

**Lemon Grove School District**  
**Official Minutes of the Governing Board Meeting – July 17, 2018**  
**Lemon Grove Library Community Room – 3001 School Lane, Lemon Grove, California 91945**

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To view attachments referenced in these minutes, please refer to the agenda using Agenda Online on the District's website via the following link: <http://agendaonline.net/public/lemongrove>

**1. OPENING FUNCTIONS**

**1.a. Call to Order**

**Minutes:** The meeting was called to order at 1:03 p.m.

**1.b. Roll Call and Establishment of Quorum**

Present: Jay Bass, Blanca Brown, Katie Dexter, Larry Loschen, Timothy Shaw

Absent: None

**1.c. Announcement and Public Comment Regarding Items to be Discussed in Closed Session**

**Minutes:** No one addressed the Board.

**1.d. Adjourn to Closed Session**

**Minutes:** The Board adjourned to Closed Session at 1:04 p.m.

**2. CLOSED SESSION**

**Minutes:** Closed Session was held from 1:04 p.m. until 1:37 p.m.

**2.a. Conference with Labor Negotiators (Government Code 54957.6)**

**3. REPORT OF ACTION TAKEN IN CLOSED SESSION**

**Minutes:** The meeting reconvened in Open Session at 1:39 p.m. There was nothing to report from Closed Session.

**4. OPENING FUNCTIONS (continued)**

**4.a. Pledge of Allegiance**

**Minutes:** The Pledge of Allegiance was led by Governing Board Vice President Timothy Shaw.

**4.b. Approval of Agenda**

**Motion Passed:** Approve this agenda. Passed with a motion by Katie Dexter and a second by Timothy Shaw.

Yes Jay Bass  
Yes Blanca Brown  
Yes Katie Dexter  
Yes Larry Loschen  
Yes Timothy Shaw

**4.c. Hearing of Citizens for Items Not on the Agenda**

**Minutes:** No one addressed the Board.

**4.d. Superintendent's and/or Governing Board Members' Reports on Correspondence, School Events, Conferences, Meetings or Legislation**

**Minutes:** Mr. Bass reported on his attendance at the Old Globe production at Alvarez Auditorium, a Lion's Club meeting, a Lemon Grove City Council meeting, a Camping Kickoff for a councilmember, and the CSBA Leadership Institute in San Francisco.

Mr. Loschen had nothing to report.

Mrs. Dexter reported on her attendance at a Resource Center Oversight Committee meeting and the CSBA Leadership Institute in San Francisco.

Mr. Shaw reported on his attendance at the first Lemon Grove Farmer's Market in the VFW parking lot.

Superintendent Dr. Berman introduced Teresa Richmond, the proposed new Principal for San Miguel Elementary.

Ms. Brown reported on her attendance at the Leadership Institute in San Francisco.

**5. CONSENT AGENDA**

**Motion Passed:** Approve all items under this Consent Agenda. Passed with a motion by Katie Dexter and a second by Larry Loschen.

Yes Jay Bass  
Yes Blanca Brown  
Yes Katie Dexter  
Yes Larry Loschen  
Yes Timothy Shaw

**5.a. Personnel Action Report****5.b. Approval of Minutes of Regular Meeting of June 26, 2018****5.c. Renewal of Agreements, Contracts, and Memoranda of Understanding****5.c.1. Ratification of Services Agreement with All Kids Academy HeadStart, Inc.****5.c.2. SDSU Student Teaching Agreement****5.c.3. Ratification of Renewal of Agenda Online Service Agreement****5.d. Updates to Board Policies and Administrative Regulations Recommended by the California School Boards Association:****5.d.1. AR 3311 - Bids****5.d.2. BP 3551 - Food Service Operations/Cafeteria Fund****5.d.3. AR 3553 - Free and Reduced Price Meals**

**5.e. Williams Uniform Complaint Procedure Quarterly Report for Period April 1, 2018 to June 30, 2018****5.f. Orders and Financial Statements:****5.f.1. Ratification of Purchase Orders for June 2018****6. INFORMATION / DISCUSSION ITEMS**

**Minutes:** A recess was taken from 1:54 p.m. until 2:05 p.m.

**6.a. Report from Lemon Grove Library**

**Minutes:** Using the slide presentation included with the meeting agenda, Laura Mendez, Acting Branch Manager, and Sheila Crosby, Principal Librarian from the San Diego County Library informed the Board regarding the following topics: special services for teachers; tips for teachers; connectivity; available databases; digital resources at the library; programs available to students and families; after-school programs; and the Summer Reading Challenge. It was suggested that the District add a Lemon Grove Library link to its website.

