

## **PURPOSE**

This handbook has been prepared and written by teachers and administrators at Beau Chêne High School to clarify school policies and regulations in compliance with those set forth by the St. Landry Parish School system. It is hoped that through this medium, students and their parents will be aware of policies and procedures at the school.

**This document is as inclusive as possible; however, information contained within this handbook is subject to change based on federal, state, and parish objectives/laws and administrative decisions deemed necessary and appropriate for the well-being of the students and staff of Beau Chêne High School.**

## **ST. LANDRY PARISH MISSION STATEMENT**

The mission of the St. Landry Parish School board is to ensure high quality instruction while working collaboratively with families and communities to maximize every student's potential.

## **BEAU CHÊNE HIGH SCHOOL MISSION STATEMENT**

Take pride in learning. Take responsibility for your actions. Success will follow.

## **VISION**

Beau Chêne High School's mission is to prepare students by providing them with opportunities that will enhance their self-esteem, develop their skills, and acquire the knowledge which will make them productive members of society.

## **PHILOSOPHY**

We believe that it is the duty of Beau Chêne High School to help the student to develop those skills, attitudes, and appreciations which will help him/her to live with increasing effectiveness and satisfaction, both as an individual and as a member of society. We are responsible to and shall carry out the intent of the St. Landry Parish School Board, the Louisiana Legislature, and the State Board of Education in all educational programs designed to meet the needs of our students. In order to develop young men and women physically, mentally, emotionally, morally, and spiritually, our school must plan and provide rules and regulations, which will provide experiences to equip each individual with sound democratic principles.

## **SCHOOLWIDE EXPECTATIONS**

Be Safe; Be Responsible; Be Respectful.

## **PRINCIPAL'S MESSAGE**

Welcome to Beau Chêne High School. It is my pleasure to welcome you to a new year and a new beginning at Beau Chêne High. As the first female principal at this school, I am honored to continue the legacy that was begun by the previous administrators. I look forward to working with students, parents, staff, and community members to make this a very successful and memorable school year. Beau Chêne High School is dedicated to helping all students become productive citizens in today's competitive society.

Barbara Roberson  
Principal, Beau Chêne High School

## **SCHOOL COLORS**

Navy Blue, Burnt Orange, and Gray

## **MASCOT**

Gators

## **ALMA MATER**

Come walk by my side through the doors of Beau Chêne High School  
And our dear mem-ries we will recall  
Gators strong and true – Orange and Blue  
We will never forget you.

Come walk by my side down the halls of Beau Chêne High School  
As we enjoy our high school days  
Teachers and friends – laughter and fun  
One for all and all for one.

Beau Chêne High, hail to you  
Altogether, friends old and new  
Beau Chêne High, go big blue  
Proudly we honor you.

Come walk by my side out the doors of Beau Chêne High School  
Under the spreading live oak trees  
Our old friend until the end  
Dear alma mater, Beau Chêne High

## **FIGHT SONG**

Stand together, Beau Chêne Gators; we all cheer for you.  
Fight on to victory, fame, and glory for the orange and blue.  
Like majestic oak trees boldly reaching for the sky,  
With pride, honor, and glory win for Beau Chêne High.

## ENTRANCE REQUIREMENTS

All students upon entering Beau Chêne High for the first time shall complete the St. Landry Parish Student Registration Packet available online at the district website. They will then submit this completed paperwork to the office of the Guidance Counselors for enrollment.

**Students must also be prepared to present valid proof of residency within the Beau Chêne High School enrollment zone.**

## REGISTRATION / ORIENTATION

Returning Beau Chêne students are automatically pre-registered and submit their schedule requests to the guidance counselors in May for the following year. Students who attend the public feeder elementary schools in the Beau Chêne High School zone are also pre-registered into Beau Chêne at the end of their eighth grade year. The counselors at Beau Chêne guide the students in their selection of classes and explain available choices to the students.

All students who are pre-registered at each grade level receive their class schedules in the mail in late July along with a schedule for registration/orientation day activities. On the scheduled date and time, students from each grade will report to school for orientation and for I.D. pictures and school pictures.

All students must attend Registration/Orientation Day. Students who fail to attend will miss their first classes (and will therefore miss vital information) on the first official day of school in order for them to go through the registration process.

At registration, all students are required to pay registration fees. The fees are assessed for the following:

### **Mandatory Fees:**

Hall locker and lock	2.00
Identification Card	10.00
Class Dues	5.00
School Pictures	16.00 ***
<b>TOTAL FEES</b>	<b>\$33.00</b>

### **Optional fees:**

Yearbook	35.00
Athletic Pass Fee	20.00
Parking tag	15.00

\*\*\* Seniors do not pay this fee.

## HALL LOCKERS

All students must rent a school locker from the school. All lockers are the property of Beau Chêne High School and the St. Landry Parish School Board and are therefore subject to search.

Only one student per locker will be allowed. Lockers must be kept locked. Do not give your combination to anyone else. You may not trade or share lockers with anyone else. Students are allowed to stop at their lockers **before school, prior to third and fifth periods, during their lunch break,** and at **checkout or the end of the school day.**

## STUDENT I.D. CARDS

Upon registration at Beau Chêne High School, students will be issued a plastic I.D. card containing their name, photo, grade level, and other pertinent school related information. Subsequently, **every student** is required to wear his or her Beau Chêne High School I.D. card **every day** attached by the I.D. clip to the student's shirt collar or outwear and must be clearly visible to everyone. These I.D. cards must not be defaced in any manner nor can they be adorned with any other objects/accessories. If such defacement occurs, then the student will have to purchase another. Any student arriving on campus without a Beau Chêne I.D. card will be required to purchase a temporary I.D. sticker at a cost of **\$1.00**. Any lost or stolen I.D. card may be fully replaced for a cost of **\$6.00**.

The I.D. card is designed with safety in mind and is the only way to quickly identify a Beau Chêne student. There is no one on the campus that can readily identify all of our students at any given time. **I.D. cards must be worn from the time a student departs for school in the morning until they arrive at home. A student I.D. card is to be worn at all times while on St. Landry Parish School Board property, including during transit while on school buses. Exceptions may be allowed for any athletic or school approved activities.**

**Students will be subject to disciplinary action if they are found to be habitually non-compliant with the school's I.D. policies OR if required payment for the purchase(s) of temporary I.D. sticker(s) has not been received within a timely manner to be determined by the school administrator.**

## CLASS DUES

Class dues (9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup>, 12<sup>th</sup>) are collected at the time of registration so that classes will have a pool of funds to spend on activities such as prom and graduation. Individual class fees (ex. English II, Biology, Civics) will be collected by subject area teachers during the first two weeks of school.

## SCHOOL PICTURES

School pictures of all underclassmen are taken at registration in order to avoid the loss of class time later in the year. Students receive a packet of pictures from the professional photography company that takes the pictures. The student's yearbook picture is taken from this photo session. Seniors do not pay this fee. The photographers will return to take pictures of seniors in caps and gowns.

## YEARBOOK

Students who choose to pay this fee will receive the school yearbook produced by the publications class at Beau Chêne.

## ATHLETIC PASS FEE

Students choosing to pay this fee will be issued a special I.D. This I.D. allows them to attend an athletic event for a fee of \$1.00 at the gate. This pertains to all home athletic events with the exception of playoff games and tournaments. Students who attend athletic events fairly regularly will realize a huge savings by paying the athletic activity fee.

## CLOSED CAMPUS

Beau Chêne High School has a closed campus policy. This means that all visitors must check in with the office immediately after they arrive on campus. **It also means that once students have**

arrived at school, they are not allowed to leave campus without proper authorization until dismissal.

### ARRIVAL AT SCHOOL

**Designated student entrances to the main building will be opened at 6:50 a.m. For safety and security reasons, STUDENTS ARE NOT TO ARRIVE ON CAMPUS PRIOR TO 7:00 A.M.**

Students arriving by bus each morning will be dropped off at the west entrance and must enter the building in proper dress code.

Any student who arrives in his/her own automobile or is dropped off to school must enter the building through the east entrance. **No students are permitted to remain in their automobiles or congregate in the student parking lot.**

**At no time are students to use the rear doors to the south entrance when arriving at school and will subject to disciplinary action if they do so.**

### DISMISSAL BELL

There will be **one dismissal bell** daily. This dismissal bell will dismiss all students simultaneously.

### STUDENT CHECK-OUT

A parent or guardian must be physically present to check their children out of school. **Students will not be allowed to sign out by authorization over the phone or notes from home.**

**Exceptions:** (1) A parent or guardian may come to school prior to the time their child needs to check out, and sign them out for a specific time later in the school day. (2) A parent or guardian may come to school and sign a release authorizing a **specific** adult to sign their child out when they cannot be physically present themselves. This procedure will be considered **only** in the event of an emergency and the parent or guardian must **still** be reached for permission.

### DRESS AND GROOMING REGULATIONS

**The St. Landry Parish School Board has adopted a policy that requires all students shall wear uniforms. This policy, which applies to all students attending public schools in St. Landry Parish, shall be enforced on the campus of Beau Chêne High School.**

1. **The Uniform shirt** – The shirt shall consist of a white polo knit shirt with no logo and with either short or long sleeves. Each school will have the option of another colored shirt. The optional shirt at Beau Chêne High School is a navy blue polo shirt. The optional top may have the school logo imprinted on the left chest over the heart. **All shirts must be tucked in at the student's waist.** All shirts must be long enough to remain tucked when seated. An undershirt may be worn under the uniform top. The undershirt must be white, navy, gray, or orange and the sleeve cannot be longer than the sleeve length of the uniform top. Turtlenecks or mock turtlenecks are not allowed under/over the uniform shirt.

**Note:** Maternity wear will consist of a white or navy button down blouse or a similarly colored uniform shirt. The white or navy maternity blouse need not be tucked. However, standard white or navy uniform shirts must still be tucked.

