

FREEHOLD TOWNSHIP BOARD OF EDUCATION
February 26, 2019
Regular Meeting Minutes

The mission of the Freehold Township Schools, in partnership with our community, is to prepare all students to be responsible citizens and life long learners.

The Freehold Township Board of Education met in Regular Session on Tuesday, February 26, 2019, at the Board Office of the Freehold Township School District, 384 West Main Street, Freehold, New Jersey, County of Monmouth.

The meeting was called to order at 8:05 p.m.

Mr. Amoroso read the following statement in conformance with the "Open Public Meetings Act", Chapter 231, PL1975, effective January 19, 1976:

"A notice listing the time, date and place of this meeting was posted on the public bulletin board of all Freehold Township Schools, on the entrance door to the Administrative Offices of the Board of Education, on the district website, at the Office of the Freehold Township Clerk, and published in the Asbury Park Press on January 24, 2019 and sent to the News Transcript on January 24, 2019."

PLEDGE OF ALLEGIANCE

Mr. Amoroso led the Board in the pledge of allegiance.

ROLL CALL

Board Members Present:	Mr. Amoroso, Mrs. Cozzolino, Mr. DiBlasio, Mr. Matthews, Mrs. O'Sullivan, Mrs. Patten, Mrs. Vendittoli
Board Members Absent:	Mrs. Holtz, Mrs. Lambert
Also Present:	Ms. Dianne Brethauer, Assistant Superintendent; Dr. Pamela Nathan, Assistant Superintendent; Mr. Robert DeVita, Business Administrator; Ilene Tepper, Assistant Superintendent; staff members; township residents.

APPROVAL OF MINUTES

On a motion of Mrs. Patten, seconded by Mr. DiBlasio, authorization was given to approve the following:

Motion carried by voice vote as follows:

Ayes:	Mrs. Cozzolino, Mr. DiBlasio, Mr. Matthews, Mrs. O'Sullivan, Mrs. Patten, Mrs. Vendittoli
Nays:	
Abstain:	Mr. Amoroso
Absent:	Mrs. Holtz, Mrs. Lambert

COMMUNICATION - None

PRESIDENT'S REMARKS - Mr. Amoroso asked that those present take a few minutes to vote for the Catena Super Kids initiative as they need the votes to receive the grant they were applying for. He also noted that the Freehold Township Independent Fire Company #1 is sponsoring a benefit for the family of Denise Bartone. The event will be at I-Play America on Thursday, April 4, 2019 at 6:30 PM. Tickets can be ordered in person at the firehouse, via mail or through Facebook.

ADMINISTRATIVE REPORT - Mr. DeVita announced that since the last meeting there were no reported incidents of bullying.

PUBLIC PARTICIPATION – None

BOARD REPORTS AND ACTIONS

PERSONNEL/POLICIES/COMMUNICATIONS COMMITTEE

Mrs. Cozzolino reviewed the minutes of the February 26, 2019 Personnel/Policies/Communication Committee meeting.

On Motion of Mrs. Cozzolino, seconded by Mrs. O'Sullivan, authorization was given to approve the following:

COMMITTEE REPORT

BULLYING INVESTIGATION REPORT

1. The Superintendent recommends approval to accept the bullying investigation reports received from February 9, 2019 through February 22, 2019.

RETIREMENT

2. The Superintendent recommends approval to accept the resignation for retirement purposes of the following staff member:

NAME: Joyce Pacicca
 POSITION: Teacher Assistant – West Freehold School
 POSITION CONTROL #: 9101-030-TA-08
 ACCOUNT #: 11-213-100-106-10-000-030
 EFFECTIVE: June 30, 2019

SALARY ADJUSTMENT

3. The Superintendent recommends ratifying the following salary adjustment for the 2018-2019 school year:

NAME: Kim Gulemmo
 POSITION: Custodian (.4) – Applegate Elementary School
 POSITION CONTROL #: 9400-021-PROSER-11
 ACCOUNT #: 11-000-262-100-100-000
 FROM: \$16,563.60 GUIDE: Cust. Step: 2
 TO: \$17,163.60 GUIDE: Cust. Step: 2 w/black seal
 EFFECTIVE: September 28, 2018 through June 30, 2019

REVISED CONTRACT DATES

4. The Superintendent recommends approval to adjust the contract dates for the following staff member for the 2018-2019 school year:

NAME: Nicole DiPeri
 POSITION: Replacement Teacher – Eisenhower Middle School
 FROM: December 19, 2018 through June 30, 2019
 TO: December 19, 2018 through April 19, 2019

