

FREEHOLD TOWNSHIP BOARD OF EDUCATION
May 28, 2019
Regular Meeting Agenda

The mission of the Freehold Township Schools, in partnership with our community, is to prepare all students to be responsible citizens and life long learners.

The Freehold Township Board of Education meets, as a whole, on the second and fourth Tuesday of each month. There are three committees of the board that meet before the first board meeting of the month to review issues specific to each committee's charge and a report is presented at the next board meeting. Each committee spends many hours reviewing recommendations and agenda items. Items are placed on this agenda as a recommendation for full board approval by each committee.

I. Call to Order

II. Opening Statement

"A notice listing the time, date and place of this meeting was posted on the public bulletin board of all Freehold Township Schools, on the entrance door to the Administrative Offices of the Board of Education, on the district website, at the Office of the Freehold Township Clerk, published in the Asbury Park Press on January 24, 2019, and sent to the News Transcript on January 24, 2019."

III. Pledge of Allegiance

IV. Roll Call

V. Approval of Minutes

Regular and Executive Minutes from May 14, 2019

VI. Communications

VII. President's Remarks

VIII. Administrative Report

Eisenhower and Barkalow Competition Band
Barkalow Eighth Grade Chorus
Bullying Investigation Report

IX. Public Participation – agenda items only

X. Board Reports and Actions

**A. Personnel/Policies/Communications Committee – Michelle Lambert, Chairperson
Committee Members: Kay Poklemba-Holtz, Mary Cozzolino
Administrative Liaison: Dr. Dianne Brethauer**

BULLYING INVESTIGATION REPORT

1. The Superintendent recommends approval to accept the bullying investigation reports received from May 13, 2019 through May 24, 2019.

RESIGNATION

2. The Superintendent recommends approval to accept the resignation of the following staff member for the 2018-2019 school year:

NAME: Alison Miller
 POSITION: Supervisor
 POSITION CONTROL #: 0303-000-SADMIN-01
 ACCOUNT #: 11-000-221-102-10-000
 EFFECTIVE: June 30, 2019

NEW EMPLOYMENT

3. The Superintendent recommends approval to issue a contract to the following staff members for the 2019-2020 school year. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7 et seq; 39-17 et seq; 6-4.13 et seq.

1. NAME: Stephen Kanefsky
 POSITION: Teacher Sp. Ed. – Errickson Elementary School
 SALARY: \$58,082.00* GUIDE: C STEP: 3
 ACCOUNT: 11-213-100-101-10-000-025
 EFFECTIVE: September 1, 2019 through June 30, 2020

2. NAME: Steven Griffith
 POSITION: School Social Worker
 SALARY: \$70,068.00* GUIDE: F STEP: 5
 ACCOUNT #: 11-000-219-104-10-000-023
 EFFECTIVE: July 1, 2019 through June 30, 2020

*salary to be adjusted pending negotiations

CREATION OF POSITION

4. The Superintendent recommends approval to create the following position effective July 1, 2019:

Board Certified Behavior Analyst

CHANGE OF ASSIGNMENT
2019-2020

5. The Superintendent recommends approval of the following change of assignments for the 2019-2020 school year:

1. NAME: Christine Filozof
 FROM: Teacher – Appelgate Elementary School
 TO: Board Certified Behavior Analyst
 SALARY: \$93,437.00* GUIDE: E STEP: 15
 ACCOUNT: 11-000-219-104-10-000-000
 EFFECTIVE: July 1, 2019 through June 30, 2020

2. NAME: Kerri Farrell
 FROM: Teacher Sp. Ed. – Barkalow Middle School
 TO: Teacher Lang. Arts. – Barkalow Middle School
 ACCOUNT #: 11-130-100-101-10-000-023
 EFFECTIVE: September 1, 2019 through June 30, 2020

3. NAME: Katie Zaborny
 FROM: Teacher Sp. Ed. – Errickson Elementary School
 TO: Teacher Reg. Ed. – Errickson Elementary School
 ACCOUNT #: 11-120-100-101-10-000-025
 EFFECTIVE: September 1, 2019 through June 30, 2020

*salary to be adjusted pending negotiations

TRANSFER OF ASSIGNMENT
 2019-2020

6. The Superintendent recommends approval of the following transfer of assignment for the 2019-2020 school year:

NAME: Kevin Summonte
 FROM: Teacher Health & PE – Catena Elementary School
 TO: Teacher Health & PE – Barkalow Middle School
 ACCOUNT #: 11-130-100-101-10-000-023
 EFFECTIVE: September 1, 2019 through June 30, 2020

LEAVES OF ABSENCE

7. The Superintendent recommends approval for the leaves of absence of the following staff members for the 2019-2020 school year:

1. NAME: Annette King
 POSITION: Teacher – Eisenhower Middle School
 POSITION CONTROL #: 1102-024-IS-011
 ACCOUNT #: 11-130-100-101-10-000-024
 UNPAID LEAVE: September 1, 2019 through January 31, 2020
2. NAME: Michelle Cardwell
 POSITION: Teacher – Barkalow Middle School
 POSITION CONTROL #: 1001-023-IS-003
 ACCOUNT: 11-213-100-101-10-000-023
 UNPAID LEAVE: September 1, 2019 through January 31, 2020
3. NAME: Kara Jones
 POSITION: Teacher – Applegate Elementary School
 POSITION CONTROL #: 1001-021-IS-015
 ACCOUNT: 11-213-100-101-10-000-021
 UNPAID LEAVE: September 1, 2019 through January 31, 2020
4. NAME: Megan Tyrrell
 POSITION: Teacher – Applegate Elementary School
 POSITION CONTROL #: 1001-021-IS-37
 ACCOUNT: 11-213-100-101-10-000-021
 UNPAID LEAVE: September 1, 2019 through January 31, 2020
5. NAME: Danielle George
 POSITION: Teacher – Barkalow Middle School
 POSITION CONTROL #: 1106-023-IS-003
 ACCOUNT #: 11-130-100-101-10-000-023
 UNPAID LEAVE: September 1, 2019 through January 31, 2020
6. NAME: Alisha Heine
 POSITION: Media Specialist – Catena Elementary School
 POSITION CONTROL #: 3105-020-IS-01
 ACCOUNT #: 11-000-222-100-10-000-020
 UNPAID NJ/FED FMLA: September 1, 2019 through December 4, 2019

7. NAME: Nicole Lay-Alaimo
 POSITION: Teacher – Barkalow Middle School
 POSITION CONTROL #: 1102-024-IS-003
 ACCOUNT #: 11-130-100-101-10-000-024
 UNPAID NJ/FED FMLA: September 1, 2019 through December 4, 2019

8. NAME: Jessica Senna
 POSITION: Guidance Counselor – Catena Elementary School
 POSITION CONTROL #: 3101-020-SPEDSUP-01
 ACCOUNT #: 11-000-218-104-10-000-020
 UNPAID FED FMLA: September 1, 2019 through December 4, 2019
 UNPAID LEAVE: December 5, 2019 through February 28, 2020

RATIFYING-MONITORS

8. The Superintendent recommends ratifying the following staff members to serve as district monitors at the district’s monitoring rate for the 2018-2019 school year:

Tracie Yostpille Tracy Gable

RATIFYING – CLASS COVERAGE

9. The Superintendent recommends ratifying the following staff member to provide coverage for classes during the regular school day during their prep at the contracted curriculum rate, as needed for the 2018-2019 school year:

Stephanie Curcic

RESCIND EXTENDED SCHOOL YEAR STAFF

10. The Superintendent recommends rescinding approval for the following staff member for the 2019 extended school year program:

Christine Filozof

SUMMER CLERICAL WORK

11. The Superintendent recommends approval for the following staff members to perform summer clerical work for a maximum of 30 hours each at \$25.00 per hour.

Kristy Patmore Larisa Ippolito

SUMMER TECHNICIANS

12. The Superintendent recommends approval for the following staff members to work as summer technicians effective July 1, 2019 through August 31, 2019 for a maximum of 32 hours per week at \$15.50 per hour:

James Brethauer Robert Caputo Daniel Cugini
 Krista Hughes

SUMMER EVALUATIONS/CONSULTATION SERVICES

13. The Superintendent recommends approval for the following staff members to conduct summer evaluations and initial referrals, not to exceed four hours per case, for the Child Study Team, at the hourly contracted rate and additional time for attendance at IEP meetings at the district meeting rate:

Jackie Napolitano – speech Kimberly Tuccillo – speech
 Michele Coogan – speech Kristen Asencio – occupational therapy
 Diane Bucci – occupational therapy Suzanne Caracappa – physical therapy
 Carla Hirschhorn – physical therapy

14. The Superintendent recommends approval for the following staff member to conduct summer consultation services, not to exceed ten hours, at the hourly contracted rate:

Helaine Amin – Augmentative and Alternative Communication

CERTIFIED SUBSTITUTES

15. The Superintendent recommends approval of the following people to substitute for the eight schools in the district for the 2018-2019 school year at the established rates for certificated positions. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7.1 et seq,; 39-17 et seq.; 6-4.13 et seq.

Cynthia Viru

Jennifer Olik

SUPPORT STAFF SUBSTITUTES

16. The Superintendent recommends approval of the following people to substitute for the eight schools in the district for the 2018-2019 school year at the established rates for non-certificated positions. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7.1 et seq,; 39-17 et seq.; 6-4.13 et seq.

