

Oneida Special School District

Job Description

Position Title:	Cafeteria Worker
Reports To:	Cafeteria Manager/School Nutrition District Supervisor
Job Goal:	To ensure the quality of services provided to students with IEP's and 504 plans.
Term of Employment:	10 Months (as determined by the Director of Schools)

Responsibilities: (Include but are not limited to)

- Know and follow all school board policies.
- Sweep and mop floors.
- Attend relevant training classes and workshops.
- Implement defined standards of sanitation for personnel, food preparation, kitchen equipment and physical plant.
- Implement defined standards of safety for personnel, equipment and physical plant.
- Participate in the preparation of food within an established production system following standardized recipes, preparation and service methods, and food handling techniques to ensure acceptable standards.
- Follow established procedure for service and distribution.
- Assume responsibility as a cafeteria worker, follow work assignments and maintain work station.
- Demonstrate the ability to work with fellow employees.
- Maintain required forms and records as assigned.
- Demonstrate knowledge of departmental regulations under routine procedures and participates in programs for self-development of others.
- Participate in preparation and service of planned meals for special activities.
- Follow dress code and wear back support.
- Obtain permission from cafeteria manager when leaving assigned duties during work hours.
- Follow suggestions for improvement of the food service program made by the city, regional or state supervisor.
- Perform any and all other duties as assigned by the Cafeteria Manager or School Nutrition District Supervisor.
- Any other duty/responsibility as assigned by the Director of Schools or his/her designee.

Qualifications:

- High school diploma or GED.
- Ability to interpret policies as related to job functions.
- Ability to read, write and follow verbal instructions.
- Possess good oral and written communication skills.
- Must be able to work in temperature extremes (-10 degrees to 90+ degrees)
- Must be able to work on slippery floor surfaces.
- Ability to establish and maintain an effective working relationship with the public and other employees.
- Ability to perform any physical duties associated with this position (e.g., lifting up to 50 pounds on a regular basis, sitting for long periods of time, walking, seeing, standing for extended periods of time, etc.).