TRANSFER OF POSITION

5. The Superintendent recommends ratifying approval to transfer the following position effective February 25, 2019:

POSITION #	FROM	TO
9101-021-TA-40	CRA Teacher Assistant	LDS Teacher Assistant

TRANSFER OF ASSIGNMENT

6. The Superintendent recommends ratifying the transfer of assignment of the following staff member for the 2018-2019 school year:

NAME: Ronda Gorsky
 FROM: Teacher Assistant – Applegate Elementary School
 TO: Teacher Assistant – Donovan Elementary School
 ACCOUNT #: 11-213-100-106-10-000-026
 EFFECTIVE: February 25, 2019 through June 30, 2019

LEAVES OF ABSENCE

7. The Superintendent recommends ratifying the leave of absence of the following staff member for the 2018-2019 school year:

NAME: Susan Everett
 POSITION: Lunchroom Assistant – Barkalow Middle School
 POSITION CONTROL #: 9400-023-NONAFF-04
 ACCOUNT #: 11-000-262-107-10-000
 UNPAID LEAVE: February 5, 2019 through April 30, 2019

8. The Superintendent recommends approval to extend the leave of absence of the following staff member for the 2018-2019 school year:

NAME: Danielle George
 POSITION: Teacher – Barkalow Middle School
 POSITION CONTROL #: 1106-023-IS-003
 ACCOUNT #: 11-130-100-101-10-000-023
 UNPAID LEAVE: March 15, 2019 through June 30, 2019

EXTENSION OF LONG TERM ASSIGNMENT

9. The Superintendent recommends approval of the extension of the following replacement teacher for the 2018-2019 school year:

NAME: Shannon Cutrona
 POSITION: Replacement Teacher – Barkalow Middle School
 SALARY: \$53,082.00 GUIDE: A STEP: 1
 ACCOUNT #: 11-130-100-101-10-000-023
 EFFECTIVE: March 25, 2019 through June 30, 2019

STIPEND-TEACHER ASSISTANT

10. The Superintendent recommends approval for the following teacher assistant to receive a stipend of \$700.00 for the 2018-2019 school year:

Mary Ann Lewis

HONORARIA

11. The Superintendent recommends approval to rescind the following PTO honorarium for the 2018-2019 school year:

NAME	ACTIVITY	SCHOOL	AMOUNT
Heather Mosenson	TV News	JJC	\$1,000.00

12. The Superintendent recommends approval of the following PTO funded honorarium for the 2018-2019 school year:

NAME	ACTIVITY	SCHOOL	AMOUNT
Taylor Potts	TV News	JJC	\$1,000.00

13. The Superintendent recommends approval of the following grant funded honoraria for the 2018-2019 school year:

<u>NAME</u>	<u>ACTIVITY</u>	<u>SCHOOL</u>	<u>AMOUNT</u>
Erica Peters	Minds Mastering Math	JJC	\$1,000.00

RATIFYING-MONITORS

14. The Superintendent recommends ratifying the following staff members to serve as district monitors at the district's monitoring rate for the 2018-2019 school year:

Karen Finn Kelly Etlinger

RATIFYING – CLASS COVERAGE

15. The Superintendent recommends ratifying the following staff members to provide coverage for classes during the regular school day during their prep at the contracted curriculum rate, as needed for the 2018-2019 school year:

Gregory Lins Nicole DiPeri

RATIFYING - STUDENT MENTOR

16. The Superintendent recommends ratifying the following staff member to serve as a student mentor at the Eisenhower Middle School for a total of 200 hours at the district's monitoring rate for the 2018-2019 school year:

Laura Bergen

SUPPORT STAFF SUBSTITUTES

17. The Superintendent recommends approval of the following persons to substitute for the eight schools in the district for the 2018-2019 school year at the established rates for non-certificated positions. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7.1 et seq.; 39-17 et seq.; 6-4.13 et seq.

<u>Lunchroom Assistant</u>	<u>Van Attendant</u>
Danielle Cuzzolino	Karen Mitcham

SECOND READING POLICIES AND REGULATIONS

18. The Superintendent recommends approval of the second reading of:

<u>Policies</u>	
2415.06	Unsafe School Choice Option
5600	Student Discipline/Code of Conduct

<u>Regulations</u>	
2460.8	Special Education – Free and Appropriate Public Education
5530	Substance Abuse
5600	Student Discipline/Code of Conduct

PRESENTERS

19. The Superintendent recommends approval of the following staff members to present workshops to staff at the curriculum rate.