<u>Teacher Assistant</u>	<u>Office Assistant</u>	<u>Lunchroom Assistant</u>
Cynthia Viru	Cynthia Viru	Cynthia Viru
Jennifer Olik	Jennifer Olik	Jennifer Olik
 <u>Bus Driver</u>	 <u>Bus Aide</u>	
Dawn Taylor	Dawn Taylor	

SECOND READING POLICY AND REGULATIONS

17. The Superintendent recommends approval of the second reading of:

Policy

4126 Terms and Conditions of Employment for Non-Affiliated Support Staff Members

Regulations

2624 Grading System

5420 Reporting Pupil Progress

**B. Curriculum/Staff Development Committee – Michael Matthews, Chairperson
Committee Members: Kerry Vendittoli, Jennifer Patten
Administrative Liaison: Mr. Neal Dickstein**

BILINGUAL WAIVER

1. The Superintendent recommends approval to submit the Bilingual Waiver for the 2019-2020 school year.

HOME INSTRUCTION

2. The Superintendent recommends ratification for the following student to receive home instruction:

Student:	7766845126
Tutors:	Deidre Hegt, Kristen Fossa, Jan Caputo, Louise Kaltenbach
Cost:	\$50/hour – not to exceed 8 hours per tutor
Start Date:	05/16/19
End Date:	TBD

STUDENT TEACHER PLACEMENT

3. The Superintendent recommends approval of the following student teacher/practicum placements for the 2019-2020 school year:

STUDENT	COOPERATING STAFF	DATES
Sarah Hazell (Grand Canyon University)	Megan Lambert	8/19/19 – 12/6/19

PARTNERSHIP AGREEMENT

4. The Superintendent recommends approval of the Affiliation Agreement between Kean University and Freehold Township School District.

- C. Finance/Facilities/Transportation Committee – Elena O’Sullivan, Chairperson
Committee Member: Michael Amoroso, Daniel DiBlasio
Administrative Liaison: Mr. Robert DeVita**

APPOINTMENTS AND SIGNATORIES

LEGAL DEPOSITORIES

1. The Superintendent recommends authorization that the following agency be named as legal depository for funds of the Freehold Township Board of Education for the 2019-2020 school year:

The Provident Bank

PETTY CASH ACCOUNTS

2. The Superintendent recommends approval of the following petty cash accounts for the 2019-2020 school year:

Account	Amount
Business Office	\$1,500
Elementary School	\$ 500
Early Childhood Learning Center	\$ 500
Middle School	\$ 900

SIGNATORIES

3. The Superintendent recommends that the following signatories be approved for the accounts listed below for the 2019-2020 school year:

Account	Bank	Signatory
General	The Provident Bank	Board President, Business Administrator/Board Secretary and Chief School Administrator
Food Service	The Provident Bank	Business Administrator/Board Secretary
Payroll Agency	The Provident Bank	Business Administrator/Board Secretary and Chief School Administrator
Payroll	The Provident Bank	Business Administrator and Chief School Administrator
Unemployment	The Provident Bank	Business Administrator/Board Secretary
Student Activity CTBS, DDES	The Provident Bank	Principal or Business Administrator and Asst. Principal
Petty Cash CRAS	The Provident Bank	Principal
Petty Cash CTBS, DDES	The Provident Bank	Principal or Assistant Principal

Petty Cash ECLC	The Provident Bank	Principal
Petty Cash Board of Education	The Provident Bank	Business Administrator/Board Secretary
The Freehold Township Board of Education FSA Reimbursement Acct.	The Provident Bank	Business Administrator/Board Secretary
Investment Accounts	The Provident Bank	Business Administrator/Board Secretary

INSURANCE CONSULTANTS

4. The Superintendent recommends approval to appoint Gallagher O’Gorman & Young, 707 State Road, PO Box 83, Princeton, NJ 08542 as consultant for health and dental insurance for the period of July 1, 2019 – June 30, 2020, as per N.J.S.A. 18A-5(10).
5. The Superintendent recommends approval to appoint Gallagher O’Gorman & Young Insurance, 707 State Road, P.O. Box 83, Princeton, NJ 08542 as consultant for property & casualty, bond coverage, workers compensation and workers compensation excess coverage as per N.J.S.A. 18A-5(10) for the period July 1, 2019 – June 30, 2020.

RETIREMENT SAVINGS PROGRAM

6. The Superintendent recommends offering staff members the ability to participate with the following vendors in a 403(b) Retirement Savings Program: AIG/Valic, AXA Equitable, Great American Financial, Legend Equities Corporation, MetLife, Security Benefit Corporation, Lincoln Investment, Vanguard and Supplemental Annuity Collective Trust Fund of New Jersey, for the 2019-2020 school year.
7. The Superintendent recommends offering staff members the ability to participate with the following vendors in a 457(b) Deferred Compensation Plan: AXA Equitable, Great American Financial, Legend Equities Corporation, MetLife, Security Benefit Corporation, and Lincoln Investment, for the 2019-2020 school year.

