

*EAST WINDSOR REGIONAL SCHOOL DISTRICT, HIGHTSTOWN, NJ 08520*

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION  
September 30, 2013**

The Board of Education of the East Windsor Regional School District, Hightstown, NJ, met in the Hightstown High School Cafeteria located at 25 Leshin Lane on September 30, 2013. The Board held the recognitions scheduled on the agenda (Items 4 and 5) at 6:30 pm prior to the start of the regular meeting at 7:30 p.m.

Members Present: Lisa Abel, Pete Bussone, Paul Connolly, Suzann Fallon, Bonnie Fayer, Christine Harrington, Robert Laverty, Kennedy Paul, Alice Weisman  
Members Absent: None  
Also Present: Dr. Edward J. Forsthoffer, Chief School Administrator  
Thaddeus Thompson, SBA/Board Secretary  
David Coates, Board Legal Counsel

**4. RECOGNITION OF PERFECT ATTENDANCE FROM TRANSPORTATION**

Seven District employees from the Transportation Department were honored for achieving perfect attendance during the 2012-2013 school year. They are:

- Emmanuel Babin – Bus Driver
- Hollis Donaldson – Bus Driver
- Dianna Moore – Bus Driver
- Jean Morris – Van Attendant
- William Power – Bus Driver
- Margaret Storey – Van Attendant
- Louis Vincent – Bus Driver

**5. 25 YEAR RECOGNITION AWARDS**

Ten District employees were recognized for their 25 years of service to the students and staff of the East Windsor School District. They are:

From the Building & Grounds Department

- Gil. G. Dilts
- Richard Auth
- Russell Valenza

From Student Services

- Olga Klein

Teaching Staff

- Judith Friedman - EMK
- Maria J. Rodriguez - GNR
- Robert Solomon - MHK
- Mark V. Nitka - WCB
- Linda Pohl - PLD
- Cheryl S. Fuhr - PLD

*The Board greatly appreciates the dedication and commitment demonstrated by these employees.*

**1. WELCOME/SUNSHINE NOTICE**

Board President Robert Laverty called the meeting to order at 7:30 p.m. and read the Open Public Meeting Act Statement as follows: "Written advance notice of this meeting has been given in accordance with law. Minutes of this meeting are being kept by the Board Secretary and will be made available to any member of the public requesting them from the Board Secretary at the Administration building, 25A Leshin Lane, Hightstown, NJ. Minutes will be provided at cost and in accordance with Board policy." Mr. Laverty asked "Are there any Board members present who believe this meeting to be in violation of the Open Public Meeting Act?" No one objected. "There being none, we may proceed."

**Fire Code Compliance:** Mr. Lavery made the following announcement: "In compliance with the fire code of the State of New Jersey, I call your attention to the emergency exits for this room, which are located..." (Mr. Lavery pointed to the emergency exits.)

## 2. PLEDGE OF ALLEGIANCE

### 3. A APPROVAL OF AGENDA

Mr. Paul moved, seconded by Ms. Fallon to approve the agenda as submitted, including the addendum to staffing item. On a roll call vote of the Board, motion to approve was carried unanimously.

### 3. B RESOLUTION FOR CLOSED SESSION

Mr. Paul moved, seconded by Ms. Fallon, to approve the following resolution:

**BE IT RESOLVED**, that the Board of Education of the East Windsor Regional School District will hold two closed sessions during its regular meeting on September 30, 2013. These closed sessions concern:

1. Personnel Matters – Employee Matters
2. Litigation – Legal Updates
3. Student Matters – Bullying (attachment for BOE only)

Minutes of these closed sessions will be available in accordance with Board policy when the need for confidentiality no longer exists.

- On a roll call vote of the Board, motion to approve was carried unanimously.

