

IF YOU ARE NOT ABLE TO ATTEND YOUR FALL CHECK-IN APPOINTMENT
YOU MAY FILL OUT THE FOLLOWING:

FALL CHECK-IN PROXY INFORMATION

The dates of scheduling are:

Freshmen and New 10th-12th	August 8 th , 7:45am - 3:00pm
Seniors	August 3 rd , 8:00 - 11:30am
Juniors	August 6 th , 8:00 - 11:30am
Sophomores	August 7 th , 8:00 - 11:30am

PLEASE PRINT, SIGN AND RETURN
BHUSD FORMS FROM AERIES
STUDENT PARENT PORTAL:

- BHUSD Emergency Card
- Annual Acknowledgement Handbook Form
- Optional Forms

(Check-in at the student cafeteria no later than 30 minutes before posted closing time in order to get your schedules and textbooks before closing.

BHUSD forms are on-line and you will also need to complete the on-line portion “Aeries s Student Parent Portal”.

Go to bhhs.bhusd.org to access the on-line registration:

Click on “Registration/Check-in”

Click on “Returning Student Registration”

Returning Student Registration/Check-in Information

Step 1: Registration/Check-in Dates, Times and Locations.

Step 2: Norman Guide - Student and Parent Handbook.

Step 3: Click on "District Forms", to access the "Aeries Student Parent Portal".

If you are unable to check-in yourself, it is best to have a family member or friend do the check-in for you.

We allow a proxy to register/check-in your student in for you.

A proxy permission form for registration will be included online below when we come closer to Registration/Check-In. This form must be completed in full and appropriately signed. The proxy must also bring a current, valid form of identification with this form.

By using a proxy, *your student assumes responsibility for any/all school books and/or materials damaged or otherwise lost.*

Please have your proxy proceed to the Student Cafeteria (3rd floor of the main building) to begin the Registration/Check-In Process.

The proxy must bring all appropriate forms, completed and signed by the student and parent/guardian. If any forms required are missing or incomplete, the proxy will be unable to complete the Registration/Check-in process.

SELF SCHEDULING PROXY

I, _____, designate _____ as my proxy to be the one
(student’s name) (family member or friend)

to Check-in for fall, on _____. **I understand that I am accepting responsibility for all books and materials that may be lost or damaged.**

STUDENT'S SIGNATURE _____ **DATE** _____

Scheduling Proxy