ANNUAL APPOINTMENTS

8. The Superintendent recommends approval of the appointment of the Superintendent of Schools as the district’s LEA representative with authorization to file applications and accept grants for federal and state funds on behalf of the Board of Education for the 2019-2020 school year.
9. The Superintendent recommends approval of the appointment of Dianne Brethauer, Assistant Superintendent of Human Resources/Technology as the Title IX Coordinator, the Affirmative Action Officer, the DYFS Liaison, the District Attendance Officer, the District Anti-Bullying Coordinator, the Security Officer and the district’s ESSA Contact Person for the 2019-2020 school year.
10. The Superintendent recommends approval of the appointment of Christine Cleffi as the 504 Officer and the County Homeless Liaison.
11. The Superintendent recommends approval of the appointment of Courtney Colford, School Counselor, as the Substance Assistance Coordinator for the 2019-2020 school year.
12. The Superintendent recommends approval of the appointment of Ilene Tepper as the Assistant Board Secretary for the 2019-2020 school year.

13. The Superintendent recommends approval of the appointment of Robert DeVita, Business Administrator, as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility, accountability of the purchasing activity with a bid threshold of \$40,000 for the 2019-2020 school year.
14. The Superintendent recommends approval of the appointment of Robert DeVita, Business Administrator, as School Funds Investor as pursuant to 17:12B-241 with the authorization to purchase and sell the following types of securities for the 2019-2020 school year:
 - Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America
 - Government money market mutual funds
 - Any obligation that a federal agency or federal instrumentality has issued in accordance with an Act of Congress, which security has a maturity date not greater than 397 days from the date of purchase
 - Bonds or other obligations of the school district or bonds or other obligations of the local unit/units within which the school district is located
 - Bonds or other obligations, having a maturity date of not more than 397 days from the date of purchase, approved by the Division of Investment in the Department of Treasury for investment by school districts
 - Local government investment pools
 - Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C.52:18A-90.4)
 - Agreements for the repurchase of fully collateralized securities
15. The Superintendent recommends approval of the Chief School Administrator preparing the monthly reconciliation of bank account statements, and in conjunction with the secretary, take any steps necessary to bring the cash record balance and reconciled bank balance into agreement prior to completion of the secretary's monthly report, for the 2019-2020 school year.
16. The Superintendent recommends approval of the appointment of Paul Rowan, Educational Facilities Manager, as the district's Right to Know Officer, as the AHERA Representative, as the Chemical Hygiene Officer, as the Asbestos Management Officer, as the Toxic Hazard Preparedness Officer, Integrated Pest Management Coordinator, Indoor Air Quality Designee, and as the ADA Coordinator for the 2019-2020 school year.
17. The Superintendent recommends approval of checks generated by the payroll system with the pre-signed signature of the Superintendent and Board Secretary for the 2019-2020 school year.
18. The Superintendent recommends approval of the Business Administrator/Board Secretary to approve payment of claims as per board policy prior to presentation to the Board of Education for the 2019-2020 school year.
19. The Superintendent recommends approval of Wilentz, Goldman & Spitzer, P.A. as Bond Counsel for the 2019-2020 school year.

UNIFORM MINIMUM CHART OF ACCOUNTS

20. The Superintendent recommends approval to authorize the Uniform Minimum Chart of Accounts for the New Jersey Public Schools for the 2019-2020 school year.

BOARD ATTORNEY

- 21. The Superintendent recommends approval to appoint the firm of Kenney, Gross, Kovats, & Parton, 130 Maple Avenue/Building 8, P.O. Box 8610, Red Bank, NJ, as Board Attorney as per N.J.S.A. 18A-5(1) for the period July 1, 2019 – June 30, 2020, at a cost of \$150 per hour. The firm has been selected based on professional experience and prior performance for the Board of Education.

LABOR ATTORNEY

- 22. The Superintendent recommends approval to appoint the firm of Kenney, Gross, Kovats, & Parton, 130 Maple Avenue/Building 8, P.O. Box 8610, Red Bank, NJ, as Labor Attorney as per N.J.S.A. 18 A-5(1) for the period July 1, 2019 – June 30, 2020, at a cost of \$150 per hour. The firm has been selected based on professional experience and prior performance for the Board of Education.

