- Always spin the combination dial on your lock after you have closed it firmly.
- Do not share your locker or give your combination to anyone.
- Secure your bike or skateboard. We are not responsible for stolen property.

What to do in case of a theft:

If a theft has occurred during a specific class, **immediately** report it to your teacher. Report all thefts to the Supervision Office by filling out a Voluntary Witness Statement report. This is very important, even if we cannot retrieve the item; it is helpful to us to keep track of any patterns that may be occurring.

VIDEO/AUDIO TAPING

Students and any persons not employed by the Huntington Beach Union High School District are not allowed to bring video cameras and/or equipment on campus without prior written permission.

Students are not allowed to use audio/video equipment to film or record school activities, classes, or campus activity without prior written permission, with the exception of classes where video equipment is part of the curriculum and they have specific permission from the teacher.

Parents wishing to videotape student activities (i.e., pep rallies, assemblies, etc.) during school hours may receive permission when they register in the Main Office as a campus visitor. Videotaping athletic contests and other extra-curricular activities at events open to the public are not affected by this policy.

VISITOR REGISTRATION

All visitors, except students and Huntington Beach Union High School District employees, must register in the Main Office before coming on campus during school hours, 7:00 A.M. – 4:00 P.M. Please make appointments. The only exception to required registration is for individuals attending an event open to the public.

WEBSITE

Information about Edison High School may be obtained at www.edisonchargers.com or via the Huntington Beach Union High School District website at www.hbuhd.edu and navigating to the school web page.

HELP HOTLINE – TIPTXT (714) 462-4793

Confidential hotline to report bullying, crime, or mental health crisis issues for EHS students and parents

RESOURCES ON CAMPUS

ACTIVITIES OFFICE

The Activities Office is located in the north end of the Administration Building and it is the center of all Charger Activities. Master calendar information is available in the Activities Office and on the EHS website ({ HYPERLINK "<http://www.edisonchargers.com>" }). This includes information on upcoming events, including sports, dances, clubs, and assemblies. For further information contact the Activities Office.

HEALTH SERVICES

The health services office is located in the west hallway of the 300 building.

- If a student becomes ill, or is injured while at school, he/she should report to the school nurse with a pass from class
- Periodic health checks on eyesight and hearing are conducted by the

School Nurse.

- Doctor's notes excusing students from participating in physical education must be presented to the school nurse by the student. A doctor's note may excuse a student for up to 6 weeks.
- All medication (prescription and over-the-counter), that is to be taken during school time, must be left in the Nurse's Office. Students MAY NOT carry medication with them. The only **exception** will be emergency drugs such as Epi-Pen and Asthma inhalers. The parents and physician should complete the medication school form. The physician should affix his initials in the space provided allowing the student to carry the medications.

EMERGENCY AND DISASTER PLANS

In the event of a large-scale disaster during school hours (i.e. earthquake), students will be kept at school until an ALL CLEAR is declared by the Orange County Disaster Office. **DO NOT** enter campus grounds during a lock down. During a campus lockdown all students and staff will follow the run, hide, fight procedure.

Edison High School is designated as a Disaster Refugee Center. Provisions are available. Information regarding the status of the disaster situation will be available over AM radio (640 Civil Defense).

CAFETERIA

The school operates a snack bar and cafeteria for breakfast, break and lunch. A variety of a la carte cold and hot items are available for purchase, as well as complete lunches. Snack carts are open during nutrition break mid-morning and during lunch.

FINANCIAL OFFICE

The Financial Office is located in the Activities Office. Students may purchase ASB cards, tickets to entertainment events, and yearbooks from the financial secretary. Shop cards, clay cards and other supply items for personal student projects are purchased at the Financial Office. Book charges are paid at the Financial Office - checks to be made out to Edison High School. The office hours are 8:00 a.m. - 3:30 p.m. (Monday - Friday).

LIBRARY/MEDIA CENTER

The Library is located in the 100 wing, between Social Science and Language Arts, and is open from 7:30 a.m. to 3:30 p.m. Students are welcome in the center to study, use a variety of reference tools, and check out materials. Students may consult the Library Assistant for help with research or personal reading. For further information, contact the library staff or go to the EHS website, click on Academics, then click on Library.

Library Rules:

1. A student ID is needed to check out any materials.
2. Books may be checked out for 3 weeks and renewed for an additional 3 weeks.
4. Overdue notices are sent weekly via email to student/parent. Fines for overdue materials are 15 cents per school day late, up to \$5.00.
5. If student loses a book, he/she must pay to replace the item.