## 6. SECOND READING OF BOARD POLICIES

Mr. Paul moved, seconded by Ms. Fayer to approve the following policies on second reading:

- A. Policy 2415 - No Child Left Behind Programs
- B. Policy 2431 - Athletic Competition
- C. Policy 3230/4230 - Outside Activities
- D. Policy 6480 - Purchase of Food Supplies
- E. Policy 8505 - School Nutrition

### 2415 – No Child Left Behind Programs (Revised)

The State of New Jersey received a waiver from the United States Department of Education (USDOE) from provisions of the No Child Left Behind Act (NCLB) that affects the applicability of some current Strauss Esmay NCLB policy and regulation guides. In lieu of abolishing current NCLB policies and/or regulations deemed inapplicable due to a waiver(s) with the possibility of re-adopting these policies and regulations at a later date, it is recommended waiver language be inserted into Policy Guide 2415 – No Child Left Behind Program that includes: In the event a waiver(s) affects the applicability of Board of Education NCLB policies and/or regulations, the waiver provisions shall supersede current Board policies and/or regulations and the school district shall comply with the requirements as outlined by the New Jersey Department of Education in accordance with the waiver(s) application and approval(s) from the United States Department of Education. This approach will only require a revision to one NCLB Policy Guide at this time and no additional NCLB policy revisions would be required in the event additional waivers are granted or if current waivers are revised. Strauss Esmay Associates will develop new policy and/or regulation guides in the event the NJDOE requires a policy or regulation for any waivers it receives from the USDOE. **Policy Guide 2415 is MANDATED**

### **2431 – Athletic Competition (Revised)**

Policy Guide 2431 – Athletic Competition and Regulation Guide 2431.2 – Medical Examination to Determine Fitness for Participation in Athletics have been revised to provide Boards the option to include cheerleading in the definition of programs of athletic competition and require the same medical examination for cheerleaders as required of student-athletes participating in interscholastic athletics and intramurals. This option would be consistent with recent legislation that added cheerleading to the “interscholastic athletic” definition for sports-related concussion and head injury safeguards. In addition, the revised guides incorporate some updated language and requires a medical examination for pupils enrolled in grades six through twelve participating in interscholastic athletics and intramurals. These requirements are outlined in N.J.A.C. 6A:16-2.2(h). A health history questionnaire, a report of health findings of the medical examination, a medical report determination on the pupil’s participation, a health history update, and a written notification requirement to parents that states approval for their child to participate are all outlined in Policy Guide 2431 and Regulation Guide 2431.2. In addition, Regulation Guide 2431.1 – Emergency Procedures for Athletic Practices and Competitions has also been updated to include some specific training requirements for coaches (sports-related concussions and head injuries) and a “catch-all” provision for any other training required by law, code or the Superintendent (See Section B.1.). This Regulation Guide should be revised to align with district practices.

**Policy Guide 2431 is MANDATED**

**Regulation Guide 2431.1 is MANDATED**

**Regulation Guide 2431.2 is MANDATED**

### **3230/4230 – Outside Activities (Revised)**

Policy and Regulation Guides 3230 and 4230 – Outside Activities have been updated to address some recent concerns expressed by several school districts. These Guides disclaim the school district’s responsibility for any trip not approved by the Board which is sponsored by school district staff members on their own time. Both Guides revise language to prohibit a school staff member devoting time during their workday for any private enterprise, business, or business organization without specific approval of the Superintendent and prohibits campaigning on school grounds during the workday. A school district may revise these Guides as the only provision in the law is the campaign prohibition outlined in N.J.S.A. 18A:42-4.

**Policy Guides 3230 and 4230 are RECOMMENDED**

**Regulation Guides 3230 and 4230 are RECOMMENDED**

### **6480 – Purchase of Food Supplies (Revised)**

N.J.A.C. 6A:23-2.6 - Supplies and Equipment was re-codified to N.J.A.C. 6A:23A-16.5 with minor revisions. The new Code provision permits the purchase of food supplies up to \$500 per month without soliciting quotations. The old Code limit was \$250 per month. Policy Guide 6480 has been revised to be consistent with the new Code provision that includes some additional details regarding the process to be used in purchasing food supplies. School districts that purchase food supplies are required to have this Policy.

**Policy Guide 6480 is MANDATED**

### **8505 – School Nutrition (Revised)**

The New Jersey Department of Agriculture provided school districts an update last year regarding the Federal Healthy, Hunger-Free Act of 2010 and a prohibition on schools offering whole milk or reduced fat milk (2%). Only fat-free and low fat (1%) milk could be offered in either white or flavored varieties. This school year school districts were notified low fat (1%) milk must be unflavored and fat free milk may be flavored or unflavored. Therefore, Policy Guide 8505 has been revised to reflect this update regarding milk offerings. School food service professionals were informed of this change prior to the opening of school. This Policy Guide also satisfies the requirement for a district to have a school nutrition/wellness policy.