2. **Uniform bottoms** – Bottoms shall consist of classic, traditional, straight leg, dark khaki/navy blue cotton twill uniform pants or walking shorts with a finished hem (side slits on hems not allowed). Uniform bottoms must fit at waist and crotch and be within one (1) size of student's

actual waist/inseam measurement. No cargo pockets or flaps on back pockets are allowed on uniform bottoms. Bell-bottoms, joggers, boot cut, carpenter/cargo style pants, hip-huggers, or jeans of any color and/or type are not allowed. Brand name emblems on uniform bottoms may not exceed 1" x 2" in size. All uniform bottoms must have a waistband with belt loops. Walking shorts shall not be more than four (4) inches above the back crease of the knee. Sagging of the uniform bottoms will not be allowed. Overalls are not permitted.

**Stone, white or dark brown uniform bottoms are not allowed.**

**Note:** Maternity wear will consist of uniform colored maternity pants. Should uniform bottoms be worn, they must remain zipped and buttoned.

**Uniform bottoms for girls** – In addition to the above uniform bottoms, traditional style uniform jumpers and skirts will be allowed and must have a finished hem and shall not be more than four (4) inches above the back crease of the knee. All items of clothing must be worn as intended by design. Allowable colors are dark khaki and navy. Overalls are not permitted. Stone, white, or dark brown uniforms bottoms are not allowed.

**Note: Tight or revealing clothing (including leggings and tights) worn by any student will not be tolerated.**

3. **Belts** – A black, brown, khaki, navy blue, or white plain belt must be worn with a buckle no larger than 2" X 3". No studs will be allowed. The entire length of the belt must be worn inside the loops. Hanging of any part of the belt outside the belt loops is not allowed. Belt loops should not be removed by the student for any reason.
4. **Socks** – Solid-colored socks must be worn at all times. They must be solid white, navy, or black.
5. **Shoes** – Students must wear matching closed-toe shoes (front and back). Sandals, clogs, flip-flops, moccasins, mules, water-wear shoes, slippers, or other similar types of shoes are not allowed. Laced shoes must be worn as intended by design: the tongue of the shoe should not be worn outside of the laces. Shoes must be laced and tied; Velcro straps must be secured.
6. **Outerwear** – In cold weather, students will be allowed to wear the following over their school uniform:

**Sweatshirt** – A sweatshirt must be waist length with a tight, ribbed elastic bottom, must be plain, solid colored in black, white, heather gray, or navy blue with no emblem, logo, or marking. Students can wear a sweatshirt in the optional school color with school logo.

**Sweater** – Crew neck, V-neck, or cardigan-style (those that button or zip from the bottom) sweaters must have sleeves, must be waist length, must be plain, solid-colored in black, white, heather gray, or navy blue with no emblem, logo, or marking. Optional school color with school logo and school-issued sweaters are permitted.

**Lightweight jackets/windbreaker (with or without hood)/Coat** – All outerwear, except for sweatshirts, must zip, button, or snap from top to bottom and must not be longer than upper mid-thigh. Outerwear must be plain, solid colored in black, white, khaki, heather gray, or dark navy blue with no emblem, logo, or marking; however, jackets in the optional school color with school logo and school-issued jackets are permitted.

The principal – **not uniform vendors** – should address any questions about the dress code. Although it is impossible to anticipate all problems, distracting "fads" which disrupt the spirit, education, philosophy, or dignity of St. Landry Parish School System will be unacceptable.

7. The only body piercing jewelry girls will be allowed to wear is earrings. Body piercing jewelry and make-up is not allowed for males. **Rings or adornments in the nose or other facial areas of boys or girls are prohibited.** Excessive jewelry worn by both males or females or excessively worn make-up that distracts from the learning environment or poses a safety problem will not be allowed.
8. No student shall wear, possess, use, distribute, display or sell any clothing, jewelry, emblem, blade, symbols, sign or other things which are evidence of affiliation with drugs, alcohol, violence or gang related activities or exhibits profane or obscene language or gestures. Neck chains, bracelets, and other jewelry may not portray knives, guns, marijuana leaves, etc. Two-finger rings are prohibited.
9. No hats, caps, or other headgear may be worn in the building by either boys or girls. Bandannas are not allowed.
10. Torn, frayed, or cut-off clothing of any type is not permitted.
11. Hairstyles for both males and females that are distracting in length, style, or color are prohibited. It is to be restrained as to be pulled back for health, safety, and identification of the student. The administration shall determine this.
12. Spiked hair including Mohawks for both males and females is not allowed.
13. Hair on males, no matter what the style, that is longer than the bottom of the earlobes on the side, below the eyebrows in the front, and longer than the top of the collar in the back is not allowed. Additionally, ornamentation such as ribbons, bows, beads, headbands, etc. are not allowed for males.
14. Males may have well-groomed, neatly trimmed facial hair that is not distracting in length, style, or color.

In general, students should be clean, well groomed, and appropriately attired for school. Any type of clothing, grooming, or hairstyling which causes undue attention or serves as a distraction will not be permitted. **The administration reserves the right to use Board discretion in determining what attire and grooming is appropriate for school, whether included in the preceding list or not.**

**Any student in continuous or habitual violation of the school dress code will be subject to disciplinary action.**

### **CHANGING OF CLASSES**

During the changing of classes, students will move in an orderly and quiet manner. Students are to walk on the right side of the hall. This will allow for a smooth flow of traffic. If a student needs to see someone in the main office or if he/she needs to see another teacher, the student must report to his/her classroom teacher first for permission and a hall pass.

### **HALL PASSES**

Students will not be allowed out of the classroom without the official school hall pass that has been completed in its entirety by the classroom teacher. **No student should not be found in the hallway without one in their possession.** Students are not permitted to come to the office to take care of personal business or use the telephone (except in cases of illness). In the event that such a call should be made, it will be placed by the office personnel.

## SCHOOL ATTENDANCE

**Louisiana Law mandates compulsory attendance and every parent or legal guardian of a student shall enforce and be held accountable for the attendance of their child for every day schedule by the school board.** Except as provided by law, every child in the state is required by state law to attend public or private school from the child's seventh (7<sup>th</sup>) birthday until his/her eighteenth (18<sup>th</sup>) birthday, unless the child graduates prior to his/her eighteenth (18<sup>th</sup>) birthday. If a child in these age brackets was a resident of this parish when school opened and enters school late without having attended another public or private school or approved home study program during the current school session within or without the parish, a statement should be secured from the parents or guardian giving the reasons why the child has not been in school. If these reasons are not satisfactory, the matter should be referred to the Supervisor of Child Welfare and Attendance, who may find it necessary to refer it to the proper court. The only exceptions to the compulsory school attendance provisions of state law are as follows:

1. Children mentally, physically, or emotionally incapacitated to perform school duties, and children unable to profit from further school experience, such exceptions to be certified in writing by a psychiatrist, psychologist, recognized evaluation centers or clinics, or other professionally qualified person or agency designated by the Board;
2. Children living outside the boundaries of a city, town or municipality, more than 2½ miles from a school or suitable grade where adequate free transportation is not furnished by the Board and children living more than 1½ miles from a transfer route providing transportation furnished by the School Board to a school of suitable grade; and,
3. Children temporarily excused from school as follows:
  - (a) Children who are ill and whose attendance in school would endanger their own health or that of their classmates, and who have a certificate of a physician licensed to practice in Louisiana verifying said illness;
  - (b) Children in whose families there is serious illness which would reasonably necessitate the absence from school, if in the judgment of the Supervisor of Child Welfare and Attendance, such absence is justified, or if the illness is substantiated in writing by a licensed Louisiana physician;
  - (c) Children in whose immediate family a death has occurred, such absence is not to exceed one week because of and at the time of such death; and
  - (d) Children whose religious faith requires absence for the observance of a special and recognized holiday of the child's own faith.

Compulsory attendance does not apply to any child who is under the age of seventeen (17) and is attending or seeking admission to a National Guard Youth Challenge Program in Louisiana.

The principal may require certificates from practicing physicians or dentists substantiating all illness. The principal may also require written evidence from church authorities relative to requiring religious observances.

Children granted excused absences for the above reasons shall be allowed to make up any school work which was missed or failed to be completed during the prescribed time. In such instances, the student's grade will not be given until the makeup work has been completed.

## ABSENCES AND TARDINESS

Students are expected to be in attendance every school day scheduled by the St. Landry Parish School District. The only acceptable reasons for being absent from school are as follows:

1. An extended personal physical or emotional illness as verified by a physician
2. An extended hospital stay as verified by a physician



3. An extended recuperation from an accident as verified by a physician
4. An extended contagious disease within a family as verified by a physician
5. Visitation with a parent who is member of the United States Armed Forces who has been called to duty or is on leave from a combat zone (not to exceed five (5) days)
6. Observance of special or recognized holidays of the student's faith
7. Prior school district approved travel for the purposes of education
8. Death in the immediate family (not to exceed one (1) week)
9. Natural catastrophe and/or disaster

Every school day, roll is checked by the first hour teacher. If a student is absent, his/her name is documented as absent within the JCampus system. If a student arrives late for school, the student must sign the check-in sheet in the office and then obtain approval to report to class. **If the student does not sign in, the student will face disciplinary action as this will be considered tardiness.**

### **EXCESSIVE ABSENCES**

For one-credit courses, a student who attends school less than 170 days of the 182-day school year is subject to failing that course. For ½ credit courses, a student who attends less than 85 days of the 91-day term is subject to failing that course.

If an absence is excused (note from doctor, death in the immediate family, legal excuses, etc.; see section pertaining to Absences and Tardiness), the student will be allowed to make up work that was missed. Absences must be accompanied by an excuse within five (5) school days. **This is St. Landry Parish School Board policy.** Teachers are not required to give students make up work or tests if the absence is unexcused. **The student is responsible for contacting the teacher and asking for an opportunity to make up work or tests.**

Notes from parents will be verified by the administration and the student may be allowed to make up work or tests. However, **the absence will still be counted as unexcused.**

### **EXCESSIVE TARDINESS**

The purpose of this policy is to instill in each student the importance of being on time. Students who develop a habit of being late fail to realize how costly the consequences may be later on in life. A record of being tardy will harm anyone's chances of gainful employment because many employers will not tolerate such irresponsible behavior. It is Beau Chêne High School's responsibility to prepare students for the future by teaching them to be accountable and punctual.

**A student who is continuously late for school or class will be disciplined.** Each semester a student will be allowed **six** unexcused tardy privileges before disciplinary action is taken. **These six tardy privileges are intended to accommodate students in emergency situations.** Upon the **seventh** and **ninth** unexcused tardy infractions, students will be required to attend either an after-school or Saturday detention. The dates for scheduling all detention(s) will be determined by the administration.

