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**HACKETTSTOWN BOARD OF EDUCATION
REORGANIZATION BOARD MEETING**

January 2, 2019

MINUTES

The annual reorganization board meeting of January 2, 2019 of the Hackettstown Board of Education was called to order at 7:30 p.m. in the High School Media by Board Secretary, Gail Woicekowski. Ms. Woicekowski read the following statement followed by the pledge of allegiance: "In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location to Success Communications Group on November 15, 2018 and advertised in the "Express Times" on November 17, 2018 and the "Gazette" on November 23, 2018. Copies of the meeting schedule have also been posted at each of our schools, the district website, the Board Office located at 315 Washington Street, and emailed to the Municipal Clerk of the Town of Hackettstown on December 13, 2018. And further, please be advised that, meetings of the Hackettstown Board of Education are videotaped for next day posting on the District website. The Board of Education reserves the right to edit the videotaped record of its meetings in order to protect student or staff member privacy."

ELECTION RESULTS

Ms. Woicekowski read the results of the election held on November 6, 2018, a copy of which is attached to these minutes.

OATH

Ms. Woicekowski administered the oath of office for newly elected members – Shawn Burke, Jami Cavanagh and Amy Cochran - representing the Hackettstown School District.

ROLL CALL

Members present: Mr. Shawn Burke
Ms. Jami Cavanagh
Ms. Amy Cochran
Mr. Michael Herbst
Ms. Malainie Hibler
Ms. Mary Beth Maciag
Mr. Robert Moore
Ms. Lori Prymak
Ms. Michele Wehmeyer

Also present: Mr. David C. Mango, Superintendent of Schools
Ms. Gail Woicekowski, Board Secretary

Members absent: Dr. Giovanni Cusmano
Dr. Bo Soobryan

PUBLIC COMMENT – None

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PRESIDENT

Motion: Mr. Moore

Second: Ms. Maciag

Be it resolved that nominations be opened for the Office of President of the Hackettstown Board of Education. Carried in a voice vote – unanimous.

Motion: Mr. Moore

Second: Ms. Cochran

Be it resolved that Michael Herbst be nominated for the Office of President of the Hackettstown Board of Education. Carried in a voice vote – unanimous.

Motion: Ms. Cavanagh

Second: Ms. Wehmeyer

Be it resolved that Shawn Burke be nominated for the Office of President of the Hackettstown Board of Education. Carried in a voice vote – unanimous.

Motion: Mr. Moore

Second: Ms. Cochran

Be it resolved that nominations be closed for the Office of President of the Hackettstown Board of Education. Carried in a voice vote – unanimous.

Roll Call Vote for Mr. Herbst – Yes: Ms. Cochran; Mr. Herbst; Ms. Hibler; Ms. Maciag; Mr. Moore
No: Ms. Cavanagh; Ms. Wehmeyer

Abstain: Mr. Burke

Mr. Herbst elected as Board President.

Ms. Woicekowski turned the meeting over to Mr. Herbst.

VICE PRESIDENT

Motion: Mr. Moore

Second: Ms. Maciag

Be it resolved that nominations be opened for the Office of Vice President of the Hackettstown Board of Education. Carried in a voice vote – unanimous.

Motion: Ms. Maciag

Second: Mr. Moore

Be it resolved that Amy Cochran be nominated for the Office of Vice President of the Hackettstown Board of Education. Carried in a voice vote – unanimous.

Motion: Mr. Burke

Second: Ms. Cavanagh

Be it resolved that Michele Wehmeyer be nominated for the Office of Vice President of the Hackettstown Board of Education. Carried in a voice vote – unanimous.

Motion: Mr. Moore

Second: Ms. Maciag

Be it resolved that nominations be closed for the Office of Vice President of the Hackettstown Board of Education. Carried in a voice vote – unanimous

Roll Call Vote for Ms. Cochran – Yes: Ms. Cavanagh; Ms. Cochran; Ms. Hibler; Mr. Herbst;
Ms. Maciag; Mr. Moore; Ms. Wehmeyer

Abstain: Mr. Burke

Ms. Cochran elected as Vice-President.

BOARD COMMENT ON A SECTION AGENDA ITEM

Motions are accepted by Ms. Maciag and Mr. Moore.

ADOPTION OF BOARD POLICY MANUAL AND PARLIAMENTARY PROCEDURE

Motion: Ms. Maciag Second: Mr. Moore

Be it resolved, that the Board of Education hereby adopts all existing board policies and regulations and Roberts Rules of Order as the official parliamentary procedure manual.

Carried in a roll call vote, Ms. Prymak – yes (as it pertains to the High School).