**Policy Guide 8505 is MANDATED**

It is recommended that the Board of Education approves the policies as attached on second reading.

- On a roll call vote of the Board, motion to approve was carried with 8 yes votes. (Ms. Fallon left the meeting briefly)

## 7. SECOND READING OF MANDATED REGULATIONS

Mr. Paul moved, seconded by Ms. Fayer to approve the following **MANDATED REGULATIONS** on second reading:

Regulation 2431.1 - Athletic Competition - Mandated

Regulation 2431.2 - Athletic Competition - Mandated

- On a roll call vote of the Board, motion to approve was carried with 8 yes votes.

## 8. ANNOUNCEMENTS

Dr. Forsthoffer made the following announcements

- We had 6 open houses in the past two weeks, and they all went well.
- Met with the police chiefs of the township and borough to develop the yearly memorandum of understanding, which addresses the interaction/communication between the District and Police Departments.
- Our high school track and stadium is basically complete. Some final touches need to be done. The track will need to be resurfaced at some point.
- Met with Frank Grossman the new executive director of RAC (Regional Achievement Center).
- He and Mr. Lavery took part in a very informative panel discussion at the Hightstown Historical Society on the past, present and future of the district, along with former educators and students.
- At the October 14<sup>th</sup> meeting we will have a presentation on the testing data.
- Reported on the Eagle Scout pool bleacher project
- High school band was in level 2A completion and won 1<sup>st</sup> place overall and 1<sup>st</sup> place in all but one category. Will perform at the Meadowlands this Saturday.

### Discussion:

Mr. Lavery commented on the memo from Mayor Mironov requesting student membership /participation on various township committees. Feels this should be encouraged and would like some feedback if any of our students take part.

Ms. Weisman commented that this should appeal to our government and economics students

Dr. Forsthoffer indicated that they could include it in the morning announcements at the high school.

## 9. DISCUSSION: ROUTE 33 REVITALIZATION PLAN

The Board and Dr. Forsthoffer shared their thoughts and concerns about the upcoming plans for East Windsor Township and Hightstown Borough to revitalize the Route 33 corridor.

The essential points brought up in the conversation were:

- Concern that the district has two facilities located within this corridor - the bus depot, maintenance garage and fueling facility. Will the possible install of medians interfere with our bus activity?
- Feasibility of keeping our facilities at their present location; what if any impact would they have on the general appearance and flow of the corridor.
- The positive aspect of possibly having an alternative route of access to Hightstown High School. This would be a welcome improvement.
- The Board discussed the possibility of obtaining proposals from engineering firms to do an analysis of this issue and advise the Board of its options.

## 10. FIRST OPPORTUNITY FOR PUBLIC COMMENT

Ellen Ogintz, EWEA President and Teacher at the Ethel McKnight School, spoke on the receipt of funding through the NJEA Pride in Education and the FAST (Families and Schools Together) grants. She provided details on the background of the grants and noted we have received \$10,000 from NJEA for the different programs and events that are planned to take place. A recent one was providing to parents a homework survival bag on Open School Night.

Ms. Ogintz also spoke on the upcoming flu shot social sponsored by Rite Aid and invited the Board to take part. Mary Branstrom of East Windsor spoke on the topic of suicide awareness. She indicated she is following up on her request to the Board a couple of months ago to investigate ways to reach out to students about the topic of suicide prevention. This is a matter very close to her heart as her son recently took his own life. She has reached out to the high school health teachers, who have indicated that a school assembly could definitely be coordinated. In addition, she has learned that some schools offer a course on this very topic.

Dr. Forsthoffer responded that our counselors have been and continue to receive training in suicide prevention. He added that there is upcoming staff in-service training on this issue. We also welcome all input and ideas from the community and staff.

## 11. FIRST OPPORTUNITY FOR BOARD MEMBERS' COMMENTS

Ms. Harrington requested that we put both public comment sessions closer to beginning of the meeting agenda. She commented that she is very excited to move forward with the District Climate Survey. We will get a sense of how the staff and students view us. She also congratulated and thanked the staff recognized this evening.

Mr. Bussone commented that he and his wife met with Dennis Vinson, high school principal, on how they can assist in the effort to communicate to the public about the symptoms and indications of suicidal tendencies and mental health issues of our students. Mr. Bussone also spoke on the student/staff climate survey and feels it is a great starting point for us. He asked if there could be a spot on the survey for additional comments and a way to indicate what school their opinion is based on.

