

RELEASE OF STUDENTS FROM SCHOOL

PURPOSE:

It is the purpose of this policy to set forth the North Kingstown School Committee's expectations that all students will only leave school if they are with a person authorized by their emergency form. No other person will be allowed to remove a student from a school unless the parent gave prior authorization to the school district.

PHILOSOPHY:

The North Kingstown School Committee is committed to ensuring all students are safe while they are in our schools. The committee requires all families to list pre-approved people who may remove a student from the North Kingstown schools on the ASPEN portal using the "Update Student Emergency Card Workflow". This emergency information lists the people the parent or guardians consider acceptable to remove a student from school.

POLICY STATEMENT:

All schools must ask for a state or federal issued form of identification prior to releasing a student from school. No school shall allow a student to be released to any person not listed on the ASPEN Emergency Information Workflow. Parents must submit a Workflow Update each time a new contact needs to be added or deleted to their Emergency pick-up list. New submissions are reviewed and recorded by the school staff within 48 hours of submission.

First Reading: 3/11/2014

Second Reading: 3/25/14

Adopted: 3/25/2014

Effective: 5/1/2014, revised 3.26.19