Size Matters Handwriting Integration K-2 – maximum 8 hours each

- Andrea Block
- Kristen Asencio

CERTIFIED SUBSTITUTE

20. The Superintendent recommends approval of the following person to substitute for the eight schools in the district for the 2018-2019 school year at the established rates for certificated positions. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7.1 et seq.; 39-17 et seq.; 6-4.13 et seq.

Tamala Baum (nurse)

RESIGNATION

21. The Superintendent recommends approval to accept the resignation of the following staff member for the 2018-2019 school year:

NAME:	Christian Rebelo
POSITION:	Computer Technician
POSITION CONTROL #:	9200-000-NONAFF-01
ACCOUNT #:	11-000-252-100-10-000
EFFECTIVE:	March 22, 2019

Motions carried by roll call vote as follows:

Ayes:	Mr. Amoroso, Mrs. Cozzolino, Mr. DiBlasio, Mr. Matthews, Mrs. O'Sullivan, Mrs. Patten, Mrs. Vendittoli
Nays:	
Abstain:	
Absent:	Mrs. Holtz, Mrs. Lambert

CURRICULUM/STAFF DEVELOPMENT COMMITTEE

Mr. Matthews reviewed the minutes of the February 26, 2019 Curriculum/Staff Development Committee meeting.

On Motion of Mr. Matthews, seconded by Mrs. Patten, authorization was given to approve the following:

COMMITTEE REPORT

BEDSIDE INSTRUCTION

1. The Superintendent recommends ratification for the following student to receive home instruction:

Student:	1429297845
Tutor:	Princeton Healthcare System
Cost:	\$65/hour – not to exceed 10 hours per week
Start Date:	02/15/19
End Date:	TBD

Motion carried by voice vote as follows:

Ayes:	Mr. Amoroso, Mrs. Cozzolino, Mr. DiBlasio, Mr. Matthews, Mrs. O'Sullivan, Mrs. Patten, Mrs. Vendittoli
Nays:	
Abstain:	
Absent:	Mrs. Holtz, Mrs. Lambert

FINANCE/FACILITIES/TRANSPORTATION COMMITTEE

Mrs. O’Sullivan reviewed the minutes of the Finance/Facilities/Transportation Committee meeting of February 26, 2019.

On Motion of Mrs. O’Sullivan, seconded by Mr. DiBlasio, authorization was given to approve the following:

COMMITTEE REPORT

BILLS & CLAIMS

3. The Superintendent recommends approval of the following list of bills dated February 26, 2019, which have been reviewed and approved by a Board member:

	Machine Print Checks	Hand Checks	Total Bills
Current Expense (General)			
Current Expense	\$410,543.10	\$320,178.92	\$730,722.02
Capital Outlay			
Education Job Fund			
Special Revenue	\$17,288.20		\$17,288.20
Capital Project			
Debt Service		\$1,318,200.00	\$1,318,200.00
Food Service	\$95,367.01		\$95,367.01
Total Bills	\$523,198.31	\$1,638,378.92	\$2,161,577.23

TRANSFERS

4. The Superintendent recommends approval of the following transfers for the 2018-2019 school year:

1. From:	Description	\$ Amount
11-000-213-100-12-000	Medical Opt-Out	\$ 9,588.67
11-000-217-100-12-000	Medical Opt-Out	\$ 5,000.00
11-000-218-104-12-000	Medical Opt-Out	\$ 5,004.00
11-000-218-105-12-000	Medical Opt-Out	\$ 132.85
11-000-251-100-12-000	Medical Opt-Out	\$ 5,000.00
11-000-270-160-12-000	Medical Opt-Out	\$ 9,972.00
11-130-100-101-12-000	Medical Opt-Out	\$ 7,871.00
11-209-100-106-12-000	Medical Opt-Out	\$10,834.00
11-213-100-106-12-000	Medical Opt-Out	\$ 8,426.96
		\$ 61,829.48
To:		
11-240-100-106-12-000	Medical Opt-Out	\$ 5,000.00
11-216-100-101-12-000	Medical Opt-Out	\$ 2,500.00
11-213-100-101-12-000	Medical Opt-Out	\$ 5,752.00
11-190-100-106-12-000	Medical Opt-Out	\$ 6,199.00
11-120-100-101-12-000	Medical Opt-Out	\$ 9,991.00
11-000-270-161-12-000	Medical Opt-Out	\$ 7,410.48
11-000-270-107-12-000	Medical Opt-Out	\$ 2,525.00
11-000-262-100-12-000	Medical Opt-Out	\$ 2,425.00
11-000-252-100-12-000	Medical Opt-Out	\$ 5,681.00
11-000-240-103-12-000	Medical Opt-Out	\$ 5,000.00
11-000-221-102-12-000	Medical Opt-Out	\$ 5,000.00
11-000-219-105-12-000	Medical Opt-Out	\$ 180.00
11-000-219-104-12-000	Medical Opt-Out	\$ 4,166.00
		\$ 61,829.48

