Welcome Lakeview Families!

You should have received your child’s *Parent Access Code* from a School Messenger sent ___<date>___.

<< insert picture of the example messenger >>

**Important:** You will use this code to create your Schoology account. Follow the steps below to create your account Lakeview Public Schools Schoology Account.

Creating A New Parent/Guardian Account

1. Go to: schoology.com
2. Click on Sign Up in the top-right corner
3. Click “Parent”
4. Enter the **Parent Access Code** that was sent via School Messenger
5. Fill out the Sign Up for Schoology form
6. Click “Register”

**Note:** When you use a Parent Access Code to create an account, you will be automatically associated with the student. To associate additional students to your account, click on the Add Child button in your Schoology account.
Welcome to Schoology!

This is the landing page once your account has been successfully created.

7. Click on your name in the top-right corner, then click on your student’s name
8. Now you are viewing your student’s account

Click HERE to learn more about the differences between your parent/guardian account and your student’s account.

Note: Courses will be unavailable to view until 09/08/2020
Signing into your Lakeview Parent/Guardian Schoology Account

Go to [app.schoology.com](http://app.schoology.com)

Using the credentials you created previously, Sign into your account

1. Enter your Email or Username
2. Enter your Password
3. Under Schools enter, “Lakeview Public Schools”
   a. You may choose to Remember my School
4. Click Login

**Note:** DO NOT accidentally click on Lakeview Public Schools 40936843 Cottonwood, MN 56229 this will give you an error when trying to login.