Upon the **eleventh** tardy infraction and on **all** subsequent odd-numbered infractions (thirteenth, fifteenth, etc.), the student will be subject to a suspension.

When a student arrives late at school due to a medical appointment or a court appointment, **it is the student's responsibility to submit to an administrator a valid excuse from a doctor or a court-appointed official. The excuse must be submitted immediately upon the student's arrival.** Excuses submitted after the student's return date will not be accepted as a tardy excuse.

In continuous effort to reduce the number of tardy infractions, **the administration will restrict on-campus driving and parking privileges of students who habitually arrive late for school.**

Students who arrive late by automobile will be subject to losing these privileges in addition to any other consequences they may encounter.

### **SATURDAY DETENTION**

For any given offense, students may be assigned to Saturday detention. Assigned students are required to bring paper, writing instruments, and other instructional materials. Students will be assigned work by the facilitator. Anyone who fails to do assigned work or who creates a disturbance during the program will be sent home immediately and, upon return to school, will be subject to suspension.

Dress code for Saturday detention will be determined by the administration. Meals will not be served, and school policies will remain in force.

Transportation to and from school for Saturday detention is the sole responsibility of the student or parent/guardian of the student. Detention will start promptly at 8 a.m., and students arriving late will not be allowed to enter. Students who report late or who completely fail to report will be subject to suspension upon their return to school. The validity and approval of any excuses for not reporting shall be determined by the administration. Detention will end at approximately 10 a.m.

### **GENERAL RULES AND REGULATIONS FOR STUDENT BEHAVIOR**

In the classrooms, cafeteria, library, halls, restrooms, assemblies, and at all activities, students are expected to behave in accordance with the situation. Loud talking, loud laughter, abusive language, and horseplay will not be tolerated. Excessive noise in the building will result in disciplinary action.

Students are reminded that whenever they attend a school event where Beau Chêne High School is participating, either at home or at an away event, it is considered a school function and all dress and conduct regulations are to be followed. This rule applies whether you are a participant or an observer.

You are at school to learn. Therefore, the following behavior(s) and/or item(s) are not permitted:

1. Chewing gum
2. Throwing paper
3. Tobacco products
4. Alcohol
5. Drugs (all medicine brought on campus must be left with the assigned staff members).
6. Eating in the classroom
7. Graffiti, either on school property or on another's personal property
8. Stealing
9. Cursing or use of vulgar or abusive language
10. Disrespect for authority
11. Sleeping in class
12. Incomplete class work or homework
13. Harassing other students in any manner
14. Cheating
15. Leaving class without permission
16. Leaving school without permission
17. Outside deliveries of snacks, treats, food, flowers, balloons, etc. are not allowed.
18. Meals may be brought from home at the discretion of the principal and must comply with St. Landry Parish School Board meal regulations.

Please note: **No seafood or peanut products are permitted on St. Landry Parish School Board property at any time**

19. Weapons, knives, or any other object(s) which could cause injury to anyone
20. Fighting
21. Public displays of affection (kissing, holding hands, etc.).
22. Unattended books (If books are lost or stolen while in your care, you will be expected to pay for them)
23. Unauthorized access to areas which have been declared off limits during lunchtime or before or after school
24. Loud and/or unruly behavior in the halls during the change of classes or lunch time
25. Horseplay
26. Cutting of the lunch line
27. **Any negative and/or disrespectful behavior, even if not specifically covered in this handbook**

### **ACADEMIC DISHONESTY**

As a learning community, Beau Chêne High School prides itself on maintaining high academic standards for its students. Meeting those standards requires that the members of such a community be able to trust one another and to trust the integrity of the work submitted for course credit. Academic dishonesty is a serious violation of that trust, and students found to be guilty of this misconduct may be subject to grade-related penalties and/or possible disciplinary action. **Ignorance of academic dishonesty will not be considered a valid excuse or defense in such cases of misconduct.**

Examples include, but are not limited to:

#### **Cheating**

- Copying on tests/exams, homework, or any other assignment(s)
- Use of unauthorized materials and/or sources of information
- Assistance of or communication with another person in cases where prohibited
- Participating in any activity in order to gain an unfair advantage over others

#### **Plagiarism**

- Misrepresenting the work of another as one's own
- Inaccurately and/or inadequately citing sources, including those from the internet
- The use of papers purchased and/or copied from internet sources
- The submission of written work copied from other students, with or without their consent

#### **Fabrication**

- Forging, falsifying, or altering grades and/or other official school record(s) or document(s)
- Changing test/exam answers after the fact
- Inventing or changing research materials or sources
- Sabotage of another student's work or academic record(s)

#### **Facilitation**

- Aiding/assisting in, possessing knowledge of, and/or failing to report to proper school authorities any act of academic dishonesty committed by another student
- Sharing questions/answers from a test/exam or assignment with another student
- Completing any assignment(s) for another student
- Providing false information in connection with any academic dishonesty investigation by faculty or administration

## DISCIPLINE PROGRESSION POLICY

- Classroom:** 1<sup>st</sup> offense: Verbal Warning  
2<sup>nd</sup> offense: Student-Teacher Conference  
3<sup>rd</sup> offense: Contact Parent  
4<sup>th</sup> offense: Referral
- Dependent upon the severity of the offense and the circumstances surrounding the referral, the following actions may be taken in any particular order deemed appropriate by the school administration:
    - o Detention (1 day)
    - o Detention (2 days)
    - o Short-term Suspension (to be determined)
    - o Long-term Suspension (to be determined)
    - o Expulsion Recommendation

*\*\* Any student that does not attend an assigned detention will receive a **suspension**. Extenuating circumstances for consideration to reschedule an assigned detention must be presented to administration prior to the date of scheduled detention. If a student is absent, it is their responsibility to meet with administration to reschedule the assigned detention.*

- Fighting:** One-on-one: Short-term or Long-term suspension or expulsion recommendation  
Two or more-on-one: Expulsion recommendation (If it can be determined that a participant in a fight was provoked into fighting and only engaged in self-defense, that participant may not be subject to suspension)

*\*\* The St. Landry Parish School Board has adopted a policy of Zero Tolerance with regard to group fighting on school grounds. The appropriate law enforcement authority shall be notified by telephone whenever a group fight occurs at school involving students who are fourteen (14) years of age or older. Principals and Assistant Principals have the discretion of calling the appropriate law enforcement authority with respect to students involved in group fights who are under fourteen (14) years of age, if the situation so warrants. The principal or assistant principal shall make the call.*

- Bullying:** 1<sup>st</sup> Offense: Review of St. Landry Parish School Board Bullying Policy and warning to student with submission of state required bullying form along with parental contact of all parties concerned  
2<sup>nd</sup> Offense: Short-term or Long-term suspension  
3<sup>rd</sup> Offense: Expulsion Recommendation

*\*\* Dependent upon the nature of the reported bullying and upon conclusion of the appropriate investigation, immediate recommendation for expulsion may be taken if the principal or assistant principal deems that the circumstances warrant such action.*

**I.D./Dress Code Referrals:** Referrals will be made on the 2<sup>nd</sup> infraction and on every infraction thereafter. **In continuous effort to reduce the number of dress code violations, students who are habitually in violation of the dress code policies set forth by the St. Landry Parish School Board will be subject to immediate disciplinary action at the discretion of the Beau Chêne High School administration.**

*\*\* I.D. and Dress Code referrals are not considered in the standard discipline progression.*

- **Possession of Smoking Tobacco** or other such substances is immediate suspension for (3) days or more.
- **Possession of illegal drugs or drug paraphernalia** is grounds for an expulsion recommendation

- Any act of defiant behavior can result in suspension or expulsion if deemed necessary by the school administration.

### **DETENTION**

Regular detention (for disciplinary infractions or tardiness) will be held in two-hour sessions after school. Sessions will be generally held from 3 p.m. – 5 p.m. on dates to be determined by the administration.

Students who are assigned to detention must report with paper (bound and loose-leaf), writing instruments, books, and other instructional material; however, the work to be performed will be determined by the facilitator.

Students must **complete** the entire two-hour session or they will not receive credit for attending. Any student who fails to cooperate or who attempts to create a disturbance in detention will receive a suspension pending due process. Assigned students who fail to report to detention will also be suspended from school pending due process.

**All school policies remain in force for students assigned to after-school detention.**

### **SHORT-TERM SUSPENSION**

Short-term suspensions are periods of two (2) to nine (9) days. When students are given a short-term suspension, they are allowed to make up work for full credit. Because of this, grades should not be affected provided the district policy for make-up work is adhered to. During a short-term suspension, students are not allowed to attend or participate in any school function (i.e. athletic events, dances, club-sponsored activities, or any other event considered extracurricular in nature). If this rule is not complied with, another suspension will follow.

When a student is suspended, parents must come to school for a conference with administration. Conferences may be held before and after a suspension. The parent(s) or legal guardian(s) of the student will be required to accompany the student to school at the end of the second (2<sup>nd</sup>) suspension for the purposes of a disciplinary intervention.

School personnel may order a change in placement of a student with a disability to an appropriate interim alternative educational setting for the same amount of time that a student without a disability would be subject to discipline, but not for more than 45 days, if a student inflicts serious bodily harm, carries a weapon to school or to a school function; or the student knowingly possesses or uses illegal drugs or sells or solicits the sale of a controlled substance while at school or a school function.

*\*\*Full details with regards to suspension and/or expulsion procedures can be found in the St. Landry Parish School Board Rights & Responsibilities Handbook.*

### **LONG-TERM SUSPENSION**

Long-term suspensions are periods of ten (10) to thirty (30) days. When students are given a long-term suspension, they are allowed to make up work for full credit. Because of this, grades should not be affected provided the district policy for make-up work is adhered to. During a long-term suspension, students are not allowed to attend or participate in any school function (i.e. athletic events, dances, club-sponsored activities, or any other event considered extracurricular in nature). If this rule is not complied with, another suspension will follow.

