



ELEMENT 8: ADMISSION REQUIREMENTS

This section meets the requirements of Education Code Section 47605 (b) (5) (H) which requires a description of admission requirements, if applicable.

Los Angeles International Charter School (LAI) is committed to offering parents an alternative public-school choice. As such, we aim to help parents make an informed decision about enrolling their child at Los Angeles International Charter School. LAI uses non-discriminatory processes and actively recruits a diverse student population from surrounding communities it serves. The school's admission policy follows our goal of ensuring the school attracts, retains and graduates a diverse student body. In addition, every student is enrolled in a 4-year plan to graduate and continue to a College or University of their choice.

Enrollment in LAI is open to any resident of the State of California. LAI serves students in grades 9 through 12, adding grade 6 in 2019-2020 and 7th and 8th each year thereafter. Each school year LAI will admit between 30 to 40 students. Should LAI receive more applications for admission than it has capacity, a public random drawing ("lottery") will be held, utilizing admissions preferences enumerated below. The lottery is a public event which will be held on the second Saturday of March each year, if needed. The Lottery will be conducted by the Executive Director.

Application Process

All prospective parents must first complete the application process by attending a mandatory enrollment tour and returning a completed Intent to Enroll form by the established open enrollment deadline. LAI enrollment tours for the following school year begin on July 1st and continue through March 1st. LAI offers day tours, evening tours and weekend open house events. This the first step in the Application Process for new students and their families.

Public Drawing (Lottery)

The next step in the application process is the lottery, which is held, if necessary, on the second Saturday of March and after the close of the enrollment period. The lottery serves to determine admission to LAI. The lottery will be held by grade level, if needed. If LAI does not exceed the intended enrollment, a lottery will not be conducted. All families who applied for enrollment prior to March 1st, under this scenario, will be guaranteed enrollment for the school year.

Applications received after March 1st will be received and filed on first come, first serve basis. A waiting list will be established if LAI receives in excess of 90 applications in the order in which the applications were received by date.

Existing LAI students who have informed the school about their intent to return the following school year will be guaranteed enrollment. Admission preferences will be offered in the following order:

- 1) Children of current LAI employees (exempt from lottery)
- 2) Siblings of currently enrolled LAI students (exempt from lottery)
- 3) Students who are currently enrolled in or reside in the attendance area of the public elementary school where

LAI is located.

4) All other students.

The drawing (lottery) will determine enrollment for the fall, and it will establish a waiting list, in the order in which the applications are drawn, once all the openings are filled. If new openings occur during the school year, children will be enrolled, in order, from the waiting list. It is the responsibility of the families on the waiting list to inform LAI of any changes in contact information. Families will be given 3 business days to respond to a phone call regarding an opening at LAI. If there is no response within 3 business days, LAI will contact the next person on the waiting list. Once the waiting list is exhausted, if space remains, enrollment for the remainder of the school year will be on a first come, first serve basis after completion of the Application process, including mandatory Enrollment Tour.

All admitted students will receive an Enrollment Packet, which includes a list of required documents. LAI will conduct 2 enrollment meetings. Families must attend one of these mandatory meetings and complete all documents in the Enrollment Packet. Failure to attend the mandatory enrollment meeting and complete all documents will cause the family to forfeit their enrollment at LAI for the school year. All documents must be received by an established deadline(s) set forth by LAI or the student will no longer be enrolled for the school year and LAI will enroll the next student(s) on the waiting list.

Unless the School Office has been notified in advance, students who miss three (3) consecutive days of school, beginning from the first day of school, will forfeit their enrollment and the next student in the appropriate waiting list will be notified.