ESTABLISHMENT OF BOARD MEETING DATES

Motion: Ms. Maciag Second: Mr. Moore

Be it resolved, that the Hackettstown Board of Education establishes a regular meeting schedule at which regular business will be conducted to be the third Wednesday of each month at 7:00 p.m. in the Hackettstown High School Media Center, unless otherwise specified, as per the amended, attached calendar.

Carried in a roll call vote, Ms. Prymak – yes (as it pertains to the High School).

AUTHORIZATION OF SIGNATURES

Motion: Ms. Maciag Second: Mr. Moore

Be it resolved, that the Board of Education authorize the signatures on checking and savings accounts, and further, authorize a resolution for signatories and facsimile signatures.

Carried in a roll call vote, Ms. Prymak – yes (as it pertains to the High School).

APPROVE UNIFORM CHART OF ACCOUNTS

Motion: Ms. Maciag Second: Mr. Moore

Be it resolved, that the Board of Education approve the Uniform Minimum Chart of Accounts for New Jersey Public Schools.

Carried in a roll call vote, Ms. Prymak – yes (as it pertains to the High School).

ADOPT CODE OF ETHICS

Motion: Ms. Maciag Second: Mr. Moore

Be it resolved, that the Board of Education adopt the New Jersey School Board Member Code of Ethics pursuant to N.J.S.A. 18A:12-24.1, as read.

Carried in a roll call vote, Ms. Prymak – yes (as it pertains to the High School).

BUDGET TRANSFER AUTHORIZATION

Motion: Ms. Maciag Second: Mr. Moore

Be it resolved, that the Board of Education pursuant to N.J.S.A. 18A:22-8.1 authorizes the Superintendent in conjunction with Business Administrator/Board Secretary to approve line item transfers as necessary between board meetings and such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of the next regular meeting.

Carried in a roll call vote, Ms. Prymak – yes (as it pertains to the High School).

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BOARD COMMENT ON B SECTION AGENDA ITEM

Motions are accepted by Ms. Cochran and Ms. Maciag.

APPROVAL OF EXTENSION OF 7TH TEACHING BLOCK ASSIGNMENT(S)

Motion: Ms. Cochran Second: Ms. Maciag

Be it resolved, that the Board of Education, approve the 7th teaching block assignments effective November 16, 2018 and extended through January 31, 2019, attached by reference. Carried in a roll call vote, Ms. Prymak – abstain

APPROVAL OF 7TH TEACHING BLOCK ASSIGNMENT

Motion: Ms. Cochran Second: Ms. Maciag

Be it resolved, that the Board of Education, approve the 7th teaching block assignment with a TBD effective date, attached by reference. Carried in a roll call vote, Ms. Prymak – abstain

EXECUTIVE SESSION

Motion: Mr. Moore Second: Ms. Maciag

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances;

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session at 7:50 pm;

NOW THEREFORE BE IT RESOLVED by the Hackettstown Board of Education that it is necessary to meet in executive session to discuss certain items involving:

Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:

- HIB
- Superintendent Evaluation

Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically:

- Docket No. WRN-L-11-18

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board will return to open session to conduct business at the conclusion of the executive session.
Carried in a voice vote – unanimous.

RECONVENE

Motion: Ms. Maciag

Second: Ms. Cochran

Be it resolved, that the Board of Education reconvene into regular session at 8:15 p.m.
Carried in a voice vote – unanimous.

NEW BUSINESS

ADOPT AND APPROVE SETTLEMENT AGREEMENT AND GENERAL RELEASE

Motion: Ms. Maciag

Second: Ms. Cochran

Be it resolved, that the Board of Education, adopt and approve the Settlement Agreement and General Release in Docket No #WRNL-L-18.
Carried in a roll call vote, Mr. Burke – no; Ms. Cavanagh – abstain.

HIB APPEAL

Motion: Mr. Moore

Second: Mr. Burke

Be it resolved, that the Board of Education, uphold the HIB findings and determination and deny the parental appeal as heard at the December 12, 2018 Board meeting.
Carried in a roll call vote, Mr. Burke – no; Ms. Cavanagh – abstain.

PUBLIC COMMENT

- none

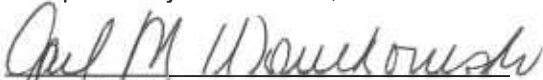
ADJOURNMENT

Motion: Mr. Moore

Second: Mr. Herbst

Be it resolved that the Board adjourn at 8:20 pm. Carried in a voice vote – unanimous.

Respectfully submitted,



Gail M. Woickowski
Board Secretary



Michael Herbst
Board President