



SAN LORENZO UNIFIED SCHOOL DISTRICT
Personnel Commission

**Minutes for Regular Meeting
November 8, 2017**

- CALL TO ORDER Commissioner Polvorosa called the meeting to order at 4:30 p.m.
- FLAG SALUTE Commissioner Souza led the flag salute.
- ROLL CALL Commissioners Polvorosa, Kingdon and Souza were present.
- APPROVE AGENDA A motion to approve the November 8, 2017 Meeting Agenda was made by Commissioner Souza and seconded by Commissioner Kingdon.
- Comments: None
- Ayes: Polvorosa, Kingdon, Souza
- PUBLIC COMMENT Bev Kral, IT Technician II, stated that it is a priority to discontinue emails of inactivated employees to save district money.
- APPROVE MINUTES A motion to approve the October 11, 2017 Meeting Minutes was made by Commissioner Souza and seconded by Commissioner Kingdon.
- Comments: None
- Ayes: Polvorosa, Kingdon, Souza
- APPROVE EXAMINATIONS A motion to approve the following examinations was made by Commissioner Souza and seconded by Commissioner Kingdon.
- APPROVE ELIGIBILITY LISTS A motion to approve the following eligibility lists was made by Commissioner Souza and seconded by Commissioner Kingdon.
- Campus Security Officer
 - Computer Media Specialist
 - Director of Child Nutrition and Food Services Assistant
 - Financial Technician
 - School lunch Helper I
 - Speech Language Pathology Assistant
 - Registrar
- Ayes: Polvorosa, Kingdon, Souza

MERIT RULE 11.2	Director Perez presented the fir reading of Merit Rule 11.2 Salary on Employment.
ANNUAL REPORT	<p>Comments: Ms. Kral, Cindy Ornellas, CSEA, and Neva Rowden, CSEA, commented.</p> <p>Discussion items, no action taken.</p> <p>Director Perez presented the Annual Report. He thanked the Ms. Ornellas for creating the brochure.</p> <p>Discussion item, no action taken.</p>
COMMISSIONER'S REPORT	Commissioner Polvorosa announced that Justin Hutchison was selected for the new Board appointed Commissioner.
DIRECTOR'S REPORT	<p>Director Perez announced a change in format and content of the Personnel Commission Meeting agenda. He stated that according to his research is not required that the Commission approve examination announcements, therefore they will be removed from the agenda as an action item. Examination announcements will be added as an information item.</p> <p>Director Perez reported that Superintendent Brill suggested February 6, 2018 at 4:00 p.m. for the Joint Board of Education and Personnel Commission meeting.</p>
PUBLIC COMMENT	Ms. Ornellas stated her gratitude to Commissioner Polvorosa for support of the merit System and the classified employees of San Lorenzo School District.
ADJOURNMENT	Commissioner Polvorosa adjourned the meeting at 5:22 p.m.
NEXT REGULAR MEETING	The next regular Personnel Commission Meeting will be held on Wednesday, December 13, 2017 in the San Lorenzo District Office Board Room.