**6.b. Nutrition Services Presentation**

**Minutes:** Using the slide presentation included with the meeting agenda, Director of Nutrition Services Holly Bauer informed the Board regarding the following topics: the number and titles of Nutrition Services (NS) staff members; number of CPA Breakfast staff per site; actual and projected budgets; free and reduced lunch percentages by site; total number of breakfasts, lunches and suppers served by NS throughout the District; process improvements achieved during the 17-18 school year; the new fruit and vegetable station at Mount Vernon School, and proposed similar stations at other sites; equipment upgrades, both current and proposed; student farmers markets; menu descriptions, with samples provided to the Board; 18-19 school year proposals and funding alerts; meal charge policies; and the Community Eligibility Provision (CEP) program and pilot project. The CEP program was described in detail, and the pros and cons of the program were discussed, including the administrative requirements.

A recess was taken from 3:46 p.m. until 3:49 p.m.

Ms. Bauer and the Board discussed the following topics following her presentation: alternative meal offerings; revision of projected budgets for the 18-19 school year; and prepackaged versus scratch made meal offerings.

The Board agreed that they do not want a policy in the District whereby students who have an outstanding balance in their cafeteria account would be offered an alternate meal. Recommendations were made that any new policy regarding delinquent cafeteria fund balances would include that the debt would remain in the general fund; no alternate meals would be offered at any site or grade level; the debt level will be brought back before the Board for review before December; and the budget would be adjusted to account for any shortfall.

**6.c. Board Self-Evaluation**

**Minutes:** Using the attached School Board Self-Evaluation worksheet, the Board summarized and discussed the results of their self-evaluation. The combined results of the individual Board Member responses are attached to these minutes as Attachment 1.

President, Blanca Brown facilitated the Board's discussion of the self-evaluation ratings, comments and goals. Topics discussed in more detail included: opportunities for deeper discussion of issues; more focus on the needs of students as opposed to those of bargaining units; having a leadership workshop locally; blending the strengths of Board Members; and the value of additional workshops.

7. ACTION ITEMS

7.a. Resolution No. 18-19-01, Designating Senior Management Positions of the Classified Service

Motion Passed: Adopt Resolution No. 18-19-01. Passed with a motion by Katie Dexter and a second by Jay Bass.

- Yes Jay Bass
- Yes Blanca Brown
- Yes Katie Dexter
- Yes Larry Loschen
- Yes Timothy Shaw

Minutes: Superintendent Dr. Kimberly Berman recapped the quick summary from the agenda regarding this item, and presented it for the Board's consideration.

7.b. Resolution No. 18-19-02, Appointment of PARS Plan Administrator for the PARS Public Agencies Post-Employment Benefits Trust

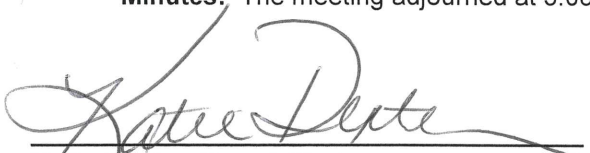
Motion Passed: Adopt Resolution No. 18-19-02. Passed with a motion by Katie Dexter and a second by Larry Loschen.

- Yes Jay Bass
- Yes Blanca Brown
- Yes Katie Dexter
- Yes Larry Loschen
- Yes Timothy Shaw

Minutes: Superintendent Dr. Kimberly Berman recapped the quick summary from the agenda regarding this item, and presented it for the Board's consideration.

8. ADJOURNMENT

Minutes: The meeting adjourned at 5:08 p.m.




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Katie Dexter, Board Clerk




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Dr. Kimberly Berman, Board Secretary