

## Health Sciences Charter School Board Meeting Minutes

**Date:** October 11, 2018

**Location/Time:** Health Sciences Charter School - Board Conference Room - 7:00 a.m.

Topic	Discussion	Action
<b>Call to Order</b>	Ms. Schwartz called the meeting to order.	No action required.
<b>Public Comment</b>	No Public Comment	No action required.
<b>Treasurer's Report</b>	Ms. Burhans (Kirisits) and Ms. Kirisits provided a financial update including the change in Title fund allocation this year, reasonable variances in the budget. Ms. Kirisits also clarified the request by M&T to secure an appraisal with regards to a six month mortgage extension.	Dr. Hershberger authorized the appraisal.
<b>Consent Agenda Items (Distributed via email)</b>	<ul style="list-style-type: none"> <li>○ September Board Meeting Minutes – 9/20/18</li> <li>○ Finance Meeting Minutes – 8/23/18</li> <li>○ September 2018 Grant Report</li> </ul>	Mr. Moley moved acceptance; Mr. Richardson seconded. (all approved)
<b>Resolutions</b>	Mr. Venning reported on a recent hire and coaches.	Mr. Moley moved acceptance; Mr. Richardson seconded. (all approved)
<b>Discussion Items</b>	<ul style="list-style-type: none"> <li>○ Board Goals (First Draft) Dr. Hershberger presented an overview of data collected from the board retreat.</li> <li>○ In-kind partner support / donations.</li> <li>○ 1291 update provided by Ms. Schwartz.</li> </ul>	<p>Board members, using smart goal criteria, will review and forward feedback to Dr. Hershberger by October 17; Executive Committee will further review on October 19.</p> <p>Board members will complete the in-kind donation form and submit to Ms. Giovannitti; Said information will be included in the school's 990</p>
<b>Board Member Resignation</b>	Mr. Whalen submitted his resignation as a board member.	Mr. Moley moved acceptance of resignation with regret; Mr. Faso seconded; (all approved) Ms. Barrett will notify NYSED regarding Mr. Whalen's resignation.
<b>Prospective Board Members</b>	Required NYSED prospective new board member information for Dr. Jamie Smith, Clement Kwakye, and Mary Farallo's has been secured.	Mr. Richardson moved Dr. Smith be seated on the board, per NYSED approval; Ms. Schwartz seconded. (all approved) Ms. Barrett will forward the required prospective board member information for Dr. Jamie Smith, Clement Kwakye and Mary Farallo to the NYSED.
<b>New Board Members</b>	In order to achieve a desired board representation, stakeholder and talent categories are being addressed.	Ms. Barrett will forward draft documents to board members.
<b>Executive Session</b>	None.	
<b>Adjournment</b>	Ms. Schwartz called for the meeting to adjourn.	Ms. Moley moved to adjourn; Mr. Richardson seconded. (all approved)

**Next Meeting:** November 8, 2018 @ 7:00 a.m.