The Board members and Dr. Forsthoffer continued to discuss the different ways and methods that can be used to advertise the survey, (school messenger, website, etc.) In addition, ideas and opinions were shared as to the pros and cons of having comments box in the survey.

Ms. Harrington noted that the open houses went very well and were very informative.

Mr. Connolly agreed, and also commented that he is very impressed with all the colleges coming to the high school on a daily basis to speak to the students.

Mr. Laverty spoke about the town meeting with Senator Linda Greenstein. He noted that she was instrumental in restoring \$100,000 to our budget. It is good to maintain contact with our political representatives and let them know we appreciate their efforts.

Ms. Harrington asked about the District policy on use of electronic devices in middle and high school.

Dr. Forsthoffer responded that a policy regarding BYOD (Bring Your Own Device) at the high school level is being developed as we speak and we are in transition with this issue. A policy is forthcoming.

Ms. Weisman asked about the Assistant Principal position interviews.

Dr. Forsthoffer responded that they have already started.

## 12. EXECUTIVE SESSION

The Board went into its first closed session at 8:55 p.m

Return to open session - 9:07 p.m.

**13. MOTION TO APPROVE ROUTINE ITEMS BY EXCEPTION**

- A. Staffing
- B. Readmission for Affidavit Students
- C. Donations to HHS 9<sup>th</sup> Grade Orientation from Local Businesses
- D. Over Night Spanish Exchange Trip
- E. Uniform State Memorandum of Agreement Between Education and Law Enforcement
- F. Travel & Related Expenses
- G. Proposed New MHK Debate Elective
- H. New Elementary Technology Curriculum
- I. Revised Introduction to Business Curriculum
- J. New Business & Personal Law Curriculum
- K. Approve the ACE (Architecture, Construction, Engineering) Mentoring Program at HHS
- L. 2013-14 Contract with Garrison Architects
- M. Joint Transportation Contracts for 2013-14
  - 1. West Windsor Plainsboro School District
  - 2. Robbinsville School District
- N. Resolution to Designate Sonitrol Security of Central NJ as Sole Provider for Security Related Equipment and Services
- O. Approval of Minutes for September 16, 2013 meeting
- P. Revised Board Secretary and Treasurer’s Report and Transfer Report for June, 2013
- Q. Board Secretary & Treasurer’s Report – August, 2013
- R. Transfer Report – August, 2013
- S. Payment of Bills and Claims - September 30, 2013

**Discussion:**

Mr. Connolly asked about the ACES (Architect Construction and Engineering ) mentoring program.  
Mr. Dzwonar responded that this program is underway and an engineer comes to mentor our students on a monthly basis. In addition scholarships are available to the students who are interested in such careers  
Ms. Fayer commented that she is glad to see we have overnight trips again; it is good step in right direction.  
Mr. Connolly asked about the technology plan for elementary schools.  
Mr. Dzwonar responded we have been doing one since E-rate was passed. We have a technology plan currently in its third year. He added things move so fast our current one may soon be obsolete.  
Ms. Weisman noted that the senior picnic now has a new location.

**13. A. Staffing with addendum – as submitted**

**B. Readmission for Affidavit Students**

The following non-compliant affidavit students were removed from the district attendance rolls. These students wish to return to the district as all required proof of residency documents, immunization forms along with complete information the district and state requires for school registration have been provided. The Office of Community Services staff has verified each residency through home visits. It is recommended that the Board approve the students listed be admitted to the EWRSD.

<i>Student #</i>	<i>School</i>	<i>Grade</i>
402758	EMK	04
201016	HHS	09
102197	EMK	04
101325	PLD	01
102451	HHS	09
9800839	PLD	02
102198	PLD	02
603173	GNR	04

