

MINUTES

Regular Meeting

October 22, 2019

The Regular Meeting of the Bay Head Board of Education convened Tuesday, October 22, 2019 at 6:30 P.M. at the Bay Head School, 145 Grove Street with Vice- President, Sandra Antognoli presiding. Pursuant to the New Jersey Open Public Meetings Act, prior notice of this meeting was posted in the Borough Hall on January 11, 2019 and delivered to *The Ocean Star* and *Asbury Park Press*, official newspapers of the Board.

Mr. Hinds led the Pledge of Allegiance to the Flag.

Members Present Vice-President Sandra Antognoli; Mr. Barry Pearce; Mrs. Shannon Curtis; Mr. Eric Pritchard. Also present were Dr. Peter Morris, Superintendent; Mr. Frank Camardo, Principal; Mrs. Patricia A. Christopher, School Business Administrator; Ms. Laurie M. Considine, Board Secretary.

Members Absent President, Benjamin Hinds

RESOLUTION FOR EXECUTIVE SESSION, a Motion was offered by Mrs. Curtis and seconded by Mr. Antognoli to adjourn to closed session for discussions relating to matters of for discussions relating to matters of litigation, personnel, students, and contracts.

The Board will be discussed: A salary adjustment; Residency; Certificated Substitutes. and HIB incident(s), if any.

AYE: ANTOGNOLI, PEARCE, CURTIS PRITCHARD

NAY: NONE

Reconvene from Closed Session The board reconvened from closed session at 7:06 PM.

Correspondence was presented for the board's review.

Open to Public for Agenda Items None

Board Member Committee Reports:

Curriculum:

Mrs. Antognoli reported that we have completed a grant application to pilot the Reflex Math Program in fourth grade.

Technology:

Mrs. Curtis reported that we are working on getting a SmartBoard for the Science classroom. Mrs. Curtis added that Technology Club has started.

Budget/Finance:

Mr. Pearce reported that he came in to review the bills.

Personnel/Negotiations

Mr. Pearce reported that we are looking to hire a replacement Paraprofessional.

Buildings/Grounds:

Mrs. Curtis reported that pick up and drop off are going well. Mrs. Curtis added that she would like to look into cost sharing for a new fence on Meadow Avenue. Mr. Pritchard reported that we are currently looking into an outdoor basketball court.

Policy:

Mrs. Antognoli reported that we are approving the second reading of various policies.

Community Relations:

Mr. Pearce reported that the Shark Run went well and Sea Week was successful.

Delegate/Legislative:

Nothing to report.

Athletics:

Mr. Pritchard reported that the girls soccer team is doing well and Bay Head School had 40 participants in the Antrim Olympics and took home 18 medals.

RECOMMENDATIONS FROM THE SUPERINTENDENT

Workshop(s) A Motion was offered by Mrs. Curtis and seconded by Mr. Pritchard to approve the attendance and related expenses for the following board members and staff member(s) for the 2019-2020 school year.

Ms. Meyer	November 22, 2019
Mrs. Trainor	October 10, 2019 (retroactive)
Miss Wills	October 10, 2019 (retroactive)
Miss Kiss	January 16, 2020
Mrs. Galarza	January 8, 2020
Mrs. Peters	January 8, 2020
Mrs. Wisliceny	January 8, 2020

AYE: ANTOGNOLI, PEARCE, CURTIS PRITCHARD

NAY: NONE

NJSAC Statement of Assurance – A Motion was offered by Mrs. Curtis and seconded by Mr. Pritchard to attest to the accuracy of and approve submission of Quality School Accountability Continuum (QSAC) District Performance Review (DPR's) and QSAC Statement of Assurance to County Superintendent.

AYE: ANTOGNOLI, PEARCE, CURTIS PRITCHARD

NAY: NONE

Part-time Paraprofessional – Jennifer Disbrow A Motion was offered by Mrs. Curtis and seconded by Mr. Pritchard to retroactively hire Jennifer Disbrow as a part-time Paraprofessional effective October 7, 2019 at prorated salary of \$7,268 (\$12.75 per hour. 15.75 hours per week, 181 days).

