

Brandywine

Community Schools



FIELD TRIP CHAPERONE AND VOLUNTEER CONSENT FORM 2019-2020

**** Please complete this form ONLY if you plan to volunteer – MICHIGAN RESIDENTS ONLY****

The Board of Education recognizes that certain programs and activities can be enhanced through the use of volunteers. The District greatly appreciates your time and effort in assisting with the operation of the schools. For the protection of all children in our schools, the District requires any volunteer who works with or has access to students to be screened through the Internet sites for the Sex Offenders Registry (SOR), the Internet Criminal History Access Tool (ICHAT) criminal history records check, and the Offender Tracking Information System (OTIS) **prior to participation** in any District program or activity. Individuals convicted of crimes listed in the Sex Offender Registry Act, M.C.L.A. 28.722 as well as those persons convicted of felonies less than seven years old shall **not** be allowed to volunteer in the schools or in the District. All other applications will be reviewed on a case by case basis. Accordingly, please provide the following information:

PLEASE PRINT: A BACKGROUND CHECK THROUGH THE MICHIGAN STATE POLICE WILL BE PERFORMED

Last Name: _____ First Name: _____ Middle Name: _____

Address, City, State & Zip: _____

Race: White Black Asian/Pacific Islander American Indian/Alaskan Native
 Unknown/Other

Gender: Male Female Date of Birth _____ Phone Number: _____

Maiden Name or Names Previously Used: _____

Emergency Contact Name: _____ Emergency Contact Phone Number: _____

MI Driver License #: (driving record will be reviewed if driving students or school vehicles) _____

Please list your children/grandchildren that attend Brandywine Community Schools, or list the building you wish to volunteer in:

Name _____	Grade _____	Building _____
Name _____	Grade _____	Building _____
Name _____	Grade _____	Building _____
Name _____	Grade _____	Building _____

This form is valid for the 2019-2020 school year only. Please allow up to 48 hours for processing of this form.

OFFICE USE ONLY

Criminal Record Check completed On-line by: _____ Date: _____

Restrictions: No Driving No Handling Money May Not Volunteer
 Database Updated Restriction Letter Sent

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2019-2020**

CONVICTION DISCLOSURE FORM

Have you EVER been convicted of, or pled guilty or no contest to a felony or misdemeanor in a state or federal court? Yes No

Offense	Date of Conviction	State and Court
Offense	Date of Conviction	State and Court
Offense	Date of Conviction	State and Court

I currently have felony or misdemeanor charges pending against me.

Nature of Pending Charges	State and Court
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In signing this form, I understand and agree that:

I have offered my services as a volunteer to help the School District. I understand that the above information is required by the Central Records Division of the Michigan State Police, Lansing, Michigan. All responses will be kept confidential with Brandywine Community Schools. I agree to abide by all relevant Board policies and administrative guidelines while volunteering for the District. At times, I may have care, control or custody of students other than my own child, out of the direct supervision of a teacher or other school employee and I acknowledge that I am required to demonstrate appropriate decorum, judgment and dress in my capacity as a volunteer. I understand that, although I am covered under the District's liability insurance policy, I am not covered by its health insurance policy nor am I eligible for workers' compensation. Should I become ill or suffer an accident while doing volunteer work for the District, I agree that I shall be responsible for any and all hospital and medical charges that may accrue. I understand further that, as a volunteer, I am not in any manner considered an employee of the District or entitled to any benefits provided to employees. I further release the Board of Education from any and all liability for any damages, whatever their nature, which may result as a consequence of my volunteer services.

AND

If I have been convicted of a 'listed offense' under the Michigan Sexual Offenders Registration Act, I will not be allowed to volunteer for the District.

AND

Until the criminal history report is received and reviewed by the District, I will not be eligible to volunteer for the District. Any information secured through this process is held in the strictest confidence, and will need to be approved each school year.

Signature	Date
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