

**Willow Education and Bay Area Technology School
Board Meeting Minutes**

January 16th, 2018

1. Call to Order

The meeting was called to order by the board president Ms. Aretta Tolbert at 7:00 pm.

2. Roll Call & Board Member Attendance:

The following directors were present at the meeting:

Alretta Tolbert	- President
Fatih Dagdelen	- Director
Gina Miller	- Director
Kairat Sabyrov	- Secretary

BayTech staff in attendance:

Hayri Hatipoglu	- Principal/ Executive Director
Yusuf Alp	- College Counselor
Matthew Wienclawski	- Vice Principal/ Dean of Students

3. Public Comment

Ms. Tolbert opened the forum for public comments, but there were no public speakers. And Ms. Tolbert closed the forum to the public.

4. Action Item: Approval of prior board meeting minutes

The Board has reviewed the minutes from November 6th, 2017. Ms. Tolbert moved to approve the minutes, Mr. Sabyrov seconded. The Board unanimously approved the minutes.

5. Information Item: Budget Update

Ms. Barnes couldn't attend the board meeting. And so Mr. Hayri updated us about the current school budget. Mr. Hayri stated that for 2017-2018 we will be receiving \$3,378,830 from the state, and from federal \$231,626, and from local \$25,000. The total revenue will be \$3,635,456. The half of this amount is already received. He also went over the details of the expenses one by one. The total expense will be \$3,483,313. The total surplus will be \$152,143 and the total ending fund balance will be \$1,133,541.

6. Information Item: STEM EXPO Update

Mr. Hayri stated that STEM EXPO is the biggest event of the school. There are 12 schools currently involved with STEM EXPO, and it may grow even more. We have over 200 hand-on



projects. The last's years EXPO was very successful. People from colleges, universities, and the district attended the event. We were specifically praised by the superintendent. In this year's event there will be also expenses, around \$20,000. We will give prizes (apple products like ipads, iwatches, ...) to successful students from different schools and gift cards as prizes for teachers. The overall goal of the event is to bring students from different schools together.

7. Information Item: Renewal and Hearing

Mr. Hayri congratulated everyone for their support. The renewal was a success. There were not many speakers in the second hearing. There was only one person speaking negatively, but there were a lot more positiveness in the hearings and it was successfully renewed.

8. Information Item: Health Insurance Options

Mr. Hayri stated that he talked to a broker and Ms. Barnes from the back office. Ms. Barnes informed him that there are some options and she will be sending quotes. But, she said Kaiser Permanente is the best one in California and she recommended it as it has institutions and hospitals, and so on...

9. Information Item: Multi Lease Facility

Mr. Hayri stated that the current facility BayTech is using belongs to OUSD. As the contract ends this educational year, we need to lease this facility for more 5 years. The school got in contact with the district about the leasing the facility and it received positive response. He also mentioned that the cost will be higher this time, which will be around \$130k-\$140k. Nevertheless, according to Mr. Hayri it is still a reasonable price because there not many good options in the area.

10. Action Item: Auditors – Hills and Morgan

Mr. Hayri stated that we couldn't work with the current auditor, Wilkinson Hadley King, because there were a lot of problems with this auditor as mentioned in the last board meeting. However, we have worked with Hills & Morgan before, and we know how they work professionally. Mr. Sabyrov asked if it will be a problem to work with previous auditor again, and Mr. Hayri stated that it will not cause any problem as there was one year gap in which we worked with a different auditor. Ms. Tolbert moved to approve the agreement with Hills & Morgan, Ms. Gina seconded. The board unanimously approved.

11. 2017-2018 Educational Updates – Principal

Mr. Hayri updated the board on the student enrollment. Right now, there are 320 enrolled students even though the target number was 330 for this year. Over time, it may fluctuate around 320.

The teacher retention is high. However, the math teacher, who was hired this year, resigned recently on October 26th. For the next year, we will hire a new math teacher.



WILLOW EDUCATION AND BAY AREA
TECHNOLOGY SCHOOL BOARD MEETING



In the past all the students would have free lunch, but now the district changed the policies and the students who don't qualify will pay. And now, there are fully qualified, partially qualified, and not qualified students.

12. Adjournment of meeting

There were no additional items and members agreed to meet on March 5th, 2018. Ms. Tolbert moved to adjourn the meeting, Ms. Gina seconded. The meeting was unanimously adjourned by the members of the board.