AYE: ANTOGNOLI, PEARCE, CURTIS PRITCHARD

NAY: NONE

Salary Adjustment Maria Wills A Motion was offered by Mrs. Curtis and seconded by Mr. Pritchard to adjust Maria Wills salary from Step 7, MA \$64,674 to Step 7 MA+15 \$65,122 for the 2019-2020 school year.

AYE: ANTOGNOLI, PEARCE, CURTIS PRITCHARD
NAY: NONE

Anti Bullying School Self-Assessment for Determining HIB Grades A Motion was offered by Mrs. Curtis and seconded by Mr. Pritchard to approve the Anti-Bullying School Self-Assessment for Determining HIB Grades for the 2018-2019 school year.:

AYE: ANTOGNOLI, PEARCE, CURTIS PRITCHARD
NAY: NONE

Meeting Date Change A Motion was offered by Mrs. Curtis and seconded by Mr. Pritchard to approve moving the January 2, 2020 Reorganization and Regular Meeting to Tuesday, January 7, 2020 and to approve advertising for the change.

AYE: ANTOGNOLI, PEARCE, CURTIS PRITCHARD
NAY: NONE

Facility Check List A Motion was offered by Mrs. Curtis and seconded by Mr. Pritchard to ratify approval and submission of the annual Facilities Check List.

AYE: ANTOGNOLI, PEARCE, CURTIS PRITCHARD
NAY: NONE

Facility Use Requests A Motion was offered by Mrs. Curtis and seconded by Mr. Pritchard to approve the following:

1. **Point Pleasant Soccer Club** To approve Point Pleasant Soccer Club for use of the gymnasium on Mondays from January 6, 2020 through March 30, 2020 from 5:30 PM to 6:30 PM under the direction of Mr. Speelman.
2. **Student Council- Fall Dance** To approve Student Council for the use of the gymnasium on Friday, November 15th for the Fall Dance from 6:30 PM to 9:30 PM under the direction of Mrs. Galarza.
3. **Trunk or Treat Fundraiser** A Motion to approve a facility use request for use of the school parking lot for Trunk or Treat on Wednesday, October 30, 2019 from 6:00 to 8:00 PM. All funds raised will be donated to the American Cancer Society.

AYE: ANTOGNOLI, PEARCE, CURTIS PRITCHARD
NAY: NONE

Certificated Substitute(s) A Motion to add the following to 2019-2020 Certificated Substitute List, pending records and background check.

Donna Ngai Janelle Ledyard

APPROVE SECOND READING OF POLICIES

A Motion was offered by Mrs. Curtis and seconded by Mr. Pritchard to approve the second reading of the following policies:

- P 1642 Earned Sick Leave Law (M) (New)
- P 3159 Teaching Staff Member/School District Reporting Responsibilities (M) (Revised)
- P 3218 Use, Possession, or Distribution of Substances (M) (Revised)

- P 4218 Use, Possession, or Distribution of Substances (M) (Revised)
- P 4219 Commercial Driver’s License Controlled Substance and Alcohol Use Testing (M) (Revised)
- P 6112 Reimbursement of Federal and Other Grant Expenditures (M) (Revised)
- P 7440 School District Security (M) (Revised)
- P 8600 Student Transportation (M) (Revised)
- R 8600 Student Transportation (Revised)
- P 8630 Bus Driver/Bus Aide Responsibility (M) (Revised)
- P 8670 Transportation of Special Needs Students (M) (Revised)
- P 9210 Parent Organizations (Revised)
- P 9400 Media Relations (Revised)

AYE: ANTOGNOLI, PEARCE, CURTIS PRITCHARD
 NAY: NONE

Curriculum A Motion was offered by Mrs. Curtis and seconded by Mr. Pritchard to approve the following curriculum:

- Art – K-8; Math K-8, Algebra; Music, Dance, Theater K-2, 3-5, 6-8; Science K-8;
- Social Studies K-8; Technology K-8; World Language K-2, 3-5, 6-8; Financial Literacy 6-8

AYE: ANTOGNOLI, PEARCE, CURTIS PRITCHARD
 NAY: NONE

Job Description – Financial Literacy Teacher A Motion was offered by Mrs. Curtis and seconded by Mr. Pritchard to approve the job description for a Financial Literacy Teacher

AYE: ANTOGNOLI, PEARCE, CURTIS PRITCHARD
 NAY: NONE

Teacher – Home Instruction A Motion was offered by Mrs. Curtis and seconded by Mr. Pritchard to approve Miss Kiss and Mrs. Galarza as Home Instruction Teacher as needed.