TEXTBOOKS

1. Student ID cards are required to check out a textbook.
2. Textbook Office Room 300 (Located near main driveway into parking lot): hours 7:30 a.m. to 11:30 a.m. and 2:30 p.m. to 3:15 p.m. Textbook office is also open during the student lunch period.
3. Lost textbooks must be paid for at the Financial Office.
4. In the course of the year, if a textbook is stolen, damaged beyond repair or is otherwise not usable, the student must pay for the text before a second one is issued.
5. If a lost or stolen book is recovered, the student will be reimbursed for the amount he/she paid.
6. Students will be charged for textbooks returned without barcodes.
7. Graduating seniors must turn in all textbooks and/or pay for

lost/damaged books prior to graduation.

STUDENT STORE

The store is operated by the Academic Booster Club and is open Monday thru Friday during the lunch period. A variety of school supplies and pep items are available for purchase. Gym clothes are sold as well as snacks, bottled beverages and popcorn. The store is located in the 100 Building next to the Library.

STUDENT SERVICES

- **AERIES/CANVAS**

To access information about your student's grades, attendance, assignments, etc. go to my.hbuhsd.edu and follow the prompts. For further information, contact the Guidance Department at ext. 4405.

- **GUIDANCE DEPARTMENT**

Under the direction of The Assistant Principal of Guidance, Guidance Specialists provide students and parents with information and assistance in building an educational program that meets individual needs and prepares students for post secondary education.

Guidance Academic Specialists:

A - Go	Berta Rodgers	ext. 4421
Gr - N	Breanne Grady	ext. 4422
O - Z	Triona O'Mahony	ext. 4423

- **FOUR-YEAR EDUCATIONAL PLANNING**

During the student's freshman and sophomore year, he/she will develop an individualized four-year educational plan. Graduation is the academic planning goal. Each year the student will be asked to review the plan, monitor his/her progress and make any necessary adjustments.

- **SCHEDULE CHANGES**

Students may request a schedule change only during the first three weeks of school or at the semester. After the third week, only a teacher may recommend a change due to inappropriate placement. Administrative approval will be required. 9th/10th grade students must have a minimum of 6 classes to be considered full time. 11th/12th grade students must take a minimum of 5 classes to be considered full time. *Students cannot add or drop a class after the 15th day of instruction.*

- **REGISTRAR**

Located in the Administration Building. Grade changes on transcripts must be teacher initiated and administrator approved.

- **TRANSCRIPTS**

Parchment is the system being used in the Huntington Beach Union High School District for transcripts. With the new process, your transcript arrives at the destination of your choice quickly, and you are able to track the progress of your request each step of the way.

All Current Students and Alumni

All transcript requests will be processed through Parchment. Please go to the Parchment.com and create a student account.

The Parchment website is easy, secure and it is open 24/7. You can access at { [HYPERLINK "http://www.parchment.com"](http://www.parchment.com) }

Free: First two official transcripts

Cost: \$5.00 for additional official transcript

Unofficial: Free

TUTORING

Teachers provide free tutoring Tuesday-Friday from 8:00-8:27am. Students in need of additional, out-of-class tutoring can contact their Guidance Specialist for the names of qualified students. Families make specific arrangements regarding fees, time, etc. directly with the tutor.

- **PSYCHOLOGICAL SERVICES**

Referral or requests for psychological services can be made by parents, students, teachers, or administrators. School psychologists are responsible for special education assessments, placements and counseling services.

- **STOP'N CENTER/STUDENT SUPPORT PSYCHOLOGIST (Extension 4682)**

The Stop 'N Center is a confidential intervention center staffed by a Student Support psychologist, who is available to students experiencing difficulties or in need of assistance. The student support psychologist works primarily with 9th and 10th graders.

- **SCHOOL COUNSELOR (Extension 4470)**

The school counselor works closely with the guidance specialists and psychologists to assist 11th and 12th graders in their progress towards a successful graduation. The counselor is available for academic, social-emotional, and post-secondary needs.

- **COLLEGE AND CAREER CENTER (Extension 4435)**

The Career Center, located in the English hallway, Room 121, is open daily from 6:30 a.m. to 2:30 p.m. to provide students, staff, parents and community with a wide range of resources and services essential in the career and college planning process. Information is presented in freshman, sophomore, junior, and senior English classes to better prepare students for post high school. Available in the Career Center are college catalogs, admissions applications, as well as financial aid information and scholarship applications. Also available is information regarding letters of recommendation, college admissions testing (PSAT, SAT and ACT) and presentations from college representatives.

- **COASTLINE REGIONAL OCCUPATIONAL PROGRAM (ROP) (Extension 4436)**

Students can take ROP classes in grades 10, 11 or 12. ROP classes are designed to provide students with the basic knowledge required for a particular job. On-the-job training is offered to students in local businesses or industrial sites. Students are not paid a salary under the program, but they do earn a grade and high school credits (5-10) based upon total hours of participation. Students receive instructions on job seeking skills and how to prepare for job interviews.