**C. Donations to HHS 9<sup>th</sup> Grade Orientation from Local Businesses**

The members of Hightstown High School’s newest class attended Freshman Orientation on September 4, where representatives from the school and local community welcomed them into the building and familiarized them with important expectations, rules and procedural information. At the event, students met their teachers and school administration and navigated their class schedules for the first time. The day culminated in a picnic-style lunch hosted in the school cafeteria, where HHS’ new principal, Dennis M. Vinson, along with other members of the HHS Staff and the EWRSD Administration cooked and served typical summer fare and enjoyed the opportunity to interact with students on a personal basis. Local businesses that were instrumental in making this activity fun, friendly, and free to all students included: Americana Diner, Canal’s Discount Beverage, CCL Label, Charlie Brown’s Steakhouse, Comisky’s Greenhouses, Conair, Cream Ridge Winery, Dairy Queen, David Bradley Chocolates, East Windsor Bowl, Fernando’s American Cuisine, First Constitution Bank, Frogbridge, Fulton Bank, Hightstown Diner, Krackerjack Farm Market, Mannino’s Pizza, McCaffrey’s Food Market, Moe’s Southwest Grill, Perkins Restaurant, Rita’s Italian Ice, Shiseido America, Shoprite of East Windsor, South Pacific Flowers, Staples, Stitches-N-Ink, Tavern on the Lake Restaurant, TGI-Friday’s, Walmart of East Windsor, Wawa Food Markets, Wegmans.

**D. Overnight Spanish Exchange Trip**

The World Language Department of HHS would like to have a Spanish Exchange Trip to Burriana, Madrid, and Barcelona, Spain from April 9 to 23, 2014. Students will stay with host families, have the opportunity to attend school one or two days, and have several sightseeing trips.

**E. Uniform State Memorandum of Agreement Between Education and Law Enforcement**

The East Windsor Regional School District has agreements with the East Windsor Township Police Department and the Hightstown Borough Police Department regarding procedures to be followed by the police departments and the school district when a police presence is required or is requested by the school district. The Uniform State MOA is provided by the NJ Office of the Attorney General, Department of Law and Public Safety, Division of Criminal Justice. Each year the chief school administrator and the representatives of police departments are required to meet to discuss the agreement to determine if any changes are needed.

The meeting with the Chief of Police for East Windsor took place on September 25, 2013 and the meeting with the Director of Police for Hightstown took place on September 24, 2013. The 2011 MOA is again accepted and no changes are being recommended. It is recommended that the Board approve the submission of the Uniform State Memorandum of Agreement with East Windsor Township Police Department and Hightstown Borough Police Department to the Mercer County Superintendent of Schools stating that the 2011 MOA agreement remain unchanged and procedures have been developed, with contact people identified, to implement specific provisions of the Memorandum of Agreement.

**F. Travel & Related Expenses**

D. Bilenker L. Rogers A. Porchiazzo	EMK	Oct. 30, 2013	Registration to attend An Introduction to Teasing & Bullying, New Brunswick, NJ	20.00	60.00
G. Parker E. Alexander E. Halat S. Tafone	GNR	Dec. 17, 2013	Registration to attend An Introduction to Teasing & Bullying, New Brunswick, NJ	20.00	80.00
A. Carnese N. Keegan S. Rozycki E. Gertel	WCB	Oct. 30, 2013	Registration to attend An Introduction to Teasing & Bullying, New Brunswick, NJ	20.00	80.00
R. Dias H. Pappas J. Snyder	PLD	Dec. 17, 2013	Registration to attend An Introduction to Teasing & Bullying, New Brunswick, NJ	20.00	60.00

J. O'Rane K. Cifeuntes L. Stein	MHK	Dec. 17, 2013	Registration to attend An Introduction to Teasing & Bullying, New Brunswick, NJ	20.00	60.00
R. Scott G. Santoleri S. Menchaca L. Tsujino	HHS	Oct.30, 2013	Registration to attend An Introduction to Teasing & Bullying, New Brunswick, NJ	20.00	80.00
M. Beckman	Student Services	Oct.30, 2013	Registration to attend An Introduction to Teasing & Bullying, New Brunswick, NJ	20.00	20.00
G. Santoleri	HHS	Nov.20, 2013	Reg. to attend "Drugs, Brains & Bullies-Today's Adolescents" workshop in Sayreville, NJ	60.00	60.00
T. Thompson	Business Office	Oct.24, 2013	Registration to attend the NJSBA Annual School Law Forum in Atlantic City, NJ	75.00	75.00
D. Coates	Board Attorney	Oct. 24, 2013	Registration to attend the NJSBA Annual School Law Forum in Atlantic City, NJ	299.00	299.00
E. Forsthoffer R. Lavery C. Harrington M. Dzwonar T. Thompson	Admin/BOE/ Curric. & Assessment/ Business Office	Oct.22, 23, 24, 2013	Hotel Accommodations for Board Members and Administrators to attend NJSBA Annual Conference in Atlantic City, NJ	954.00	954.00
R. Brown J. Smedley	HHS	Oct. 23, 2013	Reg. for "Best Practices in Creating Safe & Nurturing School & Communities" Conf. in Wickatunk, NJ	90.00	180.00
Monthly Total					4298.00
YTD Total					11545.20