When a student is suspended, parents must come to school for a conference with administration. Conferences may be held before and after a suspension. The parent(s) or legal guardian(s) of

the student will be required to accompany the student to school at the end of the second (2<sup>nd</sup>) suspension for the purposes of a disciplinary intervention.

*\*\*Full details with regards to suspension and/or expulsion procedures can be found in the St. Landry Parish School Board Rights & Responsibilities Handbook.*

## **EXPULSIONS**

In accordance with Louisiana Legislature Act No. 492, a principal or designee shall initiate expulsion proceedings against a student when that student has received more than one (1) long-term suspension in one school year. However, immediate expulsion for certain violations may be warranted under certain circumstances.

Some of the following are reasons for suspension or expulsion:

1. Willful Disobedience
2. Disrespect for authority
3. Makes unfounded charge against authority
4. Uses profane/obscene language
5. Immoral/vicious practices
6. Conduct or habit injurious to associates
7. Uses/possesses controlled dangerous substance governed by UCDSL
8. Uses/possesses tobacco and/or lighter
9. Group Fighting
10. Disturbs school/Habitually violates any rule
11. Vandalism
12. Writes/draws profane/obscene language/pictures
13. Possesses cellular phone or beepers
14. Possesses weapon(s) prohibited under federal law
15. Possesses firearm/knives/implements not prohibited by federal law
16. Throws missiles
17. Instigates/participates in fights
18. Violates traffic/safety regulations
19. Leaves school/classroom without permission
20. Habitually tardy/absent
21. Stealing
22. Committing any other serious offense

Notwithstanding the provisions of R.S. 17.416 to the contrary, any student who exhibits disruptive behavior, an incorrigible attitude, or any other discipline problems in general, may be recommended by the principal for expulsion, assignment to an appropriate alternative education program, or transfer to adult education if such student is:

1. Eighteen years of age or older with less than ten units of credit toward graduation; or
2. Nineteen years of age or older with less than fifteen units of credit toward graduation.

The conviction of any pupil of a felony or the incarceration of any pupil in a juvenile institution for any act which, had it been committed by an adult, would have constituted a felony, shall be cause for expulsion of the pupil for a period of time as determined by the Board. Such expulsion shall require the vote of two-thirds of the elected members of the Board.

*\*\*Full details with regards to suspension and/or expulsion procedures can be found in the St. Landry Parish School Board Rights & Responsibilities Handbook.*

## ELECTRONIC TELECOMMUNICATION DEVICES

No student, unless authorized by the school principal or his/her designee, shall use or operate any electronic telecommunications device, including but not limited to any cell phone, camera, video tape recorder, digital recorder, any facsimile district, radio paging service, mobile telephone service, intercom, or electro-mechanical paging district in any elementary or secondary school building, or on the grounds thereof or in any school bus used to transport public school students. A violation of these provisions may be grounds for disciplinary action, including but not limited to, suspension from school. Nothing shall prohibit the use and operation by any person, including students, of any electronic telecommunications device in the event of an emergency. Emergency shall mean an actual or imminent threat to public health or safety which may result in loss of life, injury, or property damage.

St. Landry Parish School District shall not be held liable for any stolen electronic devices.

For the purposes of this policy, the terms use and operation shall mean whenever the electronic telecommunications device is turned on.

Students attending Beau Chêne High School are permitted to have electronic telecommunications devices as long as they are not visible and the device is turned completely off. These devices may be carried in the student's book bag or on the student's person.

### Consequences:

1<sup>st</sup> Offense – Device will be confiscated. Student must serve a detention of 2 days or 1 Saturday detention. Device will be returned in person to the parent or guardian with signature of receipt.

2<sup>nd</sup> Offense – Device will be confiscated. Student must serve a 2 day in-school suspension. Device will be held on campus for a period of no less than ten (10) school days. Device will be returned in person to the parent or guardian with signature of receipt.

3<sup>rd</sup> Offense – Device will be confiscated. Suspension (either long-term or short-term) or possible expulsion will be recommended. Device will be held on campus for a period of no less than nine (9) school weeks. Device will be returned in person to the parent or guardian with signature of receipt.

*\*\*Devices will be released **IN PERSON** to either a parent or legal guardian, and **NOT** a recipient who has been designated by that parent or legal guardian (i.e. another relative, friend of the family, etc.)*

## STUDENT SEARCHES

The St. Landry Parish School Board respects the civil rights of students attending its schools and will uphold those rights, but the board will not tolerate violations of the law, board policy, or school rules. Searches are used to insure the safety of ALL individuals on campus.

Inspection of buildings, student lockers, desks, or other school areas and their contents is the responsibility of school administrators and teachers whenever there are particular facts which lead them to reasonably believe weapons, illegal or controlled drugs, or other illegal or harmful items are kept there. **Any principal, teacher, school security guard, or administrator in any parish or city school district of the state may search any building, desk, locker, area or automobile parked on school property for evidence that the law, a school rule, or parish or city School Board policy has been violated.** School administrators and authorized personnel may search the person, personal effects, lockers, desks, buildings, or other school areas or grounds when, based on the circumstances at the time of the search, there are reasonable grounds to suspect that the search will reveal evidence that the student has violated the law, a school rule, or a School Board policy. Such searches shall be conducted in the presence of the

student, whenever possible. A student not present shall be informed of the search. Items prohibited by law, board policy, or school regulations may be impounded. Students shall be given a receipt for any impounded items.

Additionally, school officials may search any automobile parked on School Board property by a student at any time when it is believed illegal items may be found. If the automobile is locked, the student shall unlock the vehicle. If the student refuses to unlock the vehicle, proper law enforcement authorities shall be summoned and the student shall be subject to disciplinary action.

Whenever any search is conducted pursuant to this policy, a written record shall be made thereof by the person(s) conducting the search and shall include the name(s) of the person(s) involved, the circumstances leading to the search and the results of the search. This written and signed record shall be filed and maintained in the principal's office. If it becomes necessary to obtain a search warrant in order to search a student or his/her property, then the following procedures shall apply:

1. Obtain a search warrant and allow law enforcement officials to conduct the search.
2. Obtain another teacher or administrator as a witness before the search is made.
3. Give the student a receipt for any material impounded and keep a duplicate for records.

Nothing in the above should be construed as preventing the teacher, principal, or administrator from taking immediate action or taking whatever reasonable steps are necessary to safeguard the health and welfare of all students.

#### **SEARCHES (STUDENT'S PERSON)**

**School administrators and authorized personnel may search the person, personal effects, lockers, desks, buildings, or other school areas or grounds when, based on the circumstances at the time of the search, there are reasonable grounds to suspect that the search will reveal evidence that the student has violated the law, a school rule, or a School Board policy.** The Board shall authorize teachers, administrators, and school security guards to search the person of a student, either by a random search with a metal detector, or when the teacher, administrator or security guard has reasonable belief that the student is in possession of weapons, illegal or controlled drugs, tobacco products, or other illegal or harmful items which may pose a danger to the student or students or to the welfare of the student body.

Conditions pertinent to any personal search(es) are as follows:

1. If at all possible, searches of students should be conducted outside the presence of other students.
2. Students should be asked to empty all of their pockets before the physical search of student is conducted.
3. If a "pat down" search of a student is to be conducted, that search should be conducted by a principal, administrator, teacher, or school security guard of the same gender if at all possible. The delay in finding a person of the same gender should not create a significant likelihood that the item(s) sought in the search will be altered, destroyed, or disposed of in the meantime.
4. No action taken pursuant to this policy by any teacher, principal, school security guard, or administrator, employed by the St. Landry Parish School Board, shall be taken maliciously or with willful and deliberate intent to harass, embarrass, or intimidate the student.
5. Whenever any search is conducted of the person of any student based on individual suspicion of that student, a written record shall be made thereof by the person conducting the search and shall include the name or names of persons involved, and the circumstances leading to the search and the



- results of the same. This record shall be filed and maintained in the principal's office and a copy forwarded to the parent of the student involved.
6. Specially trained dogs may be used only for searches of lockers, rooms, buildings, and parking lots. A dog may not be used for the search of the person of a student.

(La. R.S. 17:416.3)

### METAL DETECTOR SEARCHES

The St. Landry Parish School Board has authorized the use of metal detectors in all schools to help ensure a safe environment for the students and staff under its jurisdiction. Metal detectors may be used by law enforcement agencies or school personnel or a combination of both parties to help minimize the presence of weapons on school campuses. These searches may be conducted at random of students or their personal effects at any time, provided they are conducted without deliberate touching of the student.

All policies in the School Board's policy manual concerning student searches will apply when metal detector searches are conducted on a student or non-student. Recent Board approved Metal Detector Guidelines (May 19, 1994) will also apply to these searches.

Searches may be either random or general: (see examples)

Ex: Random – Search every third student entering school, every other busload, or every other classroom, etc.

Ex: General – All students or spectators at an event as they enter or all students at school today.

No person shall selectively use a metal detector on a student or non-randomly selected group of students except:

- A. On reasonable suspicion that a weapon will be found.
- B. Due to reasonable personal fear based on circumstances present or past that a weapon might be present.

In the event of such reasonable selective use of a detector, the employee may request local law enforcement personnel to be present during the search process or to conduct the detection search on behalf of the school system.

### VEHICLE SEARCHES

All students who drive to school are required to register their vehicles when purchasing a student parking permit. **Any vehicles parked on school property may be searched without consent at any time by a school administrator or designee** when such school administrator or designee has articulable facts which lead the school administrator or designee to a reasonable belief that weapons, dangerous substances or elements, illegal drugs, alcohol, stolen goods, or other materials or objects the possession of which is a violation of law, School Board policy or school regulations will be found.

Such searches will be conducted in the presence of the student whenever possible. If the vehicle is locked, the student shall unlock the vehicle. If the student refuses to unlock the vehicle, proper law enforcement officials shall be summoned, and the student shall be subject to disciplinary action by school officials. Any student not present during the search shall be informed of the search immediately thereafter.

## LOCKER SEARCHES

Students will be assigned lockers for storing and securing their books, school supplies, and personal effects. **Lockers, desks, and storage areas are the property of the school district.** No right nor expectation of privacy exists for any student as to the use of any locker issued or assigned to a student by the school.

No student may use a locker, desk, or storage area as a depository for any substance or object which is prohibited by law or school rules or which poses a threat to the health, safety of welfare of the occupants of the school building or the building itself.