A percentage of students are placed in paying positions after completion of ROP's positive training program. ROP classes meet in a variety of locations throughout West Orange County. Transportation assistance, in the form of free bus passes, is available upon request. Students must register with the ROP Career Specialist in our College Career Center.

- **WORK PERMIT POLICY**

Students who wish to be employed while they attend school may do so under the conditions established by the State of California Department of Labor and Edison High School administration. The employment should never interfere with enough quality time to complete required studies. Conditions of issuing work permits include:

- All students must maintain a minimum 2.0 grade point average;
- All students must maintain 90% or higher attendance rate; and
- Must not have significant discipline issues as determined by Edison High School Administration

All students under the age of 18 must have a work permit in order to be employed. The proper paperwork must be obtained and completed, in order

to receive a work permit. The steps for obtaining a work permit are as follows:

- Work Permits are issued Monday – Thursdays from 9:00-1:00.
- Applications are available in the Edison High School Career Center located in Room 121.
- Complete the “Request for Work Permit and Statement of Intent to Employ Minor” form.
- Have prospective employer complete and sign the bottom half of the form.
- Have parent or guardian sign in the proper location.
- Be sure to include your social security number
- Permits must be picked up within 7 days of issue or a new application will be required

SUMMER SESSION NOTE: Work permits are available at the District Office when the school is closed in July.

Edison High School will call an employer and revoke a work permit if any of the following conditions occur:

- The student drops from Edison High School;
- The student has excessive truanancies, tardies, and/or absences;
- The student has not served prior discipline actions, such as Saturday School;
- The student misses classes/appointments and/or does not turn in satisfactory work in a given period of time;
- Performance on tests is deemed sub-standard by the Assistant Principal and/or students’ individual subject teacher’s; and/or
- The Assistant Principal/ students’ individual subject teacher’s through the SST process determine that schoolwork is suffering because of employment.

ATHLETICS

THE CALIFORNIA INTERSCHOLASTIC FEDERATION (CIF).

The mission of the California Interscholastic Federation – Southern Section is to prepare student athletes to practice ethical behavior; including fair play, integrity and obedience to rules. All CIF athletic contests will represent in perception and practice, the appreciation for athletic excellence and the shared educational experience of competition. All individuals associated with athletic activities will be aware of and responsible for their influence on the behavior of others and be models of good sportsmanship.

ATHLETICS SPORT BY SEASON

Fall

Cross Country
Football
Surfing
Water Polo
Field Hockey
Golf
Tennis
Volleyball

Winter

Basketball
Soccer
Surfing
Water Polo
Wrestling

Spring

Swimming & Diving
Track & Field
Surfing
Baseball
Golf
Tennis
Volleyball
Softball
Lacrosse (Boys)

ELIGIBILITY FOR SPORTS

1. **Physical Examination:** Students must have a physical examination every year to participate on an athletic team. This physical may be done by a family physician or through free-school physical exams in late spring/early summer. The ‘physical’ form is available on the EHS website [\({ HYPERLINK](#)

- "<http://www.edisonchargers.com>"). Specific information can be obtained from the Athletic Director, Rich Boyce.
2. **Emergency Card:** An emergency card must be on file. For information about the emergency card, contact the Activities Office.
 3. **Insurance:** Students must be covered by insurance. School insurance may be purchased. Necessary papers are available at the Activities Office
 4. **ASB Card:** It is recommended that students have an ASB card or Super Charger card.
 5. **Academics:** All athletes must maintain a 2.0 GPA and be passing 4 classes. In addition, any incoming student who enters high school with a GPA of less than 2.0 based in his/her June graduation grade will be on a one-semester probation. All athletes must also meet the CIF requirements of passing at least four classes every semester.
 6. **Transportation Donation:** For participation in co-curricular activities, each student is responsible for donating his/her anticipated bus costs. Students should contact the coach or advisor for the amount to be contributed. If students are unable to meet their obligation they should meet with their coach, Athletic Director or Assistant Principal of Activities,
 7. **Conditioning Donation:** All athletes will be asked to pay for conditioning. The coach will advise as to the amount.

SCHOLASTIC ELIGIBILITY:

1. The student is currently enrolled in at least 20 semester periods of work.
2. The student was passing the equivalent of at least 20 semester periods of work at the completion of the most recent last regular grading period.
3. The student is maintaining minimum progress toward meeting the high school graduation requirements as prescribed by the governing board.
4. During the previous grading period, the student has maintained a minimum 2.0 grade point average on a 4.0 scale in all enrolled courses.