### G. Proposed New MHK Debate Elective for the 2014-15 school year

Debate Elective Course: Middle School students will engage in a course that infuses reading, writing, listening and speaking skills of language arts coursework as well as the current events and research skills associated with social studies coursework. The debate elective course would be designed in conjunction with NJ's Common Core State Standards. Students will be required to study current events, develop debate topics, find thought-provoking support through research, and work cooperatively with peers and present findings during classroom debates. Over the course of the elective, students will develop speaking, reasoning, communication and critical thinking skills. This elective could be differentiated & modified to accommodate all middle school learners, including the special ed. population. Curriculum will be written and approved upon sufficient enrollment.

### H. New Elementary Technology Curriculum

The availability of electronic information/web searching and use of electronic communication/social networking devices are well established in the lives of our students before they enter school. From this point the Elementary Technology Curriculum is designed to expand the student's understanding of the digital world. The computer is viewed as a tool to accomplish many necessary tasks, and to complete these tasks as efficiently and safely as possible. The Elementary Technology Curriculum begins by introducing the students to the basic components of the computer and peripherals and establishing a respect for digital information and devices. The student's skillset required on various computer applications is spiraled and developed through the 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> grades then combined into a multimedia presentation project in 5<sup>th</sup> grade. For each grade level, this revised curriculum contains guidance to instructors on the appropriate delivered curriculum broken down by units and specific objectives.

- **Grade 1**

Elementary Technology - Grade 1 - provides students with a solid introduction to computer skills and tools, emphasizing computer peripherals, keyboarding skills, and basic word processing. Students will identify the uses of technology at school and at home and be able to use technology terms in daily practice. Students will operate a computer keyboard and mouse to create a word processing document and to navigate in virtual environments.

- **Grade 2**

Elementary Technology – Grade 2 – provides the students with opportunities to build upon their foundation of keyboarding and word processing skills and to expand their skillset to include visual mapping, spreadsheets, and desktop publishing. The students will be introduced to the concept of computer programs and basic concepts of the internet by accessing the EWRSD website.

- **Grade 3**

Elementary Technology - Grade 3 – will further advance the student’s skillset for keyboarding, word processing, presentation, desktop publishing, spreadsheet, and visual mapping software while reinforcing the skills covered at earlier grade levels. The course will provide an introduction to the World Wide Web beyond the EWRSD website including the importance of computer safety and personal safety when using electronic devices and the internet.

- **Grade 4:**

Elementary Technology - Grade 4 – will provide the opportunity for students to advance keyboarding skills, word processing, spreadsheets, presentation software, desktop publishing program skillsets, and internet safety and research skills. The course will provide activities that combine multiple office applications. The course will introduce the concept of Intellectual Property and the student’s ethical responsibilities during research and when citing sources.

- **Grade 5**

Elementary Technology – Grade 5 – provides the opportunity for students to focus on digital output by designing and creating documents and presentations for the purpose of sharing information. This course will allow the students to problem solve and select computer applications for their needs to prepare presentation material while practicing ethical computer use behaviors while researching and citing sources. The course will continue to emphasize the importance of personal safety and personal responsibility when using the internet, computers, and electronic devices.

## **I. Revised Introduction to Business Curriculum**

Introduction to Business is an introductory course recommended for all students and satisfies both the Practical Arts elective requirement and the NJ Financial Literacy requirement for students. Introduction to Business provides students with an overview of the world of business and serves as a prerequisite for other Business Department courses, such as AP Economics, Cooperative Education and the Honors Business Practice Firm. Topics covered include: basic economic principles, business organization, business ethics, entrepreneurship, career exploration, banking, investments, financial literacy, credit, and insurance, Internet research and a host of hands-on activities are utilized to make the units of study current and realistic. This revision has changes in additional resources, evaluations, activities as well as pacing and enduring understandings.