Any student's locker, desk, or other storage area shall be subject to search if reasonable grounds exist to suspect that the search will yield evidence of the student's violation of the law or school rules. Any search of an individual student's locker shall be conducted according to Board policy governing personal searches.

All student lockers may be searched at any time without prior notice and without reasonable suspicion that the search will yield evidence of any particular student's violation of the law or school rules. If the school official conducting such a search develops a reasonable suspicion that any container inside the locker, including but not limited to a purse, backpack, gym bag, or an article of clothing, contains evidence of a student's violation of the law or school rules, the container may be searched according to Board policy governing personal searches.

The Superintendent shall establish procedures for conducting searches of lockers, desks, or storage areas.

References see file: JCAB, School Board Policy.

## TOBACCO USE & POSSESSION POLICY

Students shall not be permitted to have tobacco in their possession or to smoke on the school grounds, or in school facilities during the school day, or at school activities held in school facilities after school hours, or when riding school buses to and from school or a school function away from school. Parental permission to smoke does not exempt a student from this policy. Violations shall subject the student to appropriate disciplinary action.

Adopted: July 18, 1991

Ref: La. Rev. Stat. Ann. 17:416.  
St. Landry Parish School Board

## DRUG ABUSE POLICY

The policy for dealing with drug offenders is revised to include:

1. A student who is suspected of drug possession by any employee of the School Board shall be reported by the employee to the principal for investigation and appropriate action.
2. Any student of the public schools of St. Landry Parish who uses or possesses alcohol while under the jurisdiction of a public school shall be suspended for a period of not less than seven (7) days and not more than nine (9) days for his/her first offense. The student will participate in a counseling/rehabilitative program structured by the St. Landry Parish School Board which will include three (3) counseling sessions for the student, one (1) of which must be attended by the parents or guardian. A student who possesses or uses alcohol on a second occasion during his/her school career shall be expelled from the schools of St. Landry Parish for the remainder of the school session.

A student who possesses any controlled dangerous substance or any mood-altering chemical, even on first offense, during his/her school career shall be expelled from the schools of St. Landry Parish for at least the remainder of the school session. The student will attend the counseling/rehabilitative program described above as a condition for re-admittance into the school system. A formal hearing by the Superintendent's office shall be mandatory.

If a student and his/her parents do not complete the required counseling sessions, the student will be subject to continued expulsion.

3. A student, even on the first offense, who sells, delivers for pay or not for pay, or shares alcohol or any controlled dangerous substance or any mood-altering chemical or any counterfeit drug with any person while under the jurisdiction of a public school in St. Landry Parish shall be expelled from the public school in St. Landry Parish for the remainder of the school year. Students will be given due process as in other cases of expulsion.
4. Any student found guilty of possession of, or knowledge of and intentional distribution of, or possession with intent to distribute any illegal narcotic, drug, or other controlled substance on school property, on a school bus, or at a school event, pursuant to a hearing, shall be expelled from school. HB 1004 of the 1990 Louisiana Legislature dictates that a student who is less than 16 years old must be expelled for 12 calendar months. A student 16 years or older must be expelled for 24 calendar months.
5. Any student who uses or possesses for personal use, or any student who manufactures, distributes, or possesses with intent to distribute, a controlled dangerous substance, shall be reported to the appropriate law enforcement agency.

Controlled dangerous substance is defined by the schedules I-V of the Uniform Controlled Dangerous Substances Law of Louisiana at La. R.S. 40:961 et.seq.

Possession means having the drug on his/her person, locker, or automobile while parking on school grounds.

Use means smoking, consuming, injecting or intake of illegal drugs.

Paraphernalia is defined as any material or object that is used to assist with drug usage or that is generally associated with drug use.

All parts of the existing drug policy that are in conflict with the above are hereby repealed.

Revised: December, 1993      Revised: January, 1990      Revised: May 28, 1997

Revised: September, 1988      Revised: May, 1992

Revised: August, 1989      Revised: October, 1995

Ref: La. Rev. Stat. Ann. 14.403.1; Board minutes, 7-21-88, 2-20-92.  
St. Landry Parish.

### **DANGEROUS WEAPONS**

The St. Landry Parish School Board shall authorize the principal of each school to automatically suspend, and recommend expulsion for any student found in possession of a dangerous weapon on school grounds, on school buses, and/or at any school-sponsored event, at any time, during or after regular school hours, with limited exception. A dangerous weapon means any gas, liquid, or other substance or instrumentality, which in the manner used, is likely to produce death or great bodily harm. When the student is found in possession of a weapon, the Superintendent shall be immediately notified and the principal shall take appropriate disciplinary action.

Although small chemical dispensing devices sold commercially for personal protection, such as those dispensing mace, pepper spray, or Capstun, are considered weapons under this policy, the St. Landry Parish School Board may permit such devices under certain circumstances. If a student needs to carry a chemical dispensing device for defensive purposes outside of the school setting, the parents of the student shall be required to register the device with the principal's office in advance of the student bringing the device to school. Whenever the device is in the student's possession, the student shall be required to check the device into the school office immediately upon arrival at school. The student may pick up the device upon leaving school.

Any student found to be in possession of a chemical dispensing device that has not been registered with the principal shall be in violation of Board policy and disciplined accordingly, up to and excluding expulsion.

It is unlawful for a student or nonstudent to intentionally possess a firearm or dangerous weapon on school property, at a school-sponsored function, or within 1,000 feet of school property, or while on a school bus at any time. The area surrounding the school campus or within 1,000 feet of any such school campus, or within a school bus shall be designated firearm free zones. The School Board, in cooperation with local governmental agencies, and the State Department of Education, shall designate and mark firearm free zones which surround all schools and school property.

Revised: February, 2003  
FILE: JCDAB  
Cf: JCAB, JDD, JDE

The principal shall be required to suspend and recommend for expulsion a pupil who is found carrying or possessing a firearm, a knife with a blade two (2) inches or longer, **or other dangerous instrumentalities**, as state law has mandated expulsion for certain offenses.

FILE: JDD  
Cf: JBC, JCD, JCDAE  
Cf: JD, JDE, JDF

### **SUSPENSION OF DRIVERS' LICENSES AND LEARNERS' LICENSES**

A principal or headmaster at a public or private school shall notify the Department of Public Safety and Corrections, office of motor vehicles, of any student between the ages of fourteen and eighteen who has been expelled or suspended from school for ten or more consecutive school days or who has been assigned to an alternative educational setting for ten or more consecutive school days in accordance with any policy of the school or of the public school board for infractions involving the sale or possession of drugs, alcohol, or any other illegal substance, the possession of a firearm, or an infraction involving assault or battery on a member of the school faculty or staff.

Any such student who has been subjected to such disciplinary action shall have his driver's license for the operation of a motor vehicle suspended for a period of one year, in accordance with the provisions of **R.S. 32:431**. The terms "license" or "driver's license" shall include a Class "E" learner's license and intermediate license as provided for in **R.S. 32:407**.

In addition to any other provisions of law, each un-emancipated minor who applies for a license, learner's license, or intermediate license for the operation of a motor vehicle and who is between the ages of fifteen and eighteen may be granted such a license if he is otherwise qualified, but such license shall be immediately suspended if the minor is subject to suspension provided for in **R.S. 32:431**.

## FIGHTING

The St. Landry Parish School Board has adopted a policy of ZERO TOLERANCE regarding fighting on its school campuses. This policy is in effect from the time a student leaves school until the time a student returns home from school. It is also in effect during all school-related activities. All fights involving students that are subject to disciplinary action, as determined by the school principal, will be thoroughly investigated by the principal or designee in order to determine whether or not the students involved are to be disciplined. Following the investigation, all discipline to be applied will be in accordance with school board policy.

Fighting between two (2) or more students will generally result in suspension. The length of the suspension will be determined by the administration. The suspension can be from five (5) days to nine (9) days, depending upon the severity of the fight. If a student becomes involved in an argument and blows are exchanged (with both students making an attempt to hit each other), both students will be suspended. If other students not directly involved in the fight become involved, either directly or by encouragement, those students will also be suspended. **If it can be determined that a participant in a fight was provoked into fighting and only engaged in self-defense, that participant may not be subject to suspension.**

A student, a group of students, or a gang, who threatens, tries to intimidate, or tries to extort money from another student or an employee of the school will be suspended or recommended for expulsion.

*\*\*The appropriate law enforcement authority shall be notified by telephone whenever a fight occurs at school involving students who are fourteen (14) years of age or older. Principals and Assistant Principals have the discretion of calling the appropriate law enforcement authority with respect to students involved in fights who are under fourteen (14) years of age, if the situation so warrants. The principal or assistant principal shall make the call.*

## HARASSMENT (Racial, Religious, National Origin, Disability)

Harassment is a form of misconduct, which undermines the integrity of students and academic relationships. All students must be allowed to work in an environment free from unsolicited and unwelcome comments. Harassment refers to behavior which is not welcome, which is personally offensive, which debilitates morale, and which therefore interferes with the working or learning effectiveness of its victims and their peers. Individuals who experience harassment should make it clear that such behavior is offensive to them and may file a complaint pursuant to this policy. Violation of this policy shall result in disciplinary action against any pupil involved, including possible expulsion of the pupil.

### Definition

Harassment may include, but not be limited to:

- A. Verbal "kidding"
- B. Notes distributed to individuals in the workplace or beyond
- C. E-mail messages
- D. Creating a hostile work or learning environment, including the use of innuendoes or implied threats.

## SEXUAL HARASSMENT

Sexual harassment is a form of misconduct, which undermines the integrity of students and academic relationships. All students must be allowed to work in an environment free from unsolicited and unwelcome sexual overtures. Sexual harassment refers to behavior which is not

welcome, which is personally offensive, which debilitates morale, and which therefore interferes with the working or learning effectiveness of its victims and their peers. Individuals who experience sexual harassment should make it clear that such behavior is offensive to them and may file a complaint pursuant to this policy. Violation of this policy shall result in disciplinary action against any pupil involved, including possible expulsion of the pupil.

Sexual harassment is a prohibited action when it results in discrimination for or against a student on the basis of conduct not related to their working or learning performance. Such practice would include any job related or academic action that is based upon an individual's acceptance of, resistance to, or refusal of sexual overtures.