<u>Amount</u>	<u>From</u>	<u>To</u>
2.\$3,190.00	11-190-100-610-06-000-023 CTBS Gen. Inst. Supplies	11-000-252-330-06-000 Admin. Tech. Pur. Prof. Serv.

3.\$350.00	11-213-100-106-13-000 TA Stipend	11-216-100-106-13-000 TA Stipend
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5. The Superintendent recommends approval to ratify the following transfer for the 2018-2019 school year:

<u>Amount</u>	<u>From</u>	<u>To</u>
\$19,500.00	11-000-261-420-60-000 Purchased Services	12-000-261-730-60-000 Equipment, Maintenance Dept.

APPROVAL OF TRAVEL AND RELATED EXPENSES

6. The Superintendent recommends approval of the following travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23B as follows:

	NAME	TITLE	EVENT	DATES	AMOUNT
1	Brethauer, Dianne	Asst. Superintendent	NJ Tenure, Seniority & RIF Seminar	4/12/2019	\$338.64
2	Campfield, Tami	Health & PE Teacher	MC3 Health and PE Articulation Day	3/8/2019	\$25.00
3	Caozza, Margaret	Executive Secretary	NJ Tenure, Seniority & RIF Seminar	4/12/2019	\$239.88
4	Caracappa, Suzanne	Physical Therapist	Train the Brain	5/6/2019	\$189.00
5	Hirschhorn, Carla	Physical Therapist	Train the Brain	5/6/2019	\$189.00
6	Ramirez, Elizabeth	Special Ed. Teacher	NJABA 2019 Annual Meeting	4/5/2019	\$250.00
7	Saghini, Jessica	Teacher	Mindfulness Fundamentals and Mindfulness Educator Essentials	Online	\$350.00
8	Tepper, Ilene	Asst. Business Administrator	Annual NJASBO Conference	6/4/19 – 6/7/19	\$727.30
9	Weiss, Mary	Special Ed. Teacher	NJABA 2019 Annual Meeting	4/5/2019	\$250.00
10	Tuccillo, Kimberly	Speech Language Specialist	8 th Annual Northeast PBIS Network Leadership Forum	5/15/19 – 5/17-19	\$916.22
11	Blind, Melissa	Teacher	8 th Annual Northeast PBIS Network Leadership Forum	5/15/19 – 5/17-19	\$424.92
12	Mercadante, Leanne	Teacher	13 th Annual NJ PBSIS Leadership Forum	6/6/2019	\$14.50
13	Romanowski, Angela	Teacher	13 th Annual NJ PBSIS Leadership Forum	6/6/2019	\$14.50
14	Howard, Jennifer	Teacher	13 th Annual NJ PBSIS Leadership Forum	6/6/2019	\$14.50
15	Fischer, Erin	Teacher	13 th Annual NJ PBSIS Leadership Forum	6/6/2019	\$14.50
16	Sliwoski, Jill	Teacher	13 th Annual NJ PBSIS Leadership Forum	6/6/2019	\$14.50
17	LaSalle, Colleen	TIC	13 th Annual NJ PBSIS Leadership Forum	6/6/2019	\$14.50
18	Smith, Lisa	Teacher	13 th Annual NJ PBSIS Leadership Forum	6/6/2019	\$14.50
19	Neilsen, Katlyn	Teacher	13 th Annual NJ PBSIS Leadership Forum	6/6/2019	\$14.50