SPECIAL EDUCATION ATTORNEY

- 23. The Superintendent recommends approval to appoint the firm of the Machado Law Group, 136 Central Avenue, Second Floor, Clark, NJ, as Special Education Attorney as per N.J.S.A. 18A-5(1) for the period July 1, 2019 – June 30, 2020, at a cost of \$165 per hour. The firm has been selected based on professional experience and prior performance for the Board of Education

ARCHITECT OF RECORD

- 24. The Superintendent recommends approval to appoint Fraytak, Veisz, Hopkins, Duthie, PC, 1515 Lower Ferry Road, Trenton, NJ 08618, as architect of record, as per N.J.S.A. 18A-5(1) for the period July 1, 2019 – June 30, 2020, at a cost of no more than \$155 per hour. The firm has been selected based on professional experience and prior performance for the Board of Education.

AUDITOR

- 25. The Superintendent recommends approval to appoint Jump, Perry and Company, 12 Lexington Avenue, CN 2044, Toms River, NJ 08754 as the district’s auditor at an approximate cost of \$32,500 for the period July 1, 2019 – June 30, 2020. The firm has been selected based on professional experience and prior performance for the Board of Education.

FINANCIAL ADVISOR

- 26. The Superintendent recommends approval to appoint Phoenix Advisors, LLC as the Financial Advisor for the period of July 1, 2019 – June 30, 2020 at a cost of \$950 per year. The firm has been selected based on professional experience and prior performance for the Board of Education.

CONTINUING DISCLOSURE AGENT

- 27. The Superintendent recommends approval to appoint Phoenix Advisors, LLC as the Continuing Disclosure Agent for the period of July 1, 2019 – June 30, 2020 at a cost of \$1,000 per year. The firm has been selected based on professional experience and prior performance for the Board of Education.

2019-2020 TAX PAYMENT SCHEDULE

- 28. The Superintendent recommends approval to accept the following 2019-2020 Tax Payment Schedule and authorizes the Business Administrator to send it to the Township of Freehold:

<u>Date</u>	<u>General Fund</u>	<u>Debt Service</u>	<u>Total</u>
7/10/19	\$ 5,664,611.60	\$1,838,100.00	\$ 7,502,711.60
8/9/19	\$ 5,664,611.58		\$ 5,664,611.58

9/10/19	\$ 5,664,611.58		\$ 5,664,611.58
10/10/19	\$ 5,664,611.58		\$ 5,664,611.58
11/8/19	\$ 5,664,611.58		\$ 5,664,611.58
12/10/19	\$ 5,664,611.58		\$ 5,664,611.58
1/10/20	\$ 5,664,611.60	\$1,624,789.00	\$ 7,289,400.60
2/10/20	\$ 5,664,611.58		\$ 5,664,611.58
3/10/20	\$ 5,664,611.58		\$ 5,664,611.58
4/10/20	\$ 5,664,611.58		\$ 5,664,611.58
5/8/20	\$ 5,664,611.58		\$ 5,664,611.58
6/10/20	\$ 5,664,611.58		\$ 5,664,611.58
Total Taxes	\$ 67,975,339.00	\$3,462,889.00	\$71,438,228.00

REGULAR BUSINESS

BILLS & CLAIMS

- The Superintendent recommends approval of the following list of bills dated May 28, 2019, which have been reviewed and approved by a Board member:

	Machine Print Checks	Hand Checks	Total Bills
Current Expense (General)			
Current Expense	\$327,748.66	\$560,426.08	\$888,174.74
Capital Outlay	\$20,964.50		\$20,964.50
Education Job Fund			
Special Revenue	\$509.30		\$509.30
Capital Project			
Debt Service			
Food Service	\$78,475.80		\$78,475.80
Total Bills	\$427,698.26	\$560,426.08	\$988,124.34

TRANSFERS

- The Superintendent recommends approval of the following transfers for the 2018-2019 school year:

1. <u>Amount</u> \$15,000.00	<u>From</u> 11-190-100-610-06-000-023 CTBS Gen. Inst. Supplies	<u>To</u> 11-000-252-600-06-000 Admin. Tech. Supplies
2. <u>Amount</u> \$300.00	<u>From</u> 11-190-100-610-28-000-021 Reg. Inst. Supplies	<u>To</u> 11-000-221-28-000-021 Improv. Instruction Other
3. <u>Amount</u> \$759.78	<u>From</u> 20-250-200-200-40-019-020 IDEA B Personal Serv. JJCS	<u>To</u> 20-250-100-500-40-019-020 IDEA B Other Purch. Serv. JJCS
4. <u>Amount</u> \$125.00	<u>From</u> 11-000-252-600-06-000 Admin. Tech. Supplies	<u>To</u> 11-000-252-500-06-000 Admin. Tech. Other
5. <u>Amount</u> \$4,000.00	<u>From</u> 11-000-270-518-50 Trans Contracted Svcs. - ESC	<u>To</u> 11-000-270-511-50 Monitoring