It is possible for sexual harassment to occur at various levels. In fulfilling our obligations to maintain a positive and productive working and learning environment, the school system will make every attempt to halt any harassment of which they become aware by calling attention to this policy or by more direct disciplinary action, if necessary.

### **Definition**

Sexual harassment may include, but not be limited to:

- A. Sexually oriented communication, including sexually oriented verbal "kidding" or harassment or abuse.
- B. Subtle pressure or requests for sexual activity.
- C. Persistent unwelcome attempts to change a professional relationship into a personal, social-sexual relationship.
- D. Creating a hostile work or learning environment, including the use of innuendoes or overt or implied threats.
- E. Unnecessary touching of an individual, e.g., patting, pinching, hugging, repeated brushing against another person's body.
- F. Requesting or demanding sexual favors accompanied by implied or overt threats concerning an individual's employment or a pupil's status.
- G. Requesting or demanding sexual favors accompanied by an implied or overt promise of preferential treatment with regard to an individual's employment or a pupil's status.
- H. Sexual assault or battery as defined by current law.

### **PROCEDURES FOR REPORTING ANY FORMS OF HARASSMENT**

1. Pupils who believe they have been subjected to harassment, sexual or otherwise, should discuss the problem with their principal or other certified staff member.
2. If any employee's immediate supervisor is the object of a harassment complaint, the employee may bypass the supervisor and report directly to the Director of Personnel at the School Board Office. If a pupil's principal is the object of a harassment complaint, the pupil may bypass the principal and report directly to the area superintendent. The Board shall hear complaints against the Superintendent.
3. Regardless of the means selected for resolving the problem, the initiation of a complaint of any harassment will not cause any reflection on the complainant until a finding of fact determines that improper conduct occurred. The initiation of a complaint shall not adversely affect the status of a student.
4. If a finding of fact determines that the pupil acted improperly, appropriate action shall be taken.
5. Strict confidentiality shall be maintained throughout the complaint procedure.

REF: Title VII of the Civil Rights Act of 1964  
REF: Title IX of the Education Amendments of 1972, 45 CFR  
REF: La. Rev. Stat. Ann. 14:41 to 14:43.4

## **BULLYING, THREATENING, OR VIOLENT BEHAVIOR**

The St. Landry Parish School Board is committed to maintaining a safe, orderly, civil and positive learning environment so that no student feels threatened while in school or participating in school-related activities. Students and their parents/guardians shall be notified that the school, school bus, and all other school environments are to be safe and secure for all. Therefore, all statements or actions of a bullying, intimidating, threatening, or harassing, hazing, or any other violent nature made on campus, at school-sponsored activities, on school buses, at school bus stops, and en-route from home to the bus stop and from the bus stop to home will not be tolerated. Even if made in a joking manner, these statements or actions threatening other students, school personnel, or school property shall be unacceptable.

### **Bullying, Intimidation, Harassment**

*Bullying, intimidation, and harassment* shall mean any intentional gesture or written, verbal, or physical act that a reasonable person under the circumstances should know will have the effect of harming a student or damaging his/her property or placing a student in reasonable fear of harm to his/her life or person or damage to his/her property and is so severe, persistent, or pervasive that it creates an intimidating, threatening, or abusive educational environment for a student.

### **Hazing**

*Hazing* shall mean any knowing behavior, whether by commission or omission, of any student to encourage, direct, order, or participate in any activity which subjects another student to potential physical, mental, or psychological harm for the purpose of initiating or admission into, affiliation with, continued membership in, or acceptance by existing members of any organization or extracurricular activity at a public elementary or secondary school, whether such behavior is planned or occurs on or off school property, including any school bus and school bus stop. Hazing does not mean any adult-directed and school-sanctioned athletic program practice or event or military training program.

Any solicitation to engage in hazing, and aiding and abetting another person who engages in hazing shall be prohibited. The consent, stated or implied, of the hazing victim shall not be a defense in determining disciplinary action.

### **Reporting Procedures**

Any student who believes he or she has been the victim of bullying, intimidation, threatening behavior, harassment or hazing by a student, teacher, administrator or other school personnel, or by any other person who is participating in, observing or otherwise engaged in activities including sporting events and other extracurricular activities, under the auspices of the school district or a school within the school system, is encourage to immediately report the alleged acts to the appropriate school district official.

Any student, school employee, or volunteer who in good faith reports an incident of harassment, intimidation, or bullying to the appropriate school official in accordance with the procedures established by local Board policy shall be protected from any retaliation against the person that reports incidents to the school authorities.

Depending upon the severity of the incident, the principal may suspend and/or recommend expulsion on the first offense. Other actions that may be for any of the above offenses of threatening or bullying, include but are not limited to, referral to school counseling, referral to law

enforcement officials, and/or referral to Families in Need of Services (FINS). It is strongly recommended that parents/guardians seek additional counseling for these students. The Alternative School will not be an option for students receiving a recommendation of expulsion for making a comment of threatening violent nature or bullying. Whether written or verbal, such threats will be dealt with severely. School authorities will conduct an investigation to determine the severity of the incident. Students who have made a verbal threat overheard by a staff member or reliable student witnesses will receive an out-of-school suspension and possibly a recommendation for expulsion. Students who write a hit list or death threat shall be recommended for expulsion.

Adopted: June, 2002  
Ref: **La. Rev. Stat. 17:416.13, Board Minutes 6/6/02**  
**St. Landry Parish**

### **DEMONSTRATIONS OF STUDENTS**

It is the responsibility of the principal to maintain order at each school. The Superintendent shall be notified of any incipient unrest in any student body. No disorderly demonstrations, sit-ins, lock-ins, nor damages to school grounds, school plants, or school records shall be tolerated. Any type of demonstration that prevents the orderly progress of the school day, that prevents normal class functions, or that prevents nonparticipating students from their usual class activity, shall not be tolerated. Students participating in such demonstrations shall be immediately suspended and removed from the campus, by force if necessary. Students suspended shall not be allowed to return to the campus until the suspension is terminated by the Superintendent.

Adopted: July 18, 1991

Ref: Jenkins v. Louisiana State Board of Education, 506 F 2d 992 (CA. 5<sup>th</sup> 1975).

### **HOMELESS CHILDREN & YOUTH EDUCATION PROGRAM**

The Homeless Children & Youth Education Program of the St. Landry Parish School System carries out federally mandated policies to ensure that homeless children and youth have access to a free, appropriate public education, on the same basis as children and youth with established residences. Laws, regulations, practices or policies should not act as barriers to the enrollment, attendance or school success of homeless students.

Ref: Federal Law: McKinney-Vento Act  
State Law: LA R.S. 17.238/Public Law 107-110

### **BOOK BAGS, LARGE HANDBAGS, AND LARGE OVERCOATS**

For the safety of everyone, book bags, large overcoats, and/or large handbags are not permitted in the halls or classrooms during the school day. Book bags may be used to carry books from the bus/car to lockers in the morning and back in the afternoon. Overcoats and bags are to be stored in the student's locker during the day. Book bags are not to be taken out of lockers until the end of the school day.

### **ILLNESS OR ACCIDENT**

In the event of an illness, accident, or injury, the student is asked to notify his/her teacher or the administration. The teacher or administration will determine whatever necessary emergency action must be taken. If necessary, the parents will be notified.



## MEDICINES

The St. Landry Parish School Board requires that the following forms be on file for students who must use medication in the treatment of chronic disabilities or illness:

1. Consent form signed and dated by the parent or guardian.
2. Medication order form filled out, signed, and dated by the child's doctor.
3. Emergency plan filled out, signed, and dated by the parent or guardian.
4. Call the school nurse for appointment time before reporting to school.

When the student requires medication to be given during the school day, please refer to these simple rules:

1. Medication must be brought in by a parent/guardian only. **No students are allowed to bring medication onto campus. Only a 35 day supply of medication will be accepted.**
2. Each school has a designated time of receiving medication. Please check with the administration for these times.
3. Each school has designated times for given medications; please assist the school personnel by following this policy.
4. Antibiotics, skin creams, pain medicine, or a.m. does will have to be approved by the school nurse prior to administration in school.
5. All doctor's orders and medicine bottle labels must match.
6. Must meet with the school nurse before medication can be given (exceptions include both asthma inhalers and epi pens).

**No employee of the school district may be held responsible if the child does not receive his/her scheduled dose of medicine or if the child takes an overdose of medicine.** If the daily dose of medicine is lost, stolen, or spilled, or if the child refuses to take it or spits it out, reasonable personnel shall not be held responsible.

Adopted: July 18, 1991  
Ref: La. Rev. Stat. Ann. S17:81.  
St. Landry Parish

## STUDENT PARKING

1. Students who drive to school must obtain a parking permit: hang tags--\$10.00; temporary permits--\$1.00/day. **A valid driver's license must be presented at the time of purchase.**
2. A hang tag may be used in any vehicle (transferable) but only by the student to whom the tag was initially assigned. The tag should hang from the back of the rear-view mirror and face the front of the vehicle so that it is visible outside the vehicle.
3. **Students who drive to school and fail to purchase a tag, permanent or temporary, will be subject to disciplinary action, including towing of the vehicle.**
4. The designated speed limit for the student parking is **5 miles per hour – no exceptions.**
5. Students are not allowed to write on, place stickers on, deface or damage the hang tag in any manner, or else it will become invalid and will have to be replaced.
6. Students who are habitually late when driving to school will be subject to losing their driving privileges.
7. Students must park in the designated student parking area on the far east side of the campus.
8. Students must enter and exit through the student parking entrance on Meche Road, *not* through the faculty entrance on Highway 93.
9. Absolutely **no loud music** will be tolerated while a student's vehicle is parked on campus **at any time.**

10. Students are not permitted to congregate in the parking lot for any reason, and are expected to enter the building through the east hall entrance immediately upon arrival.
11. Senior grade level students will be given the opportunity to purchase a special reserved parking permit for the cost of \$100 dollars. These permits grant access to a specific parking slot on campus designed for the exclusive use by that student between the hours of 6:50 a.m. and 3 p.m. Reserved parking permits are issued to senior level students and are available for purchase on a first-come, first-served basis. If all of the permits are not purchased by Seniors, the remaining permits will be offered to Juniors
12. **Any improper, unsafe, or dangerous driving practices on campus, regardless of location of occurrence, will result in disciplinary action and/or loss of driving privileges.**

In continuous effort to reduce the number of tardy infractions, **the administration will restrict on-campus driving and parking privileges of students who habitually arrive late for school.** Students who arrive late by automobile will be subject to losing these privileges in addition to any other consequences they may encounter.

