



---

## MEMORANDUM OF AGREEMENT

---

### BETWEEN JOBS FOR TENNESSEE GRADUATES AND ONEIDA HIGH SCHOOL

In consideration of the partnership between Jobs for Tennessee Graduates, Inc. (JTG) and Oneida High School, JTG hereby agrees to beginning July 1<sup>st</sup>, 2019:

For In-School Students:

1. Provide the additional resources needed to have a full-time staff member (Job Specialist) serve a minimum of 35-45 eligible 12<sup>th</sup> graders for the Jobs for America's Graduates program as defined by JTG in Oneida High School for school year 2019-20. That commitment includes having the staff member working in the summer to help assist the young people into jobs, college, or some combination.
2. Meet the minimum Process and Outcome standards of the Jobs for America's Graduates Model as defined by Jobs for America's Graduates, Inc., including:
  - a Documenting daily contacts with enrolled youth.
  - b Administer and document pre- and post-assessment results for all enrolled youth.
  - c Make a good faith effort to average 120 contact hours (follow-up hours are acceptable to be included in the 120 contact hours) of in-school and graduate/out-of-school students.
  - d Document in the e-NDMS student progress reports.
  - e Ensure that each school has an active Career Association to provide students with opportunities for recognition and to develop leadership and team membership skills.
  - f Ensure that each enrolled student has a completed Individual Development Plan that documents a plan of action to attain his/her academic and career goals.
  - g Ensure the instructor has a full planning period each semester.

For Follow-up Students:



3. 12-month follow-up per 35-45 2020 graduates and/or students will consist of a minimum of one documented contact per month for each graduate/non-graduate, and a minimum of six documented employer contacts for working graduates/non-graduates during the 12-month follow-up period beginning June 1, 2020 and ending May 31<sup>st</sup>, 2021.

General Program Requirements:

4. Have staff members responsible for conducting the Jobs for America's Graduates Model in Oneida High School available for requested training and development activities as part of the commitment to the fidelity of the JAG Model.
5. Make its best efforts to work with JTG to secure the resources needed to sustain the Jobs for America's Graduates program in the 2020-2021 school year from either or both the internal and external sources, working in close cooperation with JTG.
6. In turn, the JTG agrees to provide pre-service and in-service training, the delivery of the whole Jobs for America's Graduates National Curriculum; the implementation of the Jobs for America's Graduates research and tracking system (the JAG Electronic National Data Management System – e-NDMS); the JAG Career Association activities; ongoing supervision; technical assistance; and troubleshooting to help assure the highest levels of implementation consistent with the Process and Outcomes standards of the High School Model of Jobs for America's Graduates. It is understood that JTG may withdraw funding and all parts of the Jobs for America's Graduates Model delivered to Oneida High School if, after efforts at remediation, Oneida High School is unable or unwilling to take the actions necessary to assure high-quality delivery of the Model of Jobs for America's Graduates, Inc.
7. State investment formula states 80% investment in JTG programs. JTG specialist Susan Overton's salary is \$51,100. All 6 of her classes for 2019-2020 will be JTG. 80% of \$51,100 is \$40,880. Based on a July 1<sup>st</sup>- June 30<sup>th</sup> fiscal year, JTG will be quarterly invoiced \$10,220 four times by the Oneida Special Schools District. To be clear, state investment formula is 70% for 2020-21, 65% for 2021-22 and 60% for 2022-2023 and there is a good faith understanding that school district investment will increase slightly as state investment per student decreases.

Jobs for Tennessee Graduates  
6 S. 14<sup>th</sup> Street  
Nashville, TN 37206

8. JTG pays for 2-day JTG state training in Nashville July 17-18, 2019.



**Agreed and Approved:**

**Date:** August 12, 2019

*John Dwyer*  
\_\_\_\_\_  
SIGNATURE

John Dwyer

\_\_\_\_\_  
PRINTED NAME

President & CEO Jobs for Tennessee Graduates

\_\_\_\_\_  
TITLE

**Agreed and Approved:**

**Date:**

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
PRINTED NAME

\_\_\_\_\_  
ONEIDA SPECIAL SCHOOL DISTRICT REPRESENTATIVE