



STATE OF HAWAII
DEPARTMENT OF EDUCATION
NANAIKAPONO ELEMENTARY SCHOOL
89-153 MANO AVENUE
WAI'ANAE, HI 96792

March 16, 2020

Aloha Nānāikapono Ohana,

Amid ongoing concern about the coronavirus COVID-19, our top priority is the health, safety, and well-being of our students, faculty, staff, and community members.

As many of you are aware, Governor Ige held a press conference on March 15, 2020 at 1:30 p.m. and shared that the Hawai'i Department of Education (HIDOE) is extending the spring break through March 27, 2020 for all public and charter school students. This will provide our faculty staff time to plan for implementation of social distancing within the school setting and arrange for professional development to support any modified operations as well as thoroughly clean and disinfect the school campus.

Following the extended spring break, we will be implementing the following proactive measures by:

- properly cleaning and disinfecting all high-contact areas and surface areas daily;
- teaching all students proper hand washing practices, to cover a cough/sneeze with tissue, then throwing it in the trash, and to avoid face touching;
- implementing social distancing strategies;
- referring any individual presenting symptoms of illness to our School Health Aide or Advance Practice Registered Nurse for evaluation, and
- pausing school field trips, classroom-wide treats, and events/assemblies comprising more than 100 people until further notice.

We are asking families, students, and visitors to also implement the following proactive measures by:

- reporting to the office and remain in the office when picking up your child (we will have your child brought to the office);
- staying home when sick;
- washing your hands often and thoroughly for at least 20 seconds;
- avoiding touching your face, eyes, nose, and mouth;
- avoiding touching others when possible;
- covering your cough or sneeze with a tissue, then throwing it away in the trash; and
- cleaning and disinfecting frequently touched objects and surfaces using a regular household cleaning spray or wipes.

We will continue to provide updates regarding information and guidelines for our school to follow in planning and preparing for the levels of emergency that we may face in the event of increasing cases in Hawai'i.

Mahalo Nui Loa,

A handwritten signature in blue ink, appearing to read 'Christine Udarbe', with a stylized, cursive script.

Christine Udarbe
Proud Principal