### SCHOOL BUS RULES AND REGULATIONS

1. Students shall:
  - a. cooperate with the driver since their safety depends on it
  - b. be on time because the bus will not wait
  - c. cross the road cautiously when waiting for and leaving the bus
  - d. follow driver's instructions when loading and unloading
  - e. remain quiet enough not to distract the driver
  - f. have written permission from parent or guardian and be authorized by the principal or designee to get off at a stop other than their own
  - g. be courteous and safety conscious in order to protect and enjoy their riding privilege
2. Students shall not:
  - a. stand when a seat is available and the bus is in motion
  - b. extend arms, head or objects out of windows or doors
  - c. throw objects in the bus or out windows or doors
  - d. use the emergency door except for emergencies
  - e. eat or drink on the bus
  - f. damage the bus in any way\*
  - g. use the following items on the bus: tobacco, matches, cigarette lighters, obscene material\*
  - h. fight on the bus\*
  - i. board the bus at the incorrect stop
  - j. leave the bus without permission
  - k. show disrespect to the driver\*
  - l. commit an immoral or vicious act\*
  - m. refuse to occupy an assigned seat
  - n. use profane language
  - o. show willful disobedience\*
  - p. carry objects or implements which can be used as weapons\*
3. The following items are not allowed on the bus:
  - a. alcohol, drugs, tobacco, matches, cigarette lighters, and ALL telecommunications devices
  - b. pets (cats, dogs, etc.)
  - c. glass objects (except eyeglasses)
  - d. weapons (including knives or objects or implements which may be used as weapons)\*
  - e. objects too large to be held in laps or placed under seats
  - f. use or possession of any item which is inappropriate at school shall not be allowed on the bus

**ANY VIOLATION OF ANY OF THE ABOVE RULES AND REGULATIONS MAY BE REASON FOR DISCIPLINARY ACTION, SUSPENSION, OR EXPULSION. YOUR COOPERATION WILL HELP TO MAKE TRANSPORTATION SAFE AND COMFORTABLE.**

#### **FIRE DRILLS**

Fire drills will be conducted once a month. The students will follow the teacher's direction and will leave the room in a quiet and orderly manner. Any student who causes a false alarm to sound will be suspended or expelled following due process.

#### **HEALTH/IMMUNIZATION RECORDS**

Students and parents are responsible for keeping student health records up to date. If a student's health records are not up to date, the student will not be allowed to remain in school. This is for the protection of other students in school.

#### **SCHOOL DEBTS**

**Specific deadlines have been established by the school administration for the payment of all fees.** Please adhere to these deadlines.

Seniors with debts will not be allowed to participate in Lagniappe Day activities until all debts are cleared.

#### **TELEPHONE**

In the event of an emergency and/or illness of a student, the office personnel will personally contact a parent or guardian.

#### **TEXTBOOKS**

Each student is issued approximately \$400.00 in textbooks. If these are lost, damaged, or stolen, the student or the parents must pay for them. Replacement costs for textbooks are approximately \$50 to \$90 per book.

#### **VISITORS**

**Beau Chêne High School has a CLOSED CAMPUS POLICY.** All visitors must check in with the office and must be issued a visitor's pass to go anywhere on campus. Anyone who does not obtain permission to be on campus from the office will be subject to trespassing charges.

**Anyone who is not a registered student or employee of Beau Chêne High School is considered a visitor.** Students may not have any visitors on the campus of Beau Chêne High School unless approved and/or invited by the administration. This includes the visitor's attendance of any program or assembly (such as a pep rally) which occurs during normal school day hours.

#### **CAFETERIA PROCEDURES AND MEAL PROGRAMS**

A nutritious, well-balanced, hot meal is served twice a day (breakfast and lunch) every day in the cafeteria free of charge to students.

Food may be brought from home. However, it is at the discretion of the principal and must comply with the meal regulations established by the St. Landry Parish School Board. To ensure proper storage temperatures, please make sure food is kept cold using ice packs. The cafeteria will not store student lunches brought from home.

Fast food is **not allowed to be brought into the cafeteria**, nor is candy, chips, or any other concession-based item(s). Soft drinks (soda) or sugar-based juice drinks are also **not allowed within the cafeteria**.

### **REQUIREMENTS FOR GRADUATION**

A minimum of twenty-four (24) credits is required for graduation: four units of English, three units of Science, three units of Math, three units of Social Studies, one and a half units (1 ½) of PE, and a half unit (1/2) of health. The remaining credits are in elective subjects.

In addition to the 24 units required for graduation, a student must pass all required End of Course (EOC) examinations given by the state. EOC exams are given the following subjects: English II, English III, Algebra I, Geometry, Biology I, and American History.

A regular student must have successfully completed the required courses, have passed a total of at least 23 units of class work, and have passed all required EOC exams to be considered for graduation and to take part in graduation exercises.

After completing two years of high school, students may request an exemption from completing the TOPS University Curriculum. However, students choosing to opt-out must still complete a fourth math requirement to graduate. The student and his/her parent or guardian must meet with the student’s counselor or advisor to discuss the student’s options. To receive the exemption, both the student and the parent(s) must sign a form acknowledging that one of the consequences of not completing the TOPS University Curriculum may be ineligibility to enroll in a Louisiana 4-year college. The principal signifies approval of the request with his/her signature.

Minimum course requirements for completing the **TOPS University Curriculum** are as follows:

#### **TOPS UNIVERSITY DIPLOMA ENDORSEMENT**

English	4 Units
Mathematics	4 Units
Science	4 Units
Social Studies	4 Units
Health Education	1/2 Units
Physical Education	1 1/2 Units
Foreign Language	2 Units
Arts	1 Units
Electives	3 Units
<b>TOTAL</b>	<b>24 Units</b>

Minimum course requirements for completing the **Louisiana Jumpstart Career Curriculum** are as follows:

#### **JUMPSTART CAREER DIPLOMA ENDORSEMENT**

English	4 Units
Mathematics	4 Units
Science	2 Units
Social Studies	2 Units
Health Education	1/2 Units
Physical Education	1 1/2 Units
Electives	9 Units
<b>TOTAL</b>	<b>23 Units</b>

Graduating students are required to purchase a cap, gown, tassel, and diploma cover in order to participate in the graduation ceremonies.

If a graduating student chooses not to take part in the graduation exercises, he may request to be excused from the exercise.

If a student does not comply with the school guidelines or rules (including dress regulations and attendance at practice) established for graduation exercises, that student can and will be removed from the graduation exercises and will not be allowed to take part. The student's diploma will be awarded in the principal's office.

If a graduating senior wishes to participate in the graduation exercises, that senior must take part in ALL of the practice sessions. If a participant is absent, he must have a doctor's excuse or be excused for a death in the immediate family.

### **CLASS RANKING POLICY FOR GRADUATION RANKING HONORS**

St. Landry Parish High Schools shall award commencement honors of valedictorian, salutatorian, historian, and other ranking honors. In order to be eligible for these graduation honors, a student must successfully complete the following prescribed curriculum:

1. Beginning with 1999-2000 freshman class, all students vying for class honors must take and receive grades (A,B,C,D,F) in the following courses:

ENGLISH – 4 Credits

English I (1)  
English II (1)  
English III (1)  
English IV (1)

MATHEMATICS – 4 Credits

Algebra I (1)  
Algebra II (1)  
(2) credits from the following courses  
if available: Geometry (1); Advanced Math (1); Calculus  
(1); or Comparable Advanced Math (1)  
(Best 2)

SCIENCE – 4 Credits

Biology I (1)  
Chemistry (1)  
(2) credits from the following courses,  
if available: General Science (1) or  
Physical Science (1); Environmental  
Science (1); Biology II (1); Physics (1)  
(Best 2)

SOCIAL STUDIES – 4 Credits

American History (1)  
Civics (1)  
(2) credits from the following courses, if  
available: World Geography (1); Western  
Civilization (1); Psychology (1) or (1/2);  
Sociology (1) or (1/2); Economics (1) or (1/2);  
World History (1)  
(Best 2)

FOREIGN LANGUAGE – 2 Credits

Credits must be in same language

### **CLASSIFICATION OF STUDENTS**

Students need the following credits to be classified as:

Freshman	0 credits
Sophomore	6 credits
Junior	12 credits
Senior	18 credits

Note: Required courses refers to core courses (English, Math, Science, Social Studies) plus a minimum of 1 ½ credits in Physical Education and ½ credit in Health.

## GRADING

Each teacher must have a written record of each child's achievement on tests and in classwork, and the method of grading must be consistent. The teacher must be able to explain the grade given to each student. The state system uses these scores:

- A – 93 to 100%
- B – 85 to 92%
- C – 75 to 84%
- D – 67 to 74%
- F – 66 and below

## REPORT CARDS

Report cards are issued to students twice each semester (every nine weeks). Parents will be notified of the dates that report cards will be made available through the school's website.

## ADVANCED PLACEMENT AND DUAL ENROLLMENT COURSES

Upon receiving a schedule request for any A.P. or Dual Enrollment level course, students will be required to complete a **mandatory course recommendation form** (issued by the guidance counselors and signed by the student, their parent/legal guardian, and the recommending teacher) before their enrollment in the desired class will be finalized. This is to ensure that the course schedule for the upcoming school year has been made in the best academic interest of the student in question.

Upon scheduling of the desired course, in accordance with St. Landry Parish School Board policy, a student will have **ten (10) business days from the start of the school year to drop the course** should they choose to do so. Once this time period has elapsed, a student's schedule cannot be changed without justifiable cause. Courses designated as Advanced Placement are an exception to this policy and cannot be dropped at all once a student's application has been approved and the requested course has been scheduled for the upcoming school year.

## COUNSELOR SERVICES

Our school provides two guidance counselors to help individuals adjust to academic, social, and psychological changes.