APPROVAL OF TRAVEL AND RELATED EXPENSES

3. The Superintendent recommends approval of the following travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23B as follows:

	NAME	TITLE	EVENT	DATES	AMOUNT
1	Areman, Cathleen	Principal	Current Developments in Special Education	7/25/19	\$74.00
2	Cleffi, Christine	Supervisor	Fifth Annual Data Forward Summer Institute	7/16/19 – 7/17/19	\$257.04
3	Curatolo, Leah	Teacher of the Deaf	Pedagogy and Practice – SEL 102 (online)	9/3/19 - 11/12/19	\$290.00
4	Gassner, Sandra	Supervisor	RPDA Summer Administrator Retreat	7/25/19	\$74.00
5	Henderson, Julia	Vocal Music Teacher	Conversational Solfege 1 & 2	8/12/19 – 8/15/19	\$300.00
6	Marchese, Charlene	Supervisor	Fifth Annual Data Forward Summer Institute	7/16/19 – 7/17/19	\$257.04
7	McKim, Christine	Supervisor	Fifth Annual Data Forward Summer Institute	7/16/19 – 7/17/19	\$257.04
8	Nappi, Joelle	Special Education Teacher	Spotlight on Dyslexia Conference	6/7/19	\$79.00
9	Nesci, Raymond	District Tech Network Manager	NJSBA Annual School Security & Safety Conference	6/7/19	\$99.00
10	Nesci, Raymond	District Tech Network Manager	ISTE 2019	6/24/19 – 6/26/19	\$120.68
11	Smith, Thomas	Interim Principal	2019 Summer Admin Retreat	7/25/19	\$99.00
12	Whirledge, Stephanie	Special Education Teacher	Spotlight on Dyslexia Conference	6/7/19	\$79.00
13	Layman, Kimberly	TIC	Instructional Coaching in the Digital Age	7/23/19 – 7/24/19	\$145.00
14	Hall, Margaret	Teacher	TCRWP August Reading Institute 2019	8/12/19 – 8/16/19	\$850.00
15	Bezanson, Colleen	Teacher	Spotlight on Dyslexia Conference	6/7/19	\$79.00
16	Caputo, Janette	Teacher	TCRWP August Reading Institute 2019	8/12/19 – 8/16/19	\$850.00
17	Farrell, Kerri	Teacher	TCRWP August Reading Institute 2019	8/12/19 – 8/16/19	\$850.00

DONATIONS

4. The Superintendent recommends approval to accept a donation from the Hartman Foundation in the amount of \$529.99 for the Clifton T. Barkalow School.
5. The Superintendent recommends approval to accept a donation from Mr. William Lim in the amount of \$200.00 to be used towards school improvement purchases at the Laura Donovan School.
6. The Superintendent recommends approval to accept a donation from Acme Freehold in the amount of \$1,000.

2019-2020 HEALTH INSURANCE RATES

7. The Superintendent recommends approval of the following insurance rates for the 2019 - 2020 school year:

Horizon Direct Access 10	Monthly Rate	Annual Rate
Single	\$995.03	\$11,940.36
Employee/Spouse	\$2,184.52	\$26,214.24
Family	\$2,952.06	\$35,424.72
Parent/Child(ren)	\$1,968.11	\$23,617.32
Horizon Direct Access 15	Monthly Rate	Annual Rate
Single	\$943.66	\$11,323.92
Employee/Spouse	\$2,059.56	\$24,714.72
Family	\$2,799.66	\$33,595.92
Parent/Child(ren)	\$1,866.49	\$22,397.88
Horizon Direct Access 20/40	Monthly Rate	Annual Rate
Single	\$859.02	\$10,308.24
Employee/Spouse	\$1,885.89	\$22,630.68
Family	\$2,548.54	\$30,582.48
Parent/Child(ren)	\$1,699.08	\$20,388.96
Horizon EPO	Monthly Rate	Annual Rate
Single	\$691.66	\$8,299.92
Employee/Spouse	\$1,518.47	\$18,221.64
Family	\$2,052.04	\$24,624.48
Parent/Child(ren)	\$1,368.05	\$16,416.60
Horizon OMNIA	Monthly Rate	Annual Rate
Single	\$639.92	\$7,679.04
Employee/Spouse	\$1,404.87	\$16,858.44
Family	\$1,898.49	\$22,781.88
Parent/Child(ren)	\$1,265.69	\$15,188.28
Horizon RX	Monthly Rate	Annual Rate
Single	\$168.16	\$2,017.92
Employee/Spouse	\$307.85	\$3,694.20
Family	\$416.00	\$4,992.00
Parent/Child(ren)	\$249.17	\$2,990.04
Delta Dental	Monthly Rate	Annual Rate
One Party	\$48.68	\$584.16
Two Party	\$97.76	\$1,173.12
Three or more Party	\$164.58	\$1,974.96
Horizon Vista II Vision (TWU)	Monthly Rate	Annual Rate
Single	\$5.61	\$67.32
Employee/Spouse	\$11.22	\$134.64
Family	\$21.87	\$262.44
Parent/Child(ren)	\$15.14	\$181.68