ATHLETIC CODE OF HONOR

1. The essential elements of character building and ethics in CIF sports are embodied in the concept of sportsmanship and six core principles: trustworthiness, respect, responsibility, fairness, caring and good citizenship.
2. Participation in school sports programs is a privilege, not a right. To earn that privilege, student-athletes must abide by the rules and they must conduct themselves, on and off the field, as positive role models who exemplify good character.
3. Everyone involved in competition including parents, spectators, associated student body leaders, and all auxiliary groups have a duty to honor the traditions of the sport and to treat other participants, coaches, officials and fans with respect.

RULES OF CONDUCT:

Student is expected to conduct him/herself as a gentleman/lady at all times in school, classrooms, halls, assemblies, shower rooms, locker rooms, training rooms, athletic trips and during contests. Being an athlete and student is a 24-hour a-day job. The following actions constitute grounds for suspension from athletic competition:

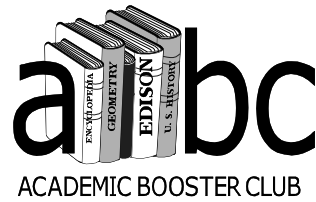
- a. Missing practice without permission or prior approval by the coach.
- b. Profanity, either at school or an athletic event.
- c. Improper conduct on the athletic bus or at an athletic event.
- d. Defiance of authority.
- e. Theft.
- f. Unauthorized use of equipment or locker room.
- g. Suspension from school for disciplinary action.
- h. The USE OR POSSESSION OF TOBACCO, ALCOHOL,

OR NARCOTICS WILL NOT BE TOLERATED, and such use or possession will result in suspension from the team and from athletics until such time as the matter can be reviewed by the coaches, athletic council and school administration. Additional offenses may result in suspension from all participation for the duration of the student's attendance at this high school.

- i. Unsatisfactory conduct on campus, in the classroom, or at a school-related activity.
- j. Failure to maintain required academic standards as set by the school district and C.I.F.

Student rides to event on bus and returns on bus unless *direct* contact between parent and coach.

Student Planners Courtesy of



Honoring the Past, Building the Future





BELL SCHEDULE 2019 - 2020

Traditional Schedule			Modified Schedule		
Period 0	7:00	7:53	Staff Time	7:30	8:20
Period 1	8:00	8:53	Period 0	8:37	9:17
Period 2	9:00	9:53	Period 1	9:24	10:04
Break	9:53	10:02	Period 2	10:11	10:51
Period 3	10:09	11:02	Period 3	10:58	11:38
Period 4	11:09	12:02	Period 4	11:45	12:25
LUNCH	12:02	12:34	LUNCH	12:25	12:59
Period 5	12:41	1:34	Period 5	1:06	1:46
Period 6	1:41	2:34	Period 6	1:53	2:33
Period 7	2:41	3:32	Period 7	2:40	3:20

Traditional Schedule	Modified Schedule
<p>Wednesday, August 28, 2019 Thursday, August 29, 2019 Friday, August 30, 2019 Tuesday, Jan. 21, 2020 Tuesday, Jan 28, 2020 Wednesday, Jan 29, 2020</p>	<p>Most Mondays of the 2019-2020 school year will be run on the modified schedule.</p>

Block Schedule					
Tuesday and Thursday			Wednesday and Friday		
Period 0	7:00	7:54	Period 0	7:00	7:54
<i>Tutorial</i>	8:00	8:27	<i>Tutorial</i>	8:00	8:27
Period 1	8:34	10:15	Period 2	8:34	10:15
<i>Break</i>	10:15	10:24	<i>Break</i>	10:15	10:24
Period 3	10:31	12:12	Period 4	10:31	12:12
LUNCH	12:12	12:46	LUNCH	12:12	12:46
Period 5	12:53	2:34	Period 6	12:53	2:34
Period 7	2:41	3:35	Period 7	2:41	3:354
Zero Period meets 5 days a week					

Minimum Day	
Tuesday, September 24, 2019	
Period 0	7:22 – 7:53
Period 1	8:00 – 8:31
Period 2	8:38 – 9:09
Period 3	9:16 – 9:47
Period 4	9:54 – 10:25
Lunch	10:25 – 10:55
Period 5	11:02 – 11:33
Period 6	11:40 – 12:11
Period 7	12:18 – 12:49

Assembly Schedule (10/4, 10/25, 1/31, 5/22)	
Period 0	7:00 – 7:54
Period 2	8:00 – 9:41
Assembly	9:50 – 10:24
Period 4	10:31 – 12:12
Period 6	12:53 – 2:34
Period 7	2:41 – 3:35