The guidance counselors provide individual academic counseling, conduct group (classroom) guidance sessions, provide scholarship information, sponsor a career awareness program, conduct a financial aid workshop for seniors, and administer and coordinate testing.

## LIBRARY SERVICES

The library is open to students and teachers throughout the school day. The classroom teacher, through the librarian, does scheduling of classes for library research. Students may come to the library on an individual basis with teacher permission or in study groups accompanied by the teacher as the need arises. Please note that students may have to fill out a necessary technology compliance form prior to use of any computer on school grounds.

## LOST AND FOUND

The main office is the area designated for lost and found articles. Anyone who finds a lost or misplaced article should take it to the main office immediately. Students should check in the main office or with the custodians for lost possessions

## RALLY

Each year, Beau Chêne High School competes in the District Literary Rally held at the University of Louisiana at Lafayette. The top students from the district competition go on to the State Literary Rally at Louisiana State University in Baton Rouge. The school is allowed to send only one competitor in each subject that is contested. Students interested in trying out for rally competition should notify the teacher of the subject in which they would like to compete. Some form of local competition or selection is used to choose one student to represent the school in each area.

## ORGANIZATIONS

The following clubs and organizations are active at Beau Chêne High School:

- Educational Talent Search
- Marching Band, Color Guard, & Dance Team
- National Beta Club
- Family Community & Career Leaders of America (FCCLA)
- Future Farmers of America (FFA)
- Future Business Leaders of America (FBLA)
- National Honor Society
- Student Council
- Upward Bound
- 4-H
- Art Club
- French Club
- Drama Club
- BC Prays Too
- Peer Leaders
- Spanish Club
- Science/Environmental Club

During the first week of school, students are given an opportunity to join the above organizations if they meet the established criteria.

### NATIONAL HONOR SOCIETY Selection Criteria (revised 2017-2018 school year)

#### SCHOLARSHIP

Student must have a 3.5 cumulative average at the close of each semester (mid-term and 3<sup>rd</sup> Quarter Grading Period) to remain a member in good standing. A student must be enrolled in the TOPS University curriculum to be inducted. In order to be inducted in his/her junior or senior year, a student must be taking at least 3 courses per term and must be following the college prep curriculum with 3 of the subjects being academic (Math, Science, English, Social Studies)

#### LEADERSHIP

- A. Possesses the ability to express himself/herself effectively in speaking and writing.
- B. Willingly assumes responsibilities and carries the job to completion.
- C. Works well with others
- D. Demonstrates cheerfulness, enthusiasm, initiative, and dependability.
- E. Has the ability to plan
- F. Is a good listener

- G. Possesses interest in improving himself/herself
- H. Is interested in other people
- I. Is loyal to the school, community, and country

### **SERVICE**

- A. Willingly gives time, talents, and efforts, to home, school, and community
- B. Is active in school and community organizations and projects

### **CHARACTER**

- A. Demonstrates self – discipline
- B. Accepts constructive criticism
- C. Possesses courage to correctly defend right from wrong
- D. Does not use others to foster his/her own ambition
- E. Is not easily influenced by peer opinion or actions
- F. Is modest in dress and action
- G. Demonstrates courtesy and friendliness

### **GENERAL RULES**

1. To maintain membership after induction students must remain enrolled in the TOPS University curriculum.
2. A student will be placed on probation for earning below a 3.5 average in any semester. Once a member is placed on probation, he or she has the following semester to restore good standing within the organization. If the student fails to earn a cumulative grade point average of at least 3.5 during that probationary period, he or she is subject to dismissal by rule of the academic advisory council. Once a student is dismissed, he or she is not eligible for re-entry.
3. Seniors must maintain a cumulative grade point average of at least 3.5 in their senior year to wear the NHS regalia at graduation.
4. Freshmen whose final GPA is 3.5 or above will be inducted into the National Honor Society at the beginning of their Sophomore year.
5. Suspension or any other serious offense is not acceptable and is grounds for dismissal. Also, any disrespect to teachers or staff members is grounds for dismissal subject to committee review.
6. Detention for tardies is not grounds for dismissal but suspension for such is.
7. If character issues arise, each faculty committee member is given the opportunity to present a valid reason why he/she feels that a student does not display the qualities necessary for induction into the National Honor Society.
8. Seniors must have been members of NHS for at least two (2) years in order to wear the NHS regalia at graduation.

### **NATIONAL BETA CLUB (revised 2017-2018 school year)**

1. Membership in the Beau Chêne High School Beta Club is voluntary.
2. The classes from which members may be drawn will be grades 9 to 12.
3. The scholastic requirements for membership shall be a 3.0 or higher grade point average, with no letter grade of F in any grading period or subject.
4. The following requirements must be met in order to remain an active member:
  - a. Payment of national dues (\$15) during induction year
  - b. Payment of annual chapter dues (\$15)



- c. Meet all minimum fundraising requirements (2-3 per year)
  - d. Participate in chapter service project(s)
  - e. Complete minimum of ten (10) service hours beyond regular chapter activities (must be done for non-relatives)(see sponsor for examples)
5. Members completing at least two (2) years of active membership will be eligible to receive the National Beta Club patch in their junior or senior year. Members completing at least three (3) years of active membership will be eligible to receive the National Senior Beta Club cords in their senior year (beginning with the class of 2020). Eligible graduating seniors must maintain active status in their senior year to wear the National Beta Club cords at graduation.
6. A member may be dropped from membership for the following reasons:
- a. If his/her grade point average falls below a 3.0 during any grading period after a probationary period of one grading period. *Members may be reinstated the following school year if overall GPA at the end of the school year is at least 3.0.*
  - b. A grade of F in any subject for any grading period.
  - c. An out of school suspension, subject to Academic Advisory Committee review.

### ATHLETICS

Interscholastic sports offered at Beau Chêne High School are:

- Volleyball
- Football
- Baseball
- Softball
- Cross Country
- Track
- Basketball
- Soccer
- Powerlifting

To be eligible to compete in athletics, students must meet the academic, age, and residence requirements of the Louisiana High School Athletic Association (LHSAA).

The coach, with the approval of the BCHS athletic director, determines practice, lettering requirements, and playing schedules for each sport. Athletes are expected to follow the coaches' requirements about practice and playing.

Athletes who display poor sportsmanship are subject to dismissal from the team. Athletes must report to school on the day that they are to play in a game.

### CHEERLEADERS

Cheerleaders are chosen in the spring for the following school year. The judging is based on voice, poise, ability to cheer, spirit, jumps, acrobatic or tumbling skills, fight song dance, and general appearance. **Judges will not be associated with Beau Chêne.**

The sponsor selects judges with approval from the administration. The sponsors determine final membership.

Cheerleaders must have and maintain a 2.5 average in all subjects with no F's. If a cheerleader's grades fall below that average, she will be put on probation for a grading period and if her grades are not brought up by the next reporting period, she will be dismissed from the squad. Attendance at summer cheerleader camp is mandatory

**HOMEcomings COURT**  
**(revised 2018-2019 school year)**

Only **SENIOR** girls meeting the specified criteria as established by the Beau Chêne High School Academic Advisory Committee will serve on the Beau Chêne High School Homecoming Court.

To serve on the BCHS Homecoming Court, a girl must:

1. Be a member of the senior class
2. Have a 2.5 overall grade point average from the previous school year.
3. Have no in-school or out-of-school suspensions from the first day of the current school year and no such suspensions or expulsions from the previous school year.
4. Be an active participant/member of good standing in no less than three (3) Beau Chêne High School clubs, organizations, or athletics with all dues paid by the deadline set by the sponsor(s) or coach(es) for a period of no less than two (2) consecutive *complete* academic years.

The Beau Chêne High School Homecoming Court will be a **TWELVE (12) MEMBER COURT comprised entirely of SENIOR GIRLS**. The members of the court will be selected by the senior class. The senior class will later select the queen from all of girls on the court. The girl with the highest number of votes will be queen. The girl with the second highest number of votes will be first maid. The girl with the third highest number of votes will be second maid.

**ACADEMIC LETTER ELIGIBILITY**  
**(revised 2018-2019 school year)**

Students at BCHS are eligible for the Academic Letter Award at the end of their junior year and again at the end of their senior year.

In order to qualify, students must meet the following criteria:

1. Must be enrolled and currently taking classes in the TOPS University Curriculum as outlined below:
  - a. Juniors – English III, American History, Chemistry and/or Biology II, Geometry or Advanced Math (the normal order (Algebra I, Algebra II, Geometry, Advanced Math, AP Statistics) need not be followed as long as the student is taking courses only from among this list).
  - b. Seniors – English IV, World History, Physics and/or Biology II, Advanced Math or AP Statistics (the normal order (Algebra I, Algebra II, Geometry, Advanced Math/AP Statistics) need not be followed as long as the student is taking courses only from among this list).
  - c. Student must be taking or have taken at least one course in foreign language as a junior and two as a senior.
2. Must have an overall GPA of 3.5 or above for each academic school year.

GPA for the junior/senior year is calculated by averaging the GPA from the report card for the first three (3) nine-week periods of the current year.

Example:	1 <sup>st</sup> nine-week grading period:	3.714
	2 <sup>nd</sup> nine-week grading period:	3.286
	3 <sup>rd</sup> nine-week grading period:	3.714
	Total:	<hr style="width: 100px; margin-left: auto; margin-right: 0;"/> 10.714 / 3 = 3.571

3. Students who meet criteria 1 and 2 above must also have an average of 3.5 or above in the each of the core courses (identified above) for the current year.  
Each six-week grade in the core courses (from the report card) is used in determining this average.

**Students who meet the above criteria are honored at the annual Academic Honors Banquet. These students are also eligible to purchase a letterman's jacket if they desire.**

**4.0 AWARD  
(revised 2018-2019 school year)**

The following information is provided to clarify eligibility for the 4.0 award.

1. Students must receive a grade of "A" in all subjects for the first three nine-week grading periods.
2. For students enrolled in AP courses, no grade below a "B" is acceptable for an AP course, and no grade below an "A" is acceptable for a non-AP course.
3. Even if an AP student's overall GPA is 4.0 or above, they are not eligible for the 4.0 Award if they fail to meet the criteria listed above.