FOOD SERVICE MANAGEMENT COMPANY FIXED PRICE CONTRACT (RESOLUTION 1-1920)

8. The Superintendent recommends approval for the appointment of Sodexo Management, Inc. as Food Service Management Company for the 2019-2020 school year as per the terms and conditions of the contract:

- Fixed price per meal
 - Breakfast - \$2.55
 - Lunch & Ala Carte Equivalent - \$3.191
 - Minimum wage adjustment per lunch - \$0.059
- Sodexo guarantees that the District shall receive an annual financial return of sixty-five thousand dollars (\$65,000) for the 2019-2020 school year. If the annual financial return falls short of the aforementioned amount, Sodexo shall pay the difference to the district in an amount not to exceed one hundred percent (100%) of Sodexo’s annual management fee and general support services allowance.

CONSOLIDATION AGREEMENT WITH MCVSD (RESOLUTION 2-1920)

9. The Superintendent recommends approval of the consolidation agreement to provide lunch services to the children in the Monmouth County Vocational School District’s Biotechnology High School for the 2019-2020 school year.

BREAKFAST AND LUNCH PRICES

10. The Superintendent recommends approval of the following breakfast/lunch prices for the 2019-2020 school year:

<u>Breakfast</u>	
ECLC and Laura Donovan only	\$1.80
 <u>Lunch</u>	
Elementary Schools	\$2.85
Middle Schools	\$2.90
High School	\$3.30
Adult Lunch	\$4.25

ESY CONSULTANTS

11. The Superintendent recommends approval for the following consultants to work in our district as follows:

- | | |
|-------------|--|
| 1. Agency: | MDW Educational Services, LLC |
| Consultant: | Marilyn Winograd |
| Assignment: | Teach of the Blind & Visually Impaired |
| Student: | 2551439658 |
| Cost: | \$130/hour – not to exceed 20 hours |
| Student: | 9958648480 |
| Cost: | \$130/hour – not to exceed 6 hours |
| Student: | 9114023994 |
| Cost: | \$130/hour – not to exceed 6 hours |
| Start Date: | 07/09/19 |
| End Date: | 08/16/19 |

2. Agency: Shore O&M, LLC
 Consultant: Michael Welter
 Assignment: Orientation & Mobility Services
 Student: 2551439658
 Cost: \$150/hour – not to exceed 8 hours
 Start Date: 07/09/19
 End Date: 08/16/19

CONTRACT

12. The Superintendent recommends approval of the contract with CPC Behavioral Healthcare, Inc. and the Freehold Township School District for student referrals in the 2019-2020 school year. The contract includes:

When a student is deemed to need a "return to school" evaluation by a psychiatrist at the request of school management, the school district will pay \$250 for the initial evaluation and \$150 for follow-up medication monitoring visits.

When the Child Study Team requires a "return to school" evaluation, CPC will arrange for the child and his/her family to be evaluated by a Licensed Clinical Social Worker (LCSW) or a Licensed Professional Counselor (LPC). Each assessment report will cost \$150.

ACCEPTANCE OF RE-BID FOR BARRIER-FREE ACCESSIBILITY RAMP AT BOARD ADMINISTRATION OFFICES

13. The Superintendent recommends approval to accept the following bids for a Barrier-Free Accessibility Ramp at the Board Administration Offices:

SINGLE OVERALL CONTRACT - C008 or C009			
Bidders:	Abhzeen Design, Inc.	J & M Quality Contracting	George Koustas Painting & Construction
Lump Sum Bid	\$96,650	\$106,300	\$125,000

AWARD OF BID FOR BARRIER-FREE ACCESSIBILITY RAMP AT BOARD ADMINISTRATION OFFICES

14. The Superintendent recommends approval to award the bid for a Barrier-Free Accessibility Ramp at the Board Administration Offices to the lowest responsive and responsible bidder, Abhzeen Design, Inc., 2152 Whitesville Rd, Toms River, NJ 08755, for a total amount of \$96,650. Contingent upon attorney review:

SINGLE OVERALL CONTRACT - C008 or C009	
Bidder:	Abhzeen Design, Inc.
Lump Sum Bid	\$96,650

