

Keshequa Central School

Transportation Request

DATE OF EVENT _____ GROUP NAME _____

NAME OF CONTACT PERSON _____

DESTINATION _____

ADDRESS OF DESTINATION _____

OF STUDENTS _____ LEAVE FROM _____ TIME _____

OF ADULTS _____ ARRIVE AT _____ TIME _____

TOTAL PASSENGERS _____ DEPART FROM _____ TIME _____

ESTIMATED TRIP MILES _____ RETURN TO _____ TIME _____

SPECIAL REQUESTS:

ADDITIONAL ARRANGEMENTS AS NOTED BELOW (i.e. Lunch) HANDICAP BUS EQUIPMENT BUS

SIGNATURE _____ DATE _____

ALL REQUESTS FOR THE USE OF DISTRICT OWNED VEHICLES, MUST BE ROUTED THRU THE FOLLOWING CHAIN OF COMMAND AT LEAST TWO WEEKS IN ADVANCE OF THE PROPOSED TRIP.

1) BUILDING PRINCIPAL _____ DATE _____ YES _____ NO _____

2) TRANSPORTATION _____ DATE _____ YES _____ NO _____

3) SUPERINTENDENT _____ DATE _____ YES _____ NO _____

+++++ OFFICE USE ONLY

Number of Vehicles _____ X Miles Traveled _____ X \$1.00 = Estimated Cost for Trip \$ _____

Original: MS/HS Principal
Copies: Teacher
Transportation Office
Superintendent Office

Average Round Trip Miles per Destination

Alexander	85	Livonia	60
Alfred	80	Macedon	130
Arcade	60	Mendon	115
Auburn	205	Mt Morris	25
Batavia	90	Mumford	80
Bath	95	Newark	185
Belmont	65	Nunda - Claud Farm	10
Buffalo	140	Nunda – Gallton Farm	15
Caledonia	65	Nunda – Golf Course	15
Corning	140	Olean	125
Cylerville	40	Pavilion	60
Dansville	35	Pembroke	115
Darien lake	105	Perry	55
Fairport	110	Pike	40
Fillmore	40	Pittsford	120
Geneseo	55	Portageville	25
Honeoye	40	Rochester	125
Hornell	65	Rush	90
Houghton	40	Short Tract – Maple Tree Inn	40
Leroy	80	Swain	35
Letchworth Central School	30	Victor	125
Letchworth State Park – Castile	20	Warsaw	50
Letchworth State Park – Mt Morris	35	Waterloo	155
Letchworth State Park – Parade Grounds	20	Wheatland - Chili	85
Letchworth State Park – Portageville	35	York	45