Board of Education Meeting Minutes for February 11, 2019

Call to Order

Board President Vince Engstrom called the meeting of the Board of Education to order at 7:00 p.m. in the Administration Service Center boardroom, 28W250 St. Charles Road, West Chicago, Illinois 60185.

Roll Call

In attendance were Members Jack Buscemi, Dennis Peterson, Anna Taylor, Lisa Willuweit, Jodi Krause, Tammy Mastroianni (via phone at 8:05 p.m.) and Vince Engstrom; Superintendent Dr. Philip Ehrhardt; Laura Pfannenstiel, Evergreen Elementary School Principal; Mike Fitzgerald, Benjamin Middle School Principal; Recorder Jennifer Szabo, and members of the staff and community whose signatures are filed with these minutes. Dr. Shelley Clark – absent.

Pledge of Allegiance

Board President Engstrom led in the Pledge of Allegiance.

Approve Agenda

Member Taylor moved and Member Willuweit seconded to approve the agenda as presented. On a roll call vote, Members Buscemi, Krause, Peterson, Taylor, Willuweit, Engstrom – aye. Member Mastroianni – absent. Motion carried.

Board Salute

The Board extended a special salute to Tim Kazmierczak and the Harvard crew members, Tony, Frank, Alexandro, and Jose who have worked diligently this winter to clear snow and treat the parking lots and sidewalks. Because of their tireless efforts, our students, staff and visitors have arrived and departed safely throughout the bitter cold and the ice and snow conditions.

Approve Draft of Minutes

Regular Meeting Minutes of January 14, 2019

Member Taylor moved and Member Willuweit seconded to approve the Regular Board Meeting Minutes as presented. On a roll call vote, Members Buscemi, Krause, Peterson, Taylor, Willuweit, Engstrom – aye. Member Mastroianni – absent. Motion carried.
Superintendent’s Report

Benjamin Middle School Theatre Rehearsal – Board Members walked down at 7:05 p.m. to Benjamin Middle School Multipurpose Room to watch the students rehearse scenes from “Newsies.” Sponsors and Volunteers will be recognized at the April 8 board meeting. The board returned at 7:45 p.m. to the boardroom.

Current and Summer Facility Projects – Tim Kazmierczak explained the following projects: Creating a door opening between the preschool rooms, improving middle school exterior stairs, repairing carpet in the Evergreen media center and faculty lunchroom and Administration Center, replacing the lift by middle school gym, replacing PA system/Clock Bell System, new truck and plow, replacing Benjamin large gym HVAC, installing Evergreen playground rubber surface, and adding the Benjamin band alcove storage area. The plan and cost estimate for the band alcove storage area developed by Green Associates was discussed along with the Capital Outlay.

Six-Year Facility Plan and Funding Plan – Dr. Ehrhardt explained the six-year plan to address ongoing education programming, facility, safety/security needs. Dr. Ehrhardt shared Liz Hennessy’s information concerning the retirement of the bonds in 2025. The purpose of the plans is to provide direction for future planning.

Five Year Financial Projections – Dr. Ehrhardt presented and discussed the Five-Year Financial Projections. The projections reflect a sound financial outlook for the district.

Cost-Savings Measures and Revenues Enhancements – Dr. Ehrhardt provided an update which shows ongoing efforts to minimize costs and increased revenue. The information is posted on the district website to inform the public.

2019-2020 School Calendar – Dr. Ehrhardt explained the letter communicated to parents and faculty given the uncertainty of the state regulations for defining an instructional day. The key dates will provide parents and staff with information so they can plan accordingly. The final draft of the calendar will be presented at the March 11 board meeting. E-Learning day was discussed and adjustments will be made to better the e-Learning day for staff and students.

Superintendent Evaluation Process – Some of the board members have communicated that it would be more beneficial to have the superintendent provide ideas for continuing to attain higher levels of excellence for the school district instead of the regular evaluation process. Consensus was to have the Summary Evaluation at the March meeting during Executive Session.

First Reading of Board Policy 7:140, Students Search and Seizure

FOIA Request – We received a request under the Illinois Freedom of Information Act, 5 ILCS 140/ on February 1, 2019 from Mary Zellers, Impact Networking, LLC requesting Current Lease, Purchase, Maintenance or Service Contract(s) pertaining to all copier and printer equipment used by the school/district; Current Contract(s) pertaining to any Managed Print Services, Outsourced or Managed IT Programs, and Document Management Systems used by the school/district and Current Invoices. We have complied with the request.

President’s Report

Board Planning Calendars for February and March - Board President Engstrom reviewed the planning calendars and timelines.
Citizens’ Desire to Address the Board on Agenda Items

There was no one in the audience who desired to address the Board.

Board Reports and Requests

Report: SASED – Member Buscemi – Member Buscemi reported the building budget and IDEA funds.

Benjamin Education Foundation Trivia Night, February 23, 2019, St. Charles Hilton Garden Inn – Trivia Night is sold out with 24 tables.

Student Data Sharing with District 94 Board, February 27, 2019, 7:00 p.m., WCCHS – Members Peterson, Krause, Taylor, and Dr. Ehrhardt will represent the board at the meeting.