20	Metti, Samantha	Teacher	13 th Annual NJ PBSIS Leadership Forum	6/6/2019	\$14.50
21	Siegman, Amanda	Teacher	13 th Annual NJ PBSIS Leadership Forum	6/6/2019	\$14.50
22	Buckner, Shannon	Teacher	13 th Annual NJ PBSIS Leadership Forum	6/6/2019	\$14.50
23	Albanese, Holli	Teacher	13 th Annual NJ PBSIS Leadership Forum	6/6/2019	\$14.50
24	Murphy, Lynsey	Teacher	13 th Annual NJ PBSIS Leadership Forum	6/6/2019	\$14.50
25	Reardon, Susan	Teacher	13 th Annual NJ PBSIS Leadership Forum	6/6/2019	\$14.50
26	Wissman, Samantha	Teacher	13 th Annual NJ PBSIS Leadership Forum	6/6/2019	\$14.50
27	Basso, Geena	Teacher	13 th Annual NJ PBSIS Leadership Forum	6/6/2019	\$14.50
28	Stokes, Lynn	Teacher	13 th Annual NJ PBSIS Leadership Forum	6/6/2019	\$14.50
29	Meisner, Elise	Teacher	13 th Annual NJ PBSIS Leadership Forum	6/6/2019	\$14.50
30	Brethauer, Dianne	Asst. Superintendent	13 th Annual NJ PBSIS Leadership Forum	6/6/2019	\$14.50
31	Klim, Robyn	Director of Ed. Services	13 th Annual NJ PBSIS Leadership Forum	6/6/2019	\$14.50
32	Cleffi, Chris	Supervisor of Ed. Services	13 th Annual NJ PBSIS Leadership Forum	6/6/2019	\$14.50
33	Cecilione, Laura	Supervisor of Elementary Ed.	13 th Annual NJ PBSIS Leadership Forum	6/6/2019	\$14.50
34	Giarratano, Anthony	Asst. Principal	13 th Annual NJ PBSIS Leadership Forum	6/6/2019	\$14.50

DONATION

7. The Superintendent recommends approval of a donation in the amount of \$500.00 from Exxon Mobile to the C. Richard Applegate School.

RESCIND CHANGE ORDER

8. The Superintendent recommends rescinding the February 19, 2019 approval of a deduct change order for the Automatic Temperature Control Replacement Project at Joseph J. Catena Elementary School Project in the amount of \$10,000.

ESIP PAYMENTS

9. The Superintendent recommends the approval of the following payment under the District's Energy Savings Improvement Plan for financial advisor services in connection with the issuance of the \$6,560,000 lease purchase:

Phoenix Advisors, LLC \$12,500

Motion carried by voice vote as follows:

Ayes: Mr. Amoroso, Mrs. Cozzolino, Mr. DiBlasio, Mr. Matthews, Mrs. O'Sullivan, Mrs. Patten, Mrs. Vendittoli

Nays:

Abstain:

Absent: Mrs. Holtz, Mrs. Lambert

OLD BUSINESS - NONE

NEW BUSINESS - Mrs. Cozzolino announced that the Community Alliance annual golf event would be held on May 20, 2019. The cost for golf and dinner is \$200. The cost for dinner only is \$80.

Mrs. Patten announced that the Mallory's Army presentation for parents would be held on February 27, 2019 at the West Freehold School at 7:00 PM.

PUBLIC PARTICIPATION – Cathie Georges, 48 Yale Drive, questioned the standards based report cards for the elementary school students. Students and parents should be able to understand what they mean because currently a number of parents do not.

The Board informed Mrs. Georges that the meeting to address this issue at Laura Donovan was rescheduled due to inclement weather. Dr. Nathan also informed Mrs. Georges to contact her any time to review the format of the elementary report cards.

EXECUTIVE SESSION

On motion of Mrs. Vendittoli, seconded by Mrs. Patten, the following resolution was moved and adopted:

RESOLVED, this board met in executive session on Tuesday, February 26, 2019 at 8:35 p.m., for the purposes of discussing a staff member increment withholding and FTEA Negotiations, from which the public may be excluded under the Open Public Meetings Act, PL 1975, Chapter 231. It is anticipated that matters discussed in this executive Session will be made public when the need for confidentiality no longer exists.

Motion carried unanimously by voice vote.

MOTION TO RECONVENE THE MEETING AT 9:20 P.M.

On a motion of Mrs. Cozzolino, seconded by Mrs. O'Sullivan, the board reconvened as follows:

Motion carried by voice vote as follows:

Ayes:	Mr. Amoroso, Mrs. Cozzolino, Mrs. O'Sullivan, Mrs. Vendittoli
Nays:	
Abstain:	
Absent:	Mrs. Holtz, Mrs. Lambert, Mr. DiBlasio, Mr. Matthews, Mrs. Patten

ADJOURNMENT

On motion of Mrs. O'Sullivan and seconded by Mrs. Vendittoli, and by unanimous voice vote of those present, the meeting adjourned at 9:20 p.m.

Respectfully Submitted,

Robert DeVita
Business Administrator/Board Secretary
RD:aw