

THE TAHQUITZ TEAM

Focus on Learning • Collaborative Culture and Collective Responsibility • Results Orientation



Cell Phones/Headphones/Earbuds Device Policy

Cell phones must be turned off/silenced and out of sight in the classroom (Unless required for classroom activity). Headphones/Earbuds must also be out of sight in the classroom and should be placed in backpacks OR use the cell phone parking lot for storage during class time. Cell phone parking lots will be purchased for all teachers.

Interventions:

Step 1: Teacher warning/review school policy and phone call home by the end of the day.

Step 2: Confiscated/or placed in parking lot by teacher and returned at the end of the period, and phone call home by teacher.

Step 3: Confiscated by teacher (call for supervisor to pick up) and admin will hold until end of day and a phone call home by admin.

Step 4: Step 3 and admin will hold until Thursday. If device is confiscated on Thursday or Friday, it will be returned the following Thursday.* Unless parent picks up device earlier and holds a meeting with admin.

Step 5: 3 days of ATS, parent meeting and student placed on behavior contract.

Step 6: One day reverse suspension.

Step 7: One day out of school suspension.

Note: Students refusing to hand over their phone or headphones/earbuds to a staff member will be disciplined for defiance, and will move to Step 5. Tahquitz is not responsible for lost or stolen phones, headphones, earbuds, etc.

Tardy/Truancy Interventions

Teachers must keep track of student tardiness and submit names on [Tardy Intervention](#) google sheet for appropriate discipline. Tardy policy will apply only for periods 2-6, and students must be allowed into class when late. Teachers cannot lock students out of class. Interventions will restart each triad. **Students found truant/out of class will be escorted back to class by staff, and teacher will mark student tardy. Students are allowed to be tardy twice per triad per period without discipline action.**

Interventions:

On 1st-2nd Tardy: Teacher calls home, and reminds parents/students of the policy.

On 3rd-5th Tardy: Lunch detention (If student doesn't attend then second lunch detention will be assigned and students will be picked up from class by a campus supervisor.)

On 6th Tardy: Parent/Admin conference and student will be placed on a Behavior Contract

On 7th Tardy: One day reverse suspension

On 8th Tardy: Intervention Meeting with Counselor/admin/CWA representative

On 9th Tardy: One day out of school suspension

On 10th Tardy: Admin will determine other means of correction

Note: If parents refuse reverse suspension, then an out of school suspension will be assigned to student.

THE TAHQUITZ TEAM

Focus on Learning • Collaborative Culture and Collective Responsibility • Results Orientation



Interventions Prior to Suspension

- A. Minor repeated offenses -
 - a. Tier 1 interventions utilized by Teacher
 - b. Student conference with support staff (admin, PBIS tech, etc.) and a phone call home.
 - c. Parent - Teacher Meeting and behavior contract
 - d. Restorative circle
 - e. ATS (3 days)
 - f. Reverse suspension
 - g. Out of school suspension

- B. Major offenses -
 - a. Restorative Circle/Conflict Mediation
 - b. 3 days ATS, parent meeting and student placed on behavior contract
 - c. Reverse suspension
 - d. Out of school suspension

Note: If parents refuse reverse suspension, then an out of school suspension will be assigned to student.

Fighting:

1. 3 days of ATS, parent meeting and student placed on behavior contract
2. 2-5 day suspension (depending on circumstances)
3. GC meeting (Recommendation for expulsion)

Possession of knife or dangerous object:

1. 3 days of ATS, parent meeting and student placed on behavior contract
2. 2 day suspension
3. GC meeting (Recommendation for expulsion)

Under the influence or possession of Drugs/Alcohol:

1. 3 days of ATS, parent meeting and student placed on behavior contract
2. 2 day suspension
3. GC meeting (Recommendation for expulsion)

Profanity toward staff:

1. 3 days of ATS, parent meeting and student placed on behavior contract
2. 2 day suspension
3. GC meeting (Recommendation for expulsion)

THE TAHQUITZ TEAM

Focus on Learning • Collaborative Culture and Collective Responsibility • Results Orientation



Student ID/Lanyard Policy

Students will be required to wear their student ID and lanyard around their neck, and it must be visible during the school day. Each student will be given a lanyard and their ID at registration. If a student forgets their ID card they will be given one new ID, after that they will be charged \$5 for a new card/lanyard. Students may use their own lanyard, as long as it is school appropriate. Students must present their school ID to any school official when asked.

C. Minor repeated offenses -

- a. Tier 1 interventions utilized by Teacher/School Official
- b. Student conference with support staff (admin, pbis tech, etc.) and a phone call home.
- c. Parent - Admin/ Meeting
 - First offense - Warning and replacement card at no charge
 - Second offense - Parent Phone call and \$5 charge
 - Third offense - Parent conference and \$5 charge for new card
 - Fourth and on (refer to step 3)