## **J. New Business & Personal Law Curriculum**

Business and Personal Law is an introduction to personal, practical, and business related law. It provides students with an overview of our legal system and examines such topics as legal rights and duties, criminal law, civil law, contracts, marriage issues, the rights of minors and consumer law. Legal cases in the news are analyzed and discussed. This revised curriculum is broken down by units and provides instructional guidance on enduring understandings, process, product, sequence, pacing, core resources as well as linkage to the common core standards.

**K. Approve the ACE (Architecture, Construction, Engineering) Mentoring Program to Commence at HHS During the 2013-14 School Year.**

Founded in 1994, the ACE name stands for Architecture, Construction and Engineering. The ACE *program* stands for mentoring high school [students](#) and inspiring them to pursue careers in design and construction. It’s now the construction industry’s fastest-growing high school mentoring program, reaching over 8,000 students annually. The ACE Mentor Program of America, Inc. not only engages [sponsors](#) and volunteer [mentors](#) to expose students to real-world opportunities, it financially supports each student’s continued success through scholarships and grants. Since 1994, ACE has awarded over \$12 million in scholarships to promising participants. Practicing professionals attracting young people to real professions. ACE is an inspired partnership between a variety of industry professionals, each one invested in the future of his or her passion by ensuring a new generation of talent:

- Architects
- Interior Designers
- Landscape Architects
- Mechanical Engineers
- Structural Engineers
- Electrical Engineers
- Environmental Engineers
- Civil Engineers
- Construction Managers
- College & University Representatives

An education that goes well beyond textbooks. By working with real professionals in real work environments, ACE students receive an invaluable hands-on education — they learn to understand the day-to-day workings of a business by living it, experiencing it, not merely reading about it. <http://www.acementor.org/>  
 It is recommended that the Board approve the implementation of the ACE Mentoring Program to commence at HHS in the 2013-14 school year.

**L. 2013-14 Contract with Garrison Architects**

At the January 7<sup>th</sup>, 2013 reorganization meeting, the Board approved the firm of Garrison Architects as its architect of record. This firm has and continues to be the architect involved with the expansion of the recent high school cafeteria, main gym floor and installation of artificial turf and lighting upgrades at the high school. Garrison has provided the District with a renewal contract and related mandatory forms/documents for the 2013-14 school year. It is recommended that the Board approve the 2013-14 contract with Garrison Architects for professional architectural services pursuant to 18A:18A.5a(1).

**M. Joint Transportation Contracts for 2013-14**

**1. West Windsor Plainsboro School District**

BE IT RESOLVED that the East Windsor Regional School District Board of Education approves the following joint transportation agreements for the 2013-14 school year with the West Windsor-Plainsboro School District (Host District) as indicated below.

- East Windsor will be the “JOINER District” for the following routes (destination):

<i>Host District’s Route #</i>	<i># EWRSD Students</i>	<i>Destination</i>	<i>Joiner District Annual Cost</i>
PSA2	1	PRINCETON ACADEMY	\$884.00

**2. Robbinsville School District**

BE IT RESOLVED that the East Windsor Regional School District Board of Education approves the joint transportation agreement for the 2013-14 school year with the Robbinsville Public School District (Host District) as indicated below.

- East Windsor will be the “JOINER District” for the following route (destination):

<i>Host District’s Route #</i>	<i># EWRSD Students</i>	<i>Destination</i>	<i>Joiner District Annual Cost</i>
NDRE	33	NOTRE DAME HS	\$18,822.21

**N. Resolution to Designate Sonitrol Security of Central NJ as Sole Provider for Security Related Equipment and Services**

The District recognizes the need for security related equipment and services. As there are concerns related to allowing site inspections of our existing security related infrastructure, it is advisable to designate a sole source provider for this equipment and services by resolution.

**RESOLUTION**

**Designation of Sole Source Provider for Security Related Equipment and Services**

**Whereas**, the District has extensive current installations of security related equipment from our existing provide Sonitrol Security of Central New Jersey, Inc. (Sonitrol), and

**Whereas**, The District receives ongoing maintenance and support for this equipment from Sonitrol, and

**Whereas**, greater operational efficiency is obtained by limiting the number of vendors involved with security equipment and services, and

**Whereas**, there is limited financial incentives to seek open public bidding since the installation is governed by the prevailing wage laws, and

**Whereas**, there is a legitimate concern that District Security could be compromised by allowing site inspections of our security related infrastructure as a part of open public bidding,

**Now Therefore, the Board Resolves** to designate the firm of Sonitrol Security of Central New Jersey, Inc., as the sole source for security related equipment and related services for the 2013-14 school year.

