FINES POLICY

The penalties set forth are to be applied by the CIF Los Angeles City Section. It is also determined that a fine does not eliminate or override the powers of the Commissioner and/or Board of Managers to penalize or suspend any member school for continued violations of CIF or Section Bylaws.

The penalties below may be applicable to misconduct relating, but not limited to violations of eligibility, missing required form deadlines, late playoff income reporting, forfeitures, and dropping sports teams after the league schedules have been finalized.

Penalties
The Section shall enact a 3-strike rule in determining appropriate fines for individual, school, or league misconduct.

1. First Offense
   a. Notice sent to the school/individual as a reminder of policies and procedures.
   b. $100 fine imposed by the Section; due upon receipt of notice.

2. Second Offense
   a. Notice of misconduct sent to school/individual.
   b. $200 fine imposed by the Section; due upon receipt of notice.

3. Third Offense
   a. Notice of misconduct sent to school/individual.
   b. $300 fine imposed by the Section; due upon receipt of notice.
   c. Program suspension.

Schools that drop a program and forfeit multiple games will automatically be considered a third offense.

Schools that do not meet the timeline for submitting ticket report forms may jeopardize hosting future playoff games.

The Commissioner may impose sanctions on schools/individuals who have a continued and excessive amount of offenses; sanctions may include, but are not limited to probation, participation suspension in regular season and/or playoffs, loss of privilege to host playoff games, monetary fines up to $1,000 per violation, and suspension of membership from CIF Los Angeles City Section.
FINES APPEAL INSTRUCTIONS

The ‘Fines Appeal Form’ is to be completed by the principal of the school that wishes to appeal any assessment of monetary fines issued by the CIF Los Angeles City Section. Appeals will be reviewed by the Commissioner to identify valid reasons for the violation, including circumstances that were beyond the control of the school’s ability to foresee, correct, and/or avoid said fine, and/or were not due to self-inflicted actions or a lack of action on the part of school personnel.

The ‘Fines Appeal Form’ must be completed and postmarked no later than ten (10) days after notification of the disciplinary action was received. All sections of the form must be completed and submitted along with supporting documentation. Failure to provide materials to substantiate your reason for appeal may result in denial based on a lack of supporting documentation.

A three member appeal review/hearing panel will be formed from the members of the Executive Committee to determine a final ruling. A review/hearing will be scheduled within fourteen (14) days from the date the Section office receives the completed appeal form. Notification of date, time, and location of the review/hearing will be sent to the principal of the school; it is required that the Principal or his designee attend. Every effort to accommodate a request for change of date or time will be considered when possible. After the hearing, the principal will be notified of a decision within 24 hours of the review. The decision of the Appeals Committee is final.

Grounds for appeal/special cases or factors to be considered:

1. Unforeseen, unavoidable circumstances or incidents
2. Changes in significant personnel
3. Natural disaster
4. Appeal history

If you feel you have special circumstances that fall under one or more of the aforementioned categories, please complete the ‘Fines Appeal Form’ and return it to the CIF Los Angeles City Section:

Mailing Address
10660 White Oak Ave., Suite 216
Granada Hills, CA  91344

Fax Number
818-923-5156

E-Mail
Vicky Lagos
vlagos@cif-la.org

Please retain a copy of all submitted materials as they will not be returned to you.
FINES APPEAL FORM

School: _______________________________________________________

Address: ______________________________________________________

Principal: ______________________________________________________

Contact Phone #: _______________________________________________

Contact E-mail Address: ___________________________________________

Type of Fine Assessed: ___________________________________________

Amount of Fine: _________________________________________________

Date of Notification: ____________________________

Reason for Appeal:
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________

If the space above does not suffice, please explain your appeal on a separate form and attach it with the required documentation.

Type of Appeal Requested: ☐ Forfeiture ☐ Drop Program ☐ Missed Date
☐ Eligibility Violation ☐ Playoff Report

Principal’s Signature ____________________________ Date ______________

FOR OFFICE USE ONLY

Date Received: ____________________________ ☐ Approved ☐ Denied