AYE: ANTOGNOLI, PEARCE, CURTIS PRITCHARD
 NAY: NONE

School Bus Evacuation Drill A Motion was offered by Mrs. Curtis and seconded by Mr. Pritchard to approve a School Bus Evacuation Drill on October 24, 2019 from 8:00 AM to 11:00 AM

AYE: ANTOGNOLI, PEARCE, CURTIS PRITCHARD
 NAY: NONE

Standard Operating Procedures Manual A Motion was offered by Mrs. Curtis and seconded by Mr. Pritchard to approve updated to the Standard Operating Procedures Manual, as presented.

AYE: ANTOGNOLI, PEARCE, CURTIS PRITCHARD
 NAY: NONE

RECOMMENDATIONS FROM THE BOARD SECRETARY/BUSINESS ADMINISTRATOR

Approval of Minutes A Motion was offered by Mrs. Curtis and seconded by Mr. Pritchard to waive the public reading and approve the minutes of the following:

September 24, 2019 - Regular Meeting, Open and Executive session

AYE: ANTOGNOLI, PEARCE, CURTIS PRITCHARD

NAY: NONE

A Motion was offered by Mrs. Curtis and seconded by Mr. Pritchard to approve the following three items:

1. **Financial Reports:** Accept the Financial Reports of the Board Secretary and Treasurer of School Monies for the period ending September 30, 2019, as reconciled.
2. **Certification of No Over-expenditures:** Pursuant to NJAC 6A:23-2.22 (c) 3-4, accept and certify the Budget Appropriations Report for the month ending September 30, 2019 certifying no line item account has been over-expended through payments or contractual orders in violation of NJAC6A:23-2.22 (b) and sufficient funds are available to meet the financial obligation of the Bay Head Board of Education.
3. **Board Certification:** Recommend acceptance that through the adoption of this resolution, the Bay Head Board of Education, pursuant to N.J.A.C. 6A:23-2.11 (c) 4, certifies that as of September 30, 2019 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator that to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 c(4) i.-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

AYE: ANTOGNOLI, PEARCE, CURTIS PRITCHARD

NAY: NONE

List of Bills Motion was offered by Mrs. Curtis and seconded by Mr. Pritchard to approve RESOLUTION:

BE IT RESOLVED by the Board of Education of Bay Head that bills totaling \$152,408.54 for the 2019-2020 school year to be paid, and the Secretary and President be hereby authorized and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.

AYE: ANTOGNOLI, PEARCE, CURTIS PRITCHARD

NAY: NONE

E-Rate Consultant A Motion was offered by Mrs. Curtis and seconded by Mr. Pritchard to ratify approval of contract with On-Tech Consulting for E rate services. Fees are 40% of E-rate rebates received.

AYE: ANTOGNOLI, PEARCE, CURTIS PRITCHARD

NAY: NONE

Three Year Asbestos Management Plan - AHERA A Motion was offered by Mrs. Curtis and seconded by Mr. Pritchard to approve the three year Asbestos Management Plan as presented.

AYE: ANTOGNOLI, PEARCE, CURTIS PRITCHARD

NAY: NONE

New Business - None

Old Business - None

Dr. Morris reported the following:

Superintendent's Report

A. Enrollment as of October 18, 2019

Bay Head School	121 students
Point Pleasant Beach High School	30 students
Vocational School Students	2 students
Out of District	<u>2 students</u>
Total	155 students

B. Principal's Monthly Report was attached for the board's review

C. Workshop Requests were attached for the board's review.

Public Comment

Mrs. Presutti, Mantoloking asked what the Asbestos Management Plan was. Mrs. Christopher responded that it's a mandatory plan that all districts must comply with.

Motion to adjourn At 7:48 PM, a motion was offered by Mr. Pearce, seconded by Mrs. Curtis and unanimously carried to adjourn the meeting.

Laurie M. Considine
Board Secretary