**O. Approval of Minutes for September 16, 2013 regular meeting - Posted on District website.**

**P. Revised Board Secretary & Treasurer's Report and Revised Transfer Report for June, 2013**

**WHEREAS**, the Board of Education has received the report of the **Board Secretary** and **Treasurer** for the month of JUNE, 2013 submitted pursuant to N.J.S.A 18A:17-9, and

**WHEREAS**, in compliance with N.J.A.C. 6:20-2A.10 (d) the Secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education; and

**WHEREAS**, the report of the Treasurer of School Monies is in agreement with the Report of the Board Secretary; **NOW, THEREFORE BE IT RESOLVED**, the Board of Education accepts the above referenced reports and certifications, and certifies that after review of the Secretary's monthly financial report (appropriation section), and Treasurer's report, to the best of its knowledge, no major account or fund has been over expended in violation on N.J.A.C.6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

The East Windsor Regional School District submits to the County School Business Administrator an updated report of budget **transfers** and changes in revenue and appropriations on a monthly basis.

**RESOLVED**, that the Board of Education ratifies the attached transfers between budget line items that have been approved by the Superintendent of Schools and reported to them pursuant to Board policy and State regulation.

**Q. Board Secretary & Treasurer's Report for August 2013**

**WHEREAS**, the Board of Education has received the report of the **Board Secretary** and **Treasurer** for the month of AUGUST, 2013 submitted pursuant to N.J.S.A 18A:17-9, and

**WHEREAS**, in compliance with N.J.A.C. 6:20-2A.10 (d) the Secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education; and

**WHEREAS**, the report of the Treasurer of School Monies is in agreement with the Report of the Board Secretary; **NOW, THEREFORE BE IT RESOLVED**, the Board of Education accepts the above referenced reports and certifications, and certifies that after review of the Secretary's monthly financial report (appropriation section), and Treasurer's report, to the best of its knowledge, no major account or fund has been over expended in violation on N.J.A.C.6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

### **R. Transfer Report for August, 2013**

The East Windsor Regional School District submits to the County School Business Administrator an updated report of budget transfers and changes in revenue and appropriations on a monthly basis. The EWRSD Board of Education certifies to the best of its knowledge that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year. **RESOLVED**, that the Board of Education ratifies the attached transfers between budget line items that have been approved by the Superintendent of Schools and reported to them pursuant to Board policy and State regulation.

**S. Payment of Bills and Claims – September, 30, 2013** for the total amount of: \$1,173,187.85

### **14. SECOND OPPORTUNITY FOR PUBLIC COMMENT**

No one spoke

### **15. SECOND OPPORTUNITY FOR BOARD MEMBERS COMMENTS**

Ms. Abel commented on her attendance at a recent meeting with NJSBA legislators. These meetings are NJSBA sponsored gatherings that take place across the State, and local Board members are welcome to attend and meet with their State legislators. She shared with the Board the major issues that were discussed at the meeting which included: changes in schools since HIB (Harassment, Intimidation, Bullying) legislation was passed, school funding formula for students with special needs, and screening special needs students in pre-kindergarten. Also, how the different States fund their education via property and sales tax.

Ms. Fayer spoke on son's comments to her that he was surprised that there was no mention of the 9/11 Twin Tower attacks at school on that day's anniversary. She feels that the anniversary of this tragic event should be acknowledged each year at the schools.

The Board agreed that we should not let this day be ignored and each school should do something, whether it is a moment of silence or a mention in the morning announcements.

Mr. Connolly asked about concussion monitoring; and why is there no baseline test at middle school.

Mr. Laverty shared a story about the sudden death of a student returning to activity too soon after a concussion.

Dr. Forsthoffer explained the different concussion tests that the middle and high school offers.

The Board and Dr. Forsthoffer proceeded to discuss the problem of concussion injuries and other school related injuries. Who is to be held responsible? Do we have the personnel and means to monitor all aspects of this problem, to assist in preventing a student from returning too soon to sports activities after an injury.

### **16. EXECUTIVE ASESSION – OPTIONAL**

The Board went into its second closed session at 9:35 p.m.

**17. OPEN SESSION - 9:53 p.m.**

**18. ADJOURN**

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**Thaddeus Thompson, Board Secretary**