DuPage Division Dinner Meeting, March 6, 2019, 6:15 p.m., Naperville Central High School - Disturbing the Peace: Handling Community Dissent in Public Schools, presented by Nicki B. Bazer and Brian P. Crowley. Members Peterson, Buscemi and Dr. Ehrhardt will represent the board at the meeting.

Notice: Joint Board of Education Meeting, rescheduled for Monday, April 22, 2019, Leman Middle School, 6:00 p.m. – Board members were reminded of the meeting.

Notice: Evergreen’s National Blue Ribbon Parade, April 24, 2019, 10:10 a.m., Evergreen Elementary School - The parade will begin at 10:10 a.m. in the Evergreen Parking Lot. The Carol Stream Fire Department will lead the parade along with the Mayor of Carol Stream, Superintendent Dr. Ehrhardt, Board Members, and the West Chicago High School Drum Line. Students will follow in grade levels, wearing special shirts and waiving blue ribbon pompoms. The Carol Stream Police Department will be helping us stay safe by blocking off/diverting traffic during our event.

Notice: West Chicago Intergovernmental Council Meeting, rescheduled for TBD – Nothing to report.

Notice: Carol Stream Intergovernmental Meeting, rescheduled for April 25, 2019 – Member Engstrom and Dr. Ehrhardt will attend the meeting on behalf of the board.

Swing for STEAM Golf Outing, June 8, 2019, Klein Creek, 1:00 p.m. golf, 6:00 p.m. dinner – Dr. Ehrhardt shared the information on the outing with board members.

Board Retreat July 22, 2019, 6:30 p.m. – Dr. Ehrhardt reminded the members of the board retreat.

39th Annual Law Seminar, September 28, 2019, Hyatt Lodge at McDonald’s Campus – Dr. Ehrhardt shared the seminar with board members, and Member Peterson will drive board members and Dr. Woell to the seminar.

Financial Report

Year-to-Date Financial Statements and Treasurer’s Report for the Month Ending January 31, 2019
Accounts Payable: 01/15/19 – 02/11/19 = $615,001.63
Payroll: 01/15/19 = $167,396.85

Member Willuweit moved and Member Krause seconded to approve the Financial Report as presented. On a roll call vote, Members Buscemi, Krause, Mastroianni, Peterson, Taylor, Willuweit, and Engstrom – aye. Motion carried.
Consent Agenda

**Personnel Retirement** - Cindy Kußworm, Evergreen Grade 1 Teacher to retire at the end of 2022-2023 school year.

**Personnel Parental Leave** – Angela Anthony, Instructional Coach, parental leave for the beginning of the 2019-2020 school year.

**Approve 2019-2020 Student Fees** – The proposed student fees for the upcoming school year were discussed. The fee schedule has minimal changes such as a decrease in technology fees.

**Approve Milk and Juice Rates** – Milk and juice prices will remain the same as last year.

**Approve Sodexo Food Services** – The costs are increasing by .5 cents to $2.65. There will be no increase for parents since the savings realized by Sodexo transporting the food will offset the increase. The cost will remain at $3.10.

**Approve Illinois Bus Company Services** – Previously it was reported to the board that a 3% increase was agreed upon for the next two-year contract extension

of Suicide and Depression Awareness Prevention Program; 7:305, Student Athlete Concussions and Head Injuries; 7:305-AP, Program for Managing Student Athlete Concussions and Head Injuries

**First Reading of Board Policy 7:140, Students Search and Seizure**

Member Buscemi moved and Member Peterson seconded to approve the Consent Agenda as presented. On a roll call vote, Members Buscemi, Krause, Mastroianni, Peterson, Taylor, Willuweit, and Engstrom – aye. Motion carried.

**Action Items**

**2019-2020 Staffing** – Dr. Ehrhardt presented the enrollment and staffing projections. The staffing levels will remain the same next year. Member Taylor moved and Member Buscemi seconded to approve the 2019-2020 staffing enrollment and staffing projections. On a roll call vote, Members Buscemi, Krause, Mastroianni, Peterson, Taylor, Willuweit, and Engstrom – aye. Motion carried.

**Resolution to Transfer Funds from Working Cash Fund to Capital Projects Fund of $500,000** – Dr. Ehrhardt explained to the board requesting a transfer of $500,000 to pay for a portion of the 2018 summer projects. Member Peterson moved and Member Krause seconded to approve the resolution to transfer $500,000 from the Working Cash Fund to the Capital Project Fund to pay for a portion of the 2018 and summer projects.

**Foundation Trivia Night (For Insurance Purposes)** – Dr. Ehrhardt indicated that with the Board’s approval of the Foundation’s Trivia Night, the event would be covered by the district’s insurance. Member Krause moved and Member Willuweit seconded to approve the Foundation’s Trivia Night event to be held on Saturday, February 23, at the Hilton Garden Inn in St. Charles so that it is covered.

**Citizens’ Desire to Address the Board on Non-Agenda Discussion Items**

There was no one in the audience who desired to address the Board on Non-Agenda Discussion Items.

**Discussion Items**

There was no one in the audience who desired to address the Board on Discussion Items.

**Adjournment**

Unanimously adjourned at 9:19 p.m.

Respectfully submitted by
Jennifer Szabo, Board Recorder

[Signature]

President, Board of Education

[Signature]

Secretary, Board of Education