ACCEPTANCE OF BIDS FOR BOILER CLEANING & REPAIR

15. The Superintendent recommends approval to accept the following base bids for Boiler Cleaning and Repair - Time and Material Bid 2019-20:

Bidder Name	Northwind Mechanical	Peterson Service Co., Inc.
Annual Cost	\$16,965	\$42,000
Alternate #1	\$5,750	\$9,020
Alternate #2	\$3,090	\$5,060
Alternate #3	\$2,650	\$4,040
Total Bid Award	\$28,455	\$60,120
Hourly Rate for Mechanic	\$90.00	\$115.00
Hourly Rate for Mechanic's Helper	\$58.00	\$90.00
O/T Hourly Rate Mechanic	\$135.00	\$230.00
O/T Hourly Rate Mechanic Helper	\$87.00	\$180.00
Mark-Up	15%	30%

AWARD OF BIDS FOR BOILER CLEANING & REPAIR

16. The Superintendent recommends approval to award the bid for Boiler Cleaning and Repair - Time and Material Bid 2019-20 to the lowest responsive and responsible bidder Northwind Mechanical Systems, Inc., 1305 Roller Road, Ocean, NJ 07712, for a total amount of \$28,455, to be paid at the following rates:

Bidder Name	Northwind Mechanical
Annual Cost	\$16,965
Alternate #1	\$5,750
Alternate #2	\$3,090
Alternate #3	\$2,650
Total Bid Award	\$28,455
Hourly Rate for Mechanic	\$90.00
Hourly Rate for Mechanic's Helper	\$58.00
O/T Hourly Rate Mechanic	\$135.00
O/T Hourly Rate Mechanic Helper	\$87.00
Mark-Up	15%

REJECTION OF BID FOR FIRE ALARM INSPECTION & REPAIR

17. The Superintendent recommends approval to reject the following bid for Fire Alarm Inspection & Repair as non-responsive:

Bidder Name	Red Hawk Fire & Security
Bid Amount - All Sites	\$17,575
Alternate #1 – Monitoring (monthly charge)	\$62.50
Total Bid Award	\$18,325
Hourly rate for Technician	\$126.00
% Mark-up on Parts	25%

ACCEPTANCE OF BIDS FOR FIRE ALARM INSPECTION & REPAIR

18. The Superintendent recommends approval to accept the following bids for Fire Alarm Inspection & Repair:

Bidder Name	Alarm & Communication Technologies, Inc.	Sal Electric
Bid Amount - All Sites	\$32,111	\$22,770
Alternate #1 – Monitoring (monthly charge)	\$79	\$75
Total Bid Award	\$33,059	\$23,670
Hourly rate for Technician	\$111.70	\$110.00
% Mark-up on Parts	40%	20%

AWARD OF BID FOR FIRE ALARM INSPECTION & REPAIR

19. The Superintendent recommends approval to award the bid for Fire Alarm Inspection & Repair to the lowest responsive and responsible bidder, Sal Electric Co., Inc, 83 Fleet St, Jersey City, NJ 07306, for a total amount of \$23,670. The Time & Material portion of the bid to be paid at the following rates:

Bidder Name	Sal Electric
Bid Amount - All Sites	\$22,770
Alternate #1 – Monitoring (monthly charge)	\$75
Total Bid Award	\$23,670
Hourly rate for Technician	\$110.00
% Mark-up on Parts	20%

- XI. Old Business
- XII. New Business
- XIII. President’s Remarks
- XIV. Public Participation – any topic

XV. Executive Session

WHEREAS, pursuant to N.J.S.A. 10:4-12 (b), the Board of Education may exclude the public from that portion of a public meeting at which the board discusses any of the matters described at N.J.S.A. 10:4-12 (b) (1)-(9);

NOW, THEREFORE, BE IT RESOLVED that in accordance with the provisions of the Open Public Meeting Act ("Act"), the Board of Education shall conduct a closed session pursuant to the Personnel and Legal exception(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing the following matter(s):

- Matters rendered confidential by state or federal law
- Personnel
 - *Non Affiliated Salaries
- Appointment of a public official
- Matters covered by the attorney-client privilege
- Pending or anticipated litigation
- Pending or anticipated contract negotiations
- Protection of the safety or property of the public
- Matters which would constitute an unwarranted invasion of privacy
- Matters in which the release of information would impair a right to receive funds from the United States Government
- Matters concerning collective negotiations and/or the negotiations of terms and conditions of employment of employees of the Board of Education
 - *FTEA Negotiations
- Possible imposition of a civil penalty or suspension

It is anticipated that the length of time of this executive session will be 90 minutes, and that action will not be taken in public after the executive session.

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when reasons for discussing and acting upon it in closed session no longer exist.

XVI. Adjournment

On motion of _____ and seconded by _____, the meeting adjourned at _____ p.m.