

Tools to Land the Job

2:45 - 3:30 PM

Learn to write a cover letter, resume, and thank-you letter. They will also explore the most effective ways to fill out an application and some of the latest techniques to make each of these documents memorable. Having the right tools to land the job is a fundamental part of the job search process.

How to Ace the Interview

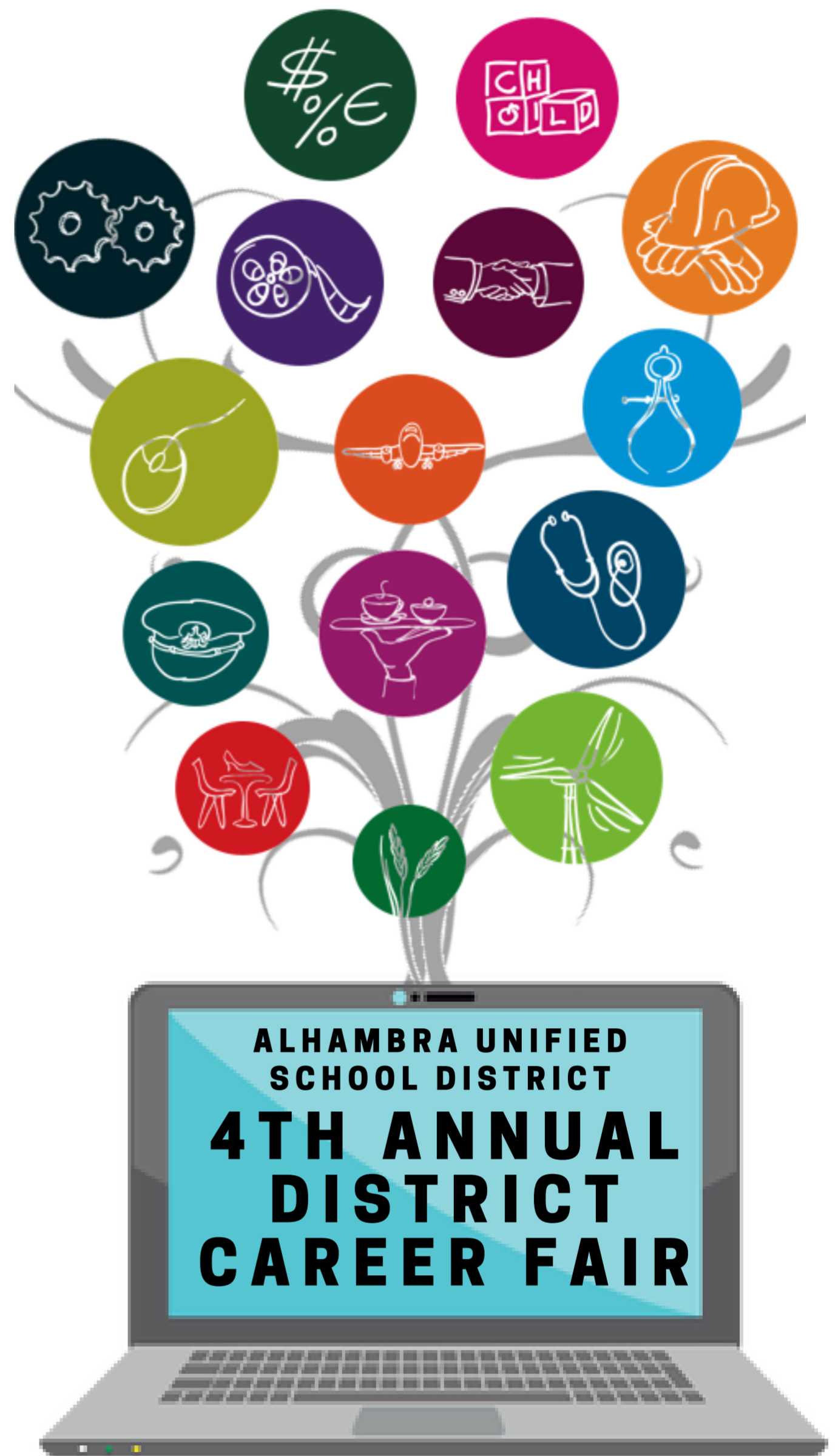
3:45 - 4:30 PM

This presentation shows students how to prepare for the interview and present the best version of themselves. The key to a successful interview is preparation and practice. Students will prepare a "tell me about yourself" profile and they will write their personal answers to the most commonly asked interview questions.

Navigating Social Media in Today's Job Market

2:45 - 3:30 PM & 3:45 - 4:30 PM

Looking for a job but don't know how to write an email to the hiring manager? Learn proper email etiquette: meet and greet, how to communicate with technology in the professional world. Get better sense of how your social media might affect your professional life and how to handle using social media once you enter the professional world.



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2 PM - 5 PM

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WORKSHOPS